

**AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF HOLLYWOOD  
AND HOPE SOUTH FLORIDA INC. FOR A COMMUNITY DEVELOPMENT BLOCK  
GRANT PROJECT**

THIS AMENDMENT to the Community Development Block Grant Project (the "Agreement"), is dated effective as of the \_\_\_\_ day of \_\_\_\_\_, 2016, (the "Effective Date") and is agreed to between the CITY OF HOLLYWOOD, FLORIDA ("CITY"), and HOPE SOUTH FLORIDA INC., a not-for-profit organization authorized to do business in the State of Florida, its successors and assigns (Subgrantee). It is hereby mutually understood and agreed by and between the parties hereto that said Agreement is amended upon the terms, covenants, and conditions hereinafter set forth.

1. Subsection 4.1 of Article IV of the Agreement entitled "Funding and Method of Payment" is hereby amended as follows:

4.1 The maximum amount of the payable by the CITY under this Agreement shall be ~~\$12,000.00~~ 15,023.00. This shall be the maximum expenditures authorized for payment by the City under this Agreement. In no event shall the CITY be liable for any sum exceeding the above stated amount.

2. Exhibits "A", "B" and "C" are hereby amended as more specifically set forth on the Exhibits attached hereto and incorporated herein by reference.

3. All other provisions of the Agreement not in conflict with this Amendment shall be and remain the same and in full force and effect.

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**AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF HOLLYWOOD  
AND HOPE SOUTH FLORIDA INC. FOR A COMMUNITY DEVELOPMENT BLOCK  
GRANT PROJECT**

EXECUTION

IN WITNESS WHEREOF, CITY and SUBGRANTEE, intending to be legally bound, have executed this Amendment to the Agreement as of the day and year first above written.

CITY OF HOLLYWOOD, a municipal  
corporation of the State of Florida

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC  
CITY CLERK

\_\_\_\_\_  
JOSH LEVY, MAYOR

APPROVED AS TO FORM AND LEGALITY  
FOR THE USE AND RELIANCE OF THE  
CITY OF HOLLYWOOD, FLORIDA

\_\_\_\_\_  
JEFFREY P. SHEFFEL, CITY ATTORNEY

APPROVED BY:

\_\_\_\_\_  
GEORGE R. KELLER, JR.  
ASSISTANT CITY MANAGER OF FINANCE  
AND ADMINISTRATION/ INTERIM  
DIRECTOR OF FINANCIAL SERVICES

ATTEST:

HOPE SOUTH FLORIDA, INC.

\_\_\_\_\_  
SECRETARY  
Print Name: \_\_\_\_\_

BY: \_\_\_\_\_  
Signature  
Title: \_\_\_\_\_  
Print Name: \_\_\_\_\_

## **EXHIBIT "A"**

### **SCOPE OF SERVICES**

**Hope South Florida, Inc.**

#### **Live Hope - Living Independently Via Employment**

The Live Hope- Living Independently Via Employment program provides for outreach to prospective employers to promote new and expanded employment opportunities for job training and placement. Services will be providing one or more part time job developer / employment specialists to recruit employers to hire formerly homeless clients and to assist the clients in obtaining and retaining employment.

CDBG funds will pay for case management to assist formerly homeless families with dependent children and unaccompanied adults, in emergency and transitional housing in Hollywood to obtain and/or retain employment. The case manager will serve individuals and families housed (including through City HOME funds) or referred by a continuum of care agency within the Broward County Homeless Initiative Partnership. The "Live Hope" case manager assists the agencies and clients with job development and placement, acts as a liaison with Live Hope/BLIA employers to anticipate and intervene as needed with any difficulties that could lead to job loss by the clients. They assist clients to maintain sobriety as well as with budgeting, life control issues, decision making, life skills and job readiness skills, etc., during and after transition to permanent housing.

The Subgrantee agrees to aid in the dissemination of information and promotional materials relative to City of Hollywood initiatives. This includes, but is not limited, to making available information and promotional materials relative to City of Hollywood initiatives in the Subgrantee offices and/or project sites. In addition, the Subgrantee shall provide a complete mailing list of clientele with the exception of the clients where confidentiality is mandatory. The Subgrantee shall provide such information in a form sufficient so that the City may direct-mail information and promotional materials. The Subgrantee shall make available staff that can provide referral services complete with appropriate contact person for City of Hollywood initiatives.

## EXHIBIT "B"

### BUDGET & REIMBURSEMENT SCHEDULE

Total CDBG project funding is not to exceed \$~~10,714.00~~15,023.00. Subgrantee will be paid on the basis of meeting their established performance objective of providing case management services to a total of ~~thirteen-fourteen~~ (143) clients during the grant period commencing on October 1, 2016 and continuing through September 30, 2017 at the desired rate of serving five (5) clients per month during the first period at the rate of \$~~178.56~~250.38 per client, seven (7) clients per month during the second period at the rate of \$~~127.54~~178.85 per client and ~~thirteen fourteen~~ (4314) clients per month at the rate of \$~~68.67~~89.42 during the third period of the Agreement. Client services are anticipated to be made according to the schedule below, and payments to the Subgrantee are anticipated to be paid at the rate of \$~~892.83~~1,251.92 total per month for successfully meeting client services. [Except to remedy an under/over performance as more specifically set forth below].

For the period of October 1, 2016 - December 31, 2016

- Five (5) clients shall be served monthly during the period specified above at the rate of \$178.56250.38 per client.
- In the event that five (5) clients are not served monthly during this period, funding for each client served at the specified per-client rate will be paid. The remaining balance for unserved clients during this period will carry over and may be paid in any future monthly period in which the clients are served.

For the period of January 1, 2017 - May 31, 2017

- Seven (7) clients shall be served monthly during the period specified above at the rate of \$127.54178.85 per client.
- In the event that seven (7) clients are not served monthly during this period, funding for each client served at the specified per-client rate will be paid. The remaining balance for unserved clients during this period will carry over and may be paid in any future monthly period in which the clients are served.

For the period of June 1, 2017 - September 30, 2017

- Thirteen-Fourteen (143) clients shall be served monthly during the period specified above at the rate of \$68.6789.42 per client.
- In the event that ~~thirteen-fourteen~~ (143) clients are not served monthly during this period, funding for each client served at the specified per-client rate will be paid. The remaining balance for unserved clients during this period will carry over and may be paid in any future monthly period in which the clients are served.

The process for requesting contract payment is as follows:

The Subgrantee shall submit a summary invoice that clearly details with each month's payment request and submit proper documentation to include a monthly performance report further described in Exhibit "C" attached and the demographic report.

**EXHIBIT "C"**

**PERFORMANCE REPORTS**

Beginning with the end of the first month of the contract year (October 31, 2016) and each month thereafter, Hope South Florida shall submit monthly program performance reports to the Development Services Department, Community Development Division. The report shall explain any problems encountered with the project's implementation, and clearly indicate the names, addresses, and disposition of clients. Hope South Florida must maintain income certifications for those who are the beneficiaries of CDBG funds and agree to periodic monitoring of files.

In addition, beginning the first day of the second program month (November 1, 2016) and each month thereafter the Subgrantee shall complete a copy of sections 2, 4, and 5 (below) and the demographic report and submit to the Development Services Department, Community Development Division until services are completed.

Monthly report for:	Hope South Florida
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Funding for:	FY 2016-2017
Subrecipient	Hope South Florida
Tot. Allocation	<del>\$10,714.00</del> <u>15,023.00</u>
Expended	\$0.00
Remaining	\$0.00
Agreement Period (Months)	12

CITY

Quantifiable Goal	Client Case Management
(Annually)	<del>1314</del>

CITY

Services Provided	Participants
(Current Month)	

**NOTABLE ACTIVITIES FOR THE MONTH**

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