

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: January 16, 2019

FROM: Douglas R. Gonzales
City Attorney

SUBJECT: Proposed Amendment No. 1 to the Memorandum of Understanding with the Florida Dept. of Highway Safety and Motor Vehicles (“DMV”) for Governmental Entity Access to the Driver and Vehicle Information Database System

I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Dept. of Development Services/Parking Division
- 2) Type of Agreement – Amendment No. 1 to the Memorandum of Understanding (“MOU”)
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
 - a) initial – MOU takes effect upon the date of the last signature and remains in effect for six years.
 - b) renewals (if any) –n/a
 - c) who exercises option to renew –n/a
- 5) Contract Amount- n/a
- 6) Termination rights - (a) may be unilaterally terminated for cause by either party for breach with written notice; (b) DMV may unilaterally terminate without notice if City fails to comply with any of the MOU requirements or state or federal laws; and (c) either party may terminate for convenience upon 30 days advanced written notice.
- 7) Indemnity/Insurance Requirements – City indemnifies.
- 8) Scope of Services – The Parking Division will have access to DMV’s Driver and Vehicle Information Database System.
- 9) City’s prior experience with Vendor (if any) – yes.
- 10) Significant Provisions - **The proposed Amendment adds additional federal law requirements addressing access to and disclosure of data that may include the deceased date of an individual to which the City Parking Division must adhere to.**

cc: Wazir A. Ishmael, Ph.D, City Manager

