



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Piggybacking Request Form

(Use for purchase(s) over \$15,000, when piggybacking off other contracts)

Date: February 2, 2022

Department/Office: Public Works

Division/Area: Fleet Maintenance

Contact Person: Joel Wall / Peter Bieniek

Title: Fleet Superintendent/ Public Works Director

Phone: 954.967.4555 / 954.967.4526

Email: jwall@hollywoodfl.org /
pbieniek@hollywoodfl.org

1. Requested Vendor: Enterprise FM Trust

Vendor Number: 5542/11

Address: PO Box 800089 Kansas City, MO 64780-0089

Contact Person: Daniel Pacheco

Title: Account Manager & Fleet Consultant

Phone: 954-354-5155

Email: daniel.a.pacheco@efleets.com

2. Contract title requesting to piggyback: Sourcewell contract #060618-EFM Purchase/Lease/Finance Municipal Utility Vehicles

Awarding Agency: Sourcewell #060618-EFM

Contract Expiration Date: July 24, 2022

Copy of Contract and Awarding Agency documentation is attached.

☒ Yes ☐ No

3. Product/Service being requested (be specific): Open End Vehicle Lease for two 7 month terms, for forty (42) 2022 Dodge Ram Pick-up Trucks to be operated in increments of 21 at a time and swapped out at 7 months.

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

4. Detailed description of the products/services function and purpose: Leasing 2022 Dodge Ram Pick-up Trucks for Code Compliance to renew the existing Lease contract for two 7 month periods. Trucks perform daily duties throughout the City of Hollywood to enforce City of Hollywood's code compliances and violations.

5. Please explain what process the Department/Office took to verify and/or identify this contract:
Vendor identified the competitively procured contract.

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

☐ Yes ☒ No

Please explain: No other open end lease contracts available with these terms.

7. Total cost of the requested product/service. \$600.46 ea. vehicle/month

8. Total estimated cost of requested product/service. \$600.46 x 42 vehicles x 7 months = \$176,535.24, plus \$400.00 x 42 vehicles = \$16,800.00 Service Charge at Lease Termination, Total 14 Month Lease Total = \$193,335.24

Account Numbers: # 001.220101.53900.540050.000000.000.000 & #445.520101.53400.540050.000000.000.000.

9. Is this product/service covered by a warranty? ☒ Yes ☐ No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

☐ Yes ☒ No

If yes, please describe the related products/services and estimated cost(s.) _____

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

☐ Yes ☒ No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.) _____

12. Is this a grant related purchase? ☐ Yes ☒ No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.)

Will this require matching funds? ☐ Yes ☐ No

What is the grant source? N/A

What is the grant (dollar) amount? N/A

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Excluded Parties List System at www.epls.gov.

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

Date of Advanced Search _____

Company Name(s) Searched

Search Results

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract and recommend its approval based on the contract complying with the City of Hollywood's scope and pricing requirements and to the best of your knowledge the contract does not violate any applicable policy, statute, governing rule or regulation.

Joel L. Wall
Contact Person's Signature

02/02/2022
Date

Holmes
Supervisor's Signature

02/02/2022
Date

Holmes
Director's Signature

02/02/2022
Date

APPROVAL (Procurement Service Division Use Only)

Verified By:		Date	
Approved By:		Date	

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)




Piggyback Checklist

Contract Number/Name: Sourcewell Contract #060618-EFM

**Services/Supplies to be provided: Vehicle Leasing/Purchasing –
2022 Dodge Ram 1500 Pickup Truck**

Using Department(s): Code Compliance/Environmental Services Divisions

ITEMS VERIFIED	YES	NO	COMMENT
Does the piggyback contract allow the utilization of the contract by other entities, including use in the state of FL if it's an out of state contract?	Yes		Sourcewell #060618-EFM allows use by all government entities through Enterprise
Was the contract awarded through a solicitation or other acceptable competitive process that was publicly advertised?	Yes		060618-EFM Sourcewell (sourcewell-mn.gov)
Piggyback Contract is Valid? Contract Expiration Date:	Yes		Effective: 07/24/18 Expires: 07/24/22
Goods / Services requested by the Using Department(s) match those allowed under the piggyback contract and do not extend beyond the expiration date of the piggyback contract?	Yes		
Does the piggyback contract have acceptable terms and conditions?	Yes		060618-EFM Sourcewell (sourcewell-mn.gov)
Did the vendor confirm that the piggyback contract is authorized to be used with the established terms, conditions, and pricing?	Yes		Vendor approves of using the contract.
Is pricing "Fair and Reasonable" in the piggyback contract?	Yes		
Piggyback Contract Certificate(s) of Insurance (COI) is acceptable to the COH's Risk Management?		No	N/A
Piggyback Contract has Warranty Conditions?	Yes		This contract is for the Leasing/Purchasing of vehicles. Warranty is through the Manufacturer.
Piggyback Contract has liquidated damages (if Yes, provide the daily liquidated amount)		No	


Verified By: _____
Date: 2/22/2022

Prepared For: City of Hollywood
Wall, JoelDate 01/20/2022
AE/AM DP6/KSW

Unit

Year 2022 Make RAM Model 1500 Classic

Series Tradesman 4x2 Quad Cab 6.3 ft. box 140 in. WB

Vehicle Order Type Ordered Term 14 State FL Customer# 235091

\$ 34,408.00	Capitalized Price of Vehicle ¹
\$ 0.00	* Sales Tax 0.0000% State FL
\$ 450.00	* Initial License Fee
\$ 0.00	Registration Fee
\$ 350.00	Other: (See Page 2)
\$ 0.00	* Capitalized Price Reduction
\$ 0.00	* Tax on Capitalized Price Reduction
\$ 3,900.00	Gain Applied From Prior Unit
\$ 0.00	* Tax on Gain On Prior
\$ 0.00	* Security Deposit
\$ 0.00	* Tax on Incentive (Taxable Incentive Total : \$0.00)

Total Capitalized Amount (Delivered Price)

Depreciation Reserve @ 1.3500%

Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)²

Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

Commercial Automobile Liability Enrollment

Liability Limit \$0.00

Physical Damage Management

Full Maintenance Program ³ Contract Miles 8,166

Incl: # Brake Sets (1 set = 1 Axle) 0

Additional Services SubTotal

Sales Tax 7.0000%

State FL

Total Monthly Rental Including Additional Services

Reduced Book Value at 14 Months

Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color Bright White Clearcoat

Interior Color Diesel Gray/Black w/Heavy Duty Vinyl 40/20/40

Lic. Plate Type Yellow City

GVWR 0

Sourcewell contract :
#060618-EFM

Comp/Coll Deductible 0 / 0

OverMileage Charge \$ 0.0350 Per Mile

Tires 0

Loaner Vehicle Not Included

Quote based on estimated annual mileage of 7,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes This lease is for 42 RAM 1500s. The contract total will be 14 months (with 7 months per vehicle and 21 units operated at a time). The estimated total cost of 42 units including monthly payments and service charges will be \$193,335.24

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Hollywood

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 150.00
Courtesy Delivery Fee	C	\$ 200.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 350.00
Other Charges Total		\$ 350.00

VEHICLE INFORMATION:

2022 RAM 1500 Classic Tradesman 4x2 Quad Cab 6.3 ft. box 140 in. WB - US

Series ID: DS1L41

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$33,342	\$34,865.00
Total Options	\$1,611.00	\$1,750.00
Destination Charge	\$1,795.00	\$1,795.00
Total Price	\$36,748.00	\$38,410.00

SELECTED COLOR:

Exterior: PW7-Bright White Clearcoat

Interior: X8-Diesel Gray/Black w/Heavy Duty Vinyl 40/20/40 Split Bench Seat or Cloth 40/20/40 Bench Seat or Cloth 40/20/40 Bench Seat (Fleet) or Premium Cloth 40/20/40 Bench Seat (Fleet) or Premium Cloth 40/20/40 Bench Seat or Premium Cloth Bucket Seats

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
29B	Quick Order Package 29B Tradesman	NC	NC
AHC	Trailer Tow Group	\$516.00	\$560.00
AJY	Popular Equipment Group	\$759.00	\$825.00
APA	Monotone Paint	STD	STD
ASN	Tradesman Package	Included	Included
C1G	Rotary Shifter-Black	Included	Included
CBE	40/20/40 Split Bench Seat	Included	Included
CDR	Front Armrest w/3 Cupholders	Included	Included
CFM	Rear Folding Seat	Included	Included
CKE	Carpet Floor Covering	Included	Included
CLA	Front Floor Mats	Included	Included
CLB	Rear Floor Mats	Included	Included
DFT	Transmission: 8-Speed Automatic (850RE)	STD	STD
DMC	3.21 Rear Axle Ratio	STD	STD
ERB	Engine: 3.6L V6 24V VVT	STD	STD
GPG_	Power Black Trailer Tow Mirrors	Included	Included
GXM	Remote Keyless Entry w/All-Secure	Included	Included
JP8	Manual Adjust Seats	Included	Included
LE4	Black Exterior Mirrors	Included	Included
LEB	Exterior Mirrors w/Supplemental Signals	Included	Included
LEC	Exterior Mirrors Courtesy Lamps	Included	Included
LEG	Trailer Tow Mirrors	Included	Included
NAS	50 State Emissions	NC	NC
NHJ	Exterior Mirrors w/Heating Element	Included	Included
PW7_02	Bright White Clearcoat	NC	NC
RSD	SiriusXM Satellite Radio	Included	Included
RT7	No Satellite Coverage w/HI/AK/PR/VI/GU	Included	Included
TTM	Tires: P265/70R17 BSW AS	STD	STD
UAA	Radio: Uconnect 3 w/5" Display	STD	STD
V9	Cloth 40/20/40 Bench Seat	Included	Included
WARANT	FCA 5 yr/100,000 Mile Powertrain Limited Warranty	NC	NC
WFP	Wheels: 17" x 7" Steel	STD	STD
X8_01	Diesel Gray/Black w/Heavy Duty Vinyl 40/20/40 Split Bench Seat or Cloth 40/20/40	NC	NC

CODE	DESCRIPTION	INVOICE	MSRP
	Bench Seat or Cloth 40/20/40 Bench Seat (Fleet) or Premium Cloth 40/20/40 Bench Seat (Fleet) or Premium Cloth 40/20/40 Bench Seat or Premium Cloth Bucket Seats		
XFH	Class IV Receiver Hitch	Included	Included
XHC	Trailer Brake Control	Included	Included
XME	MOPAR Under Rail Box Bedliner	\$336.00	\$365.00
XXU	Electronic Shift	STD	STD
Z1C	GVWR: 6,800 lbs	STD	STD

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors with turn signal indicator
Convex Driver Mirror: convex driver and passenger mirror
Mirror Type: manual extendable trailer mirrors
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Bed Liner: bed liner
Box Style: regular
Body Material: galvanized steel/aluminum body material
: class IV trailering with harness, hitch, brake controller
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Air Filter: air filter
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Valet Key: valet function
Trunk FOB Controls: keyfob trunk/hatch/door release
Steering Wheel: steering wheel with manual tilting
Day-Night Rearview Mirror: day-night rearview mirror
Front Cupholder: front and rear cupholders
Overhead Console: mini overhead console
Glove Box: glove box
Driver Door Bin: driver and passenger door bins
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Rear Underseat Storage Tray: rear underseat storage tray
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio: SiriusXM AM/FM/Satellite-prep with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speakers: 6 speakers
1st Row LCD: 1 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Variable IP Lighting: variable instrument panel lighting
Display Type: analog appearance
Tachometer: tachometer
Voltmeter: voltmeter
Compass: compass
Exterior Temp: outside-temperature display

Low Tire Pressure Warning: tire specific low-tire-pressure warning
Trip Odometer: trip odometer
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Oil Temp Gauge: oil temperature gauge
Transmission Oil Temp Gauge: transmission oil temp. gauge
Engine Hour Meter: engine hour meter
Clock: in-radio display clock
Systems Monitor: systems monitor
Rear Vision Camera: rear vision camera
Water Temp Warning: water-temp. warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Bulb Failure Warning: bulb-failure warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front ventilated disc brakes
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st and 2nd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: Sentry Key immobilizer
Panic Alarm: panic alarm
Electronic Stability: electronic stability
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 2 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 6
Front Bucket Seats: front split-bench 40-20-40 seats
Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Fore/Aft: manual driver and passenger fore/aft adjustment
Front Centre Armrest Storage: front centre armrest with storage
Rear Seat Type: rear full bench seat
Rear Folding Position: rear seat fold-up cushion
Leather Upholstery: cloth front and rear seat upholstery
Headliner Material: full cloth headliner
Floor Covering: full carpet floor covering
Deluxe Sound Insulation: deluxe sound insulation
Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert
Shift Knob Trim: urethane shift knob

Floor Mats: carpet front and rear floor mats

Interior Accents: chrome/metal-look interior accents

Standard Engine:

Engine 305-hp, 3.6-liter V-6 (regular gas)

Standard Transmission:

Transmission 8-speed automatic w/ OD and auto-manual