

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: October 17, 2016

BIS 17 – 025

FILE: TMP-2016-539

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE ATTACHED AUTHORIZATION TO PROCEED FOR WORK ORDER NO. H&S 17-02 BETWEEN HAZEN AND SAWYER, P.C. AND THE CITY OF HOLLYWOOD FOR MISCELLANEOUS PROFESSIONAL ENGINEERING AND ADMINISTRATIVE SERVICES ON AN AS-NEEDED BASIS AND FOR AN AMOUNT NOT TO EXCEED \$100,000.00 (CITY PROJECT NO. 16-1321).

Statement of Budget Impact:

1. No Budget Impact associated with this action;
2. Sufficient budgetary resources identified/available;
3. Budgetary resources not identified/unavailable;
4. Potential Revenue is possible with this action;
5. Will not increase the cost of Housing;
6. May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the appropriate City Officials to execute the attached Authorization to Proceed for Work Order No. H&S 17-02 for miscellaneous professional engineering and administrative services to Hazel and Sawyer, P.C. in an amount not to exceed \$100,000.00.

Engineering services are required on demand to assist the Department of Public Utilities with ongoing regulatory compliance activities with the Florida Department of Environmental Protection (FDEP), Broward County, and in general, with legislative, regulatory, permitting, and contractual issues, as well as to provide administrative assistance to the Department of Public Utilities. While some of the tasks can be

defined, the majority of the specific tasks (and related level of effort) cannot be clearly defined in advance.

The City of Hollywood and Hazen and Sawyer, P.C. have a Professional Services Agreement for General Engineering Consulting Services for wastewater projects, approved by the City Commission via Resolution No. R-2003-003 on January 8, 2003, amended by the City Commission via Resolution No. R-2012-152 on June 6, 2012, renewed by the City Commission via Resolution No. R-2013-110 on May 1, 2013, and renewed again by the City Commission via Resolution No. R-2015-068 on April 1, 2015.

The miscellaneous professional engineering and administrative services will be provided on an as-needed basis.

Funding for the Engineering Services to be provided was recently approved via Resolution R-2016-291 on October 5, 2016, continuing the appropriation from FY 2016 to FY 2017 as part of the capital projects budget of the Department of Public Utilities in account number 42.4000.85860.536.003120 – Consulting Service – Sewer Projects R07300.

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