

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE HIGHEST RANKED FIRM FOR THE MARINA MASTER PLAN, AND IF NEGOTIATIONS ARE NOT SUCCESSFUL, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE NEXT HIGHEST RANKED FIRM.

WHEREAS, the City is seeking a well-qualified consultant team with considerable experience in marina planning; and

WHEREAS, on February 3, 2020, RFQ-4630-20-RL – Marina Master Plan was posted on BidSync and was viewed by 144 firms; and

WHEREAS, on April 9, 2020, responses were received from the following eight firms: Applied Technology and Management, Inc.; Bermello Ajamil & Partners, Inc.; Cummins Cederberg, Inc.; EdgeWater Resource, LLC.; Graef-USA Inc.; Moffat & Nichol; Turrell, Hall & Associates, Inc., and W.F. Baird & Associates Ltd; and

WHEREAS, on June 22, 2020, a Selection Committee consisting of five voting members from the Department of Parks, Recreation & Cultural Arts, Department of Development Services and the Office of Communications, Marketing and Economic Development met and began evaluating the proposals; and

WHEREAS, the evaluation of the proposals was based on the criteria/factors established in the RFQ as follows: Qualifications, Relevant Experience, Project Understanding & Approach, and Project Schedule; and

WHEREAS, after the proposals were evaluated, the Selection Committee short-listed the participating firms and requested oral presentations from the following three firms: W.F. Baird & Associates Ltd.; Moffat & Nichol and EdgeWater Resource, LLC.; and

WHEREAS, on September 3, 2020, the short-listed firms made their oral presentations and the Selection Committee completed the evaluation process and ranked the firms following the criteria/factors set forth in the RFQ; and

WHEREAS, the following describes the overall and final results of the Selection Committee selection process:

Moffat & Nichol

398 Points

W.F. Baird & Associates Ltd. 361 Points
EdgeWater Resource, LLC. 358 Points ; and

WHEREAS, it is the recommendation of the Selection Committee to rank the firms in the following order for consideration:

1. Moffat & Nichol
2. W.F. Baird & Associates Ltd.
3. EdgeWater Resource, LLC. ; and

WHEREAS, the Department of Parks, Recreation & Cultural Arts recommends that the City Commission authorize the appropriate City officials to negotiate and execute an agreement with the highest rank firm for the marina master plan; and

WHEREAS, funding in the amount of \$150,000 will be made available in account number 001.300301.57500.5311700.000000.000.000 via a companion budget amendment resolution; and

WHEREAS, the contract term is for 180 days, with an option to renew for an additional 90 days as mutually agreed upon by both parties.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That the City Commission ranks the firms as follows:

1. _____
2. _____
3. _____

Section 3: That it authorizes the appropriate City officials to negotiate and execute an agreement with the highest ranked firm, embodying the terms and conditions approved by the City Commission this date in a form acceptable to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That if City officials are unable to reach an agreement with the highest ranked firm, they are authorized to terminate negotiations with the highest ranked firm and commence negotiations and execute an agreement with the next ranked firm, until an agreement is reached.

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Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2020.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY for the use and reliance of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY