



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

DATE: October 29, 2015

FILE: PR-16-022

TO: Sylvia Glazer, Director, Public Works

TO: Chuck Ellis, Director, Parks, Recreation & Cultural Arts

TO: Steve Joseph, Director, Public Utilities

VIA: Joel Wasserman, Director, Procurement Services

FROM: *RD* Ralph Dierks, Procurement Manager, Procurement Services

SUBJECT: Blanket Contract Renewals for the Supply and Delivery of Sod and Installation Services— B002737 – Mullings Engineering, B002736 – Sunset Sod, B002738 – Tropic Landscaping

2015 NOV -7 PM 3:18  
CITY OF HOLLYWOOD  
PROCUREMENT SERVICES  
DIVISION

**ISSUE:**

The current period of the above contracts expire October 31, 2015. The City of Boynton Beach, as lead agency for the SE Florida Cooperative Purchasing Group, has renewed the agreements for the Supply and Delivery of Sod and Installation Services for the ~~final~~ *second* one (1) year period. *RD*

**EXPLANATION:**

Please confirm your desire to renew the blanket purchase order agreements B002737 – Mullings Engineering, B002736 – Sunset Sod, B002738 – Tropic Landscaping for the Supply and Delivery of Sod and Installation Services and provide your current estimated annual expenditures below. A copy of the bid tabulation showing awarded items to each vendor is also attached.

**RECOMMENDATION:**

Date: 11/4/15

To: Ralph Dierks, Procurement Services

The Director recommends the following:

RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 01.5171.00483.541.005224. *J*

DO NOT renew this contract. See attached memo explaining the reason(s).

DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Estimated annual usage/expenditure is:

|                                 |                  |
|---------------------------------|------------------|
| Mullings Engineering (B002737): | \$ <u>10,000</u> |
| Sunset Sod (B002736):           | \$ <u>5,000</u>  |
| Tropic Landscaping (B002738):   | \$ <u>25,000</u> |

*J*

By: *Theresa A. Dierks*

Title: *Asst. Dir. P&U*



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**DATE:** October 29, 2015 **FILE:** PR-16-022

**TO:** Sylvia Glazer, Director, Public Works

**TO:** Chuck Ellis, Director, Parks, Recreation & Cultural Arts

**TO:** Steve Joseph, Director, Public Utilities

**VIA:** Joel Wasserman, Director, Procurement Services *W*

**FROM:** *RD* Ralph Dierks, Procurement Manager, Procurement Services

**SUBJECT:** Blanket Contract Renewals for the Supply and Delivery of Sod and Installation Services– B002737 – Mullings Engineering, B002736 – Sunset Sod, B002738 – Tropic Landscaping

**ISSUE:**

The current period of the above contracts expire October 31, 2015. The City of Boynton Beach, as lead agency for the SE Florida Cooperative Purchasing Group, has renewed the agreements for the Supply and Delivery of Sod and Installation Services for the ~~final~~ <sup>second</sup> one (1) year period. *RD*

**EXPLANATION:**

Please confirm your desire to renew the blanket purchase order agreements B002737 – Mullings Engineering, B002736 – Sunset Sod, B002738 – Tropic Landscaping for the Supply and Delivery of Sod and Installation Services and provide your current estimated annual expenditures below. A copy of the bid tabulation showing awarded items to each vendor is also attached.

**RECOMMENDATION:**

Date: 11/3/15 To: Ralph Dierks, Procurement Services

The Director recommends the following:

RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 01.3169.00417.572.005224.

DO NOT renew this contract. See attached memo explaining the reason(s).

DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Estimated annual usage/expenditure is:

|                                 |                 |
|---------------------------------|-----------------|
| Mullings Engineering (B002737): | \$ _____        |
| Sunset Sod (B002736):           | \$ _____        |
| Tropic Landscaping (B002738):   | \$ <u>5,000</u> |

By: Derrick Sanders Title: Asst. Parks & Athletics Manager



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**DATE:** October 29, 2015 **FILE:** PR-16-022  
**TO:** Sylvia Glazer, Director, Public Works  
**TO:** Chuck Ellis, Director, Parks, Recreation & Cultural Arts  
**TO:** Steve Joseph, Director, Public Utilities  
**VIA:** Joel Wasserman, Director, Procurement Services  
**FROM:** *RD* Ralph Dierks, Procurement Manager, Procurement Services  
**SUBJECT:** Blanket Contract Renewals for the Supply and Delivery of Sod and Installation Services— B002737 – Mullings Engineering, B002736 – Sunset Sod, B002738 – Tropic Landscaping

CITY OF HOLLYWOOD  
PROCUREMENT SERVICES  
DIVISION  
2016 JAN 19 PM 2:21

**ISSUE:**

The current period of the above contracts expire October 31, 2015. The City of Boynton Beach, as lead agency for the SE Florida Cooperative Purchasing Group, has renewed the agreements for the Supply and Delivery of Sod and Installation Services for the final one (1) year period. *second RD*

**EXPLANATION:**

Please confirm your desire to renew the blanket purchase order agreements B002737 – Mullings Engineering, B002736 – Sunset Sod, B002738 – Tropic Landscaping for the Supply and Delivery of Sod and Installation Services and provide your current estimated annual expenditures below. A copy of the bid tabulation showing awarded items to each vendor is also attached.

**RECOMMENDATION:**

Date: 12/28/15 To: Ralph Dierks, Procurement Services

The Director recommends the following:

*RD*  
*for Joshua McDermott*  
*Public Utilities Manager*  
*RD*  
*for Joshua McDermott*  
*Public Utilities Manager*  
*1/13/16*

RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is Public Utilities will be using various budget account numbers based on the project identified at that time.  
 DO NOT renew this contract. See attached memo explaining the reason(s).

DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Estimated annual usage/expenditure is:

|                                 |                     |
|---------------------------------|---------------------|
| Mullings Engineering (B002737): | \$ <u>20,000.00</u> |
| Sunset Sod (B002736):           | \$ <u>20,000.00</u> |
| Tropic Landscaping (B002738):   | \$ <u>20,000.00</u> |

By: *[Signature]* 1/14/16 Title:

Steve Joseph P.E.  
Public Utilities Director

**BID NO.: 066-2730-12/DJL  
SOD AND SOD INSTALLATION  
GROUP 15 - TRUCKLOAD (CENTRAL)**

| <b>CENTRAL</b>                                |  |
|---|--|
| GROUP 15                                      |  |
| ITEM 72                                       | ST. AUGUSTINE FLORATAM<br>PRIMARY  |
|   | SECONDARY  |
|   | <i>TROPICAL LANDSCAPING &amp; LAWN MAINTENANCE, INC. (Homestead, FL)</i> |
| Truckload Rate per SF                         | \$0.249  |
| Truckload Price                               | \$2,241.00   |
| Number of pallets per truckload/SF per pallet | 18 PALLETS/ 500 SF PER PALLET  |
|   | 18 PALLETS/ 500 SF PER PALLET  |
| ITEM 73                                       | ST. AUGUSTINE PALMETTO<br>PRIMARY  |
|   | SECONDARY  |
|   | <i>TROPICAL LANDSCAPING &amp; LAWN MAINTENANCE, INC. (Homestead, FL)</i> |
| Truckload Rate per SF                         | \$0.259  |
| Truckload Price                               | \$2,331.00   |
| Number of pallets per truckload/SF per pallet | 18 PALLETS/ 500 SF PER PALLET  |
|   | 18 PALLETS/ 500 SF PER PALLET  |
| ITEM 74                                       | BAHIA ARGENTINE<br>PRIMARY   |
|   | SECONDARY  |
|   | <i>TROPICAL LANDSCAPING &amp; LAWN MAINTENANCE, INC. (Homestead, FL)</i> |
| Truckload Rate per SF                         | \$0.177  |
| Truckload Price                               | \$1,433.70   |
| Number of pallets per truckload/SF per pallet | 18 PALLETS/450 SF PER PALLET   |
|   | 18 PALLETS/400 SF PER PALLET   |

**BID NO.: 066-2730-12/DJL  
SOD AND SOD INSTALLATION  
GROUP 15 - TRUCKLOAD (CENTRAL)**

| ITEM    | BAHIA PENSACOLA   |  |
|---------|---|--|
|         | PRIMARY   | SECONDARY  |
| ITEM 75 | TROPICAL LANDSCAPING & LAWN MAINTENANCE, INC. (Homestead, FL) | SUNSET SOD, INC. (Miami, FL)                     |
|         | Truckload Rate per SF   | \$0.199  |
|         | Truckload Price   | \$1,432.80                                       |
|         | Number of pallets per truckload/SF per pallet                 | 18 PALLETS/400 SF PER PALLET                     |
| ITEM 76 | BERMUDA TIFWAY 419 "CERTIFIED"                                |  |
|         | PRIMARY   | SECONDARY  |
|         | TROPICAL LANDSCAPING & LAWN MAINTENANCE, INC. (Homestead, FL) | MULLINGS ENGINEERING SERVICES, LLC (Sunrise, FL) |
|         | Truckload Rate per SF   | \$0.32   |
| ITEM 77 | BERMUDA TIFWAY 419 "UNCERTIFIED"                              |  |
|         | PRIMARY   | SECONDARY  |
|         | TROPICAL LANDSCAPING & LAWN MAINTENANCE, INC. (Homestead, FL) | MULLINGS ENGINEERING SERVICES, LLC (Sunrise, FL) |
|         | Truckload Rate per SF   | \$0.32   |
| ITEM 78 | BERMUDA TIFGREEN 328  |  |
|         | PRIMARY   | SECONDARY  |
|         | TROPICAL LANDSCAPING & LAWN MAINTENANCE, INC. (Homestead, FL) | MULLINGS ENGINEERING SERVICES, LLC (Sunrise, FL) |
|         | Truckload Rate per SF   | \$0.32   |
|         |   |  |
|         | Truckload Price   | \$2,592.00                                       |
|         | Number of pallets per truckload/SF per pallet                 | 18 PALLETS/ 450 SF PER PALLET                    |
|         |   |  |
|         |   |  |
|         | Truckload Rate per SF   | \$0.85   |
|         | Truckload Price   | \$6,120.00                                       |
|         |   |  |

**BID NO.: 066-2730-12/DJL  
SOD AND SOD INSTALLATION  
GROUP 15 - TRUCKLOAD (CENTRAL)**

|         |   |  |  |
|---------|---|--|--|
|         | Number of pallets per truckload/SF per pallet | 18 PALLETS/450 SF PER PALLET   | 18 PALLETS/400 SF PER PALLET   |
| ITEM 79 |   | BERMUDA CELEBRATION<br>PRIMARY   | SECONDARY  |
|         |   | <i>TROPICAL LANDSCAPING &amp; LAWN MAINTENANCE, INC. (Homestead, FL)</i> | <i>MULLINGS ENGINEERING SERVICES, LLC (Sunrise, FL)</i>                  |
|         | Truckload Rate per SF                         | \$0.28   | \$0.33   |
|         | Truckload Price                               | \$2,268.00   | \$2,673.00   |
|         | Number of pallets per truckload/SF per pallet | 18 PALLETS/450 SF PER PALLET   | 18 PALLETS/450 SF PER PALLET   |
| ITEM 80 |   | BERMUDA TIF DWARF<br>PRIMARY   | SECONDARY  |
|         |   | <i>TROPICAL LANDSCAPING &amp; LAWN MAINTENANCE, INC. (Homestead, FL)</i> | <i>SUNSET SOD, INC. (Miami, FL)</i>                                      |
|         | Truckload Rate per SF                         | \$0.76   | \$0.86   |
|         | Truckload Price                               | \$6,080.00   | \$6,192.00   |
|         | Number of pallets per truckload/SF per pallet | 16 PALLETS/600 SF PER PALLET   | 18 PALLETS/400 SF PER PALLET   |
| ITEM 81 |   | PASPALUM SEA DWARF<br>PRIMARY  | SECONDARY  |
|         |   | <i>SUNSET SOD, INC. (Miami, FL)</i>                                      | <i>TROPICAL LANDSCAPING &amp; LAWN MAINTENANCE, INC. (Homestead, FL)</i> |
|         | Truckload Rate per SF                         | \$0.64   | \$0.65   |
|         | Truckload Price                               | \$4,608.00   | \$4,680.00   |
|         | Number of pallets per truckload/SF per pallet | 18 PALLETS/400 SF PER PALLET   | 18 PALLETS/400 SF PER PALLET   |
| ITEM 82 |   | SEALSLE SUPREME PASPALUM CERTIFIED<br>PRIMARY                            | SECONDARY  |
|         |   | <i>SOUTHFLORIDA GRASSING, INC. (Hobe Sound, FL)</i>                      | <i>TROPICAL LANDSCAPING &amp; LAWN MAINTENANCE, INC.</i>                 |

**BID NO.: 066-2730-12/DJL  
SOD AND SOD INSTALLATION  
GROUP 15 - TRUCKLOAD (CENTRAL)**

|          |   |  |  |
|----------|---|--|--|
|          | Truckload Rate per SF                         | \$0.47   | \$0.50   |
|          | Truckload Price                               | \$3,760.00   | \$3,600.00   |
|          | Number of pallets per truckload/SF per pallet | 16 PALLETS/500 SF PER PALLET                       | 18 PALLETS/400 SF PER PALLET                                   |
| ITEM 83  |   | ULTIMATE FLORA® ZOYSIA                             |  |
|          |   | PRIMARY  | SECONDARY  |
|          |   | MULLINGS ENGINEERING SERVICES, LLC. (Sunrise, FL.) | SUNSET SOD, INC. (Miami, FL.)                                  |
|          | Truckload Rate per SF                         | \$0.45   | \$0.49   |
|          | Truckload Price                               | \$3,645.00   | \$3,528.00   |
|          | Number of pallets per truckload/SF per pallet | 18 PALLETS/450 SF PER PALLET                       | 18 PALLETS/400 SF PER PALLET                                   |
| ITEM 84  |   | HAMMOCK® CENTIPEDE                                 |  |
|          |   | PRIMARY  | SECONDARY  |
|          |   | SUNSET SOD, INC. (Miami, FL.)                      | TROPICAL LANDSCAPING & LAWN MAINTENANCE, INC. (Homestead, FL.) |
|          | Truckload Rate per SF                         | \$0.499  | \$0.65   |
|          | Truckload Price                               | \$3,592.80   | \$4,680.00   |
|          | Number of pallets per truckload/SF per pallet | 18 PALLETS/400 SF PER PALLET                       | 18 PALLETS/400 SF PER PALLET                                   |
| ITEM 85  |   | WILDFLOWER SOD                                     |  |
|          |   | PRIMARY  | SECONDARY  |
|          | Truckload Rate per SF                         | NO BID   | NO BID   |
|          | Truckload Price                               | NO BID   | NO BID   |
|          | Number of pallets per truckload/SF per pallet | NO BID   | NO BID   |
| GROUP 11 |   | ADDITIONAL DISCOUNT - IF AWARDED ENTIRE BID - NONE |  |





**VENDOR AWARD**

Vendor Name: TROPIC LANDSCAPING AND LAWN MAINTENANCE, INC.  
Vendor Address: 17973 SW 248th Street, Homestead, FL 33031  
Contact: Joann Sharpe  
Phone: 305-245-4144 Fax: 305-245-3109  
Cell/Pager: 786-229-4021 Email Address: tropiclsn@gmail.com  
Website: \_\_\_\_\_ FEIN: 65-0315410

**VENDOR AWARD**

Vendor Name: \_\_\_\_\_  
Vendor Address: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Cell/Pager: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Website: \_\_\_\_\_ FEIN: \_\_\_\_\_

**VENDOR AWARD**

Vendor Name: \_\_\_\_\_  
Vendor Address: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Cell/Pager: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Website: \_\_\_\_\_ FEIN: \_\_\_\_\_

**SECTION #2**

**AWARD/BACKGROUND INFORMATION**

Award Date: Sept. 15, 2015 Resolution/Agenda Item No.: None  
Insurance Required: Yes  No \_\_\_\_\_  
Performance Bond Required: Yes \_\_\_\_\_ No

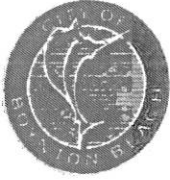
**SECTION #3**

**LEAD AGENCY**

Agency Name: City of Boynton Beach  
Agency Address: 100 E. Boynton Beach Blvd., Boynton Beach, FL 33435  
Agency Contact: Julianne Alibrandi Email alibrandij@bbfl.us  
Telephone: 561-742-6322 Fax: 561-742-6316

# ***The City of Boynton Beach***

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*Finance/Procurement Services  
100 E. Boynton Beach Boulevard  
P.O. Box 310  
Boynton Beach, Florida 33425-0310  
Telephone No: (561) 742-6310  
FAX: (561) 742-6316*

September 16, 2015

Mr. Sheldon Mullings  
Mullings Engineering Services, LLC  
6289 W. Sunrise Blvd., #122  
Sunrise, FL 33313

**RE: BID FOR SOD AND SOD INSTALLATION**  
**BID No.: 066-2730-12/DJL**

***SECOND RENEWAL TERM: November 1, 2015 through October 31, 2016***

Dear Mr. Mullings:

At the Commission Meeting of September 15, 2015, City Commissioners approved the one year renewal for the Bid for "Sod and Sod Installation" for the Southeast Florida Government Purchasing Cooperative Group, consisting of twenty (20) municipalities including the City of Boynton Beach, with the same terms, conditions and pricing for a one year period effective November 1, 2015.

Mullings Engineering certificate of insurance on file with the City of Boynton Beach expires November 19, 2015. Please send the updated certificate of insurance to the attention of Julianne Alibrandi at the above address, or e-mail to [alibrandij@bbfl.us](mailto:alibrandij@bbfl.us).

We thank you for renewing the bid for another one year term, and if you should have any questions, please do not hesitate to contact Julianne Alibrandi, Sr. Buyer at (561) 742-6322.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim W. Howard".

Tim W. Howard  
Director of Financial Services

C: Central File  
File

**The City of  
Boynton Beach**



Finance/Procurement Services  
100 E. Boynton Beach Boulevard  
P.O. Box 310  
Boynton Beach, Florida 33425-0910  
Telephone No: (561) 742-6310  
FAX: (561) 742-6316

July 15, 2015

RE: **BID FOR SOD AND SOD INSTALLATION**

BID No.: **066-2730-12/DJL**

Agreement between the City of Boynton Beach and **MULLINGS ENGINEERING SERVICES, LLC**

**2<sup>nd</sup> BID EXTENSION TERM: NOVEMBER 1, 2015 to OCTOBER 31, 2016**

Yes, I agree to renew the existing bid under the same terms, conditions, and prices for an additional year.

No, I do not wish to renew the bid for the following reason(s) \_\_\_\_\_

**MULLINGS ENGINEERING SERVICES, LLC**

NAME OF COMPANY

Sheldon Mullings

NAME OF REPRESENTATIVE  
(please print)

8/7/15  
DATE

SIGNATURE

TITLE

954 583 2441  
(AREA CODE) TELEPHONE NUMBER

# *The City of Boynton Beach*

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*Finance/Procurement Services  
100 E. Boynton Beach Boulevard  
P.O. Box 310  
Boynton Beach, Florida 33425-0310  
Telephone No: (561) 742-6310  
FAX: (561) 742-6316*

September 16, 2015

Ms. Kathleen Hernandez  
Sunset Sod, Inc.  
P.O. Box 160744  
Miami, FL 33116

**RE:**BID FOR SOD AND SOD INSTALLATION  
**BID No.:**       **066-2730-12/DJL**

***SECOND RENEWAL TERM: November 1, 2015 through October 31, 2016***

Dear Ms. Hernandez:

At the Commission Meeting of September 15, 2015, City Commissioners approved the one year renewal for the Bid for "Sod and Sod Installation" for the Southeast Florida Government Purchasing Cooperative Group, consisting of twenty (20) municipalities including the City of Boynton Beach, with the same terms, conditions and pricing for a one year period effective November 1, 2015.

The Sunset Sod Certificate of Insurance is current and on file with the City of Boynton Beach. We thank you for renewing the bid for another one year term, and if you should have any questions, please do not hesitate to contact Julianne Alibrandi, Sr. Buyer at (561) 742-6322.

Sincerely,

A handwritten signature in black ink, appearing to read "TWH".

Tim W. Howard  
Director of Financial Services

C: Central File  
File

# The City of Boynton Beach

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Finance/Procurement Services  
100 E. Boynton Beach Boulevard  
P.O. Box 310  
Boynton Beach, Florida 33425-0310  
Telephone No: (561) 742-6310  
FAX: (561) 742-6316

July 15, 2015

RE: **BID FOR SOD AND SOD INSTALLATION**

BID No.: **066-2730-12/DJL**

Agreement between the City of Boynton Beach and **SUNSET SOD, INC.**

**2<sup>nd</sup> BID EXTENSION TERM: NOVEMBER 1, 2015 to OCTOBER 31, 2016**

Yes, I agree to renew the existing bid under the same terms, conditions, and prices for an additional year.

No, I do not wish to renew the bid for the following reason(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SUNSET SOD, INC.

NAME OF COMPANY

\_\_\_\_\_

SIGNATURE

\_\_\_\_\_

NAME OF REPRESENTATIVE  
(please print)

\_\_\_\_\_

TITLE

\_\_\_\_\_

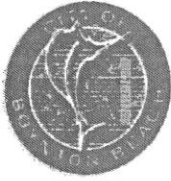
DATE

\_\_\_\_\_

(AREA CODE) TELEPHONE NUMBER

# The City of Boynton Beach

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Finance/Procurement Services  
100 E. Boynton Beach Boulevard  
P.O. Box 310  
Boynton Beach, Florida 33425-0310  
Telephone No: (561) 742-6310  
FAX: (561) 742-6316

September 16, 2015

Ms. Yolanda Santana  
Tropic Landscaping and Lawn Maintenance, Inc.  
17973 S.W. 248<sup>th</sup> Street  
Homestead, FL 33031

**RE: BID FOR SOD AND SOD INSTALLATION**  
**BID No.: 066-2730-12/DJL**

**SECOND RENEWAL TERM: November 1, 2015 through October 31, 2016**

Dear Ms. Santana:

At the Commission Meeting of September 15, 2015, City Commissioners approved the one year renewal for the Bid for "Sod and Sod Installation" for the Southeast Florida Government Purchasing Cooperative Group, consisting of twenty (20) municipalities including the City of Boynton Beach, with the same terms, conditions and pricing for a one year period effective November 1, 2015.

Your Certificate of Insurance is current and on file with the City of Boynton Beach. We thank you for renewing the bid for another one year term, and if you should have any questions, please do not hesitate to contact Julianne Alibrandi, Sr. Buyer at (561) 742-6322.

Sincerely,

A handwritten signature in black ink, appearing to read "TWH", written over a light blue horizontal line.

Tim W. Howard  
Director of Financial Services

C: Central File  
File

# The City of Boynton Beach

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Finance/Procurement Services  
100 E. Boynton Beach Boulevard  
P.O. Box 310  
Boynton Beach, Florida 33425-0310  
Telephone No: (561) 742-6310  
FAX: (561) 742-6316

July 15, 2015

RE: **BID FOR SOD AND SOD INSTALLATION**

BID No.: **066-2730-12/DJL**

Agreement between the City of Boynton Beach and **TROPIC LANDSCAPING AND LAWN MAINTENANCE, INC.**

**2<sup>nd</sup> BID EXTENSION TERM: NOVEMBER 1, 2015 to OCTOBER 31, 2016**

Yes, I agree to renew the existing bid under the same terms, conditions, and prices for an additional year.

No, I do not wish to renew the bid for the following reason(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TROPIC LANDSCAPING AND LAWN  
MAINTENANCE, INC.

Tropic Landscaping  
NAME OF COMPANY

Joann Sharpe  
SIGNATURE

Joann Sharpe  
NAME OF REPRESENTATIVE  
(please print)

Office Manager  
TITLE

8/5/2015  
DATE

(305) 245-4144  
(AREA CODE) TELEPHONE NUMBER



## Southeast Florida Governmental Purchasing Cooperative Group

### CONTRACT AWARD

Please complete each of the applicable gray boxes and submit with bid documents and applicable award notices and tabulations to [lpiper@myboca.us](mailto:lpiper@myboca.us) for placement on the NIGP SE FL Florida Website Coop Contract page.

**BID/RFP NO.:** 066-2730-12/DJL Effective 11-1-2012  
**DESCRIPTION/TITLE:** SOD AND SOD INSTALLATION  
**CONTRACT TERM:** RENEWAL TERM – Year 1; November 1, 2014 to October 31, 2015  
**RENEWAL OPTIONS:** Two (2) remaining for one-year terms.

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#### SECTION #1 - VENDOR AWARD

**Vendor Name:** MULLINGS ENGINEERING SERVICES, LLC  
**Vendor Address:** 6289 W. Sunrise Blvd., #122, Sunrise, FL 33313  
**Contact:** Sheldon Mullings  
**Phone:** 954-583-2441 **Fax:** 866-558-0486  
**Cell/Pager:** 561-255-2369 **Email Address:** mullingseng@hotmail.com  
**Website:**  
**FEIN:** 33-1092132

**Vendor Name:** SOUTH FLORIDA GRASSING, INC.  
**Vendor Address:** P.O. Box 725, Hobe Sound, FL 33475  
**Contact:** Homer Greene  
**Phone:** 772-546-4191 **Fax:** 772-546-3482  
**Cell/Pager:** **Email Address:** sfgrassing@yahoo.com  
**Website:** www.southfloridagrassing.com  
**FEIN:** 59-1092907

**Vendor Name:** SUNSET SOD  
**Vendor Address:** 13100 SW 124<sup>th</sup> Avenue, Miami, FL 33186  
**Contact:** Kathleen Hernandez  
**Phone:** 305-253-2002 **Fax:** 786-242-9988  
**Cell/Pager:** **Email Address:** Kathy@sunsetsod.net  
**Website:**  
**FEIN:** 59-2421961



**Vendor Name:** TROPIC LANDSCAPING AND LAWN MAINTENANCE, INC.  
**Vendor Address:** 17973 SW 248<sup>th</sup> Street, Homestead, FL 33031  
**Contact:** Joann Sharpe  
**Phone:** 305-245-4144 **Fax:** 305-245-3109  
**Cell/Pager:** 786-229-4021 **Email Address:** tropiclsn@gmail.com  
**Website:**  
**FEIN:** 65-0315410

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**SECTION #2 – AWARD/BACKGROUND INFORMATION**

**Award Date:** October 7, 2014 **Resolution/Agenda Item No.:** None  
**Insurance Required:** Yes  
**Performance Bond Required:** No

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**SECTION #3 - LEAD AGENCY**

**Agency Name:** City of Boynton Beach  
**Agency Address:** 100 E. Boynton Beach Blvd., Boynton Beach, FL 33435  
**Agency Contact:** Julianne Alibrandi  
**Telephone:** 561-742-6322 **Facsimile:** 561-742-6316  
**Email:** alibrandij@bbfl.us







# CITY OF BOYNTON BEACH AGENDA ITEM REQUEST FORM

5-0

**COMMISSION MEETING DATE:** October 7, 2014

|                                  |                                     |                                       |                          |                       |
|----------------------------------|-------------------------------------|---------------------------------------|--------------------------|-----------------------|
| <b>NATURE OF<br/>AGENDA ITEM</b> | <input type="checkbox"/>            | OPENINGS                              | <input type="checkbox"/> | PUBLIC HEARING        |
|                                  | <input type="checkbox"/>            | OTHER                                 | <input type="checkbox"/> | CITY MANAGER'S REPORT |
|                                  | <input type="checkbox"/>            | ANNOUNCEMENTS/PRESENTATIONS           | <input type="checkbox"/> | UNFINISHED BUSINESS   |
|                                  | <input type="checkbox"/>            | ADMINISTRATIVE                        | <input type="checkbox"/> | NEW BUSINESS          |
|                                  | <input checked="" type="checkbox"/> | CONSENT AGENDA                        | <input type="checkbox"/> | LEGAL                 |
|                                  | <input type="checkbox"/>            | BIDS AND PURCHASES OVER \$100,000     | <input type="checkbox"/> | FUTURE AGENDA ITEMS   |
|                                  | <input type="checkbox"/>            | CODE COMPLIANCE AND LEGAL SETTLEMENTS |                          |                       |

**REQUESTED ACTION BY CITY COMMISSION:** Approve a one-year renewal for Bid No. 066-2730-12/DJL, Sod and Sod Installation. The City of Boynton Beach is lead agency for this Southeast Florida Governmental Purchasing Cooperative Group Bid with 20 participating government agencies. The estimated annual expenditure for the City of Boynton Beach is \$7,500.

**RENEWAL PERIOD (YEAR 1):** NOVEMBER 1, 2014 THROUGH OCTOBER 31, 2015

**EXPLANATION OF REQUEST:**

On October 16, 2012, City Commission awarded the bid for Sod and Sod Installation to five landscape contractors, on behalf of the City and the Southeast Florida Governmental Purchasing Cooperative for an initial two year period. The bid documents allow for three (3) one-year extensions. Four of the five vendors: Mullings Engineering Services; South Florida Grassing; Sunset Sod; and Tropic Landscaping have agreed to extend for an additional year. Odum's Sods who was awarded as a secondary vendor (North) for two items on this bid declined to renew. The estimated annual expenditure for all twenty (20) participating government agencies is \$840,000.00.

Cost Adjustments due to increased pricing is allowed, per number 15, Special Conditions. Vendors requested an increase of \$.04 per square foot for the St. Augustine Floratam and the St. Augustine Palmetto only. Procurement Services recommends that it is in the best interest of the City and the Co-op to approve this requested increase and extend the bid for an additional one-year period.

**HOW WILL THIS AFFECT CITY PROGRAMS OR SERVICES?**

This bid provides a convenient source for sod and sod installation at reduced pricing due to the purchasing power of the SE Florida Purchasing Cooperative.

**FISCAL IMPACT:**

The estimated expenditure of \$7,500. has been included in the City's Fiscal Year 2014/2015 Adopted Budget.

**ALTERNATIVES:**

Not approve the renewal, requiring that all of the twenty (20) participating government agencies would need to issue bids for their respective agency.

# ***The City of Boynton Beach***

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*Finance/Procurement Services  
100 E. Boynton Beach Boulevard  
P.O. Box 310  
Boynton Beach, Florida 33425-0310  
Telephone No: (561) 742-6310  
FAX: (561) 742-6316*

October 8, 2014

Ms. Yolanda Santana  
Tropic Landscaping & Lawn Maintenance, Inc.  
17973 S.W. 248<sup>th</sup> Street  
Homestead, FL 33031

**RE: BID FOR SOD AND SOD INSTALLATION**  
**BID No.: 066-2730-12/DJL**

***FIRST RENEWAL TERM: November 1, 2014 through October 31, 2015***

Dear Ms. Santana:

At the Commission Meeting of October 7, 2014, City Commissioners approved the one year renewal period for the Bid for "Sod and Sod Installation" for the Southeast Florida Government Purchasing Cooperative Group, consisting of twenty (20) municipalities including the City of Boynton Beach, with an increase of \$.04 per square foot for the St. Augustine Floratam and the St. Augustine Palmetto **only**. The approved renewal term is November 1, 2014 through October 31, 2015.

As stipulated within the Bid specifications, your company's original Certificate of Insurance is to be provided to the City of Boynton Beach. The Certificate of Insurance must show required coverage for general liability, vehicle and worker's compensation insurance. The Certificate of Insurance may be e-mailed to Julianne Alibrandi at [alibrandij@bbfl.us](mailto:alibrandij@bbfl.us).

Enclosed is a copy of the Agenda Item for your review. We thank you for renewing the bid and if you should have any questions, please do not hesitate to contact me.

Sincerely,

Tim W. Howard  
Director of Financial Services

C: Central File  
File

# The City of Boynton Beach

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Finance/Procurement Services  
100 E. Boynton Beach Boulevard  
P.O. Box 310  
Boynton Beach, Florida 33425-0310  
Telephone No: (561) 742-6310  
FAX: (561) 742-6316

October 8, 2014

Mr. Sheldon Mullings  
Mullings Engineering Services, LLC  
6289 W. Sunrise Blvd., #122  
Sunrise, FL 33313

RE: **BID FOR SOD AND SOD INSTALLATION**  
BID No.: **066-2730-12/DJL**

**FIRST RENEWAL TERM: November 1, 2014 through October 31, 2015**

Dear Mr. Mullings:

At the Commission Meeting of October 7, 2014, City Commissioners approved the one year renewal period for the Bid for "Sod and Sod Installation" for the Southeast Florida Government Purchasing Cooperative Group, consisting of twenty (20) municipalities including the City of Boynton Beach, with an increase of \$.04 per square foot for the *St. Augustine Floratam* and the *St. Augustine Palmetto* **only**. The approved renewal term is November 1, 2014 through October 31, 2015.

Your certificate of insurance on file with the City of Boynton Beach expires November 19, 2014. Please send the updated certificate of insurance to the attention of Julianne Alibrandi at the above address, or e-mail to [alibrandij@bbfl.us](mailto:alibrandij@bbfl.us).

Enclosed is a copy of the Agenda Item for your review. We thank you for renewing the bid and if you should have any questions, please do not hesitate to contact me.

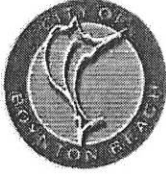
Sincerely,

Tim W. Howard  
Director of Financial Services

C: Central File  
File

# ***The City of Boynton Beach***

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*Finance/Procurement Services  
100 E. Boynton Beach Boulevard  
P.O. Box 310  
Boynton Beach, Florida 33425-0310  
Telephone No: (561) 742-6310  
FAX: (561) 742-6316*

October 8, 2014

Ms. Kathleen Hernandez  
Sunset Sod, Inc.  
P.O. Box 160744  
Miami, FL 33116

**RE:**BID FOR SOD AND SOD INSTALLATION  
**BID No.:**       **066-2730-12/DJL**

***FIRST RENEWAL TERM: November 1, 2014 through October 31, 2015***

Dear Ms. Hernandez:

At the Commission Meeting of October 7, 2014, City Commissioners approved the one year renewal period for the Bid for "Sod and Sod Installation" for the Southeast Florida Government Purchasing Cooperative Group, consisting of twenty (20) municipalities including the City of Boynton Beach, with an increase of \$.04 per square foot for the *St. Augustine Floratam* and the *St. Augustine Palmetto* **only**. The approved renewal term is November 1, 2014 through October 31, 2015.

Your Certificate of Insurance on file with the City of Boynton Beach is current. Renewal certificates may be e-mailed to Julianne Alibrandi at [alibrandij@bbfl.us](mailto:alibrandij@bbfl.us).

Enclosed is a copy of the Agenda Item for your review. We thank you for renewing the bid and if you should have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Tim W. Howard".

Tim W. Howard  
Director of Financial Services

C: Central File  
File



# The City of Boynton Beach

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Finance/Procurement Services  
100 E. Boynton Beach Boulevard  
P.O. Box 310  
Boynton Beach, Florida 33425-0310  
Telephone No: (561) 742-6310  
FAX: (561) 742-6316

October 8, 2014

Mr. Homer Greene  
South Florida Grassing, Inc.  
P.O. Box 725  
Hobe Sound, FL 33475

RE: **BID FOR SOD AND SOD INSTALLATION**  
BID No.: **066-2730-12/DJL**

**FIRST RENEWAL TERM: November 1, 2014 through October 31, 2015**

Dear Mr. Greene:

At the Commission Meeting of October 7, 2014, City Commissioners approved the one year renewal period for the Bid for "Sod and Sod Installation" for the Southeast Florida Government Purchasing Cooperative Group, consisting of twenty (20) municipalities including the City of Boynton Beach, with an increase of \$.04 per square foot for the St. Augustine Floratam and the St. Augustine Palmetto only. The approved renewal term is November 1, 2014 through October 31, 2015.

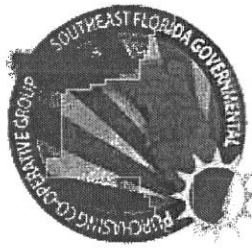
As stipulated within the Bid specifications, your company's original Certificate of Insurance is to be provided to the City of Boynton Beach. The Certificate of Insurance must show required coverage for general liability, vehicle and worker's compensation insurance. The Certificate of Insurance may be e-mailed to Julianne Alibrandi at [alibrandij@bbfl.us](mailto:alibrandij@bbfl.us).

Enclosed is a copy of the Agenda Item for your review. We thank you for renewing the bid and if you should have any questions, please do not hesitate to contact me.

Sincerely,

Tim W. Howard  
Director of Financial Services

C: Central File  
File



## Southeast Florida Governmental Purchasing Cooperative Group

### CONTRACT AWARD

Please complete each of the applicable gray boxes and submit with bid documents and applicable award notices and tabulations to [lpiper@myboca.us](mailto:lpiper@myboca.us) for placement on the NIGP SE FL Florida Website Coop Contract page.

**BID/RFP NO.:** 066-2730-12/DJL

**DESCRIPTION/TITLE:** SOD AND SOD INSTALLATION

**INITIAL CONTRACT TERM:** Starts: November 1, 2012 Ends: October 31, 2014

**RENEWAL TERMS OF CONTRACT:** 3 YEAR RENEWAL OPTIONS WITH 1 YEAR INTERVALS  
(Number of renewals) (period of time)

#### SECTION #1 - VENDOR AWARD

**Vendor Name:** MULLINGS ENGINEERING SERVICES, LLC  
**Vendor Address:** 6289 W. Sunrise Boulevard, #122, Sunrise, Florida 33313  
**Contact:** Sheldon Mullings  
**Phone:** 954-583-2441 **Fax:** 866-558-0486  
**Cell/Pager:** **Email Address:** [mullingseng@hotmail.com](mailto:mullingseng@hotmail.com)  
**Website:**  
**FEIN:** 33-1092132

**Vendor Name:** ODUM'S SOD, INC.  
**Vendor Address:** 13961 Okeechobee Boulevard, Loxahatchee, FL. 33470  
**Contact:** James Hammond  
**Phone:** 561-333-7416 **Fax:** 561-333-7455  
**Cell/Pager:** **Email Address:** [odumssod@yahoo.com](mailto:odumssod@yahoo.com)  
**Website:**  
**FEIN:** 65-0810895

**Vendor Name:** SOUTH FLORIDA GRASSING, INC.  
**Vendor Address:** P.O. Box 725, Hobe Sound, Florida 33475  
**Contact:** Homer Greene  
**Phone:** 772-546-4191 **Fax:** 772-546-3482  
**Cell/Pager:** **Email Address:** [sfgrassing@yahoo.com](mailto:sfgrassing@yahoo.com)  
**Website:**  
**FEIN:** 59-1092907

Vendor Name: SUNSET SOD, INC.  
Vendor Address: 13100 S.W. 124<sup>th</sup> Avenue, Miami, Florida 33186  
Contact: Kathleen Hernandez  
Phone: 305-253-2002 Fax: 786-242-9988  
Cell/Pager: Email Address: [Kathy@sunsetsod.net](mailto:Kathy@sunsetsod.net)  
Website:  
FEIN: 59-2421961

Vendor Name: TROPIC LANDSCAPING AND LAWN MAINTENANCE, INC.  
Vendor Address: 17973 S.W. 248<sup>th</sup> Street, Homestead, Florida 33031  
Contact: Joann Sharpe  
Phone: 305-245-4144 Fax: 305-245-3109  
Cell/Pager: Email Address: [tropiclsn@aol.com](mailto:tropiclsn@aol.com)  
Website:  
FEIN: 65-0315410

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**SECTION #2 – AWARD/BACKGROUND INFORMATION**

Award Date: October 16, 2012 Resolution/Agenda Item No.: R12-114  
Insurance Required: YES  
Performance Bond Required: NO

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**SECTION #3 - LEAD AGENCY**

Agency Name: CITY OF BOYNTON BEACH  
Agency Address: 100 E. Boynton Beach Boulevard, Boynton Beach, FL. 33435  
Agency Contact: Diane LeRay, CPPO, CPPB, FCPM  
Telephone: 561-742-6323/6421 Facsimile: 561-742-6316  
Email: [lerayd@bbfl.us](mailto:lerayd@bbfl.us)

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RESOLUTION NO. R12-114

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BOYNTON BEACH, FLORIDA, APPROVING AN AWARD OF BID #066-2730-12/DJL FOR SOD AND SOD INSTALLATION TO FIVE (5) CONTRACTORS TO BE UTILIZED BY THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE GROUP IN AN ESTIMATED EXPENDITURE FOR THE CITY OF BOYNTON BEACH OF \$14,744.00 FOR THE INITIAL TWO YEAR PERIOD; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Southeast Florida Governmental Purchasing Cooperative Group comprised of forty-five agencies was created to utilize the buying power of combined requirements for common basic commodities/services to promote cost savings and cost avoidances to each entity; and

WHEREAS, on August 29, 2012, Procurement Services opened the five (5) proposals which were submitted; and

WHEREAS, as a result, several bidders (Mullings Engineering Services, LLC., Odum's Sods, Inc., South Florida Grassing, Inc., Sunset Sod, Inc., and Tropical\* Landscaping and Lawn Maintenance, Inc.) are being recommended for award as the most responsive, responsible bidders; and

WHEREAS, a primary and a secondary contractor shall be assigned by item and /or group to each of the geographical areas of the Southeast Florida Governmental Purchasing Cooperative Group (North South and Central).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BOYNTON BEACH, FLORIDA, THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed

1 as being true and correct and are hereby made a specific part of this Resolution upon  
2 adoption.

3 Section 2. The City Commission of the City of Boynton Beach, Florida,  
4 hereby approves the award of Bid #066-2730-12/DJL to Mullings Engineering Services,  
5 LLC., Odum's Sods, Inc., South Florida Grassing, Inc., Sunset Sod, Inc., and Tropical\*  
6 Landscaping and Lawn Maintenance, Inc., for a period of two initial years with three  
7 additional one year renewals, as either primary or a secondary contractor assigned by item  
8 and /or group to each of the geographical areas of the Southeast Florida Governmental  
9 Purchasing Cooperative Group (North, South and Central).

10 Section 3. The City of Boynton Beach's anticipated expenditure for the initial  
11 two year period is \$14,744.00.

12 Section 4. That this Resolution shall become effective immediately.

**\*Scrivener's Error - Should read "Tropic"**

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PASSED AND ADOPTED this 16<sup>th</sup> day of October, 2012.

CITY OF BOYNTON BEACH, FLORIDA

*Woodrow Hay*

Mayor - Woodrow L. Hay

*Mack McCray*

Vice Mayor - Mack McCray

Commissioner -

Commissioner - Steven Holzman

Commissioner - Marlene Ross

ATTEST:

*Janet M. Prainito*

Janet M. Prainito, MMC  
City Clerk



# SOD AND SOD INSTALLATION

| <u>GROUPS 1 - 14</u>                    | <u>NORTH PRIMARY VENDOR</u>                 | <u>NORTH SECONDARY VENDOR</u>       | <u>SOUTH PRIMARY VENDOR</u>                 | <u>SOUTH SECONDARY VENDOR</u>               | <u>CENTRAL PRIMARY VENDOR</u>               | <u>CENTRAL SECONDARY VENDOR</u>             |
|---|---|-------------------------------------|---|---|---|---|
| Group 1: St Augustine Floratam          | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC  | Sunset Sod, Inc.                            | Tropic Landscaping & Lawn Maintenance, Inc. | Sunset Sod, Inc.                            | Tropic Landscaping & Lawn Maintenance, Inc. |
| Group 2: St Augustine Palmetto          | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC. | Tropic Landscaping & Lawn Maintenance, Inc. | Sunset Sod, Inc.                            | Tropic Landscaping & Lawn Maintenance, Inc. | Sunset Sod, Inc.                            |
| Group 3: Bahia Argentine                | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC. | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC          | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC          |
| Group 4: Bahia Pensacola                | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC. | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC          | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC          |
| Group 5: Bermuda Tifway 419 Certified   | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC. | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC          | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC          |
| Group 6: Bermuda Tifway 419 Uncertified | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC  | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC          | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC          |
| Group 7: Bermuda Tifgreen 328           | Tropic Landscaping & Lawn Maintenance, Inc. | Sunset Sod, Inc.                    | Tropic Landscaping & Lawn Maintenance, Inc. | Sunset Sod, Inc.                            | Tropic Landscaping & Lawn Maintenance, Inc. | Sunset Sod, Inc.                            |
| Group 8: Bermuda Celebration            | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC  | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC          | Tropic Landscaping & Lawn Maintenance, Inc. | Mullings Engineering Services, LLC          |