



CITY OF HOLLYWOOD, FLORIDA
OFFICE OF PROCUREMENT SERVICES

DATE: July 13, 2023

FILE: PR-23-179

*Assigned by procurement

TO: George R. Keller, Jr. CPPT
City Manager

VIA: Adam Reichbach DocuSigned by:
Adam Reichbach
FF840A01DE2047B
Assistant City Manager for Finance and Administration

VIA: Gus Zambrano DocuSigned by:
Adam Reichbach
FF840A01DE2047B
Assistant City Manager for Sustainable Development

THRU: ds
98 Steve Stewart DocuSigned by:
Steve Stewart
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Director, Procurement and Contract Compliance

FROM: Rick Engle DocuSigned by:
RENGLE@hollywoodfl.org
F1A5FD9C9BB4B8
Director, Parks, Recreation, & Cultural Arts

SUBJECT: Recommendation to Approve the Issuance of a Blanket Purchase Agreement to Broward County Fence for Fencing Repair and Installation at various park locations in an estimated annual amount up to \$50,000, on an as needed when needed basis. The Procurement Method used is Piggyback.

ISSUE:

The Department of Parks, Recreation, & Cultural Arts has a need for fencing repair and installation. This service is needed to maintain perimeter security and to regulate access to parks. A competitive process was done through the School Board of Broward County, Bid Number FY23-173 Construction Services Minor Projects (FENCING). The School Board of Broward County issued Contract Number FY23-173 to Broward County Fence for a period of three years from December 13, 2022 to December 12, 2025, with two (2) one-year renewals. Broward County Fence has agreed to allow the City of Hollywood to piggyback Contract Number FY23-173 under the same terms, conditions, and pricing.

AUTHORITY:

§ 38.41 COMPETITIVE SOLICITATIONS REQUIRED; EXCEPTIONS

(C)(5) Piggyback purchases:

The CPO may procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the


state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference. Utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract.

Pursuant to Section 38.38 of the Procurement Code, the City Manager or designee will have authority to approve and execute contracts up to \$100,000.

Funding will be provided in the fiscal year 2024, 2025, 2026 budget for the Department of Parks, Recreation, & Cultural Arts in Account Number 001.300701.57200.531170.000000.000.000.

RECOMMENDATION:

Authorize the issuance of a Blanket Purchase Agreement to Broward County Fence for fencing repair and installation at parks for an estimated annual amount up to \$50,000.

	<small>DocuSigned by:</small>  <small>BB25DD053647405</small>	7/18/2023
APPROVED BY:	George R. Keller, Jr. CPPT City Manager	Date:

Attachments: Executed Piggyback Contract/Agreement and BID/RFP/Solicitation

Piggyback Request Form and Checklist

Approved Certificate of Insurance