

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** May 18, 2022

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Authorization to Proceed with G.M. Selby, Inc. to provide engineering services for related to the Police Headquarters Radio Tower Project

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Design, Construction and Management
- 2) Type of Agreement – Authorization to Proceed based upon Professional Engineering Continuing Services Agreement approved pursuant to Resolution No. 2021-208.
- 3) Method of Procurement (RFP, bid, etc.) – Continuing Services Agreement pursuant to CCNA (Section 287.055, Florida Statutes pursuant to Resolution No. R-2021-208/RFQ 4666-21-DCM).
- 4) Term of Contract:
  - a) initial – three years
  - b) renewals (if any) – n/a
  - c) who exercises option to renew – n/a
- 5) Contract Amount – In an amount not to exceed \$171,690.00.
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable requirements set forth in the agreements.
- 8) Scope of Services – G.M. Selby, Inc. will provide engineering services related to the Police Headquarters Radio Tower project that includes design of a new radio tower that can accommodate the City's required closed circuit television network, the City's public service radio system, and Consultant will provide a design to accommodate up to three potential co-locators on a radio tower located adjacent to the proposed new police headquarters building.

cc: Dr. Wazir Ishmael, City Manager