

**STATEMENT OF BUDGET IMPACT**  
**(Policy Number 94-45)**  
**Budgetary Review of Proposed Resolution &**  
**Ordinances with Financial Implication.**

**Date:** May 27, 2014

**File:** BIS 14 – 163

**File:** TMP-2014-00294

**Proposed Legislation:**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN LAWN WIZARD USA, INC. AND THE CITY OF HOLLYWOOD FOR CITY-WIDE TREE TRIMMING, PRUNING, REMOVAL, AND STUMP GRINDING SERVICES, FOR AN ESTIMATED ANNUAL EXPENDITURE OF \$122,275.00.

**Statement of Budget Impact:**

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

**Explanation:**

This Resolution seeks authorization for the appropriate City Officials to issue a blanket purchase order to Lawn Wizard USA, Inc. from the City of Hollywood for the provision of tree maintenance services including tree trimming, pruning, tree removal and stump grinding. On February 14, 2014, the City issued a notice of bid availability, bid number F-4392-14-RD with a closing date of March 14, 2014 for tree maintenance services as previously described. On March 14<sup>th</sup>, fourteen (14) bids were opened, reviewed and evaluated by City staff. Based upon the Staff's review, Lawn Wizard USA, Inc. was determined to be the lowest, responsive, and responsible bidder with a bid of \$122,275.00 for the tree maintenance services to be provided. A recommendation has been prepared recommending the award of the bid to Lawn Wizard USA, Inc.

The agreement between Lawn Wizard and the City, if approved, shall be for an initial two (2) year term with the right to renew for two (2) additional two (2) year periods. Funding for the anticipated costs of tree trimming services for the balance of fiscal year 2014 will become available in account #01.5171.00482.541.005224 upon the transfer of additional funding into this account and subject to the City Commission's approval of this Resolution. Funding for the cost of tree maintenance services to be provided in future fiscal years will be requested as part of the future fiscal year's proposed operating budget.

**PREPARED BY:** Kee Juen Eng  
Budget Manager

**APPROVED BY:** Mirtha Dziedzic  
Assistant Director Budget and Financial Services