

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 27, 2015

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed renewal the existing agreement with Sunshine After School Child Care, Inc. for the After School and Summer Camp Programs.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – RFP4267-11-JE
 - 4) Term of Contract
 - a) initial – Three (3) years
 - b) renewals (if any) – Two additional 1 year periods. **This is the final renewal.**
 - c) who exercises option to renew – City
 - 5) Contract Amount – Contractor shall pay 25% of gross receipts from summer camp programs and 5% gross receipts from after school programs and will be responsible for all operating costs.
 - 6) Termination rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Contractors shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall operate after school and summer camp programs at City recreation facilities.
 - 9) Other significant provisions – n/a
- cc: Wazir A. Ishmael, City Manager