

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: May 2, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Contract with T.V. Diversified, Inc.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Unit Price Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid City Project No. 11-7063C
 - 4) Term of Contract
 - a) initial – 240 calendar days from the date of the Notice to Proceed
 - b) renewals (if any) – Two additional one year periods (This is final renewal)
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$355,000.00
 - 6) Termination rights – Either party may terminate with cause. City may terminate without cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall provide manhole repair services related to the Gravity Sewer System Condition, Assessment, Renewal, and Replacement Program (a/k/a Inflow/Infiltration Reduction Program) (Level 2).
 - 9) Other significant provisions – n/a
- cc: Cathy Swanson-Rivenbark, City Manager