



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

DATE: October 7, 2020

FILE: PR-20-163

TO: Wazir Ishmael, Ph.D.
City Manager

VIA: Adam Reichbach 
Assistant City Manager for Finance/Administration

VIA:  George Keller, Jr CPPT
Deputy City Manager

FROM:  Paul A. Bassar
Director of Procurement & Contract Compliance

SUBJECT: Recommendation for the Approval of a Blanket Purchase Order for Fire Rescue and Beach Safety Department for Bunker Gear that has expired or for Bunker Gear that's beyond repairs with Municipal Equipment Company (MEC).

ISSUE:

Fire Rescue and Beach Safety Department has personal protection equipment (bunker gear) that has expired, will be expiring, and is beyond repairs. Requesting a Blanket Purchase Order to replace bunker gear as needed to ensure Firefighter's protection equipment that is not repairable in the estimated amount of \$98,000 with Municipal Equipment Company (MEC) for period 10/7/2020 through 6/30/2021.

PROCUREMENT METHOD:

Purchasing Ordinance, Section **38.41 (C)(5)** (Piggyback) allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.

The required goods have been competitively bid by Lake County, Florida utilizing its Bid Number 17-0606H and are available through MEC of Orlando, Florida through June 30, 2021.

Terms and conditions included in Bid Number 17-0606H are favorable and are in the City's best interest; Termination, Acceptance, and Warranty are covered. The Blanket Purchase Order will reflect that the terms and conditions for supplies will be governed by the terms and conditions listed in Bid Number 17-0606H.

AUTHORITY:

Procurement Code **38.38 Approval Authority:** The City Manager will have authority to approve and execute contracts up to \$100,000.


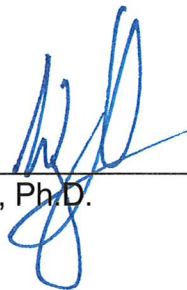
FUNDING:

Funding has been appropriated and exist in the Department of Fire Rescue and Beach Safety Account Number 001.215101.52200.552160

RECOMMENDATION:

The Interim Fire Chief and the Director of Procurement & Contract Compliance recommend that approval be granted to issue a Blanket Purchase Order with Municipal Equipment Company of Orlando, Florida, for Fire Rescue and Beach Safety for the replacement of bunker gear, due to expiration and bunker gear beyond repair in the estimated amount of \$98,000 for period October 7, 2020 through June 30, 2021.

Authorization:

Wazir Ishmael, Ph.D.
City Manager

Dated 10/14, 2020

Attachments: Department Piggyback Form
Vendor Quotation
Lake County Contract Docs

c: Fire Chief
c: Finance Director