

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** March 15, 2017
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Blanket Purchase Order with SHI International Corporation

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Information Technology
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Invitation to Negotiate issued by the State of Florida, Department of Management Services (Contract No. 43230000-15-02)
 - 4) Term of Contract
 - a) initial – February 01, 2016 through January 31, 2019
 - b) renewals (if any) – One additional renewal term not to exceed 3 years.
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$88,564.00
 - 6) Termination Rights – City, acting through its City Manager or his/her designee, reserves the right to terminate the purchase order in whole or in part for default (a) if Contractor fails to perform in accordance with any of the requirements of the purchase order or (b) If Contractor becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Contractor under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to City except for completed Items delivered and accepted by the City. Contractor, will be liable for excess costs of reprourement.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall provide Microsoft SQL and Datacenter licenses for server protection for water billing servers.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager