

Department of Development Services  
Division of Planning and Urban Design



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**DATE:** December 11, 2024

**TO:** George R. Keller, Jr. CPPT  
City Manager

**VIA:** Andria Wingett  
Director of Development Services

<sup>DS</sup>  
AW

**FROM:** Anand Balram  
Planning Manager

<sup>DS</sup>  
AB

**SUBJECT:** Notice of Decisions Relating to the Tuesday, December 10, 2024, **Historic Preservation Board Meeting.**

The purpose of this notice is to inform the Mayor and City Commission of the opportunity to initiate a City Commission Request for Review (CRR) of a Board decision in accordance with [Section 5.6 of the City's Zoning and Land Development Regulations](#). The process for a CRR is initiated in one of the following ways: if three or more City Commissioners request a review during City Commission comments at a City Commission meeting, which is within 17 days of the Board's action; or if three or more City Commissioners file a request for review in writing with the City Clerk within 17 days of the Board's action. In any event, a *de novo* hearing shall be set.

A *de novo* hearing for a CRR shall be set no later than the next four City Commission meetings from either the City Commission meeting date where three Commissioners requested such review or no later than the next four City Commission meetings from the date that the City Clerk receives the third Commissioners request. Notice and other requirements of the hearing shall be provided in accordance with [Section 5.6 of the City's Zoning and Land Development Regulations](#).

The said request should be filed with the City Clerk's Office, with a copy forwarded to the Division of Planning & Urban Design of the Development Services Department by **December 27, 2024**.

Please note, the Code requires the City Clerk's Office to receive all CRR's within seventeen (17) days of the date a decision is reached by the Board. As such, CRRs filed after **December 27, 2024**, would not be consistent with the Code and could not be considered. The timeframe for setting a hearing provided herein may be extended by written request of the applicant. Appeal from a final decision of the City Commission shall be to circuit court by filing a petition for *writ of certiorari*.

This memorandum is also available on the City website. In this manner, the public is made aware of action taken by the Board, should they wish to encourage the Mayor and City Commission to file a request for review of the Board's decision pursuant to the procedures set forth above.

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P.O. Box 229045  
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33022-9045

[hollywoodfl.org](http://hollywoodfl.org)

**The following summarizes actions taken by the Board. Items #1-3 below may be considered Quasi-Judicial and may be subject to a CRR.**

- 1. FILE NO.:** 24-C-48  
**APPLICANT:** South Lake International LLC.  
**LOCATION:** 1051 S. Southlake Drive (East)  
**REQUEST:** Certificate of Appropriateness for Design for a new single-family home located within the Lakes Area Historic Multiple Resource Listing District.

**STAFF RECOMMENDATION:**

Certificate of Appropriateness for Design: Approval

**BOARD DECISION:**

Certificate of Appropriateness for Design: Approved with the following conditions:

1. The applicant shall consult with Public Utilities during the permitting process to determine the necessity of the trench detail.

- 2. FILE NO.:** 24-C-49  
**APPLICANT:** South Lake International LLC.  
**LOCATION:** 1051 S. Southlake Drive (West)  
**REQUEST:** Certificate of Appropriateness for Design for a new single-family home located within the Lakes Area Historic Multiple Resource Listing District.

**STAFF RECOMMENDATION:**

Certificate of Appropriateness for Design: Approval

**BOARD DECISION:**

Certificate of Appropriateness for Design: Approved

- 3. FILE NO.:** 22-C-39b  
**APPLICANT:** Balada Eventos e Producoes LLC.  
**LOCATION:** 914 S. Southlake Drive  
**REQUEST:** Certificate of Appropriateness for Design for an addition to an existing single-family home located within the Lakes Area Historic Multiple Resource Listing District.

**STAFF RECOMMENDATION:**

Certificate of Appropriateness for Design: Approval

**BOARD DECISION:**

Certificate of Appropriateness for Design: Approved

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cc: Honorable Mayor and City Commissioners

City Manager

City Attorney

Assistant City Managers

Assistant City Attorneys

Civic Affairs Administrator