

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT BETWEEN ASSETWORKS, LLC (THE HIGHEST RANKED FIRM) AND THE CITY OF HOLLYWOOD FOR A FLEET MAINTENANCE AND FUEL MANAGEMENT PROGRAM WEB BASED SOFTWARE SYSTEM IN AN AMOUNT NOT TO EXCEED \$223,505.44; APPROVING THE REAUTHORIZATION AND REAPPROPRIATION OF CERTAIN PREVIOUSLY AUTHORIZED AND APPROPRIATED FUNDS IN AN IDENTIFIED ACCOUNT CONTAINED IN THE ADOPTED FISCAL YEAR 2012 OPERATING BUDGET, AS AMENDED, WHICH BALANCE REMAINED UNENCUMBERED AT THE END OF FISCAL YEAR 2012, INTO AN IDENTIFIED FISCAL YEAR 2014 ACCOUNT IN THE AMOUNT AS DETAILED IN THE ATTACHED ATTACHMENT "A"; AND, FURTHER, AUTHORIZING AN AMENDMENT TO THE FY 2014 OPERATING BUDGET AS ADOPTED AND APPROVED BY RESOLUTION R-2013-275 TO PERMIT THE TRANSFER OF CERTAIN FUNDING AS DETAILED IN THE ATTACHED ATTACHMENT "A" .

WHEREAS, the City's Public Works Department requested that Procurement Services issue a Request for Proposals (RFP) for a Fleet Maintenance and Fuel Management Program Web Based Software System to provide various features and capabilities for the Fleet Management Division to utilize in the management of their fleet maintenance and fuel management operations; and

WHEREAS, on October 8, 2013, Notices of RFP Availability were mailed and RFP-4376-14-RD was advertised on-line via the City's website and DemandStar; and

WHEREAS, RFP-4376-14-RD was opened at 3:00 P.M., on November 8, 2013 and resulted in responses from four (4) firms:

AceApplications, LLC
Orlando, FL

AssetWorks, LLC
Wayne, PA

Chevin Fleet Solutions LLC

Sharon, ME

Faster Asset Solutions
Virginia Beach, VA

; and

WHEREAS, evaluation of the submitted proposals was based upon the criteria set forth in the RFP document including: ability of software to meet Fleet Management System requirements, experience, proven delivery capability, successfully completed similar projects and current references, level, quality and type of client training and technical assistance provided, and cost of system; and

WHEREAS, each proposal was evaluated by a Committee consisting of the following individuals: the Director of Public Works, the Director of Information Technology, the Fleet Management Coordinator, a Police Sergeant, and a Budget Officer; and

WHEREAS, the Evaluation Committee determined and agreed that based upon the RFP's scope and requirements the proposals submitted by Ace Applications, LLC, Chevin Fleet Solutions, LLC and Faster Asset Solutions provided products which included multiple vendors, lacked detailed information and did not provide a product that would fully meet the City's operational needs as specified in the RFP; and

WHEREAS, the Evaluation Committee determined and agreed that based upon the RFP's scope and requirements, the proposal received from Assetworks was complete, clearly detailed and offered a product which is fully integrated which would meet the City's operational needs specified in the RFP; and

WHEREAS, after the proposals were evaluated, the evaluation committee ranked the firms in the following order:

1. AssetWorks, LLC
2. Chevin Fleet Solutions, Inc.
3. Faster Asset Solutions
4. AceApplications, LLC

; and

WHEREAS, the Evaluation Committee is recommending that the City Commission authorize the appropriate City staff to negotiate and execute an Agreement with Assetworks LLC, for a Fleet Maintenance and Fuel Management Program Web Based Software System in an amount not to exceed \$223,505.44; and

WHEREAS, award is subject to the City receiving all insurance required and approved by the City's Risk Manager, and indemnity to the City; and

WHEREAS, certain routine and periodic budgetary adjustments, transfers and reauthorization of appropriated funds continue to be appropriated and necessary to ensure prudent financial management and a source of funding for the procurement of certain goods and services to effectively and efficiently provide municipal services; and

WHEREAS, in order to provide for a timely and sufficient source of appropriated funds to provide the goods and services needed from fiscal year to fiscal year, certain unencumbered and previously appropriated and authorized funds remaining at the end of a fiscal year must be reappropriated and reauthorized; and

WHEREAS, certain funds remaining at the end of the 2012 Fiscal Year identified in the attached Attachment "A" must be reappropriated and reauthorized in the same amount and into the same account for Fiscal Year 2014 as set forth in Attachment "A", attached hereto and made a part hereof by reference, subject to the review and approval of the City Commission; and

WHEREAS, in addition to the funding of \$40,698.00 in the Central Services Fund 57 presently available for the purchase of the Fleet Maintenance and Fuel Management software, funding in the amount of \$183,000.00 will be needed and will become available in account #57.5101.00102.590.006442 with the reauthorization and reappropriation of funding and the transfer of funding as further described in the attached Attachment "A", subject to the review and approval of the City Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby approves and authorizes the negotiation and execution, by the appropriate City Officials, of an agreement embodying the terms and conditions approved by the City Commission this date between AssetWorks, LLC and the City of Hollywood, in a form acceptable to the City Manager and approved as to form and legality by the City Attorney.

Section 2: That it hereby approves and authorizes the remaining balance of appropriated funds as of September 30, 2012 as first authorized in Fiscal Year 2012 and as identified and described in Attachment "A", attached hereto and incorporated by reference herein, to be reappropriated for FY 2014 in the amount stated therein and in the same account as identified in the attached Attachment "A".

Section 3: That it approves and authorizes an amendment to the FY 2014 Operating Budget to permit the transfer of funding between funds as further detailed in Attachment "A".

RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF AGREEMENTS WITH ASSETWORKS, LLC FOR THE PURCHASE OF A FLEET MAINTENANCE AND FUEL MANAGEMENT PROGRAM WEB BASED SOFTWARE SYSTEM

Section 4: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2014

PETER BOBER, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.

JEFFREY P. SHEFFEL, CITY ATTORNEY