

**From:** [Tanya Bouloy](#)  
**To:** [Heather Guenot](#)  
**Subject:** RE: Insurance Requirements for Five Bridges Project  
**Date:** Monday, March 3, 2025 12:36:15 PM  
**Attachments:** [CMAR Phase I Pre-Construction Services Risk Management.doc](#)

---

Here you go. Thanks

**Tanya Bouloy**

Risk Manager

Office of Human Resources - Risk Management

---

**Email:** [TBouloy@hollywoodfl.org](mailto:TBouloy@hollywoodfl.org)  
**Telephone:** [954-921-3505](tel:954-921-3505)  
**Fax:** [954-921-3678](tel:954-921-3678)

---

**From:** Heather Guenot <HGUENOT@hollywoodfl.org>  
**Sent:** Monday, March 3, 2025 12:22 PM  
**To:** Tanya Bouloy <TBouloy@hollywoodfl.org>  
**Subject:** RE: Insurance Requirements for Five Bridges Project

Tanya,

The Preconstruction Services would be to prepare a GMP construction cost estimate for a project with the construction work identified below.

In the past, Risk has set the insurance requirements for the Phase I CMAR contract the same as for the CMAR Phase II construction contract to ensure that the contractor could meet the construction insurance requirements. If the requirements are now different for Phase I vs. Phase II, we should send all that information to the contractor to make sure that they can meet the higher Phase II insurance requirements and price that into their GMP.

Sincerely,

**Heather Guenot**

Senior Project Manager

Design and Construction Management

---

**Email:** [HGUENOT@hollywoodfl.org](mailto:HGUENOT@hollywoodfl.org)  
**Mobile:** [754-314-0157](tel:754-314-0157)  
**Telephone:** [954-921-3931](tel:954-921-3931)

---

**From:** Tanya Bouloy <[TBouloy@hollywoodfl.org](mailto:TBouloy@hollywoodfl.org)>

**Sent:** Monday, March 3, 2025 12:14 PM  
**To:** Heather Guenot <[HGUENOT@hollywoodfl.org](mailto:HGUENOT@hollywoodfl.org)>  
**Subject:** FW: Insurance Requirements for Five Bridges Project

Hello,

To clarify; what you have attached is for Phase I Pre-Construction Services, but what you have listed below is for construction.

Am I correct?

Thanks

**Tanya Bouloy**  
Risk Manager  
Office of Human Resources - Risk Management  
**P.O. Box 229045**  
**Hollywood, FL 33022**

---

**Email:** [TBouloy@hollywoodfl.org](mailto:TBouloy@hollywoodfl.org)  
**Telephone:** [954-921-3505](tel:954-921-3505)  
**Fax:** [954-921-3678](tel:954-921-3678)

---

[www.HollywoodFL.org](http://www.HollywoodFL.org)



Banner



Notice: Florida has a broad public records law. All correspondence sent to the City of Hollywood via e-mail may be subject to disclosure as a matter of public record.

---

**From:** Heather Guenot <[HGUENOT@hollywoodfl.org](mailto:HGUENOT@hollywoodfl.org)>  
**Sent:** Tuesday, February 25, 2025 8:56 AM  
**To:** Certificate of Insurance <[COI@hollywoodfl.org](mailto:COI@hollywoodfl.org)>; Tanya Bouloy <[TBouloy@hollywoodfl.org](mailto:TBouloy@hollywoodfl.org)>  
**Subject:** Insurance Requirements for Five Bridges Project

Dear Risk Management,

I wanted to confirm with you the levels of insurance required for the Five Bridges Repairs project. The scope of the project:

- Repairs to five bridges located throughout the City, which includes (at various locations):
  - Construction of a new pedestrian bridge
  - Repairs to concrete bridge structure
  - Guardrail & fencing
  - Repairs to concrete embankments
  - Repairs to sheet pile retaining walls
  - Other miscellaneous related work
- The overall cost of the project is estimated around \$3.5-\$4 Million
- The bridges cross canals, and much of the repair work must be completed from the water
- The bridges will remain in operation during the repair work
- I recommend higher than standard levels of insurance due to the nature of the work.

Please call if you have any questions.

Sincerely,

**Heather Guenot**

Senior Project Manager

Design and Construction Management

**P.O. Box 229045**

**Hollywood, FL 33022**

---

**Email:** [HGUENOT@hollywoodfl.org](mailto:HGUENOT@hollywoodfl.org)

**Mobile:** [754-314-0157](tel:754-314-0157)

**Telephone:** [954-921-3931](tel:954-921-3931)

---

[www.HollywoodFL.org](http://www.HollywoodFL.org)



Banner



Notice: Florida has a broad public records law. All correspondence sent to the City of Hollywood via e-mail may be subject to disclosure as a matter of public record.