

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING THE THREE SHORT-LISTED FIRMS TO PROVIDE PROFESSIONAL DESIGN/ENGINEERING SERVICES FOR A CITYWIDE VULNERABILITY ASSESSMENT AND ADAPTATION PLAN; AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AN AGREEMENT WITH THE HIGHEST RANKED FIRM.

WHEREAS, the City seeks a consultant pursuant to the Consultant's Competitive Negotiation Act to provide services, including a Citywide climate change vulnerability assessment, prioritizing vulnerabilities, developing adaptation strategies, creating an adaptation plan, informing the public about risks and adaptation opportunities, and building the capacity of the City to include climate change data in decision making; and

WHEREAS, on May 7, 2018, Request for Qualifications (RFQ) Number CM 18-013 was electronically advertised on BidSync in accordance with the City's Purchasing Ordinance 38.4(A); and

WHEREAS, RFQ CM-013 was opened at 10:00 A.M. on Thursday June 7, 2018, and resulted in responses from the following eight firms:

- D-Squared Engineering  
Key Biscayne, Florida
- Coastal Risk Consulting, LLC  
Plantation, Florida
- Coastal Systems International, Inc.  
Coral Gables, Florida
- Arcadis  
Plantation, Florida
- Chen Moore Associates  
Fort Lauderdale, Florida
- Cummins Cederberg  
South Miami, Florida
- Atkins

Tampa, Florida

- Hazen & Sawyer  
Hollywood, Florida ; and

WHEREAS, evaluation of the proposals for Professional Design/Engineering Services was based upon the criteria as established in the RFQ as follows: technical expertise, knowledge of local conditions, staff qualifications and firm background, and experience with similar projects; and

WHEREAS, on July 9, 2018, an Evaluation Committee consisting of the Chief Civic Affairs Officer, Deputy Director of Public Utilities, Planning Manager in Development Services, Deputy Director of the Hollywood CRA, and a Board Member of the Lakes Civic Association met to evaluate all eight firms and a shortlist was created, with four firms scoring 314 points or higher as follows:

Arcadis  
Cummins Cedarberg  
Atkins  
Hazen & Sawyer ; and

WHEREAS, the four highest ranked firms were invited to participate in oral presentations and interviews by the Evaluation Committee on July 9, 2018; and

WHEREAS, based on the oral presentations and interviews, the Evaluation Committee ranked the short listed as follows:

- 1) Hazen & Sawyer
- 2) Atkins
- 3) Arcadis ; and

WHEREAS, the initial term of the agreement will be for one year with the option to renew for one additional year; and

WHEREAS, award is subject to the City receiving all insurance and endorsements required and approved by the City's Risk Manager and other terms and conditions required by the City Manager and City Attorney; and

WHEREAS, the Chief Civic Affairs Officer and the Development Services Interim Director have recommended that the City Commission authorize the appropriate City officials to negotiate an agreement with the highest ranked firm to be considered by the City Commission at a later date.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it ranks the firm to provide Professional Design/Engineering Services as follows:

- 1) Hazen & Sawyer
- 2) Atkins
- 3) Arcadis

Section 3: That it approves and authorizes the negotiation, by the appropriate City officials, of an Agreement for design/engineering professional, embodying the terms and conditions approved by the City Commission and set forth in the RFQ between the highest ranked firm and the City of Hollywood, to be considered by the City Commission at a later date.

Section 4: That if the appropriate City officials are unable to reach an agreement with the top-ranked firm, they are authorized to terminate negotiations with the highest ranked firm and commence negotiations with the second highest ranked firm for an agreement embodying the terms and conditions approved by the City Commission and as set forth in the RFQ between the second highest ranked firm and the City, and so on until an acceptable agreement is reached, to be considered by the City Commission at a later date.

Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY for the use and reliance of the City of Hollywood, Florida, only.

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DOUGLAS R. GONZALES, CITY ATTORNEY