

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** April 21, 2021  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Proposed Agreement with Pro-Secur Inc for Security Guard Services

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I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Procurement Services
- 2) Type of Agreement – Contract for Consulting/Professional Services
- 3) Method of Procurement (RFP, bid, etc.) – “Best interest” exemption
- 4) Term of Contract
  - a) Initial – One year Initial Term
  - b) Renewals (if any) – One optional one-year Extension Term
  - c) Who exercises option to renew – City Manager
- 5) Contract Amount – \$566,534.75/yr. (est.)
- 6) Termination rights – City can terminate effective immediately with or without cause.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will provide uniformed armed and unarmed security guard services.
- 9) City’s prior experience with Vendor – Vendor currently provides this service to City and has for two years.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager