

Advisory Board & Committee Interest Form - Submission #33781

Date Submitted: 4/9/2026

Last Name*

Lalani

First Name*

Yareli

District # You Live In.*

5

Home Address*

1601 N 73rd way

City*

Hollywood

State*

Fl

Zip Code*

33024

Home Phone

Cell Phone

954 -988-1373

Email Address*

Yarelilalani26@gmail.com

Owner or Renter *

Renter

Number of years as city resident*

5

Are you registered to vote in Broward County?*

Yes

Education (highest degree / level)

Occupation*

Event planner

Work Phone

Business Name*

Legacy Events

Business Address

City

State

Zip Code

Identify the board / committee(s) to which you request appointment (Please rank in order of preference)

Selection (1)*

Hispanic Affairs Council

Selection (2)*

Parks, Recreation & Cultural Arts Advisory Board

Selection (3)*

None

Selection (4)*

None

Affordable Housing Advisory Committee - Questions*

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? • Home Purchase Education, • Housing Market Employment, • Housing Market Stability, • Affordable Housing Construction, * Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? • Ownership Housing Affordability, • Rental Housing Affordability, • Housing Market Stability, • New Housing Construction, * Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

African American Advisory Council - Questions*

Please answer these five questions above. 1. What is the greatest challenge facing the African American Community in Hollywood? 2. How many hours per month can you dedicate to AAAC initiatives? 3. Which of the following disciplines are you most skilled? * Education, * Employment, * Economics, * Cultural Awareness, * Housing. 4. Which of the following disciplines are you most passionate? * Education, * Employment, * Economics, * Cultural Awareness, * Housing. 5. What (if any) life experience motivated you toward volunteerism?

Artwork Selection Committee - Questions*

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. Why do you want to join the Artwork Selection Committee? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Monday each month at 5:30pm? 5. What is your one area of highest interest related to the Arts within the City of Hollywood?

Civil Service Board - Questions*

Please answer these five questions above. 1. Describe your involvement with establishing, reviewing and interpreting policies and procedures? 2. Describe your involvement in employment practices including interviewing, testing, hiring, selection and promotion, demotions, transfers, etc. 3. Describe your knowledge of Civil Service and its purpose. 4. Why do you want to serve on this Civil Service Board? 5. Are you a continuous resident of and continuous registered elector in the City of Hollywood?

Community Development Advisory Board - Questions*

Please answer these five questions above. 1. Do you reside in a low and moderate income (LMI) neighborhood in Hollywood per the most recent US Census data? A Hollywood LMI Map is located at www.hollywoodfl.org on the Community and Economic Development webpage. 2. What Community Development issues do you believe are the most important to Hollywood? 3. What is your definition of a healthy neighborhood? 4. What do you believe is the vision and primary work of the Community Development Advisory Board? 5. What do you believe uniquely qualifies you to serve on the Community Development Advisory Board?

Education Advisory Committee - Questions*

Please answer these five questions above. 1. What are the current challenges facing education? 2. What is your vision for education in Hollywood? 3. What do you see as the primary work of the Education Advisory Committee? 4. With only one meeting a month, the Committee is limited in what it can do. How does/should the Committee decide what's most important? 5. How can the Committee know if its mission and goals are being accomplished?

Employees' Retirement Plan - Questions*

Please answer these five questions above. 1. Are you familiar with the State's Sunshine Laws (Chapter 119 of the Florida Statutes)? 2. Are you available to attend in person regular monthly Board meeting (typically held the 4th Tuesday of each month)? 3. What knowledge, skills and/or abilities will you bring to the Employees' Retirement Plan? 4. What do you believe are the responsibilities of a trustee on a municipal retirement plan board? 5. Are you familiar with municipal defined benefit retirement plans and/or have previous experience serving on a municipal retirement plan board?

Firefighters Pension Board - Questions

Please answer these five questions above. 1. What knowledge, skills and abilities would you bring to the meetings? 2. What experience do you have with firefighter pensions? 3 What is your financial background? 4. How many years have you lived in Hollywood? 5 How familiar are you with local retirement systems?

General Obligation Bond Oversight Advisory Committee - Questions*

Please answer these four questions above. Why do you want to join the GO Bond Oversight Advisory Committee? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. 3. Which Bond interests you the most? Public Safety? Parks/Golf/Open Space or Neighborhoods & Resiliency? 4. What is your perspective on city quality of life, healthy neighborhoods, economic development & a strong tax base?

Hispanic Affairs Council*

1)The greatest challenge facing the Hispanic community in Hollywood is ensuring equal access to opportunities particularly in areas such as housing, employment, and education while also preserving cultural identity and strengthening community connection. Many families work hard but still face barriers to resources, information, and support systems. Bridging that gap through outreach, education, and community-driven initiatives is essential.

2)I can dedicate approximately 15–20 hours per month to HACA initiatives. I am committed to being present, engaged, and actively contributing to meetings, events, and community efforts.

3)My strongest disciplines are Cultural Awareness, Community Engagement, and Housing. Through my work supporting community initiatives, assisting with outreach efforts, and being actively involved in local events, I have developed a strong understanding of the needs within our community and how to effectively connect people to resources and opportunities.

4)I am most passionate about Cultural Awareness and Education. I believe in creating spaces where culture is celebrated, voices are heard, and future generations feel empowered and represented. Education and community programming play a key role in uplifting and uniting our community.

5) My passion for volunteerism comes from years of being actively involved in my community. From participating in school initiatives and nonprofit events to helping organize charitable drives and community programs, I have always felt a strong responsibility to give back. Being part of efforts that support families, uplift youth, and bring people together has reinforced my commitment to serve and continue making a meaningful difference.

Please answer these five questions above. 1. What is the greatest challenge facing the Hispanic Community in Hollywood? 2. How many hours per month can you dedicate to HACA initiatives? 3. Which of the following disciplines are you most skilled? Education, Employment, Economics, Cultural Awareness, Housing. 4. Which of the following disciplines are you most passionate? Education, Employment, Economics, Cultural Awareness, Housing. 5. What (if any) life experience motivated you toward volunteerism?

Historic Preservation Board - Questions*

Please answer these five questions above. 1. How have you prepared yourself to serve on the Historic Preservation Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. * Personal experiences, * Professional experiences. 3. What is your perspective on balancing growth of the City's tax base, within the Historic Districts, while maintaining neighborhood stabilization? 4. How would you balance historic architecture with modern architectural styles? 5. What do you like about the City's different Historic Districts?

Hollywood Housing Authority - Questions

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? * Property Management, * Affordable Housing Administration, * Housing Market Stability, * Affordable Housing Construction, * Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? * Property Management, * Rental Housing Affordability, * Housing Market Stability, * New Housing Construction, * Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

Marine Advisory Board - Questions*

Please answer these five questions above. 1. What is your involvement with the City of Hollywood's Waterways? 2. What will guide your decisions on this board? 3. Are you able to dedicate 2-3 hours a month to attend the meetings? Attendance is paramount to this Board being able to get things done. 4. Are you currently or have you been a boater, marine industry professional or involved in any other marine related industry? 5. What is your vision for the city of Hollywood's Waterway system?

Parks, Recreation & Cultural Arts Advisory Board - Questions*

Please answer these six questions above. 1. How many events have you attended in the past year at any of the parks and athletics facilities in the City? 2. How many City-sponsored special events have you attended for the past year? 3. Are you available to attend regular Board meetings? Regular meetings are on the 1st Thursday of the month for 8 months per calendar year. 4. What is your one area of highest interest related to the parks, recreation and cultural arts for the City? 5. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 6. How does parks, recreation and cultural arts contribute to quality of life?

Planning & Development Board - Questions*

Please answer these five questions above. 1. How have you prepared yourself to serve on the Planning and Development Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. * Personal experiences, * Professional experiences. 3. What is your perspective on balancing growth of the City's tax base while maintaining neighborhood stabilization? 4. What recent developments within the City are most proud of? 5. What is a Comprehensive Plan?

Police Officer's Pension Board - Questions*

Please answer these five questions above. 1. What is a fiduciary? And what is your responsibility to the police pension plan as a fiduciary? 2. What is the Sunshine Law? 3. What is Asset Allocation & Diversification? 4. Explain the history of Chapter 99-1 and Chapter 185? 5. Define the role of the Actuary and the Auditor?

Sister Cities Advisory Committee - Questions*

1. Do you speak more than one language? If so, what languages do you speak? 2. Do you have experience in travel, cultural exchange, and/or fund-raising? Please describe. 3. Which Sister City focus areas are you most passionate about: a. Art and Culture; b. Business and Trade; c. Community Development; d. Youth and Education. 4. What (if any) life experience motivated you toward volunteerism? 5. Please describe why you are interested in serving on the Sister Cities Advisory Committee.

Sustainability Advisory Committee - Questions*

Please answer these five questions above. 1. Why do you want to join the committee? 2. Have you attended any committee meetings? If so, how many? 3. What knowledge, skills, and abilities would you bring to the committee if appointed? 4. What other organizations, clubs, or associations are you involved in? 5. Are you available to attend regular committee and subcommittee meetings? Regular meetings are held monthly with subcommittee meetings held as needed. 6. What types of projects would you like to see the committee work on?

Are you interested in serving on more than one board/committee?*

Yes

If so, how many?

2

Applicant must attend at least one board/committee meeting prior to consideration of application for every board applied. Please list board/committee meetings you attended in the last year?*

CDAB&Hispanic Affair

Are you currently on a County or City Board?*

No

If yes, please describe

If you are applying for a board / committee, which has specific requirements / categories, please detail how your background and/or experience meets the required criteria.*

I have a deep connection to Hollywood's growth and its diverse communities. I've been volunteering actively, supporting United We Stand for the past couple years alongside Erin. I've worked on local initiatives, branching out to learn from other cities.

Please describe your professional and/or volunteer experience or background, which best qualifies you for selection to the board / committee.*

As an event planner, I organize community-focused events, requiring strong communication and organization skills. I've also emceed city events, like Salsa Fest, connecting with diverse audiences. I have a passion to serve my community.

Are you presently employed by the City of Hollywood?*

No

If so, in what capacity?*

N/a

Attach Resume (only .doc and .pdf files)*

Lalani, Yareli - Resume.pdf

YARELI LALANI

ADMINISTRATIVE & MARKETING SPECIALIST

CONTACT

(954) 988-1373

YareliLalani26@gmail.com

www.linkedin.com/in/y-legacy-lalani

SKILLS

Bilingual: English & Spanish (Fluent)
Marketing Support & Coordination
CRM & Office Tools Proficiency
Project & Task Management
Administrative & Office Process
Optimization
Client & Vendor Coordination
Business & Executive Communication
Strategic thinking
Report Preparation & Analysis

TOOLS & TECHNOLOGY

Microsoft Office Suite- Word, Excel, PowerPoint, Outlook
Google Workspace- Docs, Sheets, Slides, Drive, Gmail
CRM Platform- Vulcan, Salesforce, Zoho, MLS
Email Marketing Tools- Benchmark Email, Salesforce Marketing Cloud
Presentation & Graphic Tools- Canva, PowerPoint, Adobe Spark & Creative Cloud
File & Document Management Tools- SharePoint, Dropbox, Google Drive

SUMMARY

With over a decade of diverse professional experience, I am a results-driven leader with a proven record in hospitality, culinary operations, real estate, and corporate administration. I have successfully led teams and managed complex operations in fast-paced, high-volume environments, delivering measurable results and operational excellence. Known for strategic thinking, strong organization, and a client-focused approach, I excel at driving initiatives, streamlining processes, and motivating cross-functional teams. I bring a polished, professional, and solutions-oriented presence that consistently elevates performance, strengthens operations, and achieves business objectives.

EXPERIENCE

Administrative Marketing Assistant, Reaction Realty
Hollywood, FL, Apr 2023-Current

- Oversaw comprehensive administrative operations and optimized internal processes, ensuring efficient scheduling, documentation, and office workflow while supporting leadership in strategic initiatives.
- Led marketing campaigns and digital content strategies, driving brand visibility, engagement, and lead generation across multiple platforms.
- Served as a key liaison between agents, clients, and external partners, strengthening relationships, preparing analytical reports, and contributing to overall business growth and client satisfaction.

Administrative Assistant, Century Village
Pembroke Pines, FL, Oct 2024- Oct 2025

- Oversaw daily administrative operations for the community office, ensuring efficient workflow, accurate documentation, and seamless coordination across departments.
- Managed resident communications and service requests, providing professional, timely solutions while maintaining high standards of confidentiality and discretion.
- Assisted in supervising team activities and coordinating cross-functional initiatives, contributing to enhanced operational efficiency and resident satisfaction.

Office Manager/Event Coordinator, Crystal Ballroom

Fort Lauderdale Beach, FL, Jun 2021- Jan 2023

Led the development and implementation of the company's digital marketing strategy, including social media marketing, email marketing, and paid advertising. Analyzed and reported on the performance of digital marketing campaigns, using data-driven insights to optimize and improve campaign effectiveness.

Cocktail Waitress, Seminole Hard Rock Casino & Hotel

Hollywood, FL, Jan 2021- May 2021

- Delivered exceptional guest service in a fast-paced, high-volume casino and hospitality environment, ensuring an elevated customer experience.
- Supported team operations by coordinating with kitchen and bar staff, contributing to smooth service flow and guest satisfaction.
- Fostered positive guest relations, anticipating needs and resolving issues promptly to enhance loyalty and repeat business.

Culinary Administrative Assistant The Miami Beach EDITION

Miami Beach, FL, Jan 2020- Dec 2020

- Provided high-level administrative support to the Executive Chef, ensuring seamless operations across multiple outlets, room service, and banquet functions.
- Managed financial and administrative tasks, including balancing checkbooks, processing orders, and maintaining accurate records to support operational efficiency.
- Coordinated vendor communications and logistics, contributing to successful execution of high-profile culinary events and elevated guest experiences.