

Print

Advisory Board & Committee Interest Form - Submission #21008

Date Submitted: 3/1/2023

Last Name*

Mcguffie

First Name*

Allain

District # You Live In.*

3

Home Address*

3105 N 38th ave

City*

Hollywood

State*

FL

Zip Code*

33021

Home Phone

7866428210

Cell Phone

Email Address*

mcguffiea70@gmail.com

Owner or Renter *

owner

Number of years as city resident*

2

Are you registered to vote in Broward County? *

Yes

Education (highest degree / level)

phD

Occupation*

Admission counselor & adjunct professor

Work Phone

Business Name*

St thomas University

Business Address

16401 n 37th ave

City

miami

State

fl

Zip Code

33054

Identify the board / committee(s) to which you request appointment (Please rank in order of preference)

Selection (1)*

Education Advisory Committee



Selection (2)*

None



Selection (3)*

African American Advisory Council



Selection (4)*

None



Affordable Housing Advisory Committee - Questions*

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? • Home Purchase Education, • Housing Market Employment, • Housing Market Stability, • Affordable Housing Construction, * Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? • Ownership Housing Affordability, • Rental Housing Affordability, • Housing Market Stability, • New Housing Construction, * Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

African American Advisory Council - Questions*

It was made to believe that we all have equal rights in this country, but overtime we learn how far from the truth that is. The city of Hollywood has done all it can to help with all challenges the African American Community is facing, but there's a lack of representation which correlate to the low African American population. I can dedicate 40 plus hours to AAAC initiatives. I am very discipline in education and economics. As a professor, I am very passionate about education. As a member of Alpha Phi Alpha Fraternity Inc, I believe in service for all mankind, and I've been volunteering all my life.

Please answer these five questions above. 1. What is the greatest challenge facing the African American Community in Hollywood? 2. How many hours per month can you dedicate to AAAC initiatives? 3. Which of the following disciplines are you most skilled? * Education, * Employment, * Economics, * Cultural Awareness, * Housing. 4. Which of the following disciplines are you most passionate? * Education, * Employment, * Economics, * Cultural Awareness, * Housing. 5. What (if any) life experience motivated you toward volunteerism?

Artwork Selection Committee - Questions*

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. Why do you want to join the Artwork Selection Committee? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Monday each month at 5:30pm? 5. What is your one area of highest interest related to the Arts within the City of Hollywood?

Civil Service Board - Questions*

Please answer these five questions above. 1. Describe your involvement with establishing, reviewing and interpreting policies and procedures? 2. Describe your involvement in employment practices including interviewing, testing, hiring, selection and promotion, demotions, transfers, etc. 3. Describe your knowledge of Civil Service and its purpose. 4. Why do you want to serve on this Civil Service Board? 5. Are you a continuous resident of and continuous registered elector in the City of Hollywood?

Community Development Advisory Board - Questions*

Please answer these five questions above. 1. Do you reside in a low and moderate income (LMI) neighborhood in Hollywood per the most recent US Census data? A Hollywood LMI Map is located at www.hollywoodfl.org on the Community and Economic Development webpage. 2. What Community Development issues do you believe are the most important to Hollywood? 3. What is your definition of a healthy neighborhood? 4. What do you believe is the vision and primary work of the Community Development Advisory Board? 5. What do you believe uniquely qualifies you to serve on the Community Development Advisory Board?

Education Advisory Committee - Questions*

Currently the city of Hollywood is rank poorly in education. As an Admissions Counselor at my place employment, I've been able to attend a lot of college fairs and school visit. The teachers are poorly paid, and the level of education is below average. My vision for education in Hollywood is for the students to be challenge, and better prepared for the future. It is embarrassing to know that the average students from the city can barely write an essay. We need better teacher, and counselors who understand and can relate with the students. Primary work of the advisory committee is to advise the city of the quality of education that the students deserve. The committee should decide on what's most important base on the outreach and research of the issues the city currently facing.

Please answer these five questions above. 1. What are the current challenges facing education? 2. What is your vision for education in Hollywood? 3. What do you see as the primary work of the Education Advisory Committee? 4. With only one meeting a month, the Committee is limited in what it can do. How does/should the Committee decide what's most important? 5. How can the Committee know if its mission and goals are being accomplished?

Employees' Retirement Plan - Questions*

Please answer these five questions above. 1. Are you familiar with the State's Sunshine Laws (Chapter 119 of the Florida Statutes)? 2. Are you available to attend in person regular monthly Board meeting (typically held the 4th Tuesday of each month)? 3. What knowledge, skills and/or abilities will you bring to the Employees' Retirement Plan? 4. What do you believe are the responsibilities of a trustee on a municipal retirement plan board? 5. Are you familiar with municipal defined benefit retirement plans and/or have previous experience serving on a municipal retirement plan board?

Firefighters' Pension Board - Questions*

Please answer these five questions above. 1. What knowledge, skills and abilities would you bring to the meetings? 2. What experience do you have with firefighter pensions? 3 What is your financial background? 4. How many years have you lived in Hollywood? 5 How familiar are you with local retirement systems?

General Obligation Bond Oversight Advisory Committee - Questions*

Please answer these four questions above. Why do you want to join the GO Bond Oversight Advisory Committee? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. 3. Which Bond interests you the most? Public Safety? Parks/Golf/Open Space or Neighborhoods & Resiliency? 4. What is your perspective on city quality of life, healthy neighborhoods, economic development & a strong tax base?

Historic Preservation Board - Questions*

Please answer these five questions above. 1. How have you prepared yourself to serve on the Historic Preservation Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. * Personal experiences, * Professional experiences. 3. What is your perspective on balancing growth of the City's tax base, within the Historic Districts, while maintaining neighborhood stabilization? 4. How would you balance historic architecture with modern architectural styles? 5. What do you like about the City's different Historic Districts?

Hollywood Centennial Celebration Committee*

Please answer these five questions above. 1. What is your primary interest in serving on the Committee? 2. What is your financial/accounting background? 3. What knowledge, skills and abilities would you bring to the meetings? 4. What other organizations and/or associations were you previously, and/or currently involved with? 5. Are you available to attend regular committee meetings? (dates to be determined by all members)

Hollywood Housing Authority - Questions*

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? * Property Management, * Affordable Housing Administration, * Housing Market Stability, * Affordable Housing Construction, * Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? * Property Management, * Rental Housing Affordability, * Housing Market Stability, * New Housing Construction, * Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

Marine Advisory Board - Questions*

Please answer these five questions above. 1. What is your involvement with the City of Hollywood's Waterways? 2. What will guide your decisions on this board? 3. Are you able to dedicate 2-3 hours a month to attend the meetings? Attendance is paramount to this Board being able to get things done. 4. Are you currently or have you been a boater, marine industry professional or involved in any other marine related industry? 5. What is your vision for the city of Hollywood's Waterway system?

Parks, Recreation & Cultural Arts Advisory Board - Questions*

Please answer these six questions above. 1. How many events have you attended in the past year at any of the parks and athletics facilities in the City? 2. How many City-sponsored special events have you attended for the past year? 3. Are you available to attend regular Board meetings? Regular meetings are on the 1st Thursday of the month for 8 months per calendar year. 4. What is your one area of highest interest related to the parks, recreation and cultural arts for the City? 5. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 6. How does parks, recreation and cultural arts contribute to quality of life?

Planning & Development Board - Questions*

Please answer these five questions above. 1. How have you prepared yourself to serve on the Planning and Development Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. * Personal experiences, * Professional experiences. 3. What is your perspective on balancing growth of the City's tax base while maintaining neighborhood stabilization? 4. What recent developments within the City are most proud of? 5. What is a Comprehensive Plan?

Police Officer's Pension Board - Questions*

Please answer these five questions above. 1. What is a fiduciary? And what is your responsibility to the police pension plan as a fiduciary? 2. What is the Sunshine Law? 3. What is Asset Allocation & Diversification? 4. Explain the history of Chapter 99-1 and Chapter 185? 5. Define the role of the Actuary and the Auditor?

Sustainability Advisory Committee - Questions*

Please answer these five questions above. 1. Why do you want to join the committee? 2. Have you attended any committee meetings? If so, how many? 3. What knowledge, skills, and abilities would you bring to the committee if appointed? 4. What other organizations, clubs, or associations are you involved in? 5. Are you available to attend regular committee and subcommittee meetings? Regular meetings are held monthly with subcommittee meetings held as needed. 6. What types of projects would you like to see the committee work on?

Young Circle ArtsPark Advisory Board - Questions*

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. How many ArtsPark events have you attended within the past year? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Tuesday each month at 5:30 pm? 5. What is your one area of highest interest related to the ArtsPark at Young Circle?

Are you interested in serving on more than one board/committee?*

Yes

If so, how many?*

2



Applicant must attend at least one board/committee meeting prior to consideration of application for every board applied. Please list board/committee meetings you attended in the last year?*

educational advisory

Are you currently on a County or City Board?*

No



If yes, please describe

If you are applying for a board / committee, which has specific requirements / categories, please detail how your background and/or experience meets the required criteria.*

I am an adjunct professor and an admission counselor

Please describe your professional and/or volunteer experience or background, which best qualifies you for selection to the board / committee.*

I am an adjunct professor and an admission counselor

Are you presently employed by the City of Hollywood?*

No



If so, in what capacity?*

none

Attach Resume (only .doc and .pdf files)*

McGuffie Resume.docx

Allain McGuffie

3105 N 38th Ave Hollywood, FL 33021 | 786-642-8210 | mcguffiea70@gmail.com

Objective & Introduction

Seasoned dedicated and caring professional with decade of experience building relationships, community engagement/outreach, sales, and proven leadership. Eager to put my experience and education into practice as an Adjunct Professor to drive quality results at your department.

Education

B.A. | 2020 | WILLIAM PATERSON UNIVERSITY

- Major: Bachelor of African World Studies and Health Studies

M.P.A. | 2020 - 2022 | GRAND CANYON UNIVERSITY

- Major: Master of Public Administration

PHD | 2022- 2024 | ST. THOMAS UNIVERSITY

- Major: Doctor of Philosophy in Ethical Leadership

Areas of Expertise

- Research and Analysis
- Patience
- Organization and planning
- Ethics & Integrity
- Critical Thinking
- Organized and Resourceful
- Community Engagement
- Plan Development
- Microsoft Office Applications
- Information Management
- Training and Developing Others
- Policy and Process Design
- Group and individualized Instruction
- Excellent Presentation and Delivery
- Leadership Courage
- Compliance and Policy Enforcement
- Navigating Ambiguity
- Problem Solving & Conflict Management
- Time Management
- Leadership Courage
- Decision making
- Relationship Building

Professional Experience

Adjunct Professor | St. Thomas University | Dec 2022 – Present

St. Thomas University is a Catholic university with rich cultural and international diversity committed to the academic and professional success of its students who become ethical leaders in our global community. I am an adjunct Professor of socio-economic resources for organizational leadership. The position requires displaying evidence of teaching excellence, a commitment to undergraduate education, and ability to work with diverse populations. I facilitate a classroom environment that is vibrant, engaging, and enriching. I maintain a class syllabus, assignment log, and additional material helps for the students. I participate in faculty meeting to discuss departmental goals and

upcoming events. I plan lectures, assignments, and in-field experiences to collaborate with necessary course curriculum. Meets assigned enrollment department goals relating to new graduate and online applications

Admissions Counselor | St. Thomas University | August 2022 – Present

- Assist in development, implementation, and marketing of programs to recruit prospective graduate students for the University.
- Communicates Admissions policies as well as promotes the quality of an STU education
- Manages a geomarket/recruitment territory by actively traveling to local and/o out-of-state colleges to provide advising admission services and meet with counselors, parents and prospective students, coordinate admission functions, attend college fairs, and maintain regular contact with prospects, applicants, and counselors
- Provides admissions counseling and information sessions with visiting students and families, in person and in group settings, and by the telephone, correspondence, and e-mail
- Conducts dynamic presentations and effectively answer questions about admission, application requirements, and processes.
- Meets assigned enrollment department goals relating to new graduate and online applications
-

Admission Coordinator | Southeastern College | May 2022 – August 2022

- Serves as liaison between Southeastern College and prospective students and their families.
- Communicates Admissions policies as well as promotes the quality of an SEC education
- Meets and exceeds pre-established enrollment objectives
- Maintains Communication via telephone, email and other means of correspondence with students throughout the recruitment process
- Performs miscellaneous job related duties as assigned.
- position requires creativity, a high level of interpersonal communication skills, and strong computer and telephone skills

District Manager | Momentum Solar | Jan. 2021 – April 2022

- Assist the Field organizers in all canvasser recruitment activities and ensure that recruitment goals are
- As a District Manager I Manage, oversee, and measure the effectiveness of the overall canvassing team and systems throughout the district.
- I recruit canvassers by identifying candidates for the team, developing recruiting practices and collaterals, recruiting interviewing, and onboarding these individuals.
- I train and motivate canvassers by develop and/or curate training materials/systems.
I conduct training for the canvassers in product knowledge, canvassing, and our overall systems.
- Maintain a fun, positive, healthy team culture.

COMMUNITY FIELD Director | Hard Knock Strategist | Dec 2019 – Nov. 2020 (TEMP)

- Assist the Field organizers in all canvasser recruitment activities and ensure that recruitment goals are
- achieved throughout the duration of the program in the assigned region
- Implement, under the supervision of the Program Manager, the complete vetting, interviewing and hiring of all successful applicants
- Ensure the successful training and orientation of all canvassers.
- Provide canvass teams with the positive leadership culture, resources, guidance and technical support required to succeed during each phase of the program while ensuring compliance with all policies and best practices
- Ensure that all canvasses are launched and completed in a timely, orderly fashion

- Promote the continued development of canvass teams in their day-to-day duties and responsibilities over the course of the program
- Communicate all pertinent on-the-ground information to, and provide timely response to requests from, the canvassers under your direction
- Provide the Canvass Director with daily quantitative and qualitative reports as part of an ongoing evaluation of the program's success.

Assistant Manager | Enterprise Holdings | March. 2021 – Feb2022

- As an Assistant Manager, I am still learning the business while helping new hires. I am entrusted to serve as both the face of Enterprise to customers and partners and the behind-the-scenes operational expert. In the structured program, I master the knowledge and skills I need to run my own branch, cultivate new business and develop my team.
- In Enterprise hands-on learning environment, I receive the guidance, mentoring, and support I need to be successful. I also get out into the community and establish the relationships essential to building my own business.
- I learned how to excel at customer service, sales and marketing, finance, and operations. And I learned what it means to always put customers first

Volunteer Experience

CHIEF EXECUTIVE OFFICER | WISH IN A BOTTLE FOUNDATION, INC. | JAN. 2020 – CURRENT

- Wish in a Bottle Foundation, Inc. is a dynamic non-profit organization that focuses on environmental safety, education and community engagement locally and internationally. As CEO, I plan and organize events monthly to clean up rural communities and fundraise to provide school supplies to kids in need.

References provided upon request.