

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** July 20, 2017

**FROM:** Alan Fallik, Acting City Attorney

**SUBJECT:** Proposed Renewal of Agreements with Lakdas/Yohalem Engineering, Inc., TRC Worldwide Engineering, Inc. and DeRose Design Consultants, Inc.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
  - 2) Type of Agreement – Renewal
  - 3) Method of Procurement (RFP, bid, etc.) – Request for Qualifications (RFQ-4421-14-RD)
  - 4) Term of Contract
    - a) initial – Three year term
    - b) renewals (if any) – Two additional one year terms
    - c) who exercises option to renew – Mutual agreement of the parties
  - 5) Contract Amount – Cumulative amount of fees to be paid for services provided by each consultant under each continuing contract shall not exceed \$1,000,000.00.
  - 6) Termination Rights – Either party may terminate with cause. City may terminate for convenience.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall provide structural engineering services.
  - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager