

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 16, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Right of Way License Agreement with the South Broward Hospital District d/b/a Memorial Healthcare System

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
 - 2) Type of Agreement – Right of Way License Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – n/a
 - 4) Term of Contract
 - a) initial – 4 year term
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – City
 - 5) Contract Amount – \$195.00 (Annual rental fee)
 - 6) Termination Rights – City may terminate immediately for cause or without cause upon thirty (30) days advance written notice to Contractor. Contractor may terminate for cause upon thirty (30) days advance written notice to City.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – City shall grant a Right of Way License to Contractor to facilitate one (1) parking space for a loading/unloading zone to a medical office building.
 - 9) Other Significant Provisions – Location: S.W. corner of Garfield Street and N. 35 Avenue
- cc: Cathy Swanson-Rivenbark, City Manager