

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** December 7, 2015

**FROM:** Jeffrey P. Sheffel, City Attorney

**SUBJECT:** Proposed Agreement w/ AFSCME, Local 2432, General Bargaining Unit, to Increase Flexible Spending Accounts

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I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Labor Relations
- 2) Type of Agreement – Memorandum of Understanding amending Collective Bargaining Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
  - a) initial – 10/1/2013-9/30/2015
  - b) renewals (if any) –
  - c) who exercises option to renew –
- 5) Contract Amount – Amendment will increase flexible spending accounts from \$200 for single coverage, \$300 for single plus one dependent, and \$500 for single plus two or more dependents, to \$300, \$400 and \$700, respectively. Employees who are not covered by City health insurance will get the single coverage amount in an FSA.
- 6) Termination rights – None.
- 7) Indemnity/Insurance Requirements – None.
- 8) Scope of Services – City will continue to provide a flexible spending account for each employee.
- 9) City's prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager