

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** January 31, 2014

**FROM:** Jeffrey P. Sheffel, City Attorney

**SUBJECT:** Proposed Issuance of a Purchase Order with Strobes-R-US for the outfitting of 23 police vehicles and related equipment for police vehicles.

---

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works Department/Police
- 2) Type of Agreement – Blanket Purchase Order - (piggyback) Broward Sheriff's Office Bid No. 13104030
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
  - a) initial – 2 years
  - b) renewals (if any) – yes, for two (2) additional one (1) year terms.
  - c) who exercises option to renew – City.
- 5) Contract Amount – \$150,125.17
- 6) Termination rights – with or without or cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City Requirements.
- 8) Scope of Services - Strobes-R-US will outfit 44 police vehicles including related equipment.

cc: Cathy Swanson-Rivenbark, City Manager