

# HOLLYWOOD POLICE DEPARTMENT LAW ENFORCEMENT TRUST FUND GRANT

Name of Organization	Date Established
2311 N. 23 Ave. Holl	ywood FL 33020
Street Address	
• <u>954-921-3401</u>	5. Staff contact person
Telephone	
Alternatives for youths the Hollywood Police Dep citizens. The PAL is a t community support. Some contact with Police Offi provides an opportunity our youth in a drug-free summer program for drug	ganization: gue (PAL) has a 90-year history of caring and providing at risk. The Hollywood PAL is a cooperative effort of partment, community volunteers, business leaders and tax-deductible, 501-3-C charity that needs continued youths in our community grow up with no positive icers. Through your contributions, the Hollywood PAL for Officers to operate as positive role models for e, safe and encouraging atmosphere. We will have a prevention and the Gang Resistance Education & m. The assigned officer conducts daily counseling with

#### 7. Number of Hollywood clients, service recipients, or participants to be served:

	2014 Actual	2015 Proposed
All agency programs	250	260
Proposed project or program	Youth sports	Youth sports

#### I. Please describe the target population to be benefited.

All at risk children from the surrounding areas.

### **II.** Briefly describe the project or program for which the funds are requested: (A more detailed explanation may be attached to this application if necessary)

Funding will support keeping the program operational so drug prevention, education and mentoring can take place. Youth will be engaged with mentors and role models while participating in a host of recreational activities such as:

- Football/Cheerleading a total of 10 football teams, approximately 260 kids, play a 10 game schedule with a three game playoff schedule.
- Girls Basketball 12 girls play approximately 40 games.

unding support will assist in the continuation of nd mentoring programs and providing various recre- outh.	ational acti	ves to at risk
o reduce crime by establishing a rapport between t risk youths, while directing such youths away f ccupying their time.	rom criminal	activities by
. Relate the proposed project to your organizational missi ctivities/programs. Please describe what you are looking t	to achieve. Inc	
ndividuals will be impacted and give per individual impact	t per dollar	
0. Grant amount requested: <u>\$60,000.00</u> Total cost of proj	ject: <u>\$_\$60,00</u>	0.00
<b>1. Geographic area grant will serve:</b> City of Hollywood	1	
<ol> <li>Other funding sources applied to for this project:</li> </ol>	<u>.</u>	
	¢ 02.065	Amount
assigned officer salary by HPD	\$ <u>83,805</u> \$	
	\$¢	
	\$ \$	
3. Funds awarded for this project to date:		
er i ande a maraca for ente project to autor		Amount
none	\$ \$	
	\$	
	\$ \$	
4. Have you been refused any funding for this request? (If yes, please explain why)	Yes	No <u></u> X
	Yes	NoX
5. Is this a new program or project for your organization?		

17. List all grants and funding awards received from all other sources public or private during the preceding 5 fiscal years, i.e. federal, state, county, other municipalities, private foundations and private grant programs.

#### **AMOUNTS RECEIVED**

<b>Funding Source</b>	FY'10	FY'11	FY'12	FY'13	<b>FY'14</b>
Hollywood Police	130,000	90,000	50,000	10,000	20,000
Fundraising billboards	16,000	16,000	16,000	16,000	16,000
Fundraising police vs fire	27,000	32,475	32,398	0	0

18. If your organization has paid staff: Number of full-time paid employees \_\_\_\_1\_\_\_ part-time \_\_\_\_\_

19. Will this grant involve the need for additional employees? Yes \_\_\_\_\_ No \_X\_\_\_\_ If yes, how many? \_\_\_\_\_

20. Is this organization a United Way Agency?

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Yes _____ No __X___
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### **21.** If this project will be a continuing one, explain in detail the anticipated source of funds for operation in subsequent years:

Since the inception of the Hollywood Police Athletic League (PAL), we have relied primarily on the funding we have received from the Hollywood Police Department's Law Enforcement Trust Fund

22. Was there any documentation (community support, research, fact-finding efforts, etc.) which led you to seek funding for this project or program?

<u>no</u>

#### 23. Please explain the need and/or relevance of your project:

Provides an opportunity for officers to operate as positive role models for the youth in the community in a safe, drug free and encouraging atmosphere.

24. Have similar projects or programs been initiated by other organizations in the

#### **Community**?

Other organizations also have football and basketball teams and leagues. Boxing is limited in the community.

**25.** How do you plan to evaluate the success of your project or program? Identify what quantitative and qualitative data will be collected to measure the project's impact. By purchasing the equipment needed and provide competitive opportunities by travel to national tournaments

26. If you received funds in FY 2014, please give details on how the funds were spent and how it impacted the community/individuals. (How many people were impacted with the funding you were given by the Hollywood Police Department Law Enforcement Trust Funds solely)

The \$20,000.00 funding from last year went to pay for:

- \$6,000.00 Replacement of football uniforms that where eight years old
- \$10,000.00 Girls basketball trips for Fort Myers and North Carolina, two
- teams per trips including transportation, lodging and food.
- $\bullet$  \$4,000.00 for boxing championships both regional and national golden gloves.

27. If you received funds in FY 2014, how much of the Law Enforcement Trust Funds went towards administrative fees? 0 Other services? full amount (read above)\_\_(Please give details of what the other services are)

28. To be signed by organization's CEO/Board President and by the Executive Director:

I hereby certify that the governing Board of this organization has reviewed the contents of this application and approve its submission to the Hollywood Police Department for a Law Enforcement Trust Fund Grant Award.

**Chair/President** 

Date

**Executive Director** 

Date

Date Submitted \_\_\_\_/\_\_\_/

Submitted By\_\_\_\_\_

### NOTE: PLEASE INCLUDE AN ORIGINAL AND THREE (3) COPIES OF THE APPLICATION AND ALL PERTINENT SUPPORTING INFORMATION.

## **Required Attachments Checklist: Please check if attached or explain if not attached**

- List of Board of Directors with affiliations.
- Audited financial statement or compilation of financial statement including income statement and balance sheet if agency has no certified audit.
- A copy of your most recent letter from the Internal Revenue Service letter determining your agency's tax exempt status
- Agency's FY 2014 total operating budget and proposed FY 2015 total operating budget (including revenue and expenses for all agency programs).
- List of governing board of directors showing business, professional and community affiliations.
- Recent letters of support for the proposed project
- One paragraph resumes of key staff, including qualifications relevant to the specific request.
- Not more than three examples of recent articles about or evaluations of, your organization if available

#### THE HOLLYWOOD POLICE DEPARTMENT LAW ENFORCEMENT TRUST FUND GRANT INSTRUCTIONS

#### **GRANT GUIDELINES**

Thank you for your interest in the Hollywood Police Department Trust Fund Grants. The following information will assist you in determining whether to apply for funding and explain how to proceed if you are eligible. Please review these materials carefully, keeping in mind that, while we would like to support all the important work carried out by not-for-profit organizations, these funding guidelines serve to target our grant-making, thus enabling us to serve the community most effectively within our limited resources.

#### POLICY STATEMENT FOR GRANTMAKING

The objective of the Hollywood Police Department is to distribute a limited pool of funds as directed by Florida Statutes, to support endeavors that seek to serve the education, prevention, cultural and community improvement needs of the citizens of the City of Hollywood. Our grant policies are designed to conform to that overall objective.

#### WHO WE FUND

The Hollywood Police Department makes grants to tax-exempt organizations operating or proposing to operate programs for the benefit of Hollywood residents.

#### WHAT WE FUND

The Hollywood Police Department endorses grants that increase crime prevention, safe neighborhoods, drug abuse education, or drug prevention programs or other law enforcement purposes as deemed appropriate for not-for-profit organizations to respond effectively to the needs of public safety in our community. The Hollywood Police Department will not consider Law Enforcement Trust Fund Grants for the following purposes:

- > Individuals other than through established scholarship programs
- Religious activities
- > Deficit funding
- Annual Campaigns
- Political Activities
- > Operating expenses

In addition, the Police Department is reluctant to approve grants to any organization for the purpose of maintaining an on-going operating budget or for multi-year grant requests. Exceptions may be made at the discretion of the Chief of Police.

#### HOW TO APPLY

Completed application forms should be sent to:

Hollywood Police Department Office of the Chief 3250 Hollywood Blvd., Hollywood, FL 33021

#### **ATTN: LETF Grant Applications**

Applications that do not contain all of the requested information may not be considered. If information requested is not available an explanation is required. To facilitate the preparation of completing grant applications, grant organizations are encouraged to utilize the Department's Fiscal Affairs staff for assistance. You may contact the Fiscal Affairs staff at (954) 967-4375 if you have any questions or need assistance with your grant application. Site visits and/or interviews may be arranged.

#### **PROPOSALS SHALL INCLUDE**

- > Completed application
- Budget for proposed project and agency budget
- > Most recent financial audit or year-end financial statement
- Copy of 501 (c) tax exemption ruling from the Internal Revenue Service
- Goals and objectives
- Targeted Community Members
- Items included in Application Checklist

#### WHEN TO APPLY

Applications will be accepted from March 3, 2015 through April 30, 2015 at 5:00 pm. Applications received outside this time period will not be considered. A review process will take place from May 1, 2015 to May 31, 2015. Awards will be given starting in July 2015.

#### FUNDING CRITERIA

The following characteristics will be evaluated by the Chief's Office and the Department's Legal Advisor:

- > Project Plan is clear and practical for implementation
- Assess the urgency of the plan
- > The project addresses the needs of the community
- > The project provides resources to the affected population
- > The Organization has the ability to continue programming in the future

#### APPROVAL AND AWARDS

Historically, September and October are designated for application approval and awards. Grantees are notified by mail of award status and presentations of awards.

#### **EVALUATION**

Grant recipients may be required to submit monthly, quarterly or annual narrative progress reports accounting for all funds received. A minimum of two field evaluations may be made annually by a designated staff member of the Hollywood Police Department.

#### **OBLIGATIONS OF RECIPIENTS**

If the Police Department determines that any part of an award has been used for purposes other than those defined in the original proposal, or an amendment to the proposal authorized by the Chief of Police, it may take all reasonable and appropriate steps to either recover or restore the diverted funds to the purposes being financed. The Hollywood Police Department reserves the right to revoke a grant if the implemented project does not comply with our guidelines or reflect the application that was submitted. Once a grant is received, it is required that the funds shall be expended during the calendar year awarded.