

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: May 11, 2016

FROM: Jeffrey P. Sheffel
City Attorney

SUBJECT: Proposed Contract Amendment to the North Lake Tidal Structures Contract between the City and Southeastern Engineering Contractors, Inc. for the installation of a control structure and flap gate on the FDOT 84-inch outfall pipe.

I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Utilities
- 2) Type of Agreement – Contract Amendment (Original contract approved by Resolution No. R-2015-368).
- 3) Method of Procurement (RFP, bid, etc.) - Original Contract was based upon Bid (City Project NO. 15-11035). This Contract Amendment is pursuant to **best interest** [Section 38.40(C)(7)] which requires a **5/7th vote** of the City Commission.
- 4) Term of Contract
 - a) initial - The work under contract amendment to be completed by June 30,2017.
 - b) renewals (if any) - no
 - c) who exercises option to renew – n/a
- 5) Contract Amount – In an amount of \$176,434.00 (City will be reimbursed for work by FDOT under Joint Participation Agreement).
- 6) Termination rights – Yes.
- 7) Indemnity/Insurance Requirements - Yes, Southeastern indemnifies both City and FDOT.
- 8) Scope of Services - Southeastern will install a control structure and flap gate on the FDOT 84 –inch outfall pipe. Southeastern is under contract to provide construction services related to the North Lake Tidal Control Structures.
- 9) City’s prior experience with Vendor (if any) – Yes.
- 10) Other significant provisions –n/a

cc: Wazir A. Ishmael, Ph.D., City Manager

