

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** October 16, 2018

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Authorization to Proceed No. 4 with Lakdas/Yohalem Engineering, Inc. for Structural Engineering Services for Van Buren Parking Garage

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services
  - 2) Type of Agreement – Authorization to Proceed pursuant to a continuing contract under Consultant’s Competitive Negotiation Act
  - 3) Method of Procurement (RFP, bid, etc.) – RFQ
  - 4) Term of Contract
    - a) initial – 60 days
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$46,320.00
  - 6) Termination Rights – Either party may terminate with cause. City can terminate without cause by giving 7 days notice.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor will provide structural engineering services in connection with the assessment of the Van Buren Parking Garage.
  - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager