

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members **DATE:** May 24, 2023
FROM: Douglas R. Gonzales, General Counsel
SUBJECT: Proposed Blanket Purchase Order with Burkhardt Construction Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – CRA
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Consultants’ Competitive Negotiation Act as a Construction Manager at Risk Contractor
- 4) Term of Contract:
 - a) initial – Approximately 10 month for installation
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$230,165.14
- 6) Termination Rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
- 8) Scope of Services – Contractor shall replace 15 damaged concrete light poles and four light fixtures within the beach area.
- 9) Other Significant Provisions: n/a

cc: Jorge Camejo, Executive Director for the CRA