



City of Hollywood
Procurement Services
Otis Thomas, Director/Chief Procurement Officer
2600 Hollywood Boulevard, Hollywood, FL 33020

EVALUATION TABULATION
RFP No. RFP-331-25-SA
State & Federal Grant Technical Assistance Consultant
RESPONSE DEADLINE: September 24, 2025 at 3:00 pm
Report Generated: Wednesday, October 29, 2025

PHASE 1

EVALUATION CRITERIA

| Criteria | Scoring Method | Weight (Points) |
|-----------------------------------|----------------|--------------------------|
| Relevant Experience and Expertise | Points Based | 30 <i>(30% of Total)</i> |

Description:
Demonstrated experience working with HUD programs (CDBG, HOME, CV, etc.) and federal compliance.

| Criteria | Scoring Method | Weight (Points) |
|---------------------------------|----------------|--------------------------|
| Qualifications of Key Personnel | Points Based | 20 <i>(20% of Total)</i> |

Description:
Education, certifications, and HUD-specific training of proposed staff, including resumes.

| Criteria | Scoring Method | Weight (Points) |
|--------------------------|----------------|--------------------------|
| Approach and Methodology | Points Based | 25 <i>(25% of Total)</i> |

Description:
Clear understanding of scope, work plan, innovative methods, and problem-solving capabilities.

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

| Criteria | Scoring Method | Weight (Points) |
|---------------------------------|----------------|-------------------|
| References and Past Performance | Points Based | 10 (10% of Total) |

Description:

The proposer shall provide three (3) professional references, including at least one (1) reference from a local government agency, that can verify the proposer's experience and past performance in providing services similar in scope and complexity to those described in this solicitation. Other support services to be evaluated include, but are not limited to, compliance concerns, timeliness, and related performance matters.

| Criteria | Scoring Method | Weight (Points) |
|---------------|----------------|-------------------|
| Cost Proposal | Points Based | 15 (15% of Total) |

Description:

Reasonableness and competitiveness of the proposed fee structure and total cost.

AGGREGATE SCORES SUMMARY

| Vendor | Evaluator 1 | Evaluator 2 | Evaluator 3 | Evaluator 4 | Total Score (Max Score 100) |
|---|-------------|-------------|-------------|-------------|--------------------------------|
| Civitas, LLC | 97 | 78 | 88 | 96 | 89.75 |
| GrantWorks, Inc. | 86.1 | 89.1 | 75.1 | 92.1 | 85.55 |
| Accenture Infrastructure and Capital Projects, LLC (I&CP) | 85.6 | 76.6 | 72.6 | 83.1 | 79.52 |

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

| Vendor | Evaluator 1 | Evaluator 2 | Evaluator 3 | Evaluator 4 | Total Score (Max Score 100) |
|--|-------------|-------------|-------------|-------------|--------------------------------|
| Housing and Community Development Associates LLC | 75.8 | 64.8 | 63.8 | 78.8 | 70.8 |
| Booth Management Consulting, LLC | 58.3 | 66.3 | 64.3 | 80.3 | 67.3 |
| Kimley-Horn and Associates, Inc. | 57.9 | 61.9 | 69.9 | 74.9 | 66.12 |
| Metric Consulting LLC | 50.3 | 70.3 | 61.3 | 77.3 | 64.8 |
| AG Urban LLC | 71.6 | 53.6 | 79.6 | 39.6 | 61.09 |
| GrantPro Consult | 54 | 61 | 68 | 61 | 61.02 |
| Ecostrata Services, Inc. | 70.1 | 51.1 | 64.1 | 52.1 | 59.39 |

VENDOR SCORES BY EVALUATION CRITERIA

| Vendor | Relevant Experience and Expertise Points Based 30 Points (30%) | Qualifications of Key Personnel Points Based 20 Points (20%) | Approach and Methodology Points Based 25 Points (25%) | References and Past Performance Points Based 10 Points (10%) | Cost Proposal Points Based 15 Points (15%) | Total Score (Max Score 100) |
|---|--|--|---|--|--|--------------------------------|
| Civitas, LLC | 28 | 18.3 | 19.3 | 9.3 | 15 | 89.75 |
| GrantWorks, Inc. | 28 | 18.8 | 22.5 | 6.3 | 10.1 | 85.55 |
| Accenture Infrastructure and Capital Projects, LLC (I&CP) | 27.3 | 17.3 | 20.8 | 8.6 | 5.6 | 79.52 |
| Housing and Community Development Associates LLC | 22.5 | 17.3 | 19.3 | 6 | 5.8 | 70.8 |

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

Page 3

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

| Vendor | Relevant Experience and Expertise Points Based 30 Points (30%) | Qualifications of Key Personnel Points Based 20 Points (20%) | Approach and Methodology Points Based 25 Points (25%) | References and Past Performance Points Based 10 Points (10%) | Cost Proposal Points Based 15 Points (15%) | Total Score (Max Score 100) |
|----------------------------------|--|---|--|---|--|--------------------------------|
| Booth Management Consulting, LLC | 22.5 | 16.3 | 17.3 | 5 | 6.3 | 67.3 |
| Kimley-Horn and Associates, Inc. | 23 | 13.8 | 20.3 | 7.3 | 1.9 | 66.12 |
| Metric Consulting LLC | 20.3 | 16.5 | 17.5 | 8.3 | 2.3 | 64.8 |
| AG Urban LLC | 19.8 | 8.5 | 13.8 | 6.5 | 12.6 | 61.09 |
| GrantPro Consult | 21.5 | 13 | 15 | 7.5 | 4 | 61.02 |
| Ecostrata Services, Inc. | 23 | 14.5 | 13.3 | 7.5 | 1.1 | 59.39 |

INDIVIDUAL PROPOSAL SCORES

| Accenture Infrastructure and Capital Projects, LLC (I&CP) | |
|--|--|
| Relevant Experience and Expertise Points Based 30 Points (30%) | |
| Evaluator 1: 30 | |
| Evaluator 2: 28 | |
| Evaluator 3: 23 | |
| Evaluator 4: 28 | |
| Qualifications of Key Personnel Points Based 20 Points (20%) | |
| Evaluator 1: 19 | |

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

Page 4

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

| |
|-----------------|
| Evaluator 2: 14 |
| Evaluator 3: 18 |
| Evaluator 4: 18 |

| |
|---|
| Approach and Methodology Points Based 25 Points (25%) |
|---|

| |
|-----------------|
| Evaluator 1: 21 |
| Evaluator 2: 20 |
| Evaluator 3: 20 |
| Evaluator 4: 22 |

| |
|--|
| References and Past Performance Points Based 10 Points (10%) |
|--|

| |
|------------------|
| Evaluator 1: 10 |
| Evaluator 2: 9 |
| Evaluator 3: 6 |
| Evaluator 4: 9.5 |

| |
|--|
| Cost Proposal Points Based 15 Points (15%) |
|--|

| |
|-------------------|
| Evaluator 1: 5.64 |
| \$35,375 |
| Evaluator 2: 5.64 |
| \$35,375 |
| Evaluator 3: 5.64 |
| \$35,375 |
| Evaluator 4: 5.64 |

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

\$35,375

| AG Urban LLC | |
|--|-----------------|
| Relevant Experience and Expertise Points Based 30 Points (30%) | |
| | Evaluator 1: 23 |
| | Evaluator 2: 23 |
| | Evaluator 3: 23 |
| | Evaluator 4: 10 |
| Qualifications of Key Personnel Points Based 20 Points (20%) | |
| | Evaluator 1: 11 |
| | Evaluator 2: 3 |
| | Evaluator 3: 18 |
| | Evaluator 4: 2 |
| Approach and Methodology Points Based 25 Points (25%) | |
| | Evaluator 1: 17 |
| | Evaluator 2: 5 |
| | Evaluator 3: 20 |
| | Evaluator 4: 13 |
| References and Past Performance Points Based 10 Points (10%) | |
| | Evaluator 1: 8 |

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

Evaluator 2: 10

Evaluator 3: 6

Evaluator 4: 2

Cost Proposal | Points Based | 15 Points (15%)

Evaluator 1: 12.59

\$15,840

Evaluator 2: 12.59

\$15,840

Evaluator 3: 12.59

\$15,840

Evaluator 4: 12.59

\$15,840

Booth Management Consulting, LLC

Relevant Experience and Expertise | Points Based | 30 Points (30%)

Evaluator 1: 14

Evaluator 2: 28

Evaluator 3: 18

Evaluator 4: 30

Qualifications of Key Personnel | Points Based | 20 Points (20%)

Evaluator 1: 18

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

Page 7

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

| |
|-----------------|
| Evaluator 2: 13 |
| Evaluator 3: 18 |
| Evaluator 4: 16 |

Approach and Methodology | Points Based | 25 Points (25%)

| |
|-----------------|
| Evaluator 1: 12 |
| Evaluator 2: 15 |
| Evaluator 3: 17 |
| Evaluator 4: 25 |

References and Past Performance | Points Based | 10 Points (10%)

| |
|----------------|
| Evaluator 1: 8 |
| Evaluator 2: 4 |
| Evaluator 3: 5 |
| Evaluator 4: 3 |

Cost Proposal | Points Based | 15 Points (15%)

| |
|------------------|
| Evaluator 1: 6.3 |
| \$31,674 |
| Evaluator 2: 6.3 |
| \$31,674 |
| Evaluator 3: 6.3 |
| \$31,674 |
| Evaluator 4: 6.3 |

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

Page 8

\$31,674

| Civitas, LLC | |
|--|-----------------|
| Relevant Experience and Expertise Points Based 30 Points (30%) | |
| | Evaluator 1: 30 |
| | Evaluator 2: 26 |
| | Evaluator 3: 26 |
| | Evaluator 4: 30 |
| Qualifications of Key Personnel Points Based 20 Points (20%) | |
| | Evaluator 1: 19 |
| | Evaluator 2: 16 |
| | Evaluator 3: 18 |
| | Evaluator 4: 20 |
| Approach and Methodology Points Based 25 Points (25%) | |
| | Evaluator 1: 23 |
| | Evaluator 2: 11 |
| | Evaluator 3: 22 |
| | Evaluator 4: 21 |
| References and Past Performance Points Based 10 Points (10%) | |
| | Evaluator 1: 10 |

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

Evaluator 2: 10

Evaluator 3: 7

Evaluator 4: 10

Cost Proposal | Points Based | 15 Points (15%)

Evaluator 1: 15

\$13,300 - Lowest Price

Evaluator 2: 15

\$13,300 - Lowest Price

Evaluator 3: 15

\$13,300 - Lowest Price

Evaluator 4: 15

\$13,300 - Lowest Price

Ecostrata Services, Inc.

Relevant Experience and Expertise | Points Based | 30 Points (30%)

Evaluator 1: 25

Evaluator 2: 23

Evaluator 3: 20

Evaluator 4: 24

Qualifications of Key Personnel | Points Based | 20 Points (20%)

Evaluator 1: 13

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

Evaluator 2: 12

Evaluator 3: 18

Evaluator 4: 15

Approach and Methodology | Points Based | 25 Points (25%)

Evaluator 1: 21

Evaluator 2: 5

Evaluator 3: 20

Evaluator 4: 7

References and Past Performance | Points Based | 10 Points (10%)

Evaluator 1: 10

Evaluator 2: 10

Evaluator 3: 5

Evaluator 4: 5

Cost Proposal | Points Based | 15 Points (15%)

Evaluator 1: 1.14

\$175,000 - Highest Price

Evaluator 2: 1.14

\$175,000 - Highest Price

Evaluator 3: 1.14

\$175,000 - Highest Price

Evaluator 4: 1.14

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

\$175,000 - Highest Price

| GrantPro Consult | |
|--|-----------------|
| Relevant Experience and Expertise Points Based 30 Points (30%) | |
| | Evaluator 1: 15 |
| | Evaluator 2: 27 |
| | Evaluator 3: 21 |
| | Evaluator 4: 23 |
| Qualifications of Key Personnel Points Based 20 Points (20%) | |
| | Evaluator 1: 8 |
| | Evaluator 2: 10 |
| | Evaluator 3: 18 |
| | Evaluator 4: 16 |
| Approach and Methodology Points Based 25 Points (25%) | |
| | Evaluator 1: 18 |
| | Evaluator 2: 10 |
| | Evaluator 3: 20 |
| | Evaluator 4: 12 |
| References and Past Performance Points Based 10 Points (10%) | |
| | Evaluator 1: 9 |

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

| |
|-----------------|
| Evaluator 2: 10 |
| Evaluator 3: 5 |
| Evaluator 4: 6 |

Cost Proposal | Points Based | 15 Points (15%)

| |
|-------------------|
| Evaluator 1: 4.02 |
| \$49,656 |
| Evaluator 2: 4.02 |
| \$49,656 |
| Evaluator 3: 4.02 |
| \$49,656 |
| Evaluator 4: 4.02 |
| \$49,656 |

GrantWorks, Inc.

Relevant Experience and Expertise | Points Based | 30 Points (30%)

| |
|-----------------|
| Evaluator 1: 29 |
| Evaluator 2: 30 |
| Evaluator 3: 24 |
| Evaluator 4: 29 |

Qualifications of Key Personnel | Points Based | 20 Points (20%)

| |
|-----------------|
| Evaluator 1: 17 |
|-----------------|

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

| |
|-----------------|
| Evaluator 2: 20 |
| Evaluator 3: 18 |
| Evaluator 4: 20 |

| |
|---|
| Approach and Methodology Points Based 25 Points (25%) |
|---|

| |
|-----------------|
| Evaluator 1: 25 |
| Evaluator 2: 22 |
| Evaluator 3: 18 |
| Evaluator 4: 25 |

| |
|--|
| References and Past Performance Points Based 10 Points (10%) |
|--|

| |
|----------------|
| Evaluator 1: 5 |
| Evaluator 2: 7 |
| Evaluator 3: 5 |
| Evaluator 4: 8 |

| |
|--|
| Cost Proposal Points Based 15 Points (15%) |
|--|

| |
|--------------------|
| Evaluator 1: 10.05 |
| \$19,850 |
| Evaluator 2: 10.05 |
| \$19,850 |
| Evaluator 3: 10.05 |
| \$19,850 |
| Evaluator 4: 10.05 |

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

\$19,850

| Housing and Community Development Associates LLC | |
|--|-----------------|
| Relevant Experience and Expertise Points Based 30 Points (30%) | |
| | Evaluator 1: 26 |
| | Evaluator 2: 19 |
| | Evaluator 3: 18 |
| | Evaluator 4: 27 |
| Qualifications of Key Personnel Points Based 20 Points (20%) | |
| | Evaluator 1: 20 |
| | Evaluator 2: 12 |
| | Evaluator 3: 17 |
| | Evaluator 4: 20 |
| Approach and Methodology Points Based 25 Points (25%) | |
| | Evaluator 1: 18 |
| | Evaluator 2: 20 |
| | Evaluator 3: 18 |
| | Evaluator 4: 21 |
| References and Past Performance Points Based 10 Points (10%) | |
| | Evaluator 1: 6 |

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

| | |
|--|----------------|
| | Evaluator 2: 8 |
| | Evaluator 3: 5 |
| | Evaluator 4: 5 |

| |
|--|
| Cost Proposal Points Based 15 Points (15%) |
|--|

| | |
|----------|------------------|
| \$34,415 | Evaluator 1: 5.8 |
| \$34,415 | Evaluator 2: 5.8 |
| \$34,415 | Evaluator 3: 5.8 |
| \$34,415 | Evaluator 4: 5.8 |

| |
|----------------------------------|
| Kimley-Horn and Associates, Inc. |
|----------------------------------|

| |
|--|
| Relevant Experience and Expertise Points Based 30 Points (30%) |
|--|

| | |
|--|-----------------|
| | Evaluator 1: 19 |
| | Evaluator 2: 24 |
| | Evaluator 3: 24 |
| | Evaluator 4: 25 |

| |
|--|
| Qualifications of Key Personnel Points Based 20 Points (20%) |
|--|

| | |
|--|----------------|
| | Evaluator 1: 9 |
|--|----------------|

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

Evaluator 2: 11

Evaluator 3: 18

Evaluator 4: 17

Approach and Methodology | Points Based | 25 Points (25%)

Evaluator 1: 21

Evaluator 2: 15

Evaluator 3: 20

Evaluator 4: 25

References and Past Performance | Points Based | 10 Points (10%)

Evaluator 1: 7

Evaluator 2: 10

Evaluator 3: 6

Evaluator 4: 6

Cost Proposal | Points Based | 15 Points (15%)

Evaluator 1: 1.87

\$106,470

Evaluator 2: 1.87

\$106,470

Evaluator 3: 1.87

\$106,470

Evaluator 4: 1.87

EVALUATION TABULATION

Request For Proposal - State & Federal Grant Technical Assistance Consultant

\$106,470

| Metric Consulting LLC | |
|--|-----------------|
| Relevant Experience and Expertise Points Based 30 Points (30%) | |
| | Evaluator 1: 11 |
| | Evaluator 2: 26 |
| | Evaluator 3: 18 |
| | Evaluator 4: 26 |
| Qualifications of Key Personnel Points Based 20 Points (20%) | |
| | Evaluator 1: 15 |
| | Evaluator 2: 15 |
| | Evaluator 3: 18 |
| | Evaluator 4: 18 |
| Approach and Methodology Points Based 25 Points (25%) | |
| | Evaluator 1: 12 |
| | Evaluator 2: 17 |
| | Evaluator 3: 18 |
| | Evaluator 4: 23 |
| References and Past Performance Points Based 10 Points (10%) | |
| | Evaluator 1: 10 |

EVALUATION TABULATION

RFP No. RFP-331-25-SA

State & Federal Grant Technical Assistance Consultant

| | |
|--|------------------|
| | Evaluator 2: 10 |
| | Evaluator 3: 5 |
| | Evaluator 4: 8 |
| Cost Proposal Points Based 15 Points (15%) | |
| \$86,635 | Evaluator 1: 2.3 |
| \$86,635 | Evaluator 2: 2.3 |
| \$86,635 | Evaluator 3: 2.3 |
| \$86,635 | Evaluator 4: 2.3 |