

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** January 10, 2013

**FROM:** Jeffrey P. Sheffel, City Attorney

**SUBJECT:** Proposed Purchase Order with Stingray Chevrolet for the purchase of Twenty-Three (23) Chevy Caprice Patrol Vehicles.

---

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works/Police Dept.
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Florida Sheriff's Association Bid No. 13-21-0904**. Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
  - a) initial – one time purchase.
  - b) renewals (if any) – n/a
  - c) who exercises option to renew – n/a.
- 5) Contract Amount – In the amount of \$751,180.00.
- 6) Termination rights – n/a.
- 7) Indemnity/Insurance Requirements – n/a
- 8) Scope of Services – Contractor shall supply City with 23 Chevrolet Caprice Vehicles.
- 9) City's prior experience with Vendor – Yes.

**TERM SHEET CONTINUED FOR STINGRAY CHEVROLET**

- 10) Other significant provisions – Vehicles come with a Major Guard 6 year/100k extended warranty.

cc: Cathy Swanson-Rivenbark, City Manager