

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: June 22, 2017

FROM: Alan Fallik, Acting City Attorney

SUBJECT: Proposed Authorization to Proceed No. 2 with Lakdas/Yohalem Engineering, Inc. for Structural Engineering Services for Van Buren Parking Garage

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services
 - 2) Type of Agreement – Authorization to Proceed pursuant to a continuing contract under Consultant’s Competitive Negotiation Act
 - 3) Method of Procurement (RFP, bid, etc.) – RFQ
 - 4) Term of Contract
 - a) initial – 60 days
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$48,800.00
 - 6) Termination Rights – Either party may terminate with cause. City can terminate without cause by giving 7 days notice.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor will provide structural engineering services in connection with the assessment of the Van Buren Parking Garage and performance of any needed repairs.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager