

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** September 15, 2016  
**FROM:** Jeffrey P. Sheffel, City Attorney  
**SUBJECT:** Proposed Contract with West Construction, Inc. for the construction of Fire Station 45

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Development Services/Division of Architecture and Urban Design
  - 2) Type of Agreement – Contract
  - 3) Method of Procurement (RFP, bid, etc.) –Bid
  - 4) Term of Contract
    - a) initial – Construction to commence in November, 2016 and estimated completion date is in October, 2017
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$3,076,695.00
  - 6) Termination rights – Either party may terminate for cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – West Construction shall construct a new Fire Station 45.
  - 9) Other significant provisions – n/a
- cc: Wazir A. Ishmael, Ph.D., City Manager