



**CITY OF HOLLYWOOD  
DEPARTMENT OF PUBLIC UTILITIES  
ENGINEERING AND CONSTRUCTION SERVICES**

1621 N. 14<sup>th</sup> Avenue  
Hollywood, FL 33020  
Phone (954) 921-3930

**CONSULTANT'S AUTHORIZATION TO PROCEED**

To: Craven, Thompson & Associates, Inc. Date: \_\_\_\_\_

Facility Name: City of Hollywood Project No.: 1343A

Project Name: In-House Engineering Support Services on an As-Needed Basis Work Order Number: 

CTA 24-02
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You are hereby authorized to proceed with the following services:

- Basic Services  
 Additional/Reimbursable Services, as described below:

In accordance with executed Professional Services Agreement with **Craven, Thompson, & Associates, Inc. (CTA)**, dated **Month DD, 2023**, pursuant to Resolution No. **R-2023-277** and based upon CTA's proposal, for subject project, dated **November 01, 2023**.

This work is to be completed and submitted on or before:

Payment for these services shall be:  Lump Sum: \_\_\_\_\_  See attached schedule dated: \_\_\_\_\_  
 Not to exceed: **\$300,000.00**  Percentage

**AUTHORIZED DESIGN VALUE** **CONSULTANT'S ESTIMATED COST**

<b>Construction Budget:</b>	\$ _____	\$ _____
<b>Additive Alternates:</b>	\$ _____	\$ _____
<b>Total Construction Budget:</b>	\$ _____	\$ _____

	BASIC SERVICES	SUPP. SERVICES	TOTAL
<b>Total Estimated Fees:</b>			
<b>Fee Authorized Including This ATP</b>	\$ 300,000.00	\$ _____	\$ 300,000.00
<b>Less Fee Previously Authorized</b>	\$ 0.00	\$ _____	\$ 0.00
<b>Fee Authorized This ATP:</b>	\$ 300,000.00	\$ _____	\$ 300,000.00

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

\_\_\_\_\_  
Douglas R. Gonzales, City Attorney

\_\_\_\_\_  
David E. Keller, Director  
Department of Financial Services

The City of Hollywood, Florida

Attest:

By: \_\_\_\_\_  
Josh Levy, Mayor

\_\_\_\_\_  
Patricia A. Cerny, MMC, City Clerk

\_\_\_\_\_  
Accepted By Consultant:

Account No.:

Note to Consultant: Please sign and return to the Engineering and Construction Services Division.