

Print**Advisory Board & Committee Interest Form - Submission #25192****Date Submitted: 4/29/2024****Last Name***

DeTorres

First Name*

Caitlin

District # You Live In.*

3

Home Address*303 NORTH HIGHLAND
DRIVE**City***

HOLLYWOOD

State*

FLA

Zip Code*

33021

Home Phone**Cell Phone**

9543801295

Email Address*

pcmdetorres@gmail.com

Owner or Renter *

NA

**Number of years as city
resident***

25

**Are you registered to
vote in Broward County?**

*

Yes

**Education (highest
degree / level)**

Master's

Occupation*

Data Analyst

Work Phone**Business Name***

American Orthopedic Partners

Business Address**City****State****Zip Code****Identify the board / committee(s) to which you request appointment (Please rank in order of preference)****Selection (1)***

Parks, Recreation & Cultural Arts Advisory Board

**Selection (2)***

None

**Selection (3)***

None

**Selection (4)***

None



Affordable Housing Advisory Committee - Questions*

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? • Home Purchase Education, • Housing Market Employment, • Housing Market Stability, • Affordable Housing Construction, * Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? • Ownership Housing Affordability, • Rental Housing Affordability, • Housing Market Stability, • New Housing Construction, * Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

African American Advisory Council - Questions*

Please answer these five questions above. 1. What is the greatest challenge facing the African American Community in Hollywood? 2. How many hours per month can you dedicate to AAAC initiatives? 3. Which of the following disciplines are you most skilled? * Education, * Employment, * Economics, * Cultural Awareness, * Housing. 4. Which of the following disciplines are you most passionate? * Education, * Employment, * Economics, * Cultural Awareness, * Housing. 5. What (if any) life experience motivated you toward volunteerism?

Artwork Selection Committee - Questions*

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. Why do you want to join the Artwork Selection Committee? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Monday each month at 5:30pm? 5. What is your one area of highest interest related to the Arts within the City of Hollywood?

Civil Service Board - Questions*

Please answer these five questions above. 1. Describe your involvement with establishing, reviewing and interpreting policies and procedures? 2. Describe your involvement in employment practices including interviewing, testing, hiring, selection and promotion, demotions, transfers, etc. 3. Describe your knowledge of Civil Service and its purpose. 4. Why do you want to serve on this Civil Service Board? 5. Are you a continuous resident of and continuous registered elector in the City of Hollywood?

Community Development Advisory Board - Questions*

Please answer these five questions above. 1. Do you reside in a low and moderate income (LMI) neighborhood in Hollywood per the most recent US Census data? A Hollywood LMI Map is located at www.hollywoodfl.org on the Community and Economic Development webpage. 2. What Community Development issues do you believe are the most important to Hollywood? 3. What is your definition of a healthy neighborhood? 4. What do you believe is the vision and primary work of the Community Development Advisory Board? 5. What do you believe uniquely qualifies you to serve on the Community Development Advisory Board?

Education Advisory Committee - Questions*

Please answer these five questions above. 1. What are the current challenges facing education? 2. What is your vision for education in Hollywood? 3. What do you see as the primary work of the Education Advisory Committee? 4. With only one meeting a month, the Committee is limited in what it can do. How does/should the Committee decide what's most important? 5. How can the Committee know if its mission and goals are being accomplished?

Employees' Retirement Plan - Questions*

Please answer these five questions above. 1. Are you familiar with the State's Sunshine Laws (Chapter 119 of the Florida Statutes)? 2. Are you available to attend in person regular monthly Board meeting (typically held the 4th Tuesday of each month)? 3. What knowledge, skills and/or abilities will you bring to the Employees' Retirement Plan? 4. What do you believe are the responsibilities of a trustee on a municipal retirement plan board? 5. Are you familiar with municipal defined benefit retirement plans and/or have previous experience serving on a municipal retirement plan board?

Firefighters' Pension Board - Questions*

Please answer these five questions above. 1. What knowledge, skills and abilities would you bring to the meetings? 2. What experience do you have with firefighter pensions? 3 What is your financial background? 4. How many years have you lived in Hollywood? 5 How familiar are you with local retirement systems?

General Obligation Bond Oversight Advisory Committee - Questions*

Please answer these four questions above. Why do you want to join the GO Bond Oversight Advisory Committee? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. 3. Which Bond interests you the most? Public Safety? Parks/Golf/Open Space or Neighborhoods & Resiliency? 4. What is your perspective on city quality of life, healthy neighborhoods, economic development & a strong tax base?

Historic Preservation Board - Questions*

Please answer these five questions above. 1. How have you prepared yourself to serve on the Historic Preservation Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. * Personal experiences, * Professional experiences. 3. What is your perspective on balancing growth of the City's tax base, within the Historic Districts, while maintaining neighborhood stabilization? 4. How would you balance historic architecture with modern architectural styles? 5. What do you like about the City's different Historic Districts?

Hollywood Centennial Celebration Committee*

Please answer these five questions above. 1. What is your primary interest in serving on the Committee? 2. What is your financial/accounting background? 3. What knowledge, skills and abilities would you bring to the meetings? 4. What other organizations and/or associations were you previously, and/or currently involved with? 5. Are you available to attend regular committee meetings? (dates to be determined by all members)

Hollywood Housing Authority - Questions*

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? * Property Management, * Affordable Housing Administration, * Housing Market Stability, * Affordable Housing Construction, * Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? * Property Management, * Rental Housing Affordability, * Housing Market Stability, * New Housing Construction, * Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

Marine Advisory Board - Questions*

Please answer these five questions above. 1. What is your involvement with the City of Hollywood's Waterways? 2. What will guide your decisions on this board? 3. Are you able to dedicate 2-3 hours a month to attend the meetings? Attendance is paramount to this Board being able to get things done. 4. Are you currently or have you been a boater, marine industry professional or involved in any other marine related industry? 5. What is your vision for the city of Hollywood's Waterway system?

Parks, Recreation & Cultural Arts Advisory Board - Questions*

1) 1-2

2) 1-2

3) Yes

4) I am interested in the capacity of the parks to serve as accessible places for residents to spend time outdoors, exercise, and appreciate nature. I am interested in becoming more involved in increasing involvement in park activities, as well as serving as a liaison between the community and City, specifically as it relates to developing events and activities that meet the needs and wants of residents. My particular area of interest, as well as my educational and professional background, are in the health space, so I am especially interested in working to utilize parks to offer opportunities for residents to engage in health-building behaviors.

5) Peer educator at the University of Miami Sandler Center for Drug and Alcohol Education in which I collaborated on a team that designed and implemented educational programs for students; Secretary of the Student Leadership board of my master's program in which I acted as a liaison between the faculty and students to express student needs and wants, and to plan events that enhanced the student experience via networking opportunities and access to professionals in the community.

6) Personally, parks and rec has contributed to my quality of life by ensuring I have a safe, clean outdoor space to access for various purposes such as exercise, education, and of course for fun. I most often enjoy running at the beach, walking my dog at TY park, going to play volleyball with my family at the park or beach, kayaking from West Lake park, and (because I work in a remote environment) going to the parks to work from my computer when I need fresh air. I grew up in Hollywood and have always appreciated the opportunity the parks provide to learn more about the area in which I live. I hope that they continue to serve all these purposes as the city grows and changes.

Please answer these six questions above. 1. How many events have you attended in the past year at any of the parks and athletics facilities in the City? 2. How many City-sponsored special events have you attended for the past year? 3. Are you available to attend regular Board meetings? Regular meetings are on the 1st Thursday of the month for 8 months per calendar year. 4. What is your one area of highest interest related to the parks, recreation and cultural arts for the City? 5. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 6. How does parks, recreation and cultural arts contribute to quality of life?

Planning & Development Board - Questions*

Please answer these five questions above. 1. How have you prepared yourself to serve on the Planning and Development Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. * Personal experiences, * Professional experiences. 3. What is your perspective on balancing growth of the City's tax base while maintaining neighborhood stabilization? 4. What recent developments within the City are most proud of? 5. What is a Comprehensive Plan?

Police Officer's Pension Board - Questions*

Please answer these five questions above. 1. What is a fiduciary? And what is your responsibility to the police pension plan as a fiduciary? 2. What is the Sunshine Law? 3. What is Asset Allocation & Diversification? 4. Explain the history of Chapter 99-1 and Chapter 185? 5. Define the role of the Actuary and the Auditor?

Sister Cities Advisory Committee - Questions*

1. Do you speak more than one language? If so, what languages do you speak? 2. Do you have experience in travel, cultural exchange, and/or fund-raising? Please describe. 3. Which Sister City focus areas are you most passionate about: a. Art and Culture; b. Business and Trade; c. Community Development; d. Youth and Education. 4. What (if any) life experience motivated you toward volunteerism? 5. Please describe why you are interested in serving on the Sister Cities Advisory Committee.

Sustainability Advisory Committee - Questions*

Please answer these five questions above. 1. Why do you want to join the committee? 2. Have you attended any committee meetings? If so, how many? 3. What knowledge, skills, and abilities would you bring to the committee if appointed? 4. What other organizations, clubs, or associations are you involved in? 5. Are you available to attend regular committee and subcommittee meetings? Regular meetings are held monthly with subcommittee meetings held as needed. 6. What types of projects would you like to see the committee work on?

Young Circle ArtsPark Advisory Board - Questions*

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. How many ArtsPark events have you attended within the past year? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Tuesday each month at 5:30 pm? 5. What is your one area of highest interest related to the ArtsPark at Young Circle?

Are you interested in serving on more than one board/committee?*

No



If so, how many?*

1



Applicant must attend at least one board/committee meeting prior to consideration of application for every board applied. Please list board/committee meetings you attended in the last year?*

5/2/24

Are you currently on a County or City Board?*

No



If yes, please describe

If you are applying for a board / committee, which has specific requirements / categories, please detail how your background and/or experience meets the required criteria.*

I have experience collaborating on an intermediary board, developing different types of events and activities (both educational and social), and most importantly, I grew up in this city utilizing the parks and appreciating the unique area where we live.

Please describe your professional and/or volunteer experience or background, which best qualifies you for selection to the board / committee.*

Data Analyst in performance & productivity metrics and revenue cycle management.

Various roles in Student Services at my university in both undergrad and grad school.

Current volunteer at Broward Outreach Centers in Hollywood.

Are you presently employed by the City of Hollywood?*

No



If so, in what capacity?*

NA

Attach Resume (only .doc and .pdf files)*

Caitlin DeTorres Resume 4.2024 v2.pdf

Caitlin M. DeTorres

(954) 380-1295

pcmdetorres@gmail.com

<https://www.linkedin.com/in/caitlin-detorres-200988184/>

Critical Thinking • Customer Service • Time Management • Problem-Solving • Organization • Teamwork • Active Listening • Analytics

Education

University of Miami – Herbert Business School

Master of Health Administration

Concentration in Health Management and Policy

Graduation: December 2022

GPA: 3.919

University of Miami- School of Nursing and Health Studies

Bachelor of Science in Public Health

Minor in Health Management and Policy

Graduation: May 2021

GPA: 3.827

Academic Awards

- Magna Cum Laude
- Dean's List
- Provost's Honor Roll
- President's Scholar

Certifications & Skills

Lean Six Sigma Green Belt

- Certified as of November 2021.

NASPA Certified Peer Educator

- Certified January 2021.

Collaborative Institutional Training Initiative Program

- Completed the Social and Behavioral Responsible Conduct of Research course in February 2021.

IBM SPSS Statistical Software

- Utilized in a semester long project conducting analyses for the University's Title IX office

Digital Program Skills

Proficient in Microsoft Office: Word, Excel, Outlook, and PowerPoint

Experienced in *Canva* (Digital Marketing & Design), *Adobe Acrobat Pro DC*, *Power BI*

Experience

American Orthopedic Partners

Analyst, January 2023 - Present

- Compiling and synthesizing monthly productivity metrics for each Practice
- Reporting on Key Performance Indicators to leadership team
- Performing data analyses for operational and strategic initiatives

University of Miami Herbert Business School

Department of Health Management and Policy

Graduate Assistant, September 2021 – December 2022

- Assisting the Department Chair and Academic Directors with research projects
- Performing administrative duties to assist with course preparation, grading, and lectures
- Organizing department events for students

Organizations

The Caring Place- Broward Outreach Centers

Volunteer, January 2024 - Present

- Assisting in kitchen and dining service monthly
- Participant in special events

University of Miami – MHA Student Leadership

Secretary, August 2022 – December 2022

- Planning, coordinating, and implementing networking and career advancement events for MHA students
- Coordinating and organizing the leadership team to align on common goals and work efficiently

University of Miami – Sandler Center for Alcohol and Drug Education

Peer Educator, January 2021 – May 2021

- Researching, planning, and implementing educational programs for students
- Connecting students to resources based on their expressed needs