

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: July 8, 2014

File: BIS 14 – 224

File: TMP-2014-00438

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE REJECTION OF ALL STATEMENTS OF QUALIFICATIONS RECEIVED PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ-4418-14-IS) FOR DEMOLITION SERVICES AND THE REJECTION OF ALL PROPOSALS RECEIVED PURSUANT TO REQUEST FOR PROPOSALS (RFP-4419-14-IS) FOR ZONING PERMIT REVIEW.

Statement of Budget Impact:

1. ☒ No Budget Impact associated with this action;
2. ☐ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the appropriate City Officials to reject all Statements of Qualifications received in response to a solicitation for a Statement of Qualifications pursuant to RFQ-4418-14-IS for demolition services and to reject all proposals received pursuant to a solicitation for proposals pursuant to a Request for Proposals, RFP-4419-14-IS for zoning permit review.

Previously, City staff issued a solicitation for interested, qualified parties to submit their qualifications to provide demolition services in order to construct a pre-qualified contractors' list to demolish unsafe structures in the City. Additionally, City staff issued a solicitation for interested, qualified parties to submit proposals to provide zoning permit review services to the City in order to issue building permits that meet the City's municipal zoning and land development regulations.

The Request for Qualifications, RFQ-4418-14-IS, and the Request for Proposals, RFP-4419-14-IS, were both issued on June 2, 2014 with a deadline of June 23, 2014 for submittals. In response to the Request for Qualifications, the City received four (4) submittals in a timely fashion. In response to the Request for Proposals, the City received two (2) responses in a timely fashion. It was determined by City staff that in using the new BidSync software program to issue the RFQ and RFP in these two instances, the solicitations were only sent out to a limited number of potential vendors, inadvertently, and not to all potentially interested vendors.

As a result, City staff recommends cancelling all responses received for these two (2) solicitations. City staff wishes to re-issue these two (2) solicitations with the intent of publishing the solicitations to all interested vendors. The Code of Ordinances at §38.42(D) affords the Purchasing Director with the authority to recommend to the City Manager that the City Commission take action to reject all bids received, parts of bids received, or all bids for any one or more supplies or contractual services when the public interest will be served. In this instance, the public's interest would be better served by cancelling all response to the two (2) identified solicitations from an accidentally limited field of vendors and reissuing these two (2) solicitations to an open field of interested vendors.

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