

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE ATTACHED BLANKET PURCHASE ORDER RENEWING THE AGREEMENT BETWEEN OFFICE DEPOT, INC. AND THE CITY OF HOLLYWOOD, FOR A ONE YEAR PERIOD BASED UPON THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE AWARD TO PROVIDE AN OFFICE SUPPLY PROCUREMENT PROGRAM IN AN ESTIMATED ANNUAL AMOUNT OF \$145,000.00.

WHEREAS, Procurement Services requires an agreement to provide an Office Supply Procurement Program including delivery to all City Departments and Divisions; and

WHEREAS, Section 38.46 of the City's Purchasing Ordinance authorizes the Director of Procurement Services to join with other governmental entities in cooperative purchasing plans when it is in the best interest of the City; and

WHEREAS, the City of Hollywood participated, along with various other governmental entities, in cooperative Request for Proposal (RFP) Number RFP-13-23R for an Office Supply Program, processed by the City of Tamarac acting as lead agency for the Southeast Florida Governmental Purchasing Cooperative; and

WHEREAS, on October 9, 2013, the City of Tamarac City Commission, acting as lead agency, awarded RFP-13-23R to Office Depot, Inc. of Boca Raton, Florida for an initial contract period of three (3) years with the option to renew for one (1) additional three (3) year period, utilizing pricing provided through the State of Florida State Term contract #618-000-11-1; and

WHEREAS, Southeast Florida Governmental Purchasing Cooperative staff negotiated substantially lower pricing via a secondary Office Depot, Inc. proposal, based upon pricing on available competitively bid national consortium agreements which will serve as back-up in the event the State of Florida does not renew the Agreement for one or more of the successive one year renewal options; and

WHEREAS, on November 6, 2013, the City Commission passed and adopted Resolution Number R-2013-309 which authorized the issuance of a Blanket Purchase Order to Office Depot, Inc. in accordance with the Cooperative Purchasing RFP-13-23R utilizing pricing from the State Term Contract #618-000-11-1 for a one (1) year term with the option to renew for two (2) additional one (1) year periods; and

WHEREAS, the Director of Procurement Services has recommended that the City Commission approve the renewal of the attached blanket purchase order for the first of the two one (1) year renewal periods with Office Depot, Inc. for the purchase of Office Supplies, for an estimated annual expenditure of \$145,000.00; and

WHEREAS, award is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City; and

WHEREAS, funding for this agreement has been provided in the FY 2015 budget in individual departmental 5101 Office Supplies Accounts and will be budgeted in subsequent fiscal years;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby approves and authorizes the issuance, by the appropriate City Officials, of the attached blanket purchase order between Office Depot and the City of Hollywood, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legality by the City Attorney.

Section 2: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2014.

PETER BOBER, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.

JEFFREY P. SHEFFEL, CITY ATTORNEY