



1,683 Renovation Projects

267 CM@Risk Projects

8 Hollywood Projects

Hollywood's
PROVEN
CM Partner



City of Hollywood - Second Floor Library Build-Out
RFQ-4669-21-DCM | May 17, 2021

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May 17, 2021

City of Hollywood, Florida
c/o: Office of City Clerk
2600 Hollywood Blvd., Rm#: 16W
Hollywood, Florida 33020

Dear Selection Committee Members:

Kaufman Lynn Construction (KL) will work in partnership with the City of Hollywood to establish the ideal 2nd floor build-out of your library space to meet immediate office space needs and those of the future. The ability of our team to serve your needs is demonstrated in this qualifications package, highlighted by key distinctions:

Prior Experience

CM@RISK
PARTNERSHIP

We know you!

KL is a proven partner for Hollywood having recently built the Hollywood Nebraska Street Parking Garage. We know the City and your processes which means we will be effective in both preconstruction and construction.



Building on an Occupied Campus with Minimal Disruptions

With over 30 years of complex interior projects ranging from office build-outs to full scale temple and country club renovations, our expertise will be a valuable asset to the City of Hollywood from day one. **We have a proven ability to work safely and effectively on occupied campuses on similar size and scope projects** that will ensure the Library can remain open and operating smoothly throughout construction.

Municipal Office Move Logistics

One of our recently completed CM@Risk projects, Jupiter Municipal Complex, involved building new office space for the Town's Police and IT Departments. As a part of this effort, **the KL team coordinated moving the employees' offices as well as equipment with minimal disruption to their essential work.** Our proven experience managing the logistical details behind a municipal office move will help your employees focus on what matters: serving the citizens of Hollywood.

267
CMAR
Projects

CM at Risk Experts

We understand the partnering and teamwork basis of the Construction Management at Risk delivery method. KL will be a proactive partner with the City of Hollywood and your design team in order to get the best 2nd Floor Library Build-Out for the best price delivered on-time. KL has the staff expertise in using the CM at Risk method for hundreds of projects to deliver these results.

Overall Approach



A Tailored Approach to Meet Your Needs

We are proud to provide a **tailored custom approach for each component** of your project that demonstrates KL will be a proactive partner every step of the way. Our approach will:

- Provide important information to make early preconstruction decisions on final scope for each component of the project
- Create a construction plan that minimizes the disruption to ongoing operations at the Library
- Coordinate all the logistical details with the Development Services staff for their office move

Financial Capacity

Kaufman Lynn is ZERO Risk for the City!

KL has solid financials and resources ensuring that we will be able to deliver this project successfully for the City. Our local resources ensure that we can bring the expertise and manpower needed for every phase of the project.

Schedule/Cost Control

Not Just Meeting, But Exceeding Expectations

As outlined in our proposal we understand the importance of these spaces to the community. KL is focused on maximizing the preconstruction effort to minimize the construction duration as well as reduce the overall build-out cost. Once the GMP is set we guarantee that without scope changes the price will not increase at all.

As the CEO of Kaufman Lynn, I am and will remain an active part of your project. I appreciate your time and thoughtful consideration of Kaufman Lynn's capabilities and experience.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael I. Kaufman'.

Michael I. Kaufman
CEO, Kaufman Lynn Construction

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Tab A: Table of Contents



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Letter of Interest

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Tab B: Executive Summary



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DESCRIPTION OF FIRM

Founded in 1989, Kaufman Lynn Construction is a full-service commercial contractor with over \$2 billion in built projects. KL is **local** and brings the expertise and experience to your project, ensuring that the 2nd Floor Library Build-Out project is completed on time and on budget.

Our firm has a broad range of experience across an array of project types including office build-outs and governmental/municipal facilities.

As a local general contractor and construction manager, KL uses multiple delivery methods, but primarily uses Construction Management at Risk.

Kaufman Lynn is 100% employee owned, which means every

employee has a vested interest in the success of your project. Our CEO, Michael Kaufman, and President, Frank White, will work closely with your project team to ensure it is executed effectively and timely.

Accurate pricing, dedication to job safety, aggressive scheduling, and owner satisfaction are the core principles of our success. Our goal is a seamless project completion and smooth delivery for each and every owner.

By blending best-in-class cost savings alternatives with stringent quality control processes, Kaufman Lynn Construction continues to be a respected industry leader in building public and private projects throughout Florida.

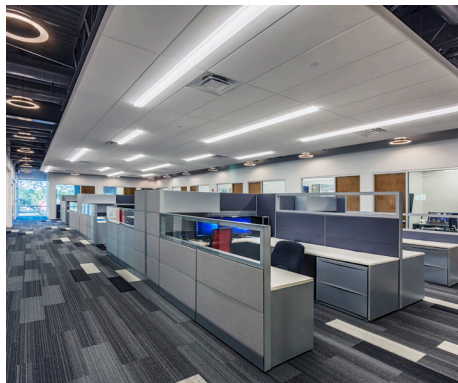
YEARS IN BUSINESS:
32 years

SERVICES:
Preconstruction
Construction Management
Design-Build Construction
General Construction

BROWARD ADDRESS:
500 East Broward Boulevard #170
Fort Lauderdale, FL 33394

CORPORATE ADDRESS:
3185 South Congress Avenue
Delray Beach, FL 33445
561.361.6700

WEBSITE:
www.KaufmanLynn.com



1,683 Renovation/Build-Out Facilities in South Florida

Executive Summary

BASIC COMPANY INFORMATION

- a. Kaufman Lynn Construction, Inc.
- b. Headquarters: 3185 South Congress Avenue, Delray Beach, FL 33445
Broward County Office: 500 East Broward Boulevard #170, Fort Lauderdale, FL 33394
- c. Telephone: (561) 361-6700
Fax: (561) 361-6979
- d. Email: gsouthern@kaufmanlynn.com (with copy to: jzalkin@kaufmanlynn.com)
- e. Primary Contact: Garret Southern

YEARS IN BUSINESS

Since our founding in 1989, Kaufman Lynn Construction has specialized in municipal office renovations and build-outs. We are a 32-year-old South Florida based construction firm that understands the nuances of municipal facilities, the coordination that goes into this specialized work, and has the relationships with subconsultants to ensure they function properly from day one and for decades to come. Kaufman Lynn is also the South Florida Expert at CM at Risk delivery having performed over 267 CM at Risk projects.

COMPANY STATUS

Kaufman Lynn Construction is a corporation, established in 1989 by our CEO, Michael I. Kaufman. In 2019, we transitioned to a 100% employee-owned company with the same corporate structure in place.

- a. Incorporated on January 24, 1989
- b. Incorporated in the State of Florida
- c. CEO: Michael Kaufman, President: Frank W. White III

NATIONAL, REGIONAL, OR LOCAL STATUS

Kaufman Lynn Construction is a regional firm that specializes in public sector projects.

PROFESSIONAL LICENSES AND CERTIFICATIONS

Kaufman Lynn Construction and all assigned key professional staff possess all licenses and certifications required to undertake and complete the 2nd Floor Library Build-Out project for the City of Hollywood.

State of Florida Department of State

I certify from the records of this office that KAUFMAN LYNN CONSTRUCTION, INC. is a corporation organized under the laws of the State of Florida, filed on January 24, 1989.

The document number of this corporation is K60557.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on January 5, 2021, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Fifth day of January, 2021*




Ronald R. DeSantis
Secretary of State

Tracking Number: 7116006265CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.


<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Tab B. Executive Summary




Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
 PROVISIONS OF CHAPTER 489, FLORIDA STATUTES




KAUFMAN, MICHAEL I
 KAUFMAN LYNN CONSTRUCTION, INC
 3185 SOUTH CONGRESS AVE
 DELRAY BEACH FL 33445-7324

LICENSE NUMBER: CGC021732

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT
 115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000
 VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

DBA: KAUFMAN LYNN CONSTRUCTION INC

Business Name: KAUFMAN LYNN CONSTRUCTION INC

Owner Name: KAUFMAN MICHAEL I/QUAL

Business Location: 500 E BROWARD BLVD #170
LAUDERHILL

Business Phone:

Receipt #: 180-8749

Business Type: GENERAL CONTRACTOR (GENERAL CONTRACTOR)

Business Opened: 02/13/2009

State/County/Cert/Reg: CGC021732

Exemption Code:

Rooms

Seats

Employees
47

Machines

Professionals

Number of Machines:				Vending Type:			Total Paid
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost		
135.00	0.00	0.00	0.00	0.00	0.00	135.00	

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

Mailing Address:
 KAUFMAN LYNN CONSTRUCTION INC
 3185 S CONGRESS AVE
 DELRAY BEACH, FL 33445

Receipt #01A-19-00008942
 Paid 07/24/2020 135.00

2020 - 2021

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT



Tab C: Firm Qualifications & Experience



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Firm Qualifications and Experience

Kaufman Lynn Construction (KL) prides itself on building across a variety of sectors, but we specialize in municipal work. With over 32 years of experience and 1,683 renovation/build-out projects, we understand the nuances of your project. Please see the following pages for further details on our firm's experience and qualifications.

OCCUPIED CAMPUS EXPERTS



With over 30 years of complex interior projects ranging from office build-outs to full scale temple and country club renovations, our expertise will be a valuable asset to the City of Hollywood from day one. **We have a proven ability to safely and effectively work on occupied campuses on similar size and scope projects** that will ensure the Library can remain open and operating smoothly throughout construction.

LOGISTICS EXPERTS

One of our recently completed CM@Risk projects, Jupiter Municipal Complex, involved building new office space for the Town's Police and IT Departments. As a part of this effort, **the KL team coordinated moving the employees' offices as well as equipment with minimal disruption to their important work.** KL has proven experience that will benefit your employees immensely in their move from the old office space in City Hall to their new offices on the Library's second floor.



HOLLYWOOD EXPERTS



With 8 projects built FOR YOU including the 2-story Public Safety Facility and multiple projects built IN the City, KL is **your proven partner building for the City of Hollywood.** We are invested in the future of the City and you can look no further than down the street at H3 Hollywood East Apartments, currently under construction, as evidence. KL took over the build-out of this project after it sat vacant for years and is almost finished with turning over units to the owner. Our team's attention to detail during complex build-outs will benefit the City and your employees as they finally configure their new office space more than 10 years after original construction.

1. PROJECT CONSTRUCTION WITH MULTIPLE OPERATIONAL BUILDINGS WITHIN THE SAME COMPLEX

As a seasoned builder across South Florida and beyond, Kaufman Lynn has extensive experience with constructing projects with multiple buildings in the same complex. We are currently building JM Family Enterprises' new Headquarters Campus, which consists of multiple office buildings, two parking garages, a gymnasium, dining hall, and all corresponding landscapes and hardscapes. This \$150 million project is all being completed on an active campus near the busy Hillsboro Boulevard corridor.

Many of our current projects are multi-building apartment communities on tight sites in urban Broward, Miami-Dade, and Palm Beach Counties. **We understand the nuances of building in dense urban environments** and working around surrounding homes and businesses with minimal disruptions.



OCCUPIED CAMPUS EXPERTISE

KL built JM Family Enterprises Headquarters, one of the largest occupied campus construction projects in Broward County. We have proven ourselves as partners on this \$150 million undertaking, working with minimal disruptions for the associates who work within feet of significant construction activities.



"We have over 1,200 associates working adjacent to the new campus construction (as close as 20 feet) and I have been pleasantly surprised that the only comments I receive is how clean, organized, and unobtrusive the construction is. The KL team has gone above and beyond to ensure that construction remains on schedule without disrupting our day-to-day operations."

Mike Tiufekchiev
JM Family Enterprises



BROWARD COUNTY EXPERTS



2. DEMOLITION OF EXISTING STRUCTURES

Many of our projects, whether interior build-outs or full-scale new construction projects, feature demolition aspects. We understand that your project involves the build-out of new office space for employees in Development Services and upon completion, demolition of the old office space to make room for additional parking. We have proven experience with this process for the Town of Jupiter's Police and IT Department's office space. In fact, your project manager, Brandon Rastok, managed the entire process for the Town's employees. We understand the process of demolishing existing buildings while protecting public safety and minimizing disruptions.

A prime example of KL's proven ability to demolish existing structures on an occupied office campus is JM Family Office Complex. For this project, the KL team had to develop a phased sequencing plan to completely revamp the office campus with over 1,200 associates working nearby. As you can see in the photos below, the red areas denote demolition areas in very close proximity to occupied office buildings. This complex process was only made possible because of KL's detailed scheduling and phasing plans, done early on in preconstruction.

The KL team, lead by the proven experience of Brandon Rastok, is uniquely suited to demolish the old library building within your municipal complex while protecting public safety and minimizing disruptions.



The above depicts excerpts from a 4D model outlining the sequencing of construction phases of the JM Family campus.

3. NAVIGATING PERMIT PROTOCOLS

We understand that this site is partly Hollywood City property and partly owned by Broward County. This requires a more complex permitting and approval process. During the construction of our own headquarters office, we navigated a similar process and understand what it takes to attain all necessary city permits and approvals. Based on our own experience, we have a plan to help the City through this process.



First, **we have a dedicated team member that will assist with permitting.** Manuel Ruiz, who held a similar role for your Nebraska Street Garage project, will coordinate with the various agencies, including Broward Department of Planning and Environmental Protection, Broward County FDOT, SFWMD, Florida Department of Environmental Protection, and more.

Each specific agency has different requirements and timelines, and Manny will serve as a key team member in order to expedite the process, as he did with Nebraska Street Garage.



**WE UNDERSTAND HOW
TO GET PROJECTS
PERMITTED IN THE
CITY OF HOLLYWOOD**



4. ADDING VALUE TO THE PROJECT

THIS IS WHAT WE DO

Kaufman Lynn Construction's (KL) main qualification is our expertise in the Construction Management at Risk (CMatRisk) delivery method.

Over 90% of our government projects are delivered utilizing the CMatRisk method of delivery (267 projects) and the other few projects utilize the design-build method which is very similar in preconstruction and construction.

What does this do for the City of Hollywood? It provides certainty of outcome and certainty of process. The KL difference is real and provides tangible results, as evidenced by our many successful projects both for and in the City of Hollywood.

Our project team also brings extensive knowledge of the existing facility. KL **Senior Vice President Garret Southern** and **Design Coordinator Jeff Zalkin** were involved in the construction of the original two-story library. To the left is an aerial of the construction that occurred in 2005.



PRECONSTRUCTION

We will work with you from day one to establish a GMP that is within your budget and also includes everything on your wish list. We have a proven and methodical approach to making sure the plan of construction is well thought out and the budget and schedule works for the City of Hollywood.

Approach

As outlined in detail in this proposal under the approach section, we have already begun thinking on how to perform the work with a team that specializes in this type of project. This proven experience with municipal renovations and

build-outs, as well as helping to coordinate office moves will benefit the City from day one.

During the preconstruction process our operations team will work with you and the community to create a phasing plan that breaks up the project into components. Each component will then be discussed in detail with the City in order to refine and really tailor the plan for each specific component.

Resources

KL has one of the largest preconstruction/estimating department in South Florida, which means we can provide the attention this project needs.



5. CONSTRUCTION COSTS AND BIDDING CONDITIONS IN SOUTHEAST FLORIDA

KL is a local South Florida construction manager with 32 years of subcontractor relationships. We are also one of the region's largest construction firms, which means that subcontractors want to work with us. With average annual revenue above \$400 million, we are constantly engaging the local subcontractor market and have up to date cost information specific to our area.

Though we have a large group of prequalified trade contractors that receive our bids, we frequently participate in community outreach events to promote current and upcoming projects and reach additional companies to add to our bid list. While we engage with key trades during the preconstruction process to gain trade level input into design options, we still invite multiple firms for each trade during GMP bidding to assure our clients the lowest possible prices.

<div> <div>THE LIST</div> <div>Compiled by Jessica Bryant 786-533-8272 @OFBData jbryant@bizjournals.com</div> </div>									
GENERAL CONTRACTORS & CONSTRUCTION COMPANIES									
RANKED BY 2019 SOUTH FLORIDA BILLINGS									
Company / Firm (Not ranked in 2019-2020)	Address / Phone	2019 S. Fla. gross billings ¹	2019 revenue ²	2019 contracts completed	No. of S. Fla. employees	S. Fla. offices	Top local executives		
1 Coastal Construction Group	2032 Blue Lagoon Drive, Suite 200 Miami 33131 305-119-4949	\$774.42 million	\$831.43 million	\$876.38 million	244	2	Thomas Reedy, Jr.		
2 Suffolk	215 Broward Blvd., Suite 2700 Miami 33131 305-374-1517	\$699.1 million	\$111.14 million	\$111.14 million	239	2	Peter Tully		
3 Bellou Realty US	7901 S.W. 56th Court, Suite 200 Miami 33149 305-435-4989	\$19.2 million	\$19.1 million	\$19.1 million	207	2	Scott Stokely		
4 Kest Construction	701 Northwest Parkway, Suite 400 West Palm Beach 33407 561-938-1914	\$138.14 million	\$134.4 million	\$40.2 million	201	2	Mike Reed		
5 Moss	2100 N. Andrews Ave. Fort Lauderdale 33301	\$400.43 million	\$112.03 million	\$90.46 million	200	0	David Moss		
7 Kaufman Lynn Construction kaufmanlynn.com	3185 S. Congress Ave. Delray Beach, FL 33445 561-361-6700	\$207.32 million	\$471.05 million	\$297.02 million	146		Michael Kaufman		
8 Turner Construction Co.	1111 Commercial Center Drive, Suite 6 Miami 33136 786-321-1000	\$242.48 million	\$246 million	\$176 million	140	1	Robertson David Robinson John Scavron		
10 Straticon	1000 N.E. 14th St., Suite 5 Fort Lauderdale 33301 954-560-3800	\$135.88 million	\$138.2 million	\$131.29 million	96	1	Jeff Martin Chris Martin		
15 Verdes Construction	2445 Centerville Ave. & West Palm Beach 33407 561-440-2000	\$120.18 million	\$147.86 million	\$70.65 million	75	1	Ken Kelly		
17 Robins & Morton	6200 Blue Lagoon Drive, Suite 100 Miami 33131 305-715-1517	\$107.75 million	\$104 million	\$12.47 million	60	1	Ed Morton		
18 Butters Construction & Development	6420 Cypress Technology Circle, Suite 100 Coral Gables 33131 305-119-4949	\$97.36 million	\$176.19 million	\$88.44 million	55	1	Mark Butters Michael Butters		
19 ANF Group	2700 Davis Road Miami 33131 305-435-4989	\$97 million	\$130 million	\$91 million	54	0	Anthony Fernandez Robert Fernandez Robert Orr		
20 Link Construction Group	2200 N.W. 77th Ave. Miami 33155 305-435-4989	\$92.4 million	\$79.1 million	\$108.2 million	54	1	Colleen Kennedy Michael Kelly		
21 RCC Associates	211 1st Marine Blvd. West Palm Beach 33407 561-479-1700	\$79.8 million	\$79.21 million	\$11.47 million	52	1	Becky Pearson Michael		
22 Juneau Construction Co.	2710 Blue Lagoon Drive, Suite 400 Miami 33131 305-435-4989	\$76.46 million	\$11.34 million	\$11.81 million	27	1	Lee Juneau Nancy Juneau		
23 DC Construction Associates	540 N.W. 77th St. Miami 33155 305-435-4989	\$67 million	\$76.22 million	\$11.14 million	40	1	David Carter		
24 Burke Construction Group	21140 N.W. 28th St. Miami 33131 305-435-4989	\$64.82 million	\$17.9 million	\$11.26 million	40	2	Tom Burke David Burke		
25 Guff Building	6111 S. Federal Highway, 100 West Fort Lauderdale 33301 954-431-4111	\$114 million	\$118 million	\$10 million	40	2	John Schaefer		
26 Anderson-Moore Construction Corp.	2340 Westchester Road Lakewood 33422 954-713-7400	\$49.2 million	\$41.1 million	\$40.1 million	32	1	Christopher Harris		
27 Lead Engineering Contractors, LLC	1717 Blue Lagoon Drive, Suite 200 Miami 33131 305-435-4989	\$46.45 million	\$46.11 million	\$11 million	300	3	Michael Corbett		
28 Marker Construction Group	100 S.E. 17th Ave. Fort Lauderdale 33301 305-435-4989	\$43.52 million	\$34.52 million	\$5.34 million	40	2	Proger Marker W. Gray Marker II		
29 Itasca Construction Associates	6420 Cypress Ave., Suite 1000 West Palm Beach 33407 561-240-4989	\$43.87 million	\$42.26 million	\$43.87 million	35	1	Joe Gallo		
30 Hernandez Construction	2011 E. Las Olas Blvd., Suite 200 Fort Lauderdale 33301 954-713-7400	\$42.49 million	\$36.34 million	\$18.18 million	23	1	Alan Hernandez		



Municipal Project on an Occupied Campus

JUPITER MUNICIPAL COMPLEX

JUPITER, FL

Scope of Work

New construction of police administration space which was designed to withstand 192-mph winds and also houses the town's IT data center and serve as the emergency operations center. The project also includes a veterans' memorial and site improvements, as well as the demolition of an existing Police Department building, and other structures after completion of the new facility. **This project included a \$1.2 million grant from FEMA, coordinated by Ryan Reiter.**

Delivery Method

CM at Risk

Completion

August 2020

Project Size

39,000 sf

Final Cost

\$15.2 million

Original Budget/Final

GMP

\$16.9 million/\$15.2

million

UNDER BUDGET!

VE Savings

ODP Sales Tax Savings:

\$64,367

GC's/Profit/Overhead

\$690,175

Change Orders

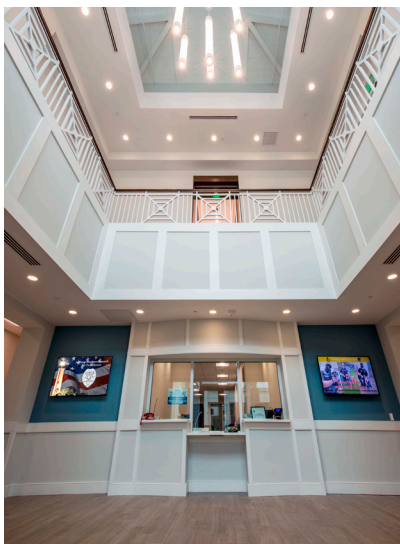
17 (owner directed
scope changes)

Preconstruction Fees

\$77,994

Status

Completed





ST. MARK'S SCHOOL RENOVATION

WEST PALM BEACH, FL

Scope of Work

A four-phased project for a private school, consisting of renovation, remodel and additions. This project included the new construction of a LEED Silver certified gymnasium with locker rooms, and concessions. Additional work included church offices, parish hall and classrooms, replacement and renovation to classrooms, church, sanctuary, and memorial garden, all while on an active/occupied campus keeping students, faculty and workers safe.



Delivery Method

CM at Risk

Completion

June 2016

Project Size

85,947 s.f.

Final Cost

\$18.8 million

Original Budget/Final

GMP

\$18.8 million/\$18.8 million

VE Savings

\$100,000 savings on ODP Program

GC's/Profit/Overhead

4-6%

Change Orders

Various

Preconstruction Fees

Various

Status

Completed



TEMPLE BETH EL RENOVATIONS & BUILD-OUT
BOCA RATON, FL

Scope of Work

Renovations of an occupied campus in downtown Boca Raton, including offices, an expanded covered entry, lobby and welcome center, a new chapel and an adult learning center. Features include a full Audio-visual and performance lighting system, high end finishes, extensive millwork and acoustical paneling, a new Porte Cochere and lobby with high ceilings and large format tile floor. This project involved a high level of coordination with the client to complete renovations and build-out around ongoing operations.



Delivery Method
CM at Risk

Completion
March 2020

Project Size
50,000 sf

Final Cost
\$9.6 million

Original Budget/Final
GMP
\$9.6 million/\$9.6 million

VE Savings
\$85,365 savings on ODP
Program

GC's/Profit/Overhead
4.7%

Change Orders
1

Preconstruction Fees
\$98,000

Status
Completed



Multiple Office Buildings on an Occupied Campus

JM FAMILY OFFICE COMPLEX

DEERFIELD BEACH, FL

Scope of Work

Design/Build services for the redevelopment of a corporate office complex for this Fortune 100 company. The phased replacement includes multiple office buildings, training and event center, two parking garages and outdoor spaces. Kaufman Lynn Construction worked closely with the client to develop an optimal sequencing of the building process to accommodate the over 1,200 staff members during construction.



Delivery Method
Design/Build

Completion
November 2021

Project Size
596,122 sf

Final Cost
\$141.3 million

Original Budget/Final GMP
\$143.8 million/\$141.3 million

VE Savings
TBD

GC's/Profit/Overhead
6%

Change Orders
49 (owner adjusted scope)

Preconstruction Fees
\$1.3 million

Status
Phase I Completed



CMAR Project with Office Space

KAUFMAN LYNN HEADQUARTERS

DELRAY BEACH, FL

Scope of Work

New construction of a joint use office and storage complex including a 3-story, 25,000 s.f. headquarters office building and concurrent construction of 6-story, 132,000 s.f. self-storage facility on the same site. Key focus on future adaptability and high technology as Kaufman Lynn grows as a construction leader in the Southeast.



Delivery Method
CM at Risk

Completion
October 2017

Project Size
157,000 sf

Final Cost
\$14 million

Original Budget/Final
GMP

\$14 million/\$14 million

VE Savings
N/A

GC's/Profit/Overhead
N/A

Change Orders
N/A

Preconstruction Fees
N/A

Status
Completed



Municipal CMAR Project with Office Space

BOCA RATON POLICE & FIRE ADMIN RENOVATION & BUILD-OUT

BOCA RATON, FL

Scope of Work

100,000 square foot complete renovation, including the removal and replacement of the roof and complete interior renovation. The shell of the building was hardened into a Category 5 Hurricane Shelter. The facility features training rooms, an auditorium, gymnasium as well as Police and Fire administrative offices.



Delivery Method
CM at Risk

Completion
May 2007

Project Size
100,000 sf

Final Cost
\$9 million

Original Budget/Final GMP
\$9 million/\$9 million

VE Savings
\$110,000 in savings

GC's/Profit/Overhead
\$340,000

Change Orders
6 (scope changes)

Preconstruction Fees
\$41,535

Status
Completed



MALTZ JUPITER THEATRE RENOVATION

JUPITER, FL

Scope of Work

Renovation and expansion of existing historical theatre, including an upgraded Broadway-scale stage, an expanded orchestra pit, a state-of-the-art production center, a second 199-seat theatre, a new dining experience, and an enlarged version of the Goldner Conservatory of Performing Arts.



Delivery Method

CM at Risk

Completion

October 2021

Project Size

55,630 sf

Final Cost

\$29.3 million

Original Budget/Final

GMP

\$29.3 million/\$29.3 million

VE Savings

TBD

GC's/Profit/Overhead

\$1.6 million

Change Orders

3 (scope changes)

Preconstruction Fees

\$289,603

Status

Under Construction

Tab C.
Firm Qualifications and Experience



Municipal Project with Office Space

CORAL SPRINGS MUNICIPAL COMPLEX

CORAL SPRINGS, FL

Scope of Work

New construction of a 5-story, 148,480 s.f. municipal facility and freestanding, 4-level, 607-space precast parking garage with pedestrian bridge connecting to the office building. The complex includes an Emergency Operations Center, City Commission chambers, general offices, meeting rooms, and a one stop shop for citizen services.



Delivery Method
Qualified Bid

Completion
February 2018

Project Size
68,000 sf

Final Cost
\$34 million

Original Budget/Final GMP
\$32.8 million/\$34 million

VE Savings
N/A

GC's/Profit/Overhead
\$952,000

Change Orders
30 (owner added technology scope)

Preconstruction Fees
N/A

Status
Completed



City of Hollywood Project with Office Space

HOLLYWOOD BEACH PUBLIC SAFETY COMPLEX

HOLLYWOOD, FL

Scope of Work

New construction of a 2-story Public Safety Building with a 3-bay Fire Station, Beach Safety and Community Redevelopment Agency offices and parking. Project also included the renovation of an existing 1-story historic structure. This shell design, along with impact rated windows, has the ability to withstand 155 mph wind and storm conditions equal to or greater than a Category 5 storm.



Delivery Method
Qualified Bid

Completion
June 2012

Project Size
44,254 sf

Final Cost
\$6.6 million

Original Budget/Final GMP
\$6.6 million/\$6.6 million

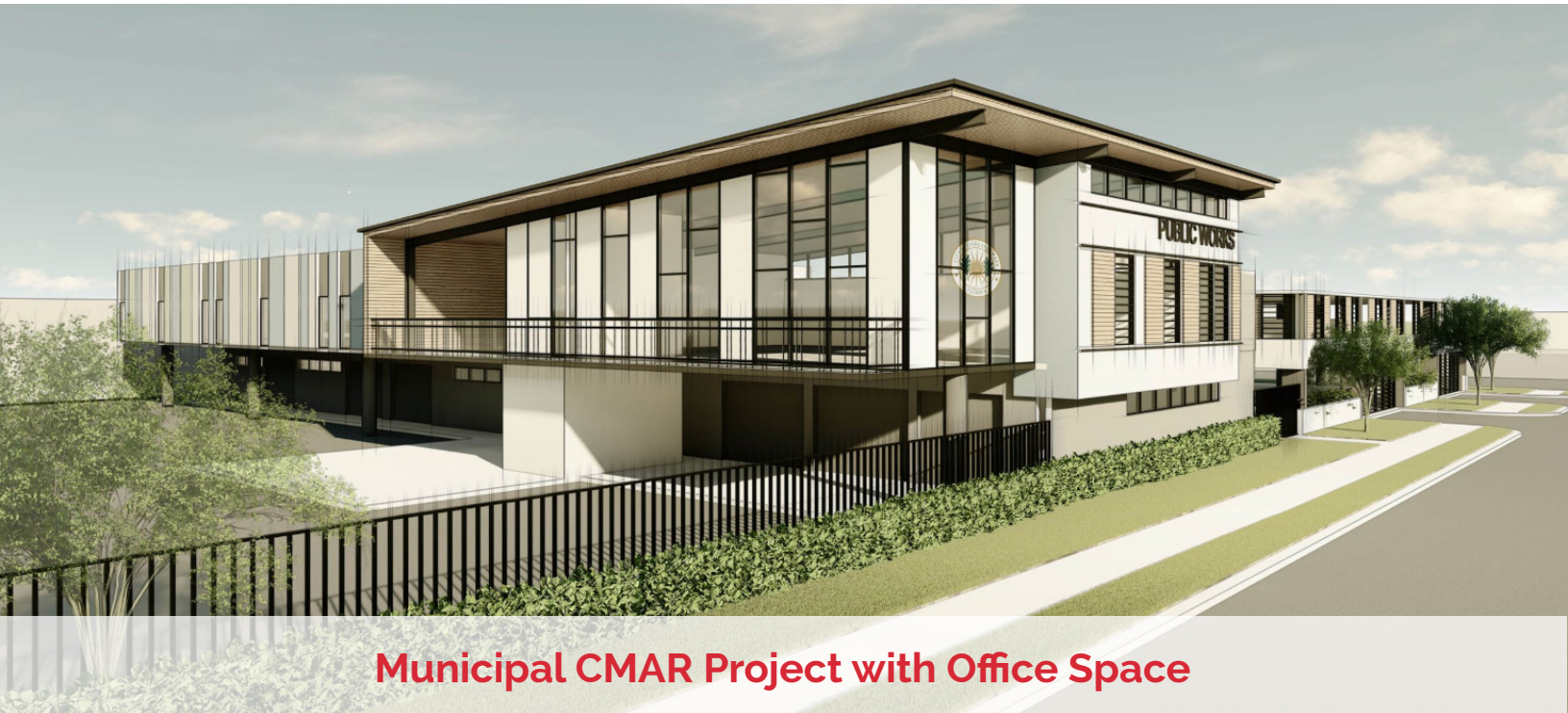
VE Savings
\$17,000 contingency returned to owner

GC's/Profit/Overhead
\$371,362

Change Orders
3

Preconstruction Fees
\$69,000

Status
Completed

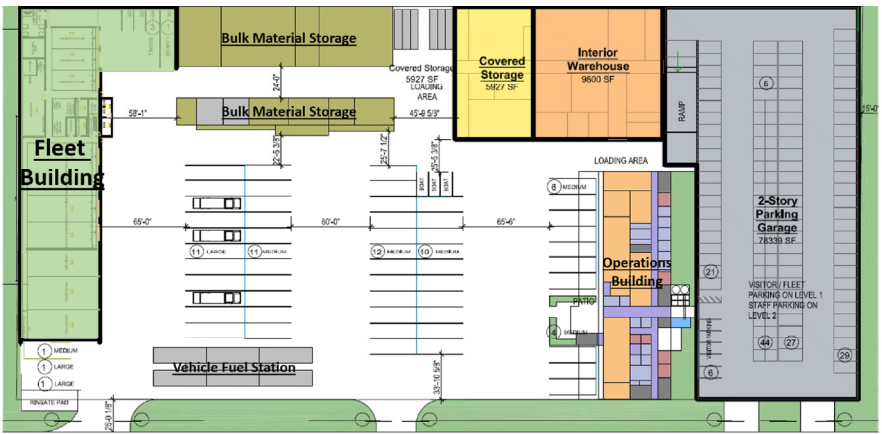


OAKLAND PARK PUBLIC WORKS

OAKLAND PARK, FL

Scope of Work

New construction of an operations building, EOC, fleet building, storage warehouse, vehicle fueling station, and two-story parking garage for the City of Oakland Park. This project is funded by a GO Bond program and KL sought and received grant funding to help with the overall cost.



Delivery Method
CM at Risk

Completion
TBD

Project Size
116,000 sf

Final Cost
TBD

Original Budget/Final
GMP
TBD

VE Savings
TBD

GC's/Profit/Overhead
TBD

Change Orders
None

Preconstruction Fees
TBD

Status
In Preconstruction



Municipal CMAR Project with Office Space

DON SOFFER AVENTURA HIGH SCHOOL

AVENTURA, FL

Project Description

New construction of a four-story, 53,400 s.f. high school on 2 acres of property with a capacity for 800 students. This project includes a 10,450 s.f. gymnasium situated adjacent to the school on property located in Waterways Park. Your proposed Project Manager for the 2nd Floor Library Build-Out project, Brandon Rastok, built this project.



Delivery Method

CM at Risk

Completion

August 2019

Project Size

53,400 sf

Final Cost

\$12.6 million

Original Budget/Final

GMP

\$13.8 million/\$12.6

million

VE Savings

\$140,000

GC's/Profit/Overhead

5.5%

Change Orders

23

Preconstruction Fees

\$47,000

Status

Completed



City of Hollywood Project with Office Space

HOLLYWOOD PUBLIC SAFETY & TRAINING COMPLEX

HOLLYWOOD, FL

Scope of Work

Maintenance and training facilities for the City of Hollywood Fire Department. Maintenance/Warehouse Building - 15,275 square feet, Training Building - 11,240 square feet, Site Improvements - 10 acres. The Hollywood 56th Avenue Public Safety Site contains 1.06 acres dedicated for an exterior SWAT Obstacle Course and K-9 Training Area. The SWAT Obstacle course contains various agility training structures such as rope nets, A-frame log walls, platform jumps, balance beams, hurdles, and parallel pipe bars which help train officers for tactical maneuvers. The canine agility course contains plastic tunnels, car doors, plywood walls, buried isolation boxes, and cool down pavilion with pet fountains, so that the Police Dogs can train with real-life situations.



Delivery Method
CM at Risk

Completion
August 2010

Project Size
26,515 sf

Final Cost
\$5.6 million

Original Budget/Final GMP
\$5.6 million/\$5.6 million

VE Savings
1.5% savings on ODP Program

GC's/Profit/Overhead
\$280,000

Change Orders
1

Preconstruction Fees
\$98,000

Status
Completed



CMAR Project with Office Space

PBSO DISTRICT 1 HEADQUARTERS

WEST PALM BEACH, FL

Scope of Work

New construction of the Palm Beach Sheriff’s Office District 1 Headquarters building. The project includes a 25,000 s.f. substation building, new Marine Unit facility with vehicle repair shop with associated support areas, a specialty vehicle storage shelter, and all associated site improvements including sufficient public and secured parking, access roads, drainage, utility infrastructure, etc.

Delivery Method
CM at Risk

Completion
Spring 2022 (estimated)

Project Size
25,000 s.f.

Final Cost
TBD (in preconstruction)

Original Budget/Final
GMP
\$9.4 million/TBD

VE Savings
TBD

GC’s/Profit/Overhead
TBD

Change Orders
TBD

Preconstruction Fees
TBD

Status
Preconstruction



CMAR Project with Office Space

HERITAGE BAY GOVERNMENT
SERVICES CENTER

NAPLES, FL

Scope of Work

The project consists of a new 22,780 s.f. single story administrative building encompassing a Tax Collector’s office and other constitutional offices as well as a public meeting place. The new structure will be constructed with tilt-up walls and will have a mono-sloped high roof with other flat roof areas.

This building also houses satellite offices for the property appraiser, supervisor of elections and select services of the clerk of courts. Future phases may include an additional office building, an EMS station, and a parking garage.



Delivery Method
CM at Risk

Completion
December 2021

Project Size
22,780 s.f.

Final Cost
\$11.7 million

Original Budget/Final
GMP
\$11.7 million/\$11.7
million

VE Savings
Light fixtures, \$13,464

GC’s/Profit/Overhead
4.1%

Change Orders
6

Preconstruction Fees
\$40,005

Status
Under Construction

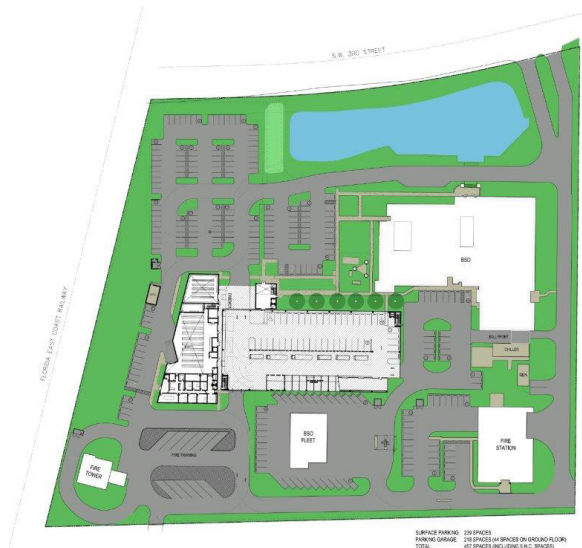


POMPANO BEACH PUBLIC SAFETY
COMPLEX

POMPANO BEACH, FL

Scope of Work

New construction of two separate 2-story buildings to house an Emergency Operations Center and Fire Administration offices. Interior renovations of existing Broward Sheriff's Office and Public Safety Complex include demolition of existing walls/partitions, construction/installation of new utility connections, reconfiguration of interior walls and lobby areas.



Delivery Method
CM at Risk

Completion
June 2022 (estimated)

Project Size
100,000 sf

Final Cost
TBD

Original Budget/Final
GMP
\$23 million/TBD

VE Savings
TBD

GC's/Profit/Overhead
TBD

Change Orders
TBD

Preconstruction Fees
\$115,000

Status
Preconstruction



PALM BEACH LAKES HS RENOVATION & BUILD-OUT

WEST PALM BEACH, FL

Scope of Work

Deferred maintenance, renovation and repairs to school facilities, including ADA and CSIR compliance requirements, replacement of exterior doors and windows, roof repair, upgrades to the intercom/sound system, security system, fire alarm system, HVAC system, electrical switch gear, lighting replacement (interior and exterior), paving and play court resurfacing, marquees and scoreboards, plumbing work, bathroom replacements, ceiling and flooring replacements, and interior finishes/painting/casework.



Delivery Method
CM at Risk

Completion
June 2021

Project Size
300,000 sf

Final Cost
\$7.8 million

Original Budget/Final GMP
\$7.8 million/\$7.8 million

VE Savings
\$95,000, classroom lighting

GC's/Profit/Overhead
\$486,747

Change Orders
4

Preconstruction Fees
\$125,226

Status
Under Construction



CMAR Project with The City of Hollywood

HOLLYWOOD NEBRASKA PARKING GARAGE

HOLLYWOOD BEACH, FL

Scope of Work

New construction of a 8-story, 304-space parking garage with electric charging stations and rest rooms. The garage features a unique punched metal façade. Proposed team members Garret Southern, Marc Savoy and Manuel Ruiz worked with the City of Hollywood on this complex project.



Delivery Method
CM at Risk

Completion
September 2019

Project Size
596,122 sf

Final Cost
\$13.1 million

Original Budget/Final GMP
\$13.1 million/\$14 million

VE Savings
KL recommended changes to facade material (\$120,000)

GC's/Profit/Overhead
\$1 million

Change Orders
12

Preconstruction Fees
\$24,960

Status
Completed



CMAR Project on an Occupied Campus

**FAU COMMUNICATIONS & MARKETING
RENOVATION**

BOCA RATON, FL

Scope of Work

10,000 s.f. interior upgrades for FAU’s marketing department. The project included open ceiling construction, visual MEP trades and multiple storefront offices with beautiful glass walls and modular furniture. Project also featured conference rooms and break room renovation.



Delivery Method
CM at Risk

Completion
October 2015

Project Size
10,000 sf

Final Cost
\$1.2 million

**Original Budget/Final
GMP**
\$1.2 million/\$1.1 million

VE Savings
N/A

GC’s/Profit/Overhead
\$117,563

Change Orders
3

Preconstruction Fees
N/A

Status
Completed



CMAR Project with Office Space

DELAIRE COUNTRY CLUB RENOVATIONS

DELRAY BEACH, FL

Scope of Work

Phase I - Demolition of existing Fitness facility and new construction of a 20,000 s.f. two-story Health and Fitness Center and 10,000 s.f. resort style pool and pool deck. All construction took place on an extremely tight site surrounded by the management offices, dining room, pro shop, golf and tennis courts that remained fully operational. **Phase II** - demolition and reconstruction of a 45,000 s.f. clubhouse/dining area and a new construction of an 8,000 s.f. cart barn.

PHASING EXPERTISE



construction schedules with club activities. The project was split into two phases with most heavy activity during off-season. KL also scheduled "off hour" shifts and provided temporary facilities, including dining facilities for 250-member seating. To allow the club to serve Thanksgiving dinner, one of the clubs biggest events, in the clubhouse rather than temporary facilities, Kaufman Lynn Construction delayed Phase 2 demolition by one and a half months and rearranged construction activities to gain four days a month, maintaining all milestones and completing the project according to the original contract.

The project required the complete demolition of current club facilities. To allow club operations to continue, KL created staging plans and coordinated

Delivery Method
CM at Risk

Completion
November 2011

Project Size
65,000 s.f.

Final Cost
\$14.8 million

Original Budget/Final GMP
\$14.8 million/\$14.8 million

VE Savings
N/A

GC's/Profit/Overhead
5%

Change Orders
N/A

Preconstruction Fees
N/A

Status
Completed

Tab C. Firm Qualifications and Experience

Kaufman Lynn and Garth Solutions have a proven track record of successful projects together, including for municipal clients in nearby cities. Our outreach efforts have set the standard for how some cities measure successful local and small business involvement. Please see below select project experience for the KL and Garth Solutions team working together.

KAUFMAN LYNN AND GARTH SOLUTIONS EXPERIENCE



Hallandale Beach Bluesten Park

Multi-phased park project which includes a new community recreation building with an indoor basketball court, weight rooms, meeting rooms, administrative offices, restrooms, and lockers and bathing facilities. Other new park amenities include: family recreational/community pool, tennis courts, basketball courts, multi-purpose sports field, baseball diamonds, racquet ball courts, walking/exercise trails, exercise stations, playgrounds and field house/restrooms.



Pompano Beach Municipal Pier Garage

New construction of a 239,646 s.f., 662-space parking garage in close proximity to the beach. The new garage is the corner piece of the Pompano Beach Pier Park master development which is planned as a new city destination with new restaurants, retail shops, and a potential hotel establishment. The design developed by the team reflects the needs of the master development plan and is planned and designed to accept exterior liner structures.



Doral Central Park

New construction of an 82-acre park that seamlessly blends outdoor recreation, indoor recreation, and aquatics. Envisioned as the community recreation and events hub, Central Park offers over 30 different components and programmatic areas, including a 70,000 SF recreation center, events pavilion, an aquatics center with competition pool and leisure pool, basketball courts, tennis courts, open greenspace and formal events lawn, nature trails, boat launch a wetland boardwalk trail and more.

Firm Qualifications and Experience

Don Scott is one of Kaufman Lynn's most trusted subconsultants. With over 40 years of experience, he and his team set the gold standard for safety and training on almost every KL jobsite. Safety is already a priority at KL, evidenced by our 0.78 EMR Rating, well below the industry average of 1.0. Please see below select projects where KL and DSA collaborated to create a safe and effective environment for all parties involved.

KAUFMAN LYNN AND DON SCOTT & ASSOCIATES EXPERIENCE



Jupiter Municipal Complex

New construction of police administration space which was designed to withstand 192-mph winds and also houses the town's IT data center and serve as the emergency operations center. The project also includes a veterans' memorial and site improvements, as well as the demolition of an existing Police Department building, and other structures after completion of the new facility.



Coral Springs Municipal Complex

New construction of a 5-story, 148,480 s.f. municipal facility and freestanding, 4-level, 607-space precast parking garage with pedestrian bridge connecting to the office building. The complex includes an Emergency Operations Center, City Commission chambers, general offices, meeting rooms, and a one stop shop for citizen services.



JM Family Headquarters Office

Design/Build services for the redevelopment of a corporate office complex for this Fortune 100 company. The phased replacement includes multiple office buildings, training and event center, two parking garages and outdoor spaces. Kaufman Lynn Construction worked closely with the client to develop an optimal sequencing of the building process to accommodate the over 1,200 staff members during construction.



500 East Broward Boulevard | #170
Fort Lauderdale, FL 33394
o 561.361.6700 | f 561.361.6979

www.kaufmanlynn.com

CGC 021732

May 17, 2021

Ginah Joseph
Senior Purchasing Agent
City of Hollywood
2600 Hollywood Blvd
Hollywood, FL 33020

Dear Ms. Joseph:

As the CEO of Kaufman Lynn Construction, I, Michael Kaufman, hereby confirm that Kaufman Lynn Construction meets the minimum requirement set forth by the City for the CM at Risk Services for the 2nd Floor Library Build-Out project, as outlined below:

Requirement: Firm has a minimum of five successfully completed projects that required LEED Building Certification.

We have experience with various green and sustainable construction methods, including LEED and Green Globes. A sample of some of our 27 projects that have achieved LEED Certification include:

1. Boca Raton Fire Station #5
2. Miami-Dade College Academic Support Center
3. Coconut Creek Public Works/EOC Building
4. Hollywood Beach Safety Complex
5. Boca Raton Downtown Library

Our qualifications presented in this proposal far exceed your minimum requirements. The City of Hollywood has been an important client of ours for many years and we are committed to providing the same level of service for this project as you have come to expect from us.

Sincerely,

Michael Kaufman, CEO
Kaufman Lynn Construction



500 East Broward Boulevard | #170
Fort Lauderdale, FL 33394
o 561.361.6700 | f 561.361.6979

www.kaufmanlynn.com

CGC 021732

May 17, 2021

Ginah Joseph
Senior Purchasing Agent
City of Hollywood
2600 Hollywood Blvd
Hollywood, FL 33020

Dear Ms. Joseph:

As the CEO of Kaufman Lynn Construction, I, Michael Kaufman, hereby confirm that Kaufman Lynn Construction meets the minimum requirement set forth by the City for the CM at Risk Services for the 2nd Floor Library Build-Out project, as outlined below:

Requirement: Firm's experience in Construction Management at Risk methodology and provide a list of projects of similar scope and complexity completed within the last five years.

Kaufman Lynn Construction specializes in delivering projects in our community utilizing the CM at Risk delivery method. With 267 projects either in construction or delivered using this method, we understand the nuances of effective preconstruction and construction. Our CM at Risk projects completed in the last five years include:

- Town of Jupiter Police Headquarters
- City of Hollywood Nebraska Street Parking Garage
- City of Hallandale Beach Peter Bluesten Park
- City of Aventura Charter High School
- City of Boca Raton Downtown Library
- City of Miramar Park Amphitheater
- Miramar West Center
- Art Square Hallandale
- Temple Beth El Schaefer Campus Renewal
- Pacifica
- New Horizons Elementary School Renovation
- Jupiter Farms Elementary School Renovation
- Quadro
- Temple Judea Expansion
- St. Mark's Episcopal Church and School
- Coral Reef Commons
- The Metropolitan
- Doral View
- Jean and David Colker Center
- Surgical Park Center

Our qualifications presented in this proposal far exceed your minimum requirements. The City of Hollywood has been an important client of ours for many years and we are committed to providing the same level of service for this project as you have come to expect from us.

Sincerely,

Michael Kaufman, CEO
Kaufman Lynn Construction

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Tab D: Organizational Profile and Project Team Qualifications



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Organizational Profile and Project Team Qualifications

We have assembled an expert team with a unique blend of experience across each facet of your project, including renovations, office space build-outs, demolition work in close proximity to occupied spaces, as well as building for and in the City of Hollywood. Please see the following pages for an organizational chart and further details on our team's experience and qualifications.

OCCUPIED CAMPUS EXPERTS



Walter Wharton is KL's renovation and build-out expert. With over 40 years of complex interior projects ranging from office build-outs to full scale temple and country club renovations, his expertise has been an invaluable asset to Kaufman Lynn's projects over the years. **His keen ability to safely and effectively work on occupied campuses on similar size and scope projects** will ensure the Library can remain open and operating smoothly throughout construction.

LOGISTICS EXPERTS



Brandon Rastok's most recent completed project, Jupiter Municipal Complex, involved building new office space for the Town's Police and IT Departments. As a part of this effort, **he coordinated moving the employees' offices as well as equipment with minimal disruption to their important work.** Brandon has proven experience that will benefit your employees immensely in their move from the old office space in City Hall to their new offices on the Library's second floor.

HOLLYWOOD EXPERTS



As the project executive on the recently completed Nebraska Street Parking Garage, **Bill Cottle is your proven partner building for the City of Hollywood.** He has spent his entire career solving problems, and you can look no further than down the street at H3 Hollywood East Apartments, currently under construction, as evidence. **KL took over the build-out of this project after it sat vacant for years and is almost finished with turning over units to the owner.** Bill's attention to detail during complex build-outs will benefit the City and your employees as they finally configure their new office space more than 10 years after original construction.

CURRENT CONDITIONS EXPERTS



Garret Southern and Jeff Zalkin were **key members of the team that originally built your Library building.** They will bring a wealth of knowledge on the current conditions of the 2nd floor as well as best practices on ways to proceed with the build-out.



Tab D.

Organizational Profile and Project Team Qualifications

We have assembled an expert team with a unique blend of experience across each facet of your project, including renovations and office space build-outs, as well as building for and in the City of Hollywood.



Organizational Profile and Project Team Qualifications

2. LARGE COMPLEX BUILDING (OCCUPIED CAMPUS EXPERIENCE)

As a seasoned builder across South Florida and beyond, Kaufman Lynn has extensive experience with constructing large complex projects with multiple buildings. We are currently building JM Family Enterprises' new Headquarters Campus, which consists of multiple office buildings, two parking garages, a gymnasium, dining hall, and all corresponding landscapes and hardscapes. This \$150 million project is all being completed on an active campus near the busy

Hillsboro Boulevard corridor.

Many of our current projects are multi-building apartment communities on tight sites in urban Broward, Miami-Dade, and Palm Beach Counties. **We understand the nuances of building in dense urban environments** and working around surrounding homes and businesses with minimal disruptions.

Below are a few samples of some of our larger scale complex projects. Whether for public or private clients, we always exhibit strategies for exemplary cost containment and minimization of change orders. For detailed descriptions of our processes, please see Tab D.



JM Family Headquarters Complex



Coral Springs Municipal Complex



Jupiter Municipal Complex

3. SUB CONSULTANTS/ SUB CONTRACTORS

KL will go above and beyond to make sure that the 2nd Floor Library Build-out is the best facility possible, which is why we have consultants focused on the following areas:

Garth Solutions, Inc.

Role: SBE Community Outreach & Training Partner

Garth Solutions, Inc. (GSI) is a small, MWBE firm that specializes in delivering comprehensive strategic business solutions to private and public entities in all aspects of Public/Community Outreach, Marketing & Communications, Diversity Consulting, Business Development and Project Administration. Led by president Yvonne Garth, their talented and experienced team of professionals immerse themselves in their owner's goals to effectively develop targeted programs that promote growth and increase the local economy. Over the past 15 years, GSI has positively impacted a broad range of projects and initiatives in South Florida and across the eastern United States.

Don Scott & Associates

Role: Safety Consultant

Don Scott & Associates (DSA) offers a comprehensive range of services including monthly safety programs and inspections for compliance with OSHA CFR 1910 for General Industry and CFR 1926 for Construction. They also work with clients to develop customized written safety manuals and specialized certification training. As a proven partner to Kaufman Lynn on many projects, DSA provides a second set of eyes to KL's already stringent safety protocols and helps mitigate risk on jobsites, especially occupied campus projects.

For more information on our subconsultants' qualifications and experience, please see Tab H.



GARRET SOUTHERN

LEED AP CERTIFIED

SENIOR VICE PRESIDENT

“ I will make sure that all resources are available for the project and all expectations are exceeded. ”

RELEVANT EXPERIENCE



CORAL SPRINGS MUNICIPAL COMPLEX

CORAL SPRINGS, FL

68,000 S.F. | \$34 MILLION

New construction and interior build-out of a 5-story, 68,000 s.f. municipal facility and freestanding, 4-level parking garage. The complex includes office and meeting space for the Building, Code Enforcement, and Development Departments, among others. Assignment: Senior Vice President

JM Family Office Complex, Deerfield Beach, FL

\$150 million | 596,000 s.f. | Office, Design-Build

New construction of a phased office complex including multiple office buildings, training and event center, two parking garages and outdoor spaces. Assignment: SVP

FAU Communications Renovation & Build-Out, Boca Raton, FL

10,000 s.f. | \$1.2 million

Interior upgrades for FAU's marketing department. Included open ceiling construction, visual MEP trades and multiple storefront offices with beautiful glass walls and modular furniture. Project also included conference rooms and break room renovation. Assignment: Senior Project Manager

FIU News Room Renovation & Build-Out, Miami, FL

5,000 s.f. | \$1.2 million | CMAR | Assignment: Project Executive

Kaufman Lynn Headquarters Build-Out, Delray Beach, FL

23,000 s.f. | \$4.8 million | Assignment: SVP

Hollywood Nevada Street Parking Garage, Hollywood, FL

128,542 s.f. | \$10.3 million | Assignment: SVP

Hollywood Library, Hollywood, FL

30,000 s.f. | \$11.4 million | Assignment: Project Manager

Garret Southern is a planner. Starting with a goal in mind, he can quickly identify the steps needed to achieve the goal. Based on his extensive experience, he sets appropriate timelines and measures. Just as important is his ability to communicate priorities and assess required resources. He is a mentor and has the buy-in from his team, so projects move smoothly.

With over 24 years of construction experience, Garret's expertise includes governmental, educational, office, residential and commercial facilities. His responsibilities include the operation in all fields of administration, policies and procedures, and the overall day to day construction duties like team leadership, project organization, managing cost control and financial reporting as well as preparing project and cash flow schedules, and assisting the estimating department in preconstruction efforts.

EDUCATION

B.S. Building Construction,
University of Florida

YEARS OF EXPERIENCE/WITH KL

25/7

PERCENT ASSIGNED TO YOUR PROJECT

25%



BILL COTTLE

PROJECT EXECUTIVE

“ I am excited for the opportunity to continue to build our relationship with the City of Hollywood on another successful project. ”

RELEVANT EXPERIENCE

Bill Cottle has over 30 years of experience in the construction industry. His expertise over the years has varied from civil engineering field work including paving, grading, and stormwater specialties, to overseeing large scale municipal and office projects as an executive.

He has proven experience working for both public and private clients, including for the City of Hollywood. He will build upon his established relationship of successful projects both in and for the City to make your build-out project a success.



W FORT LAUDERDALE HOTEL REMODEL

FORT LAUDERDALE, FL

\$20 MILLION

Complete renovation and interior build-out of an existing hotel property on a tight site in Fort Lauderdale Beach. Renovation included office space for staff, hotel and condominium rooms, pool and amenity areas, as well as restaurant and retail space. Assignment: Project Executive

Lighthouse Point Municipal Complex, Lighthouse Point, FL

24,300 s.f. | \$10.2 million

New construction of a fire station/EOC and community center including office space for the Emergency Services, Public Works and Recreation departments. The Category 5+ hurricane rated facility includes sleeping quarters for firefighters and other first responders, kitchen and day room, and generator. Assignment: Project Executive

396 Alhambra Office Towers, Coral Gables, FL

281,617 s.f. | \$64 million

New construction of a Class A office building built with high impact windows. Project also includes 30,000 s.f. of retail space and a 884-space parking garage. Phase II included demolishing and replacing an existing three-story garage with the eight-story, 306,000-square-foot garage. LEED Gold Certified. Assignment: Project Manager

H3 Hollywood East, Hollywood, FL

579,420 s.f. | \$34.7 million | Assignment: Project Executive

Hollywood Nevada Street Parking Garage, Hollywood, FL

128,542 s.f. | \$10.3 million | Assignment: Project Executive

EDUCATION

Merrimack College

Thames Valley State Technical College

YEARS OF EXPERIENCE/WITH KL

32/3

PERCENT ASSIGNED TO YOUR PROJECT

33%



BRANDON RASTOK

PROJECT MANAGER

“My experience with the logistics involved in coordinating a complex move-in process for municipal office staff will benefit your project.”

RELEVANT EXPERIENCE

Brandon Rastok has 20 years of hands-on experience with both renovation/build-out and new construction projects. He will bring a strong work ethic to the project, maintaining strict schedules, directing subcontractors, and managing the project team overall. Brandon has a history of completing complex projects on time and on budget.

Specifically, his experience managing the process of building new office space for the Jupiter Police Department and coordinating their move-in process will benefit your staff immensely. He understands the complexity of the process and will prioritize making sure your staff can continue working throughout the process with minimal disruptions.



JUPITER MUNICIPAL COMPLEX

JUPITER, FL

36,000 S.F. | \$16.8 MILLION

New construction and interior build-out of office space for the Town's Police Department as well as an IT Data Center. Project included parking and demolition. Brandon coordinated all efforts involved with moving the Town's staff from their existing office space to the newly constructed facility. Assignment: Project Manager

JM Family Office Complex, Deerfield Beach, FL

\$150 million | 596,000 s.f. | Office, Design-Build

New construction of a phased office complex including multiple office buildings, training and event center, two parking garages and outdoor spaces. Assignment: Project Manager

Dayton Metro Library, Dayton, OH

\$10.0 million | CMAR

New construction of two libraries and one library renovation. Both facilities contain distinct adult, teen, and children's reading and activity areas, study rooms, community rooms, up-to-date technology and materials, and increased natural light. LEED Certified. Assignment: Project Manager.

Bass Museum of Art Renovation & Build-Out, Miami Beach, FL

\$8 million | 20,500 s.f. | CMAR

Renovation and expansion of galleries, courtyard, restrooms, & education wing with 13,500 sf of renovations 7,000 sf of new construction. Assignment: Project Manager.

Nova and Hollywood Hills HS Renovations & Build-Out, Hollywood, FL

100,000 s.f. | \$15 million

Renovations on two occupied school campuses within the City of Hollywood, including HVAC replacement, roof, windows, and interior improvements. Assignment: Project Manager.

EDUCATION

B.S. Construction Engineering,
University of Akron

YEARS OF EXPERIENCE/WITH KL

20/3

PERCENT ASSIGNED TO YOUR PROJECT

100%



WALTER WHARTON

LEED GREEN ASSOCIATE

SUPERINTENDENT

“

I will go above and beyond to make sure that every aspect of your project is up to your standards.

”

RELEVANT EXPERIENCE

Walter Wharton has over 40 years of experience, much of it being for municipal and institutional clients. As superintendent, his duties include quality control oversight for all subcontractors, coordination of weekly safety meetings and monthly safety inspections, on-site coordination of subcontractor performance, communication and teamwork, preparation of Requests for Information (RFIs), tracking review of submittals, preparation of two-week look ahead schedule and filing and journaling meeting minutes, job logs and daily reports.

EDUCATION

Construction Management, Palm Beach State College

YEARS OF EXPERIENCE/WITH KL

47/22

PERCENT ASSIGNED TO YOUR PROJECT

100%



TEMPLE BETH EL RENOVATION

BOCA RATON, FL

\$11.4 MILLION

Complete renovation and interior build-out of an occupied campus in downtown Boca Raton. Renovation included office space for staff, lobby, event space, as well as restrooms and exterior improvements. Assignment: Superintendent

St. Mark's School Renovation & Build-Out, Fort Lauderdale, FL

86,000 s.f. | \$18.8 million | CMAR

Four-phased project consisting of additions, remodel and renovation. Included work on church offices, parish hall and classrooms, replacement and renovation to classrooms, church, sanctuary, and memorial garden, all while on an active/occupied campus keeping students, faculty and workers safe. Assignment: Superintendent

Boca Raton Downtown Library, Boca Raton, FL

41,932 s.f. | \$10 million | CMAR

New library with an occupancy of 739. Library has various seating, study and reference areas. Private and open plan office space along with retail area, coffee bar, multi-purpose rooms, restrooms and circulation area. Assignment: Superintendent

Boca Raton Public Safety Office Build-Out, Boca Raton, FL

100,000 s.f. | \$9 million

Renovation including the removal and replacement of the roof and complete interior renovation. The shell of the building was hardened into a Category 5 Hurricane Shelter. The facility features classroom/training rooms, an auditorium, gymnasium as well as Police, Fire and Life Safety administrative offices. Assignment: Superintendent

Palm Beach Lakes High School Renovation, West Palm Beach, FL

300,000 s.f. | \$7.8 million | Assignment: Superintendent



JEFF ZALKIN

DESIGN COORDINATOR

“ Being involved early on in the design process helps us ensure you are getting the best possible value. ”

RELEVANT EXPERIENCE

Jeff Zalkin has been involved in public sector projects for the past 19 years primarily focused on municipal and educational facilities.

He understands the nuances of municipal facilities, more specifically office build-outs and renovations and will be a point person working with the architect during preconstruction to ensure the final product meets all City of Hollywood project goals.



LIGHTHOUSE POINT MUNICIPAL COMPLEX

LIGHTHOUSE POINT, FL

24,300 S.F. | \$10.2 MILLION

New construction of a fire station/EOC and community center including office space for the Emergency Services, Public Works and Recreation departments. The Category 5+ hurricane rated facility includes sleeping quarters for firefighters and other first responders, kitchen and day room, and generator. Assignment: Design Coordinator.

Coral Springs Municipal Complex, Coral Springs, FL

\$34 million | 68,000 s.f. | Office, Design-Build

New construction and interior build-out of a 5-story, 68,000 s.f. municipal facility and freestanding, 4-level parking garage. The complex includes office and meeting space for the Building, Code Enforcement, and Development Departments, among others. Assignment: Design Coordinator.

Pompano Beach Public Services Complex Build-Out, Pompano Beach, FL

\$5 million | 20,500 s.f. | CMAR

Renovation and build-out of office space for Broward Sheriff's Office and the Fire Department. Includes demolition of existing walls/partitions, construction and installation of new utility connections, reconfiguration of interior walls and lobby areas. Assignment: Design Coordinator.

Hollywood Nevada Street Parking Garage, Hollywood, FL

128,542 s.f. | \$10.3 million | Assignment: Design Coordinator

New construction of a 8-story, 304-space parking garage with electric charging stations and rest rooms. The garage features a unique punched metal façade. One of the spaces is reserved for City of Hollywood.

Hollywood Library, Hollywood, FL

30,000 s.f. | \$11.4 million | Assignment: Design Coordinator

EDUCATION

M.B.A.,
Florida International University

B.S.,
University of Florida

YEARS OF EXPERIENCE/WITH KL

23/4

PERCENT ASSIGNED TO YOUR PROJECT

As needed



RYAN REITER

GRANT SUPPORT

“ I will help you find funding resources to support your project and help reduce overall costs. ”

RELEVANT EXPERIENCE

Ryan Reiter brings over 12 years of government and community relations experience to the table, including Chief of Staff to then County Commissioner, Chip LaMarca. As Director of Government Relations for Kaufman Lynn, Ryan’s responsibilities include oversight of all public sector engagement, grant development, and lobbying efforts on the local, state, and federal levels of government.

During the preconstruction phase of the project, Ryan will work closely with all stakeholders to develop state and federal grant/appropriations to help offset the cost to the city. Once construction is complete, Ryan will collaborate with all parties involved to organize all ceremonial events related to the successful completion of all projects.

EDUCATION

United States Marine Corps

YEARS OF EXPERIENCE/WITH KL

12/6

PERCENT ASSIGNED TO YOUR PROJECT

As needed



JUPITER MUNICIPAL COMPLEX

JUPITER, FL

36,000 S.F. | \$16.8 MILLION

New construction and interior build-out of office space for the Town’s Police Department as well as an IT Data Center. Ryan worked with the Town and FEMA to secure over \$1.2 million in grants, allowing significant cost savings to be applied to additional scope items. Assignment: Grant Support.

Coral Springs Municipal Complex, Coral Springs, FL

\$34 million | 68,000 s.f. | Office, Design-Build

New construction and interior build-out of a 5-story, 68,000 s.f. municipal facility and freestanding, 4-level parking garage. The complex includes office and meeting space for the Building, Code Enforcement, and Development Departments, among others. Assignment: Grant Support.

Lighthouse Point Municipal Complex, Lighthouse Point, FL

24,300 s.f. | \$10.2 million

New construction of a fire station/EOC and community center including office space for the Emergency Services, Public Works and Recreation departments. The Category 5+ hurricane rated facility includes sleeping quarters for firefighters and other first responders, kitchen and day room, and generator. Assignment: Grant Support.

Pompano Beach Public Services Complex Build-Out, Pompano Beach, FL

\$5 million | 20,500 s.f. | CMAR

Renovation and build-out of office space for Broward Sherriff’s Office and the Fire Department. Includes demolition of existing walls/partitions, construction and installation of new utility connections, reconfiguration of interior walls and lobby areas. Assignment: Grant Support.

Hollywood Nevada Street Parking Garage, Hollywood, FL

128,542 s.f. | \$10.3 million | Assignment: Grant Support.



SAM DOGGART

EXECUTIVE VICE PRESIDENT PRECONSTRUCTION

“With an in-house team of over 20 estimators, KL's preconstruction department has the tools ready to ensure you get the best value.”

RELEVANT EXPERIENCE



CORAL SPRINGS MUNICIPAL COMPLEX

CORAL SPRINGS, FL

68,000 S.F. | \$34 MILLION

New construction and interior build-out of a 5-story, 68,000 s.f. municipal facility and freestanding, 4-level parking garage. The complex includes office and meeting space for the Building, Code Enforcement, and Development Departments, among others. Assignment: Senior Vice President

Heritage Bay Government Center, Naples, FL

\$11.7 million | 22,780 s.f. | CMAR

New construction and interior build-out of administrative building with a Tax Collector's office and other constitutional offices as well as a public meeting place. The new structure will be constructed with tilt-up walls and will have a mono-sloped high roof with other flat roof areas. Assignment: Executive Vice President Preconstruction

Pompano Beach Public Services Complex Build-Out, Pompano Beach, FL

\$5 million | 20,500 s.f. | CMAR

Renovation and build-out of office space for Broward Sheriff's Office and the Fire Department. Includes demolition of existing walls/partitions, construction and installation of new utility connections, reconfiguration of interior walls and lobby areas. Assignment: Executive Vice President Preconstruction

Hollywood Nevada Street Parking Garage, Hollywood, FL

128,542 s.f. | \$10.3 million | Assignment: Executive Vice President Preconstruction

St. Mark's School Renovation & Build-Out, Fort Lauderdale, FL

86,000 s.f. | \$18.8 million | CMAR

Four-phased project with additions, remodel and renovation. Included work on church offices, parish hall and classrooms, replacement and renovation to classrooms, church, sanctuary, and memorial garden, all while on an active/occupied campus. Assignment: Estimator

Sam Daggart is known for building productive relationships with owners, architects, engineers and subcontractors, fully embracing the collaborative approach of construction management. His vast experience with complex building systems allow Sam to provide insightful alternatives to the design team, maximizing the available budget without compromising program or design.

As Preconstruction Lead he will manage the estimating department and will coordinate closely with the business development and operations teams to assure continuity and accuracy.

EDUCATION

Accounting and Business,
St. Petersburg College

YEARS OF EXPERIENCE/WITH KL

49/9

PERCENT ASSIGNED TO YOUR PROJECT

Preconstruction as needed

DON SCOTT

SAFETY CONSULTANT - DON SCOTT & ASSOCIATES

RELEVANT EXPERIENCE

Coral Springs Municipal Complex, Coral Springs, FL **\$34 million | 68,000 s.f. | Office, Design-Build**

New construction and interior build-out of a 5-story, 68,000 s.f. municipal facility and freestanding, 4-level parking garage. The complex includes office and meeting space for the Building, Code Enforcement, and Development Departments, among others.

Pompano Beach Public Services Complex Build-Out, Pompano Beach, FL **\$5 million | 20,500 s.f. | CMAR**

Renovation and build-out of office space for Broward Sheriff's Office and the Fire Department. Includes demolition of existing walls/partitions, construction and installation of new utility connections, reconfiguration of interior walls and lobby areas.

JM Family Office Complex, Deerfield Beach, FL **\$150 million | 596,000 s.f. | Office, Design-Build**

New construction of a phased office complex including multiple office buildings, training and event center, two parking garages and outdoor spaces.

Hollywood Nevada Street Parking Garage, Hollywood, FL **128,542 s.f. | \$10.3 million**



EDUCATION

Accounting and Business,
St. Petersburg College

YEARS OF EXPERIENCE

49/9

PERCENT ASSIGNED TO YOUR PROJECT

As needed

YVONNE GARTH

OUTREACH CONSULTANT - GARTH SOLUTIONS

Miami Gardens Municipal Complex, Miami Gardens, FL **\$42.7 million | 306,262 s.f. | Outreach and Communications**

New construction of a 306,262-square foot Municipal Complex. Phase 1 and 2 consisted of a 63,406 square foot City Hall building, a 8,535 square foot Council Chambers Building and a 167,157 square foot parking garage. Phase 3 includes a 67,164 square foot Police Department headquarters.

Broward County Convention Center Expansion & Build-Out, Fort Lauderdale, FL

Worked with the master planning team of HKS Architects, Inc., an international architectural firm based in Dallas, to develop and lead the comprehensive and multi-faceted Public Outreach and Stakeholder Coordination efforts for the Broward County Convention Center Expansion and Hotel Development Master Plan.

Miami Central Senior High School, Miami Gardens, FL **\$81 million | 214,000 s.f. | Outreach and Project Management**

Worked closely with MDCPS, the construction team and architects to implement a structured, safe environment. Renovation of an occupied high school campus. Client achieve a 36% Minority-and Women-Owned Business Enterprise (MWBE) participation goal, far surpassing the mandated 24% goal that they had set for the project.

Doral Central Park, Doral, FL **\$78 million**

Yvonne and Garth Solutions are currently aiding Construction Manager Kaufman Lynn in MBE outreach efforts for the largest municipal park in South Florida.



EDUCATION

B.S. Journalism & Marketing, University
of Maryland

YEARS OF EXPERIENCE

25

PERCENT ASSIGNED TO YOUR PROJECT

As needed

5. CAPABILITIES AND PROJECT LEVEL RESPONSIBILITIES

a. Construction Coordination and Management

Construction is a collaborative activity, pooling the knowledge and experience of many people. After an initial kick-off meeting, we suggest weekly meetings with the entire team for complete and accurate exchanges of information and maximum accountability. KL uses Procore, an on-demand construction software platform designed to facilitate document management and team communication. By hosting documents online, they are available to all team members. Owners have 24/7 access to contract documents, change orders, RFI's, meeting minutes, schedules and progress photos. All team members can access the information in real time (24/7) on their tablets, phones or computers to keep everyone up to date on progress. RFI's are tracked and users can easily see the status. Even more importantly the process of responding to an RFI is as simple as sending an email, which assures use of the software by team members.

b. Design Review Approaches

Incorporating "Hands-On" Experience

We act as a design assist partner to the project team, lending our "hands on" knowledge of constructibility, pricing accuracy, market conditions, life cycle cost analysis, technical material and systems validation, energy efficiency vs. first cost analysis, schedule expertise, subcontractors and vendor selection, long lead and critical equipment procurement, LEED recommendations, and code experience, to name a few. We also act as the conduit of communication to all team partners during the life of the design process, because clear, concise and continual discussion and documentation is a key component to the success of the design stage.

Looking at the options

Similar to how we are called on for accurate and reliable cost data, we provide alternative approaches for different aspects of construction installations and means and methods. These options analyses can bring significant cost and time savings to the project while

maintaining the high level of function and quality envisioned. As the project team moves through design charrettes, KL will identify alternatives for systems, materials, equipment and their associated cost and time for evaluation and decision by the project team. This on-going design menu log remains in place for discussion until items are agreed to be discarded and/or implemented. Before final construction document pricing, the project team completes a final review of the "Options Log". This assures the entire team that no good idea has been lost through design, and offers a last look at the "wish list" items that now may be affordable based on best value for every dollar spent.

c. Constructability Analysis

Ideally, we provide a constructability analysis during the design-development stage, working with the design professionals to identify design to construction inconsistencies, dissimilar materials issues, installation sequencing voids, and options for systems and materials going into the final design.



KL has one of the largest preconstruction departments in South Florida which means that we can look at every aspect of the project for constructability, cost and durability.

d. Project Budget Estimating and Detailed Construction Cost Estimating**Developing a Budget and Stretching the Value of Every Dollar**

The first budget/estimate is based on schematic plans and early specifications unique to the project program and planned budget. We include some critical subcontractor input and a complete quantitative analysis with graphical take-offs at this point. Where appropriate we make assumptions and establish allowances for items undetermined. As the design develops we solicit additional subcontractor input, working towards tighter cost parameters and begin identifying contingencies. We prepare a gap analysis to identify ‘holes’ or ‘overlaps’ in the estimated amount and review Value Management options to adjust cost to within the target amount. At this point we also discuss wish list items for possible inclusion in the budget.

e. Value Analysis and Value Engineering for Economical Impact Without Sacrificing Vision

In the Kaufman Lynn Construction world, Value Engineering optimizes the allocation of projected funds (the budget) without reducing the quality of a project. Unlike many other construction managers, we do not simply try to find a cheaper product that “cheapens the design,” we seek to find more economical but equal or better options that remain consistent with the project team’s vision and life cycle limits.

f. Life Cycle Cost Analysis: Making Sure that “Less Expensive Now” Doesn’t Translate to “High Long-Term Operations Costs”

Life cycle cost analysis is an integral part of the value management process, providing an assessment of costs associated with each of the various options under consideration. The life cycle cost for the Library Build-Out is the total economic cost of owning and maintaining the building.

A complete life cycle cost analysis will not only take into account the initial costs of equipment, materials and installation, but also the cost of the future re-installations in present dollars. Utilizing our in-house multidisciplinary estimating capabilities, Kaufman Lynn Construction guides the project team in making informed decisions in the evaluation of all options brought to the table.

g. Project Scheduling and Scheduling Management**Accurate and Meaningful Schedules Established Early to Guide the Project**

Once selected, the project team prepares a preliminary schedule which includes durations for permitting, material procurement, submittals and fabrication, all construction activities and commissioning periods. Each area of the project is separated to allow clear visibility of the flow and sequence of work. Our subcontractors and suppliers are required to submit their final sequencing, durations and level of detail schedule as part of their competitive bid and becomes part of the contract.

Scheduling Continuity from Preconstruction through Construction

The project manager is responsible for the schedule throughout the project. During construction, the schedule is reviewed with the superintendent and the project executive at least weekly and two-week look-ahead schedules are distributed at the weekly subcontractor meeting.

Organizational Profile and Project Team Qualifications

Even the Smallest Details are Tracked on our Schedules

To ensure an accurate scheduling process for all shop drawings and submittals, we create a comprehensive procurement schedule as a primary section to our overall CPM schedule. Each submittal and scheduling activity is clearly identified with early start, late start, early finish and late finish dates and then made part of the critical path of the project. The onsite team reviews this section of our critical path schedule daily and distributes it to our project subcontractors and suppliers.

Prior to commencement of construction, we create a comprehensive shop drawing/submittal log and material procurement log with our project management software, Procore, which is tied directly to the schedule. This log is updated daily and reviewed at all weekly subcontractor and owner meetings. The status section of this log alerts all parties responsible for the next step in the submittal/shop drawing process and provides them with a deadline that is derived directly from the critical path schedule.

h. Quality Control (Design and Construction)

Intense Oversight of Submittals with an Extra Set of Eyes to Support the Design Team

We review all drawings to ensure all systems are compatible. We then review all submittals to make sure that proper materials and installation processes are being submitted in compliance with the contract documents so that when we get to the GMP we are clear that the systems on the construction plans are compatible with one another and in conformance with all current requirements for the project.

Inspections and Regular Communication by our Superintendents

Our superintendents use tablets in the field that are continually updated with the most recent plans and check subcontractors' work against the plans as it is put in place. Any issues that need review by the design team, are photographed and sent to the entire team for review and response via Procore. This process is in addition to our weekly onsite meetings that include subcontractors, owners and design professionals where we walk the jobsite to allow all parties to inspect current work.

Punch List Management and Close-Out

Prior to turning over the project, we review all systems with the respective vendor's technical team to review the proper sequencing, interface and controls.

The management of the punch list is really an extension of our quality control program which includes a pre-installation meeting with subcontractors to review submittals, specifications and materials as well as three stages of inspection:

Initial inspection: Before a subcontractor proceeds with their scope, we have them prepare a mock-up. Once inspected and approved by our team this mock-up area becomes the control sample for all later work.

In-progress inspections: Our superintendent conducts ongoing inspections of work put in place.

Final inspection: Before a subcontractor is "dismissed" from the site, our superintendent performs a final inspection and notes any deficiencies.

Organizational Profile and Project Team Qualifications

Any open items that are identified during any of these inspections are tracked on an “open deficiency log” and are reviewed at weekly subcontractor meetings. Using this approach means that most items are corrected before they get to the punch list.

Our field team will ensure that all materials that are to be used meet or exceed the requirements of the specifications and will inspect the materials as they are delivered to the project prior to their use.

Our field team will require as-built surveys be prepared during the work and will review and submit to the requisite utility companies for tier review and approval rather than waiting until the completion of the project to submit a large as-built package. This will minimize the time for approval.

As the project is completed in smaller “phases”, any deficiencies will be addressed immediately rather than at the end of the project. This will ensure that these items do not “fall through the cracks.”

i. Bidding and subcontractor relationships

Kaufman Lynn has deep relationships with the area’s top trade subcontractors, including concrete, electrical, and plumbing. With ongoing projects across Broward County as well as a recently completed project for the City of Hollywood, we are comfortable with all the local companies and site conditions. Our knowledge, experience and relationships will benefit the City of Hollywood.



Making Connections

KL uses outreach events to connect local workers with businesses, maximizing the opportunities for your local workforce.

Thorough and Open Bidding Process is part of our transparent approach

Face-to-Face Workshops

Prior to bidding the project, we generate market awareness by initiating project trade workshops.

These workshops provide all interested subcontractors and vendors the opportunity to:

1. Meet with the project team
2. Review and discuss the plans and specification and the project in general
3. Get clear understanding of timelines and sequencing of activity

These face to face sessions are invaluable to provide assessment of the trade and vendor capability, notwithstanding workload and labor resource. We are focused on using local subcontractors and vendors whenever feasible, as this keeps revenue in the area, creates a sense of ownership from employees, and minimizes response time to the project.

Prior to soliciting subcontractor bids, our estimating team prepares detailed scope packages based on the construction drawings and specifications. Each scope package spells out exactly what needs to be included in the bid, leaving nothing to interpretation by the subcontractor. In preparing the scope packages, the estimating team pays particular attention to areas of potential overlap between trades. For example, though the plumbing trade is responsible for installing gas lines, oftentimes gas lines are only included on the civil drawings, not the plumbing drawings. Knowing that most trades will only review “their” plans, our team includes the gas lines in the written scope package and includes a specific directive to the civil plans. Similarly, we typically use oils and interceptors in storm drain connections. These interceptors can be installed on the storm drainage side, which is part of the plumbing scope, or the underground utility storm collection system, which is part of the civil scope. When preparing the scope packages, our team assures that a) the interceptors are not missed and b) that they are not duplicated in both the plumbing and civil bids.

j. Cost Control and Change Order Management

Accurate Tracking Eliminates Surprises

Accurate cost control for construction projects can be summed up in one key word, “continuity”. Continuity requires effectively communicating how the bid was developed to the people who are responsible for the development of job cost reporting. We accomplish this through open lines of communication and established accurate and highly detailed cost coding that both the project manager and superintendent understand and implement. The project manager and superintendent are responsible for accurately cost coding all invoices and subcontractor requisitions. Through Timberline Accounting software, our accounting department then inputs this information along with project payroll and incidentals to create the Job Cost Report and Job Transaction Report. These reports are then published on a weekly basis for review by the Project Executive, Project Manager and Superintendent.

Change Order Avoidance and Negotiation

KL’s proven, proactive approach to preconstruction, including the detailed scopes released to subcontractors and thorough analysis of bids, is the primary reason why we have an exceptionally low amount of contractor initiated change orders.

For us, change order review is not just pricing up a change but reviewing alternatives to help find the best options. We become a client advocate in coming up with best value solutions. You can rest assured that before we submit any change order request, we have fully vetted both the issue causing the need for a change and the best option for addressing the issue.

In the case of owner initiated change orders we conduct a full constructability review and then offer viable options and alternatives to reduce or even eliminate cost and schedule impacts of the requested changes.

k. Preparation/Review of Shop Drawings

To ensure an accurate scheduling process for all shop drawings and submittals, we create a comprehensive procurement schedule as a primary section to our overall CPM schedule. Each submittal and scheduling activity is clearly identified with early start, late start, early finish and late finish dates and then made part of the critical path of the project. This section of our critical path schedule is monitored daily and updated weekly at a minimum. Then it is distributed to our project subcontractors and suppliers.

Prior to commencement of construction, we create a comprehensive shop drawing/submittal log with our project management software, PROCORE. This log is updated daily and reviewed at all weekly subcontractor and owner meetings. The status section of this log alerts all parties responsible for the next step in the submittal/shop drawing process and provides them with a deadline that is derived directly from the critical path schedule.

l. Project Mobilization

Our initial step in the mobilization process is a survey of the site to utilities and other future improvements. Based on the survey, we develop a preliminary staging plan. We then meet with the City and stakeholders, such as neighbors to discuss the site utilization. Based on the input we modify the preliminary plan and develop a detailed maintenance of traffic (MOT) plan. The mobilization itself is an approximately 10 day process, which we time to coincide with permitting and the Notice to Proceed. During mobilization we bring in temporary infrastructure, such as power and water, establish a perimeter fence and establish gated access points to the site, install silt sedimentation run-off control, set up temporary construction parking and laydown area and bring in an office trailer, storage trailer and dumpster.

m. Punch List Management and Close-Out

The management of the punch list is really an extension of our quality control program which includes a pre-installation meeting with subcontractors to review submittals, specifications and materials as well as three stages of inspection:

Organizational Profile and Project Team Qualifications

Initial inspection: Before a subcontractor proceeds with their scope, we have them prepare a mock-up. Once inspected and approved by our team this mock-up area becomes the control sample for all later work.

In-progress inspections: Our superintendent conduct ongoing inspections of work put in place.

Final inspection: Before a subcontractor is “dismissed” from the site, our superintendent and/or quality control consultant perform a final inspection and note any deficiencies.

Any open items that are identified during any of these inspections are tracked on an “open deficiency log” and are reviewed at weekly subcontractor meetings. Using this approach means that most items are corrected before they get to the punch list.



Kaufman Lynn Construction's “Building Better Buildings” Program includes detailed inspections of the exterior building envelope leading to better Indoor Air Quality, lower maintenance and a longer life of the building.

n. Inspections

Inspections and Regular Communication by our Superintendents

Our superintendents use tablets in the field that are continually updated with the most recent plans and check subcontractors’ work against the plans as it is put in place. Any issues that need review by the design team, are photographed and sent to the entire team for review and response via Procore. This process is in addition to our weekly onsite meetings that include subcontractors, owners and design professionals where we walk the jobsite to allow all parties to inspect current work.

o. Assigned team’s experience with projects of similar size and type

Our experienced team of experts has proven experience with projects of similar size and type, including CM at Risk projects for municipal clients. We have the most unique blend of experience to ensure your build-out is a success.

Walter Wharton is KL’s renovations and build-out expert. With over 40 years of experience, he understands all the nuances involved behind office build-outs, down to the very last detail. He recently completed a multi-phase renovation and build-out at the fully operational Temple Beth El. Throughout construction, he had to work around weddings, funerals, summer camps, and much more, all while maintaining the schedule and budget.

When the Town of Jupiter needed to ensure their police department had a logistical expert to help with coordinating the move to their new office space, **Brandon Rastok** was their choice. Brandon maintained meticulous schedules to make sure each and every detail was ready for every employee, ensuring they could continue their essential work uninterrupted. His expertise will benefit both your employees and your operations.

Bill Cottle recently completed the City of Hollywood’s latest CM at Risk project, Nebraska Street Parking Garage. Further, he is also currently working on an extensive apartment build-out nearby called H3 Hollywood East. He understands the City’s processes when it comes to permitting, zoning and approvals and will work with you from day one to ensure this project is a success.

Finally, **Garret Southern and Jeff Zalkin** were key members of the team that originally built your library for Broward County. They understand the current conditions of the build-out better than anyone else.

p. Assigned team's experience with effective budget control

Effective budget control is an important part of each of Kaufman Lynn's projects, no matter the client. That's why we have a dedicated team of more than 20 in-house pre-construction experts, using industry-leading software to create detailed budgets down to the last dime. This robust team of professionals is lead by **Sam Daggart**, who along with **Garret Southern**, recently completed an impressive array of value engineering updates at Hallandale Beach's Peter Bluesten Park. This \$28.5 million project including a YMCA, sports fields, undergrounding and more, had value engineering options totaling \$2.2 million! During the value engineering phase, the project aesthetics and functionality were not altered and the new components were all of equal or better quality.



CASE STUDY BLUESTEN PARK



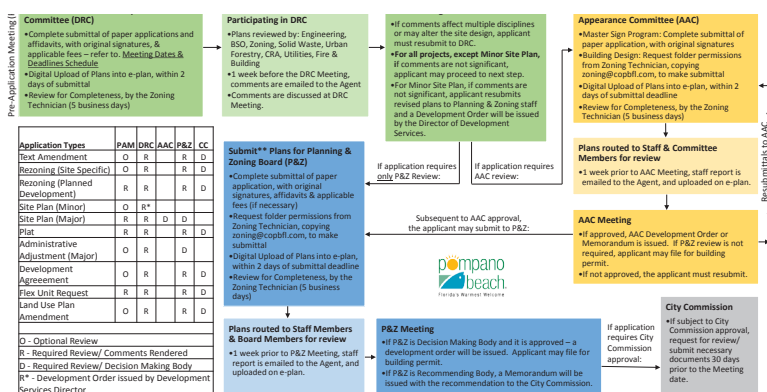
(1) During the value engineering phase the project aesthetics and functionality was not altered or changed.

(2) Alternatives to the materials being used on the vertical construction components were incorporated into the design providing equal or better quality.

(3) Changes will reduce future operating and maintenance cost.



q. Assigned team's experience with effective schedule control



When tasked with a deadline to open the Pompano Beach Municipal Pier Parking Garage before the 4th of July celebration, **Garret Southern** proved to be highly effective at leading a team to be schedule conscious. Understanding that the City utilized a tiered approval process allowed our team to schedule key milestones to coincide with scheduled meetings. In fact, because the various boards (DRC, AAC, P&Z, etc) meet at different intervals – sometimes only once a month with agenda items due weeks in advance - we created a small CPM schedule just to map out this application process. Going to this level of detail resulted in accurate schedule forecasts. Of course, not everything is

foreseeable. When the team encountered an 80-year-old pump station 25 feet underground, we quickly shifted the casting sequence to begin at another part of the site, providing time to develop a plan on how to address the lift station. Despite unforeseen challenges and a resequenced schedule, Kaufman Lynn completed the project ahead of schedule and provided the City with their request of an iconic landmark just in time for the City's staple July 4th celebration.

Organizational Profile and Project Team Qualifications

r. Assigned team's experience with LEED certified projects

"Green" solutions can greatly reduce the operating costs of an upgraded facility and may be desirable even if they require higher initial costs. To find the best overall solutions for our clients, we start the process to sustainable design and construction with a 'question and answer' workshop with LEED accredited in-house professionals and your staff. This conversation allows us to set meaningful and affordable goals and objectives. Whether the goal is to achieve LEED certification or not, we provide our clients a host of energy saving suggestions as well as alternative systems as part of Kaufman Lynn's Standard Operating Procedures.

KL's team of 17 LEED Accredited Professionals and LEED Green Associates has experience evaluating strategies, implementing practices, finding resources and weighing cost/benefits for each option to blend budget decisions with energy efficient, environmentally-friendly construction.

Kaufman Lynn is well versed in providing "green" cost savings alternatives on LEED projects in addition to construction methods to ensure the greatest accumulation of points for building certification. We implement "Green Building Techniques" even on projects that are not pursuing LEED Certification as part of our standard everyday practice. We recycle up to 90% of all construction debris on our jobsites by supplying each construction site with recycling containers. We provide pollution and erosion control; we have a concrete truck washout area on each site to prevent any soil contamination; we also pay very close attention to the Indoor Air Quality during construction. In our interior finishes we use low VOC paints, adhesives and sealants and we always achieve very high percentages of recycled content in our building materials.

Kaufman Lynn has completed 27 LEED certified projects, including LEED Silver and LEED Gold Projects. Some of our projects that have achieved LEED Certification are as follows:

27 LEED PROJECTS



We have assembled a team of KL LEED Accredited experts committed to achieving the LEED certification goals.

Walter Wharton is a LEED GREEN Associate with a 40 year construction background and vast experience leading teams on projects with LEED goals. His LEED Certified projects include the LEED Silver St. Mark's School Renovation and the Boca Raton Downtown Library which featured low-flow toilets, reclaimed water for irrigation, automatic hand washers, energy-saving glass and high-efficiency lighting.

Brandon Rastok's has a deep understanding of environmentally conscious construction solutions. His LEED Certified Dayton Metro Library project featured the new construction of two libraries and one library renovation. The branches were designed with up-to-date technology and materials, and increased natural light. His LEED Certified Ohio University Boyd Hall Dining Renovation project was also completed in 7 months and included strategic phasing.

Bill Cottle's 32 year career includes the leadership of LEED Certified projects such as a military dormitory and the prestigious 396 Alhambra Office Towers in Coral Gables. The LEED Gold Class A office project was 281,617 s.f. and featured high impact windows and a 884-space parking garage.

Garret Southern's is LEED AP Certified. His leadership of the Southwest Center Miramar project resulted in a LEED Certified 4-story higher education building, built to be environmentally sensitive to the surrounding 9.5 acres of buildable, non-wetland conservation easement area.



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Tab E: Approach to Scope of Work



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SPECIFIC APPROACH TO 2ND FLOOR LIBRARY BUILD-OUT

Over the course of hundreds of successfully completed projects, we have developed a clearly defined base-line level for quality – both in how we approach and manage the project and the final product.

While established processes create the framework for our interactions, each project has a unique set of conditions. That's why each project starts with an assessment of the conditions and an approach that's specific to the project.

The following outlines:

1. Unique Approach to the 2nd Floor Library Build-Out
2. Process answers of the RFQ Questions (1-19)

Understanding the City and project

Kaufman Lynn Construction (KL) understands the project and location. The following are just some of the details we will take into account to create a **CUSTOM SOLUTION FOR THE 2ND FLOOR LIBRARY BUILD-OUT**:

- With over 150,000 residents depending on continual operations for Development Services, this is a critical facility for the community.
- KL has followed the planning and passing of the Bond that is providing funding for the facility and has been focused on this project



Understanding the Site

As you will see in the Knowledge of Site and Local Conditions section where we expand on the topics below, we have experience in Hollywood and understand the site constraints.



BUILD OUT EXPERTS

Build-Out Experts: KL has completed more than **1,683 renovation/build-out projects and 1,827 projects on occupied campuses**. We understand the nuances of this building type and will bring lessons learned to the City of Hollywood.



MOT

Site Access: We will route construction traffic onto the site during off hours so as not to impact rush hour traffic on Hollywood Boulevard. Once the design and scope is further developed, we will work with the City to develop an optimal Maintenance of Traffic (MOT) plan to avoid the morning and evening rush hours.



LEED STANDARDS

Community Involvement: KL has successfully completed 27 LEED projects, and our team understands the nuances and significance behind sustainably conscious construction. KL will provide a variety of energy saving suggestions as well as alternative systems to establish a custom innovative plan before construction commences.



OCCUPIED BUILDING

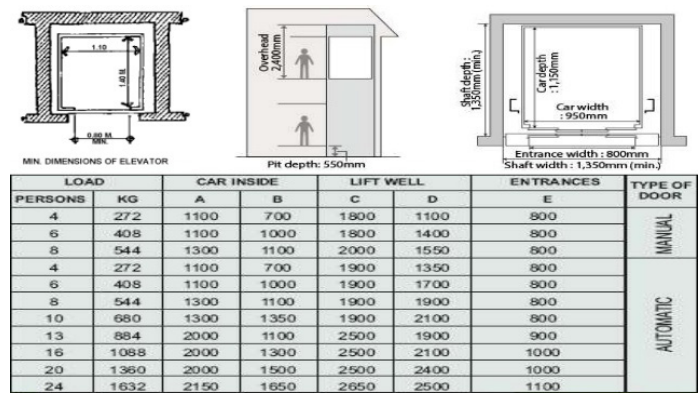
Minimal Disruptions: We are committed to ensuring a smooth build-out process, from day one through building commissioning. KL will work around ongoing activities with minimal disruptions to the ongoing operations at your library. Safety is a priority, so the KL team works hand-in-hand with an independent safety consultant to ensure the site is 100% secure.

Specific Build-Out Nuances

After a careful analysis of your project, here are some key things to consider:

Elevators:

With key team members from the original construction of your library in 2011, KL understands the current conditions better than any other firm. We understand that the 2nd story of the library was constructed as a “shell space” only. This means that there are elevator shafts, but currently no actual elevator lift in place. In our experience with multi-story office build-outs, we know that not every type of shaft is compatible with every type of elevator unit. Early in preconstruction, our team will assess the current conditions and develop optimal solutions that will not only keep the up front costs down, but lead to less money spent on maintenance for years to come.

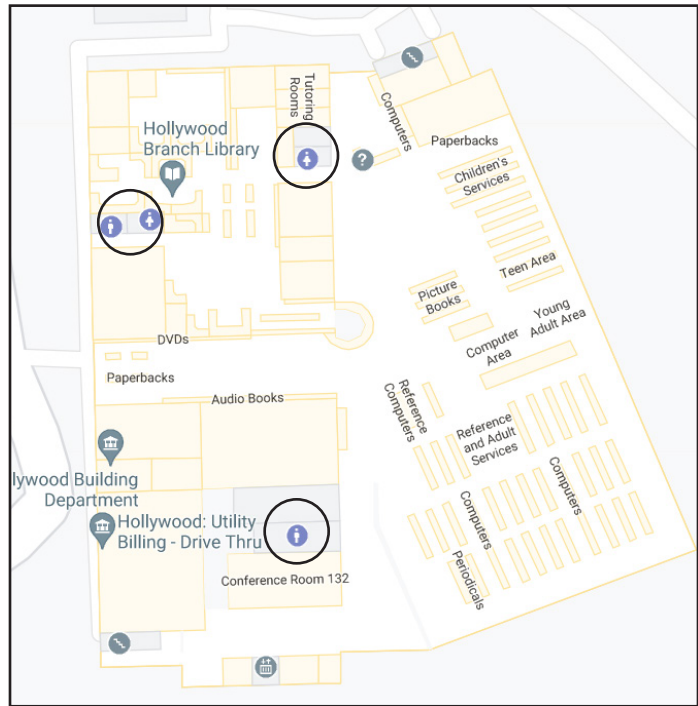


Electrical:

A lot has changed in terms of electrical capacity and office requirements in the past ten years. From fiber optic wiring to cloud computing storage needs and beyond, the KL staff is up to date on the latest in technological advances required to keep your employees operating at the high level necessary. We will wire your building with the ever-changing technological demands in mind to ensure that it will be able to evolve as the way your employees work changes over time.

Plumbing:

As a shell space, we understand that there may or may not be existing plumbing hook ups and that they may need to move depending on the design. As an office space with a significant employee capacity, the plumbing requirements will be greater than that of the 1st floor of the library. Our state-of-the-art Building Information Modeling (BIM) software will scan the existing conditions of the building and help identify any possible troublesome areas when it comes to plumbing.



The diagram to the left is the floorplan for the 1st floor of the library includes circles indicating where the existing plumbing fixtures are located. We will work with you and the design team to find the most cost effective way to route the plumbing upstairs.

In our research for this project and your other upcoming G.O. Bond projects, we have found that this shell space was constructed with only small air handlers in place to deal with humidity control. In order for it to be used daily as office space, it will need to be upgraded to be able to handle the daily load from the 110 work stations. This is something we will price out early on in preconstruction to ensure the appropriate load is considered for the HVAC system.



**CITY OF HOLLYWOOD
DEPARTMENT OF DEVELOPMENT SERVICES
ARCHITECTURE & URBAN DESIGN**

PROJECT FUNDS ALLOCATION SHEET

Project Name: New Library Building - Second Floor
 Project Number: CM 17-003
 Initiating Department: City Manager
 Account Number: _____
 Date: March 12, 2018

Planning Phase

A. Design:

Basic Fees	0.00%	<u>\$388,723.50</u>
2. Additional Services (% of Basic)	0.00%	<u>\$0.00</u>
Design Total		<u>\$388,723.50</u>

B. Miscellaneous Consultants (% of Const.)

1. Miscellaneous Consultants (% of Const.)	1.00%	<u>\$43,191.50</u>
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C. Budget Reserve Design (100% of Total / applicable)

1. Miscellaneous Design Total	0.00%	<u>\$43,191.50</u>
Budget Reserve Design Total		<u>\$0.00</u>
Design Phase Total		<u>\$431,915.00</u>

D. Construction Phase

Construction:

1. Construction Contract		<u>\$4,319,150.00</u>
2. Construction Change Orders	0.00%	<u>\$215,957.50</u>
3. Permit Fees	1.50%	<u>\$64,782.25</u>
4. Other Agencies Fees	2.00%	<u>\$86,383.00</u>
6. Telecommunications	2.00%	<u>\$86,383.00</u>
8. Utilities	0.00%	<u>\$0.00</u>
7. Establishment		<u>\$0.00</u>
Construction Total		<u>\$4,772,665.75</u>

E. Furnishings:

1. Flooring (if N.I.C.)		<u>\$0.00</u>
2. Furniture and Equipment	0.00%	<u>\$500,000.00</u>
3. Information Services	1.00%	<u>\$43,191.50</u>
4. Accessories	1.00%	<u>\$43,191.50</u>
Furnishings Total:		<u>\$586,383.00</u>

F. Miscellaneous Construction Costs

1. Site Acquisition		<u>\$0.00</u>
2. Miscellaneous Construction	0.00%	<u>\$0.00</u>
Misc. Construction Total		<u>\$0.00</u>

G. Project Contingency

1. Project Contingency	10.00%	<u>\$431,915.00</u>
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H. Budget Reserve Construction

Project Reserve Construction Total (100%)	10.00%	<u>\$757,095.58</u>
Construction Phase Total		<u>\$5,370,044.63</u>

Total Estimated Project Cost

\$5,801,969.63

Funds Required:
 FY _____
 Fund Source _____

Funds Required:
 FY _____
 Fund Source _____

Path: \\020447\apps\0203\2017\Budget\Funds Allocation Sheet - Second Floor - August 2017.xls Page 1

Rev. Nov 2005



Brandon Rastok's most recent completed project, Jupiter Municipal Complex, involved building new office space for the Town's Police and IT Departments. As a part of this effort, **he coordinated moving the employees' offices as well as equipment with minimal disruption to their important work.** Brandon has proven experience that will benefit your employees immensely in their move from the old office space in City Hall to their new offices on the Library's second floor.

The KL team understands the importance of your employees' work to the City of Hollywood, and that's why we will assist with coordinating their office move from the old location to the new space. Our proposed Project Manager, Brandon Rastok, has proven experience managing the complex logistics of moving municipal staff to new office space. His most recent project for the Town of Jupiter involved a phased move-in for the Police Department and IT Department. This involved all the coordination of necessary technology, power, internet, etc. to ensure we would not disrupt their essential roles for the Town. With Brandon's expertise and leadership, we guarantee a smooth transition to the new office space so your staff can continue to provide excellent service to the citizens and businesses in Hollywood.

Approach to Scope of Work

Operating with Minimal Disruptions:

We understand that the 1st floor of the library will remain operational throughout the build-out process and will take significant measures to ensure we do not disturb the patrons and employees below our work. Considering the library's hours are Monday - Friday, 10:00am - 6:00pm, we can schedule deliveries and most essential work in the morning hours and on the weekends while the library is closed to the public.



OCCUPIED CAMPUS EXPERTISE

KL is currently building JM Family Enterprises Headquarters, one of the largest occupied campus construction projects in Deerfield Beach's history. We have proven ourselves as partners on this \$150 million undertaking, working with minimal disruptions for the associates who work within feet of significant construction activities.



"We have over 1,200 associates working adjacent to the new campus construction (as close as 20 feet) and I have been pleasantly surprised that the only comments I receive is how clean, organized, and unobtrusive the construction is. The KL team has gone above and beyond to ensure that construction remains on schedule without disrupting our day-to-day operations."

Mike Tiufekchiev
JM Family Enterprises

COVID-19 & Healthy Buildings:



Physical Buildings Can Promote Effectiveness

It is well known that a well built and well-functioning building can lead to better performance. Studies have shown that healthy buildings lead to less missed days of work due to illnesses gained from the environment.

KL has always followed the principles of Healthy Buildings as developed by Harvard University School of Public Health.

We now have taken it to a new level in order to incorporate best practices to help facilities remain safe and operational during a situation like the current pandemic.

SOLUTIONS TO CONSIDER – HVAC SYSTEM

Some of the things that help keep viruses at a minimum are different than the approach that was taken in the past. The following are just some of the key items we will discuss with the team to ensure the system chosen for your facility is optimized:

- HVAC systems should exceed outdoor air ventilation rates required by ASHRAE 62.1. Best practice is 30% higher rate which will also help achieve LEED scoring
- Improved air quality by installing more efficient air filters. Recommend of MERV-13 or MERV-14 filters to 75 to 85 percent efficient in removing particles. HEPA filters are more than 99 percent efficient, but not practical due to cost, energy use and operations.
- Viruses thrive in low-humidity environments. Maintaining 40%-60%relative humidity is ideal.
- Ultraviolet germicidal irradiation (UVGI) systems installed in HVAC systems kill airborne particles that carry viruses.

SOLUTIONS TO CONSIDER – BUILT ENVIRONMENT

While the HVAC system is key for providing a comfortable and healthy environment; we have learned that social distancing and avoiding crowding is important as well. KL will bring innovative solutions to the team to discuss and possibly incorporate into the final design. We will discussw strategies to de-densify the spaces and rethink space utilization to maximize the spreading out of people naturally without increasing the square footage your project.

COVID PRECAUTIONS DURING CONSTRUCTION

KL is proactive in ensuring that we take every safety precaution, especially on an active campus. Every worker will have their temperature checked upon arrival, wear masks and socially distance on the jobsite. In addition, every job has field oxygen sensors to test workers to provide an extra level of assessment to ensure all are healthy and the projects remains on-track.

Approach to Scope of Work

The following writeup contains answers to questions 1-17 from the RFQ.

1. Approach

Please reference the preceding pages for our detailed and custom-tailored approach to this project. With key team members from the original construction team, we are uniquely aware of the current conditions of the 2nd story and have already begun planning how to proceed with the build-out.



Kaufman Lynn understands that a proper approach to building in an active occupied building is paramount to completing the work with minimal disruptions operations. To this end we will:

- Work with the Library Staff to determine the least intrusive entry into the building to eliminate disruptions to the Library by Subcontractor Employees.
- Create exclusion areas to separate the public from the work and the work from the public to ensure safety.
- Schedule deliveries and trash pickup either after hours or early mornings to ensure that these deliveries do not impact the Library.

Since we have knowledge of the original construction, we will leverage that knowledge to:

- Research the basis of design for the Elevator shaft constructed during the initial construction and contact that Elevator Company to negotiate pricing for the installation of the elevator. This will ensure that the existing elevator shaft will remain suitable and not require major changes for the elevator. Also, due to lead times for Elevators, we will release this early to ensure availability when it comes time to install.
- Work with the designers and the City to determine the best and most efficient cooling for the new office space to provide the correct equipment and modify the existing system. This will allow the release of these items early to ensure that these items are not delayed.

2. Workload

We commit that the proposed project team will be 100% committed to your project for the duration of construction. Although Kaufman Lynn has a robust pipeline of projects both current and projected, we have the appropriate staffing levels to handle our workload and more.

As a company that specializes in municipal projects, we are currently in various phases of preconstruction or construction for the following nearby agencies:

- City of Pompano Beach
- City of Oakland Park
- City of Doral
- Palm Beach County
- City of Miami Beach
- Collier County
- City of Lighthouse Point
- City of Miami Gardens

This experience for a wide range of neighboring municipalities proves we can work within the parameters of the City of Hollywood's permitting, zoning and approval processes.

3. Complex project issues

Issues often arise in complex projects such as yours, and KL has a proven process to overcome issues. As we were building the Nebraska Street Parking Garage, FDOT was performing road work immediately adjacent to the site. We were sharing dewatering permits with the adjacent work, requiring careful coordination with FDOT. We also coordinated MOT to ensure the safety along the busy corridor. Though Kaufman Lynn Construction refrained from impacting SR A1A, the utility work required 1-lane shutdowns which could affect delivery and access at the garage site if not properly coordinated. The field personnel were in constant communication and would coordinate sequences to allow work to proceed smoothly.

The City of Hollywood has seen first-hand how we proactively plan to eliminate issues and if any arise during construction, we address them immediately. Unlike the parking garage, this project is being completed mostly inside an occupied building. Our proven experience with building on occupied campuses with minimal disruptions, detailed in Tab C., will ensure a smooth process for the City.

4. Resources and Capabilities

KL is one of the largest Construction Managers in South Florida and will dedicate the staff and resources to this project. We have proven that the City of Hollywood is a vital client for us and you have the commitment of everyone proposed and the personal commitment of Mike Kaufman that every resource in the firm will be available should it be needed for this essential facility.

Upon selection we will have an initial kickoff meeting with the City and all departments involved with the build-out. After the initial kickoff meeting, we suggest weekly meetings with the entire team for complete and accurate exchanges of information and maximum accountability. During each meeting all vital project log information is reviewed with all parties. If action is necessary, a task is assigned and put on a master “Action” list with the responsible party’s name and date of completion for the item. At the conclusion of the meeting, the master action list is reviewed to make sure that everyone knows what they are responsible for and when the information is due. Each subsequent weekly meeting starts off by reviewing the previous week’s master action list to ensure everyone has completed their tasks and determine the team’s next steps.

KL uses Procore, a collaborative construction software designed to facilitate document management and team communication. By hosting documents online, they are available to all team members. The City will have 24/7 access to contract documents, change orders, RFI’s, meeting minutes, schedules and progress photos.

RFI’s are tracked and users can easily see the status. Even more importantly, the process of responding to an RFI is as simple as sending an email, which assures use of the software by team members.

5. Scheduling Methodology

Over 32 years of construction management experience, KL has established proven processes for managing each project’s schedule. The early schedule will include durations beyond construction. We will coordinate with the City, Broward County and the design team to capture the duration for such things as the design completion, approval, and permitting. Our scheduling software, Primavera P6, interfaces with our project management software, Procore, which means that many reporting issues monitored by Procore are automatically updated when changes to the schedule occur.

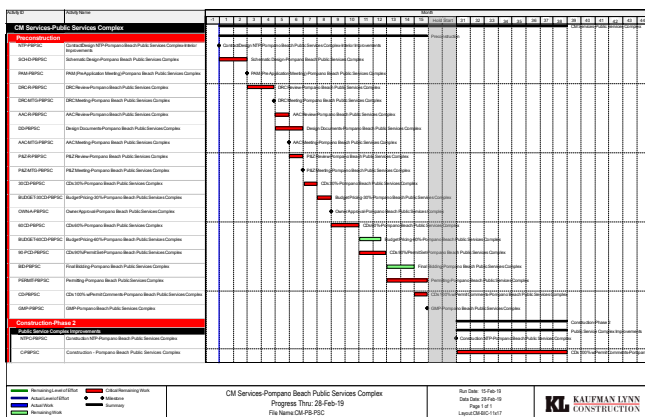
A reality of construction projects is that many times unforeseen items occur that cause a change in the construction sequencing and timing. At KL, we are problem solvers and take the following steps to ensure the overall project is not affected:

- Immediate assessment of the problem and ramifications to the overall schedule.
- Quick and clear communication to the City and design team to ensure all parties are aware.
- If necessary, testing or other experts called in to provide the information needed for problem solving.
- KL will present solution options to the City for consideration.
- KL will implement a “catch up plan” to keep the overall project on schedule and not let an item affect the end date.
- KL will update the Master Schedule to reflect the new construction sequencing.

To the left is an example of a sample schedule from a similar municipal office build-out project. Upon selection, we will immediately begin planning out the schedule to ensure your project is completed on a timely basis.

6. Timely Construction of Projects

The key to successful crew loading and construction scheduling is a detailed knowledge of per man unit production. This equates to the total man-hours required to complete each and every work activity. Through established relationships with its subcontractors, Kaufman Lynn’s upfront expectations have become standard.



Approach to Scope of Work

During the course of the project, weekly subcontractor meetings are held on site. Attendance is mandatory for all trades that are currently working on site or will be within two weeks. The two-week look-ahead schedules generated from the Primavera software are handed out. This is an excellent management tool to effectively coordinate manpower requirements with subcontractors. Scheduling issues such as manpower needs, and confirmation of material procurement are discussed. The minutes from the meeting are recorded in Procore and distributed to all parties.

7. Operating with minimal disruptions

This is a CM@Risk project and we understand our role is to be a leader in overseeing all aspects of the work including the day-to-day communication with the businesses and residents affected by the project. The following highlight some of services from KL to take place during construction.

Communication with City Residents

Our communications plan will be set in preconstruction and include the activities and responsibilities of the individuals for construction. The whole team will be focused on ensuring good relationships with the residents. Some of the key points to our plan will include:

- Staff will always wear identifiable KL shirts and/or vests and be located with the work to be available to answer any questions or concerns from the public. This allows the subcontractors to work undisturbed
- Door-to-door (socially distanced) introductions prior to work being done for nearby businesses

8. Plans to store equipment

During construction of the Nebraska Street Parking Garage, Kaufman Lynn contracted with the vacant lot on A1A to utilize as staging area. As a proven construction manager, we will develop a plan in partnership with you to ensure it works for the residents, the City of Hollywood, and us for construction.

We understand the constraints of operating on an occupied campus and we will coordinate with you and our subcontractors to ensure maximum efficiency. For example, to save on parking availability throughout the build-out, we have had initial discussions on the possibility of locating our on-site management offices

inside the 2nd story instead of outside in a trailer, which is customary.

We will discuss various options with the City but our initial analysis shows we can be self-contained to the site especially with utilizing our LEAN Construction methods that reduce site space needs by about 60%. This will all be taken into account when laying out the site for staging and equipment.

9. Scheduling, Cost Control and Project Management

SCHEDULING SOFTWARE

Keeping the Construction Process Running Smoothly

Using the latest Primavera P6 software for scheduling, we develop a master schedule by acquiring input from all key project partners to logistically tie all activities to appropriate trades and vendors for all aspects of the project. Effective governance of the project ultimately lies with the skill of our on-site staff to monitor and manage the schedule and control costs. Our project manager and superintendent are trained in the use of Primavera and attend quarterly meetings with Kaufman Lynn Construction staff to learn and enforce the best practices from previous and current projects.

PROCESSING OF SHOP DRAWINGS

Coordination of Trades - Sequencing of Work and Managing of Shop Drawings

We are adept at sequencing work and masters at holding our contractors to their agreed upon schedule. Because of our reputation and longevity in the South Florida market, we attract the best subcontractors who have a history of integrity, loyalty and quality (along with competitive prices). Before construction begins our subcontractors and suppliers are required to submit their final sequencing, durations and level of detail schedule. The final construction schedule is then incorporated into each subcontractor's contract.

Approach to Scope of Work

To ensure an accurate scheduling process for all shop drawings and submittals, we create a comprehensive procurement schedule as a primary section to our overall CPM schedule. Each submittal and scheduling activity is clearly identified with early start, late start, early finish and late finish dates and then made part of the critical path of the project. This section of our critical path schedule is monitored daily and updated weekly at a minimum. Then it is distributed to our project subcontractors and suppliers.

Prior to commencement of construction, we create a comprehensive shop drawing/submittal log with our project management software, Procore. This log is updated daily and reviewed at all weekly subcontractor and owner meetings. The status section of this log alerts all parties responsible for the next step in the submittal/shop drawing process and provides a deadline that is derived directly from the critical path schedule.

Safety is Paramount at Kaufman Lynn Construction

No matter the size or the scope of a project, the degree that we focus on safety never waivers.

While we firmly believe that safety is everyone's job, each project has a designated safety officer. This is typically the lead superintendent on the jobsite who reports to the Project Executive. The safety officer is clearly identified on signage posted at the jobsite.



Exceeding Standards for Superintendent Safety Training and OSHA Certification

KL requires our superintendents to receive ongoing and advanced training certification to OSHA 30 requirements, well beyond OSHA 10 which is what most contractors require of their superintendents. This training includes fall protection, confined space, ladder safety, trench and excavation and a host of related safety matters to keep our team at the ready and certified in the latest and most innovative practices.

Dedicated to Subcontractor Safety Training

Training at KL extends to our subcontractor teams as well. Every worker has to go through a safety orientation before being allowed on site. Numbered hard hat stickers are given to each worker who has finished the safety orientation which gives superintendents a quick visual reference when inspecting the job site.

We teach safety techniques to our subcontractors at the Weekly Tool Box meetings. We gather the teams on the job site each week, review their current and upcoming project issues and discuss the safety measures that must be employed on the jobsite.

10. Cost Control and Delivery

Effective budget control is an important part of each of Kaufman Lynn's projects, no matter the client. That's why we have a dedicated team of more than 20 in-house pre-construction experts, using industry-leading software to create detailed budgets down to the last dime. This robust team of professionals is lead by Sam Daggart, who along with Garret Southern, recently completed an impressive array of value engineering updates at Hallandale Beach's Peter Bluesten Park. This \$28.5 million project including a YMCA, sports fields, undergrounding and more, had value engineering options totaling \$2.2 million! During the value engineering phase, the project aesthetics and functionality were not altered and the new components were all of equal or better quality.

Accurate Tracking Eliminates Surprises

Accurate cost control for construction projects can be summed up in one key word, “continuity”. Continuity requires effectively communicating how the bid was developed to the people who are responsible for the development of job cost reporting. We accomplish this through open lines of communication and established accurate and highly detailed cost coding that both the Project Manager and Superintendent understand and implement. The Project Manager and Superintendent are responsible for accurately cost coding all invoices and subcontractor requisitions. Through Timberline Accounting software, our accounting department then inputs this information along with project payroll and incidentals to create the Job Cost Report and Job Transaction Report. These reports are then published on a weekly basis for review by the Project Executive, Project Manager and Superintendent.

Change Order Avoidance and Negotiation

KL’s proven, proactive approach to preconstruction, including the detailed scopes released to subcontractors and thorough analysis of bids, is the primary reason why we have an exceptionally low amount of contractor initiated change orders. For us, change order review is not just pricing up a change but reviewing alternatives to help find the best options. We become a client advocate in coming up with best value solutions. You can rest assured that before we submit any change order request, we have fully vetted both the issue causing the need for a change and the best option for addressing the issue.

In the case of owner initiated change orders we conduct a full constructability review and then offer viable options and alternatives to reduce or even eliminate cost and schedule impacts of the requested changes.

PROJECT NAME	ORIGINAL COST	FINAL COST
Hollywood 56th Ave Public Safety	\$5.6 million	\$5.6 million
Jupiter Municipal Complex	\$16.9 million	\$15.2 million
Don Soffer Aventura High School	\$13.8 million	\$12.6 million
Palm Beach Lakes High School	\$7.8 million	\$7.8 million
Boca Police & Fire Training Facility	\$9.0 million	\$9.0 million
Hollywood Fire Rescue and Beach Safety Complex	\$6.6 million	\$6.6 million
JM Family Office Complex	\$143.8 million	\$141.3 million
On Budget	Under Budget	

Comprehensive GMPs are one of the reasons why we consistently deliver our projects on or below budget as seen by the related projects featured in this response.

11. Firm's experience with LEED projects

Kaufman Lynn is well versed in providing “green” cost savings alternatives on LEED projects in addition to construction methods to ensure the greatest accumulation of points for building certification. We implement “Green Building Techniques” even on projects that are not pursuing LEED Certification as part of our standard everyday practice. We recycle up to 90% of all construction debris on our jobsites by supplying each construction site with recycling containers. We provide pollution and erosion control and also pay very close attention to the Indoor Air Quality during construction. In our interior finishes we use low VOC paints, adhesives and sealants and we always achieve very high percentages of recycled content in our building materials.



27 LEED
PROJECTS



12. Cost Management Plan (Design and Construction)

Developing a Budget and Stretching the Value of Every Dollar

Kaufman Lynn is confident in our ability to keep cost in line because we've done it as a team time and time again. Our pre-construction department is one of the largest and best in the business. With **21 pre-construction professionals working in our South Florida** office, our depth in the subcontractor market is unmatched. With **RECENT** and **LOCAL** Build-Out Projects in our portfolio, our historical data against schematic design is **RELIABLE** within 1% of the actual cost.

The first budget/estimate is based on schematic plans and early specifications unique to the project program and planned budget. We include some critical subcontractor input and a complete quantitative analysis with graphical take-offs at this point. Where appropriate we make assumptions and establish allowances for items undetermined.

As the design develops, we solicit additional subcontractor input, working towards tighter cost parameters and begin identifying contingencies. We prepare a gap analysis to identify “holes” or “overlaps” in the estimated amount and review Value Management options to adjust cost to within the target amount. At this point we also discuss wish list items for possible inclusion in the budget.

Grant Support

Beyond finding value out of every dollar you have for this project, Kaufman Lynn has a unique position within its ranks. Ryan Reiter, our Director of Government Relations, is here to assist you with identifying **attainable state and federal grants to help offset the cost of construction.**

Most recently, he assisted the Town of Jupiter in fulfilling a **\$1.2 million grant** from FEMA to fund the cost of hardening their new Police Headquarters.

13. Bidding and subcontractor relationships

Kaufman Lynn has deep relationships with the area's top trade subcontractors, including HVAC, electrical, and plumbing. With ongoing projects across Hollywood and Broward County as well as a recently completed project located in the City, we are comfortable with all the local companies and site conditions. Our knowledge, experience and relationships will benefit the City of Hollywood.

Thorough and Open Bidding Process is part of our transparent approach

Face-to-Face Workshops

Prior to bidding the project, we generate market awareness by initiating project trade workshops.

These workshops provide all interested subcontractors and vendors the opportunity to:

1. Meet with the project team
2. Review and discuss the plans and specification and the project in general
3. Get clear understanding of timelines and sequencing of activity

These face-to-face sessions are invaluable to provide assessment of the trade and vendor capability, notwithstanding workload and labor resource. We are focused on using local subcontractors and vendors whenever feasible, as this keeps revenue in the area, creates a sense of ownership from employees, and minimizes response time to the project.

Prior to soliciting subcontractor bids, our estimating team prepares detailed scope packages based on the construction drawings and specifications. Each scope package spells out exactly what needs to be included in the bid, leaving nothing to interpretation by the subcontractor. In preparing the scope packages, the estimating team pays particular attention to areas of potential overlap between trades. For example, though the plumbing trade is responsible for installing gas lines, oftentimes gas lines are only included on the civil drawings, not the plumbing drawings. Knowing that most trades will only review "their" plans, our team includes the gas lines in the written scope package and includes a specific directive to the civil plans. Similarly, we typically use oils and interceptors in storm drain connections. These interceptors can be installed on the storm drainage side, which is part of the plumbing scope, or the underground utility storm collection system, which is part of the civil scope. When preparing the scope packages, our team assures that a) the interceptors are not missed and b) that they are not duplicated in both the plumbing and civil bids.



Making Connections

KL uses outreach events to connect local workers with businesses, maximizing the opportunities for your local workforce.

14 . Minimizing Disruptions

KL has completed more than 1,827 projects on occupied campuses. We are cognizant of the fact that the library will remain operational throughout construction, and the KL team will be taking measures to isolate ourselves from the ongoing activities.

We are committed to ensuring a smooth construction process, from day one through building commissioning. Just like we do in nearby Broward County at JM Family Enterprises and with all our active campus projects, KL will work around ongoing operations with minimal disruptions to the surrounding businesses, neighborhoods, and ongoing operations at the facility. Safety is a priority, so the KL team works hand-in-hand with an independent safety consultant to ensure the site is 100% secure.

15. Traffic Management

Traffic management is one of the keys to making this project a success. With recent work on the east side of the Hollywood Boulevard corridor with FDOT, we have intimate knowledge of the area and understand the community, residents and visitors must be able to travel freely given the limited roadways that exist. There is not a one-size-fits-all solution to traffic management on this project, but we will use a variety of methods to ensure safe and fluid traffic movements around the work areas.

These methods include limiting construction times and deliveries to avoid causing disruptions as well as keeping us isolated and self-contained within the construction boundaries. We will set up a site utilization and MOT plan during preconstruction and get your approval and feedback in order to make sure it works for all parties involved.

16. Quality Control

Intense Oversight of Submittals with an Extra Set of Eyes to Support the Design Team

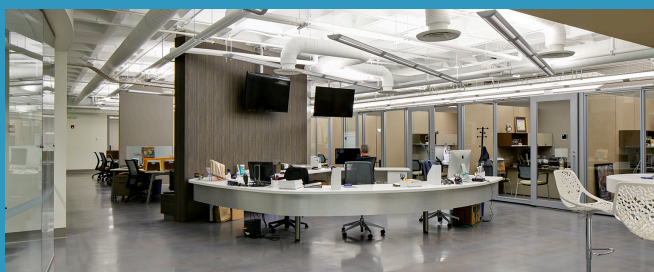
We review all drawings to ensure all systems are compatible. We then review all submittals to make sure that proper materials and installation processes are being submitted in compliance with the contract documents so that when we get to the GMP we are clear that the systems on the construction plans are compatible with one another and in conformance with all current requirements for the project.

Inspections and Regular Communication by our Superintendents

Our superintendents use tablets in the field that are continually updated with the most recent plans and check subcontractors' work against the plans as it is put in place. Any issues that need review by the design team, are photographed and sent to the entire team for review and response via Procore. This process is in addition to our weekly onsite meetings that include subcontractors, owners and design professionals where we walk the jobsite to allow all parties to inspect current work.

Occupied Campus Case Study: FAU COMMUNICATIONS & MARKETING BUILD-OUT

The 10,000 s.f. interior upgrades for FAU's marketing department included open ceiling construction, visual MEP trades and multiple storefront offices with beautiful glass walls and modular furniture. This project also included conference rooms and break room renovation. All work was completed during the semester, so accommodations had to be made for students and staff and all renovation areas remained operational and accessible. KL worked with the leadership from the Communications and Marketing departments to identify current and future needs and adjusted electrical and HVAC systems to serve the FAU community for years to come.



Approach to Scope of Work

3rd Party Inspections

KL uses a 3rd party quality control inspector to verify everything that what is installed meets code and specifications. This inspector will measure and test everything and provide KL and the City a report verifying the installation. This results in a building that is not only built well, but one that has been checked and rechecked especially regarding the interior MEP components.

Mock-Ups

KL will create mock-ups of key systems and components of each facet of the facility so you can see the physical form and approve look and quality. This sets the standard for the subcontractor and the work in place is measured against this approved look and methods enabling us to provide a finished facility that meets your intent and expectations.

17. Punch List Management and Close-Out

The management of the punch list is really an extension of our quality control program which includes a pre-installation meeting with subcontractors to review submittals, specifications and materials as well as three stages of inspection:

Initial inspection: Before a subcontractor proceeds with their scope, we have them prepare a mock-up. Once inspected and approved by our team this mock-up area becomes the control sample for all later work.

In-progress inspections: Our superintendent conduct ongoing inspections of work put in place.

Final inspection: Before a subcontractor is “dismissed” from the site, our superintendent and/or quality control consultant perform a final inspection and note any deficiencies.

Any open items that are identified during any of these inspections are tracked on an “open deficiency log” and are reviewed at weekly subcontractor meetings. Using this approach means that most items are corrected before they get to the punch list.



Kaufman Lynn Construction's "Building Better Buildings" Program includes detailed inspections of the exterior building envelope leading to better Indoor Air Quality, lower maintenance and a longer life of the building.



Tab F: Knowledge of Site & Local Conditions



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Tab F.

Knowledge of Site and Local Conditions

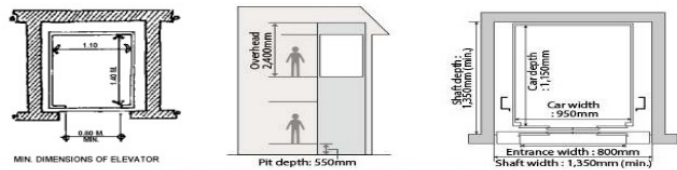
We understand this is a 34,000 s.f. office build-out of shell space for your employees in the Development Services division, including Building, Planning and Zoning, Engineering, Code Enforcement, Utilities, and Community Development. After completion of the shell space build-out, the employees will move from their current work space in the old library building, which will be demolished and additional parking built in its place.

KL understands the current conditions of the shell space because we have key team members that were involved in building the Library in the first place. Garret Southern and Jeff Zalkin were on the construction team ten years ago and will bring a wealth of knowledge on the current conditions of the 2nd floor. Their knowledge and expertise will give the KL team a headstart on understanding the best ways to proceed with the build-out.



Specific Build-Out Nuances

After a careful analysis of your project, here are some key things to consider:



LOAD		CAR INSIDE		LIFT WELL		ENTRANCES	TYPE OF DOOR
PERSONS	KG	A	B	C	D	E	
4	272	1100	700	1800	1100	800	MANUAL
6	408	1100	1000	1800	1400	800	
8	544	1300	1100	2000	1550	800	
4	272	1100	700	1900	1350	800	
6	408	1100	1000	1900	1700	800	AUTOMATIC
8	544	1300	1100	1900	1900	800	
10	680	1300	1350	1900	2100	800	
13	884	2000	1100	2500	1900	900	
16	1088	2000	1300	2500	2100	1000	

Elevators:

We understand that the 2nd story of the library was constructed as a “shell space” only. This means that there are elevator shafts, but currently no actual elevator lift in place. In our experience with multi-story office build-outs, we know that not every type of shaft is compatible with every type of elevator unit. Early in preconstruction, our team will assess the current conditions and develop optimal solutions that will not only keep the up front costs down, but lead to less money spent on maintenance for years to come.

Electrical:

A lot has changed in terms of electrical capacity and office requirements in the past ten years. From fiber optic wiring to cloud computing storage needs and beyond, the KL staff is up to date on the latest in technological advances required to keep your employees operating at the high level necessary. Our recent experience building the IT Data Center and office space for the IT Department for the Town of Jupiter, pictured to the right, will help Hollywood determine the specific needs for your employees when it comes to electrical and internet components of the build-out.



Knowledge of Site and Local Conditions



HVAC Air Handlers:

In our research for this project and your other upcoming G.O. Bond projects, we have found that this shell space was constructed with only small air handlers in place to deal with humidity control. In order for it to be used daily as office space, it will need to be upgraded to be able to handle the daily load from the 110 work stations. This is something we will price out early on in preconstruction to ensure the appropriate load is considered for the HVAC system.

Tree Relocation:

We understand the need to preserve the tree canopy in between the Library building and the old office space we will be demolishing. KL works diligently to work around mature trees if possible, but if tree relocation is necessary we have a proven process. Proper tree relocation is a time-consuming activity and KL will include it into our schedule to ensure it is done properly.

For correct tree relocating process is:

- 1) Water
- 2) Root Prune
- 3) Water
- 4) Relocate
- 5) Water

This ensures the trees are prepared and survive the move, and also provides a sustainable solution to help mitigate the effects of the urban heat island effect. This proven process was completed nearby at KL's Sheridan Station project, where we relocated mature oak trees from our site to Hollywood's Charles F. Vollman Park (pictured below), preserving the canopy for generations to come.



The Right Experience

Your facility matches up PERFECTLY with what we focus on. We specialize in municipal projects as well as operating on occupied campuses with a CM@Risk delivery method.

A PERFECT Match

You have 4 elements identified in the RFP as critical to demonstrating past performance. Below are reasons why we are the best construction manager for the 2nd Floor Library Build-Out and have the past performance and plan to make a difference for Hollywood:

1

Hurricane Force Winds: As a South Florida company, almost every project we build is to the standard to withstand hurricane force winds. To the right is the recently completed Jupiter Municipal Complex, which can withstand hurricane force winds up to 192mph and received a grant of over \$1M because of it.



Low Elevations Construction: We build over \$400M yearly here in South Florida, and many of our projects are along the coastline. There is no better proof than the over half dozen facilities KL has built for the City!



2

Local Subcontractor Relationships: KL has strong relationships with the local subcontractors and suppliers. With hundreds of SOUTH FLORIDA build-out projects, we understand the subcontractors and suppliers specific to this type of facility. The picture to the right is of the interior finishes in Temple Beth El, a complicated occupied campus renovation project which included office space build-outs. KL has the relationships and experience needed for this space and all other specialized spaces in your facility.



3

Local Permitting Agencies: Having just completed the Nebraska Street Parking Garage we have the most recent knowledge of every agency that will be in contact with the 2nd Floor Library Build-Out project. Our team understand the processes and will work to expedite permitting, ensuring that there is a smooth and quick transition from design to construction, just like we did on the Nebraska Street Parking Garage, your latest CM@Risk project.



4

Unforeseen Conditions: KL is a partner to Hollywood, and we understand the need to not increase a GMP once established even unforeseen conditions occur (as proven on the recent parking garage we built for you). We can take steps during preconstruction like Ground Penetrating Radar or even 3D Radar Tomography - pictured to the right - which is much more accurate to eliminate the underground uncertainty.



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Tab G: References



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Experience that Matters

Kaufman Lynn (KL) focuses on public sector work and has completed 1,683 renovation projects. While we have used all types of delivery method, we utilize CM@Risk more than any other.

Our Best Reference Is You!

KL has spent decades building for you! We have built numerous facilities and most recently the CM@Risk Nevada Street Parking Garage. Every project has been built on-time, within budget and most importantly without the headaches the City has experienced on other projects with other firms.



Recent CM@Risk References

The following are recent cities nearby that we have delivered CM@Risk projects. Every one of them is a repeat client like Hollywood due to the level of expertise and service we provide!



We recently completed the latest CM@Risk municipal office space in South Florida. Roger Held, Building Official said "They have **provided exceptional service** throughout all phases of the project."



When the City of Aventura needed a CM@Risk firm to deliver a 4-story hurricane hardened facility, they turned to KL. Antonio Tomei specifically praised KL for the "**critical decisions early in preconstruction that saved time.**"



The City of Hallandale Beach trusted KL to deliver their largest G.O. Bond project using CM@Risk. Gregg Harris said that KL "**set the bar for how CM@Risk projects should be delivered:** through partnership, teamwork and exceptional execution."



Over the years, Miramar has chosen KL to deliver almost all of the important CM@Risk projects for the City. Vernon Hargray, City Manager states, "Kaufman Lynn continued **showing its cooperative 'can do' attitude** through final completion."

Additional Relevant References

In addition to the above we have several clients that we have provided construction services for and several that we are currently providing CM@Risk services for projects that are not yet completed.

KL is currently delivering CM@Risk projects for Oakland Park, Pompano Beach, Lighthouse Point and Miami Beach.





JUPITER MUNICIPAL COMPLEX

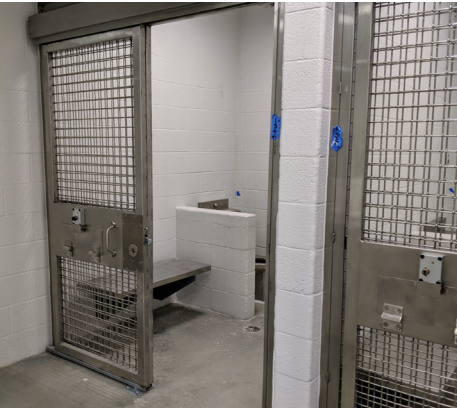
JUPITER, FL

Reference

Michael Villella, Town of Jupiter
210 Military Trail, Jupiter, FL 33458
(561) 741-2218, michaelv@jupiter.fl.us

Project Description

New construction of a 39,000 s.f. Police Department which has been designed to withstand 192 mph winds and will also house the town’s IT data center and serve as the emergency operations center. The project also includes a veterans’ memorial and site improvements, as well as the demolition of an existing Police Department building, and other structures after completion of the new facility. Future phases include a new Town Hall and Athletic Center.



Delivery Method
CM at Risk

Completion
August 2020

Project Size
39,000 sf

Final Cost
\$15.2 million

Original Budget/Final
GMP
\$16.9 million/\$15.2
million

VE Savings
ODP Sales Tax Savings:
\$64,367

CM Fees
\$690,175

Change Orders
17 (owner directed)

Preconstruction Fees
\$77,994

Status
Phase I Completed

REFERENCE QUESTIONNAIRE

It is the responsibility of the contractor/vendor to provide a minimum of three similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Giving reference for: Kaufman Lynn Construction

Firm giving Reference: Town of Jupiter

Address: 210 Military Trail, Jupiter, FL 33458

Phone: 561-741-2218

Fax: 561-741-2585

Email: michaelv@jupiter.fl.us

1. Provide a description of the scope of work.

A: New 2-story police headquarters office and IT data center

2. Role your company provided: Construction Management At Risk and/or General Consultant and/or other.

A: Construction Management at Risk

3. Date project began and date it was completed or is anticipated to be completed. List whether it was on time.

A: 6/1/19 - 8/27/20. On time.

4. Size of project (gross square feet of construction).

A: 39,000 sf

5. Original Owner Budget vs. Final GMP.

A: \$16.9 million

6. Savings achieved through Value Engineering or other approaches

A: \$64,367 sales tax savings through ODP program

7. The percentage of the GMP for General Conditions, Profit and an Overhead.

A: 4.1%

8. Have there been any change orders, and if so, how many? List total amount of approved Change Orders added to the Original GMP.

A: \$404,695 of which \$277,350 was owner requested

9. List any stop work orders and reasons.

A: None

10. The dollar amount of fees for Pre-Construction Services.

A: \$77,994

11. Present status of the project

A: Phase I complete

12. **Q:** What was the dollar value of the contract?

A: \$16.9 million

13. **Q:** Did they perform on a timely basis as required by the contract?

A: Yes

14. **Q:** Was the project manager easy to get in contact with?

A: Yes and we continue to get timely response to warranty issues

15. **Q:** Would you use them again?

A: Yes

16. **Q:** Overall, what would you rate their performance? (Scale from 1-5)

A: ☒ 5 Excellent ☐ 4 Good ☐ 3 Fair ☐ 2 Poor ☐ 1 Unacceptable

17. **Q:** Is there anything else we should know, that we have not asked?

A:

The undersigned does certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Name: Michael Villella Title: CFO & Project Manager

Signature:  Date: 4-29-21



Town of Jupiter

August 12, 2020

To whom it may concern,

In our experience, Kaufmann Lynn has been an outstanding team to work with throughout the construction of the new Town of Jupiter Police Department facility as well as the Veterans Memorial.

Kaufman Lynn has met all of our standards and expectations, delivered high quality workmanship and has provided exceptional service throughout all phases of the project. They have also completed the project within the required time frame and within the allowed budget.

We would highly recommend Kaufman Lynn to any other organization.

If you have any questions, please feel free to contact me directly.

Sincerely,

A handwritten signature in blue ink, which appears to read "Roger Held", is placed above the typed name.

Roger Held
Building Official
Town of Jupiter
210 Military Trail
Jupiter FL 33458
(561) 741-2669
rogerh@jupiter.fl.us



POMPANO BEACH PIER PARKING GARAGE
POMPANO BEACH, FL

Reference

Horacio Danovich, City of Pompano Beach
100 West Atlantic Boulevard, Pompano Beach, FL 33060
954-786-4634, horacio.danovich@copbfl.com

Scope of Work

Design and construction of a 239,646 s.f., 662-space parking garage in close proximity to the beach. The new garage is the corner piece of the Pompano Beach Pier Park master development which is a new city destination with new restaurants, retail shops, and a potential hotel establishment. The exterior of the garage features undulating abstract sails, evocative of the ocean and maritime location and is in harmony with the Pompano Beach Bridge.



Delivery Method
Design Build

Completion
June 2016

Project Size
239,646 sf

Final Cost
\$20.6 million

Original Budget/Final GMP
\$11.3 million/\$17.3 million

VE Savings
\$160,000

CM Fees
\$1.3 million

Change Orders
19 (owner added scope)

Preconstruction Fees
\$108,000

Status
Completed

REFERENCE QUESTIONNAIRE

It is the responsibility of the contractor/vendor to provide a minimum of three similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Giving reference for: Kaufman Lynn Construction

Firm giving Reference: City of Pompano Beach

Address: 100 West Atlantic Blvd. Pompano Beach, FL 33060

Phone: 954-786-4634

Fax: _____

Email: Horacio.Danovich@copbfl.com

1. Provide a description of the scope of work.

A: New construction of 662-space parking garage

2. Role your company provided: Construction Management At Risk and/or General Consultant and/or other.

A: Design Builder

3. Date project began and date it was completed or is anticipated to be completed. List whether it was on time.

A: 6/2/15 - 6/24/16. Completed ahead of schedule.

4. Size of project (gross square feet of construction).

A: 239,646 sf

5. Original Owner Budget vs. Final GMP.

A: \$11.3 million / \$17.3 million (owner added scope)

6. Saving achieved through Value Engineering or other approaches

A: \$160,000

7. The percentage of the GMP for General Conditions, Profit and an Overhead.

A: 6.7%

8. Have there been any change orders, and if so, how many? List total amount of approved Change Orders added to the Original GMP.

A: 19 (owner added scope), \$951,280

9. List any stop work orders and reasons.

A: None

10. The dollar amount of fees for Pre-Construction Services.

A: \$108,000

11. Present status of the project

A: Completed

12. Q: What was the dollar value of the contract?

A: \$17.3 million

13. Q: Did they perform on a timely basis as required by the contract?

A: Yes

14. Q: Was the project manager easy to get in contact with?

A: Yes

15. Q: Would you use them again?

A: Yes. The firm has been retained to assist on new projects

16. Q: Overall, what would you rate their performance? (Scale from 1-5)

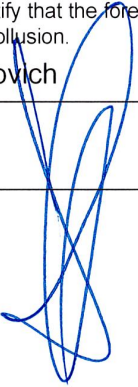
A: ☒ 5 Excellent ☐ 4 Good ☐ 3 Fair ☐ 2 Poor ☐ 1 Unacceptable

17. Q: Is there anything else we should know, that we have not asked?

A: Teams assigned have consistently provided valuable services

The undersigned does certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Name: Horacio Danovich Title: GO Bond & Innovation District Director

Signature:  Date: 05/03/2021

October 20, 2016

Mr. Nathan Coker, Project Manager
Kaufman Lynn Construction
4850 T-Rex Avenue, Suite 300
Boca Raton, FL 33431

RE: Pompano Beach Municipal Garage

Dear Mr. Coker:

Please accept this letter as my sincere appreciation for the exceptional construction work provided by your firm on the Pompano Beach Municipal Garage. The city sought to make this project a landmark and you assembled a team of professionals to deliver this very important project in a timely fashion and on budget.

The 662 space iconic parking structure opened in July following a stringent timeline, which was requested by the City to ensure our citizens would have a place to park for the 4th of July celebration. You met the timeline with room to roam and your efforts will not be forgotten. As the city's first municipal garage, this project sets the bar for future parking structures in Pompano Beach and everywhere else in South Florida. Working with the right team proves that there are endless and creative design and construction possibilities, even for a parking garage.

To say that Kaufman Lynn has made a lasting impression on the City of Pompano Beach's built environment would be an understatement and we truly appreciate everything you have done for our City.

Sincerely,



Horacio Danovich
City of Pompano Beach
CIP Manager
100 West Atlantic Boulevard, Room 276
Pompano Beach, Florida 33060
T: (954) 786-7834 F: (954) 786-7836
E-mail: Horacio.Danovich@copbfl.com



HALLANDALE BEACH BLUESTEN PARK

HALLANDALE BEACH, FL

Reference

Gregg Harris, City of Hallandale Beach
400 S Federal Highway, Hallandale Beach, FL 33009
954-457-1489, eagles25@bellsouth.net

Project Description

Multi-phased park project which includes a new community recreation building with an indoor basketball court, weight rooms, meeting rooms, administrative offices, restrooms, and lockers and bathing facilities. Other new park amenities include: family recreational/community pool, tennis courts, basketball courts, multi-purpose sports field, baseball diamonds, racquet ball courts, walking/exercise trails, exercise stations, playgrounds and field house/restrooms.



Delivery Method
CM at Risk

Completion
September 2019

Project Size
16 acres

Final Cost
\$25.5 million

Original Budget/Final
GMP
\$30 million/\$25.5
million

VE Savings
\$600,000

CM Fees
\$1.7 million

Change Orders
43

Preconstruction Fees
\$348,730

Status
Completed

REFERENCE QUESTIONNAIRE

It is the responsibility of the contractor/vendor to provide a minimum of three similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Giving reference for: Kaufman Lynn Construction

Firm giving Reference: City of Hallandale Beach

Address: 400 South Federal Highway, Hallandale Beach, FL 33009

Phone: 954-328-1926

Fax: _____

Email: eagles25@bellsouth.net

1. Provide a description of the scope of work.

A: New construction of community center and park

2. Role your company provided: Construction Management At Risk and/or General Consultant and/or other.

A: Construction Management at Risk

3. Date project began and date it was completed or is anticipated to be completed. List whether it was on time.

A: 10/2017 - 9/2019

4. Size of project (gross square feet of construction).

A: 16 acre park, 51,163 sf building

5. Original Owner Budget vs. Final GMP.

A: \$30 million / \$28.5 million

6. Saving achieved through Value Engineering or other approaches

A: \$600,000

7. The percentage of the GMP for General Conditions, Profit and an Overhead.

A: 6%

8. Have there been any change orders, and if so, how many? List total amount of approved Change Orders added to the Original GMP.

A: 43 change orders to lower cost by \$3 million

9. List any stop work orders and reasons.

A: None

10. The dollar amount of fees for Pre-Construction Services.

A: \$348,730

11. Present status of the project

A: Completed

RFQ-4669-21-DCM

Construction Manager at Risk Services for Second Floor Library Build-Out

12. **Q:** What was the dollar value of the contract?

A: \$28.5 million

13. **Q:** Did they perform on a timely basis as required by the contract?

A: yes

14. **Q:** Was the project manager easy to get in contact with?

A: yes

15. **Q:** Would you use them again?

A: yes

16. **Q:** Overall, what would you rate their performance? (Scale from 1-5)

A: ☒ 5 Excellent ☐ 4 Good ☐ 3 Fair ☐ 2 Poor ☐ 1 Unacceptable

17. **Q:** Is there anything else we should know, that we have not asked?

A: n/a

The undersigned does certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Name: Gregg Harris Title: Capital Project Manager

Signature:  Date: 4/30/2021



Interim City Manager
Greg Chavarria

Joy D. Adams
Mayor

Sabrina Javellana
Vice Mayor

Anabelle Taub
Commissioner

Michelle Lazarow
Commissioner

Mike Butler
Commissioner

400 S. Federal Highway
Hallandale Beach, FL 33009
Ph (954) 457-1300
Fax (954) 457-1454

www.coHB.org

September 5, 2019

Michael Kaufman
Kaufman Lynn Construction
3185 S Congress Avenue
Delray Beach, FL 33445

Dear Mr. Kaufman:

On behalf of myself and the City of Hallandale Beach, we want to thank you for the outstanding work of the Kaufman Lynn (KL) team to make the new Peter Bluesten Park a reality for the City. As the largest project in our recent General Obligation Bond, your team set the bar for how a CM at Risk project should be delivered: through partnership, teamwork and exceptional execution.

KL's teamwork approach was evident from the beginning. You took the time to truly understand our goals and together we were able to save the City almost \$5 million dollars without altering the functionality of the park and community center one bit. Many of the cost savings ideas presented by your team even reduce future operating and maintenance costs for the City. The KL team exceeded our expectations and delivered a project that cost less and delivered more amenities to the residents than originally planned.

During construction the onsite team was focused on delivering a top-quality project on-time and within budget. Since the park included multiple stakeholders from the City and the YMCA, operator of the community center, your team's ability to effectively coordinate and communicate contributed greatly to the overall success. Your team took "ownership" of the schedule and ensured that all parties – including the City – stayed on track. From design milestones, permitting, construction, and even coordinating with City supplied vendors your team made sure everything was sequenced properly and completed in a timely manner.

My experience with Kaufman Lynn has been outstanding and I look forward to working with the KL team on future construction projects.

Sincerely,

Gregg Harris
Manager of Capital Projects
City of Hallandale Beach



MIRAMAR AMPHITHEATER
MIRAMAR, FL

Reference
Vernon Hargray, City of Miramar
2300 Civic Center Place Miramar, FL 33025
954-602-3333, vehargray@miramarfl.gov

Project Description
New construction of an amphitheater that will provide an unprecedented opportunity for live concert performances and outdoor entertainment festivals to be housed and produced in a uniquely developed venue in South Florida. Project includes a 4,500 s.f. stage house with open-air venue that will sit 5,000 people (3,000 covered canopy; 2,000 grass area), built for live concerts, film, and television production. Project includes a ticket booth, electronic signage, lakes, and beautiful fountains and extensive site work.



Delivery Method
CM at Risk
Completion
March 2017
Project Size
13,000 s.f.
Final Cost
\$5.7 million
Original Budget/Final GMP
\$5.7 million/\$5.7 million
VE Savings
\$42,964
CM Fees
\$308,575
Change Orders
3
Preconstruction Fees
\$27,000
Status
Completed

REFERENCE QUESTIONNAIRE

It is the responsibility of the contractor/vendor to provide a minimum of three similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Giving reference for: Kaufman Lynn Construction

Firm giving Reference: City of Miramar

Address: 2300 Civic Center Place, Miramar FL 33025

Phone: 954-602-3333

Fax: 954-602-3672

Email: vehargray@miramarfl.gov

1. Provide a description of the scope of work.

A: New construction of amphitheater

2. Role your company provided: Construction Management At Risk and/or General Consultant and/or other.

A: Construction Management at Risk

3. Date project began and date it was completed or is anticipated to be completed. List whether it was on time.

A: 1/2016 - 3/2017

4. Size of project (gross square feet of construction).

A: 13,000 sf

5. Original Owner Budget vs. Final GMP.

A: \$5.7 million / \$5.7 million

6. Saving achieved through Value Engineering or other approaches

A: \$42,964

7. The percentage of the GMP for General Conditions, Profit and an Overhead.

A: 5.7%

8. Have there been any change orders, and if so, how many? List total amount of approved Change Orders added to the Original GMP.

A: 3

9. List any stop work orders and reasons.

A: None

10. The dollar amount of fees for Pre-Construction Services.

A: \$27,000

11. Present status of the project

A: Completed

12. **Q:** What was the dollar value of the contract?

A: \$5.7 million

13. **Q:** Did they perform on a timely basis as required by the contract?

A: Yes

14. **Q:** Was the project manager easy to get in contact with?

A: Yes, manager was on site

15. **Q:** Would you use them again?

A: Yes

16. **Q:** Overall, what would you rate their performance? (Scale from 1-5)

A: ☒ 5 Excellent ☐ 4 Good ☐ 3 Fair ☐ 2 Poor ☐ 1 Unacceptable

17. **Q:** Is there anything else we should know, that we have not asked?

A: Staff made suggestions in reducing cost

The undersigned does certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Name: Vernon E. Hargray Title: City Manager

Signature: *Vernon E. Hargray* Date: 05/03/2021



CITY OF MIRAMAR

An Equal Opportunity Employer

Mayor

Wayne M. Messam

Vice Mayor

Yvette Colbourne

City Commission

Winston F. Barnes

Maxwell B. Chambers

Darline B. Riggs

City Manager

Vernon E. Hargray

**"We're at the
Center of Everything"**

CITY OF MIRAMAR
2300 Civic Center Place
Miramar, Florida 33025

Phone (954) 602-3333
FAX (954) 602-3672

February 21, 2019

Michael Kaufman
CEO
Kaufman Lynn Construction
3185 S Congress Avenue
Delray Beach, FL 33445

Dear Mr. Kaufman:

Over the past decade, Kaufman Lynn Construction has delivered multiple projects for the City of Miramar successfully. While we have worked with other construction firms over the years, Kaufman Lynn is among the top firms because they consistently deliver on their promises and are a true partner to the City. If the City has an important construction project, I know I can count on Kaufman Lynn to deliver it successfully on schedule and within budget.

Despite budget challenges with the Miramar Cultural Center ArtsPark and the recently-completed Miramar Amphitheater, the Kaufman Lynn team worked persistently with the City to turn these projects around. Kaufman Lynn worked proactively with the design team to resolve issues and identify the right solutions to enable the projects to be built on-time and within budget.

Another area Kaufman Lynn excels at is providing effective and timely communications with the City to make sure that we are aware of the current status of a project. Their scheduling and cost management during the construction process has been exceptional and has taken the uncertainty out of the process – which we greatly appreciate.

Because of Kaufman Lynn's commitment to client success, I wholeheartedly recommend them for any construction project, particularly if it is complex and/or has a tight budget and specific schedule requirements.

If you or any client need any further information on our experiences with Kaufman Lynn, feel free to contact me at vehargray@miramarfl.gov or (954) 602-3333.

Best regards,

Vernon Hargray, City Manager

cc: CM Senior Executive Team

In addition to our reference pages and forms on the preceding pages, please see additional quotes below from various neighboring municipalities as well as signed reference letters on the following pages.



“Kaufman Lynn built two fire stations concurrently and each one was completed within budget and on-time - actually ahead of schedule. During construction, the need to open one of the stations sooner than originally planned arose and **Kaufman Lynn demonstrated their partnership focus** by resequencing and accelerating the project to meet the City’s needs.

Alexander Hernandez, Chief Building Official
City of Coral Springs



“As the city’s first municipal garage, this project sets the bar for future parking structures in Pompano Beach and everywhere else in South Florida. KL’s team was superb from the start. Personnel acted in the most courteous and professional manner and **worked tirelessly to satisfy the City’s every need.**”

Horacio Danovich, CIP Manager
City of Pompano Beach



“Kaufman Lynn has recently completed the City of Hollywood’s **largest and most complex public safety** project to date. We have found everyone in the Kaufman Lynn organization to be quality and cost conscious and focused on the City’s goals. I can without hesitation recommend Kaufman Lynn!”

Bob Wertz, Senior Project Manager
City of Hollywood



“Kaufman Lynn continued showing its cooperative **“can do” attitude** through final completion. Based on our current and past experience with your firm, we would not hesitate to recommend Kaufman Lynn for public owners, particularly for complex projects.”

Vernon Hargray, former Assistant City Manager, Operations
City of Miramar



“As the largest project in our recent General Obligation Bond, your team set the bar for how a CM@Risk project should be delivered: through partnership, teamwork and exceptional execution.”

Gregg Harris, Former Manager of Capital Projects
City of Hallandale Beach



Tab H: Subconsultants' Information



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A. FIRM QUALIFICATIONS

Garth Solutions, Inc.

Role: SBE Community Outreach & Training Partner

Garth Solutions, Inc. (GSI) is a small, MWBE firm that specializes in delivering comprehensive strategic business solutions to private and public entities in all aspects of Public/Community Outreach, Marketing & Communications, Diversity Consulting, Business Development and Project Administration. Led by president Yvonne Garth, their talented and experienced team of professionals immerse themselves in their owner's goals to effectively develop targeted programs that promote growth and increase the local economy. Over the past 15 years, GSI has positively impacted a broad range of projects and initiatives in South Florida and across the eastern United States.

Yvonne and her team have helped their clients award over \$400 million in contracting opportunities for small, diverse firms on multi-million dollar construction and other related projects.

Garth Solutions role on this project will include:

- Small local business and workforce administration including outreach coordination, communication, tracking
- and reporting of all efforts
- Small business training program
- On the job training coordination

Garth Solutions will provide assistance with City of Hollywood vendor and workforce utilization in coordination with Kaufman Lynn Construction in all the following instances.



Yvonne offers over 25 years of experience in providing diverse services to private & public entities as well as leading teams in all aspects of business development, marketing, advertising, public relations, economic development, public outreach and much more.

B. PROJECT TEAM QUALIFICATIONS

YVONNE GARTH

OUTREACH CONSULTANT - GARTH SOLUTIONS

Miami Gardens Municipal Complex, Miami Gardens, FL
\$42.7 million | 306,262 s.f. | Outreach and Communications

New construction of a 306,262 s.f. Municipal Complex. Phase 1 and 2 consisted of a 63,406 square foot City Hall building, a 8,535 square foot Council Chambers Building and a 167,157 square foot parking garage. Phase 3 includes a 67,164 s.f. Police Department headquarters.

Broward County Convention Center Expansion & Build-Out, Fort Lauderdale, FL
Worked with the master planning team of HKS Architects, Inc., an international architectural firm based in Dallas, to develop and lead the comprehensive and multi-faceted Public Outreach and Stakeholder Coordination efforts for the Broward County Convention Center Expansion and Hotel Development Master Plan.

Miami Central Senior High School, Miami Gardens, FL
\$81 million | 214,000 s.f. | Outreach and Project Management
Worked closely with MDCPS, the construction team and architects to implement a structured, safe environment. Renovation of an occupied high school campus. Client achieve a 36% Minority-and Women-Owned Business Enterprise (MWBE) participation goal, far surpassing the mandated 24% goal that they had set for the project.

Doral Central Park, Doral, FL
\$78 million
Yvonne and Garth Solutions are currently aiding Construction Manager Kaufman Lynn in MBE outreach efforts for the largest municipal park in South Florida.

Holmes Elementary School, Miami, FL
\$16.1 million | 62,000 s.f. | Outreach and Communications
The project was a \$16.1 million, 62,000 square foot renovation of an existing elementary school. The project had complex political and public dynamics because it was long promised and overdue to the community. The community was extremely vocal in their expectation that Miami-Dade County Public Schools utilized this project as a vehicle for creating jobs and promoting a positive economic impact in the surrounding area.

Broward Health Coral Springs, Coral Springs, FL
Project Management, Outreach, and Communications
One of the many capital improvements on the Coral Springs campus is a four-story tower addition that will increase bed capacity from 196 to 250. The tower addition will be a four-story expansion that will house the mother/baby program, medical/surgical patient rooms and new entrances for the hospital.

Patricia and Phillip Frost Museum of Science, Miami, FL
62,000 s.f. | Outreach and Project Management
The Frost Museum features one-of-a-kind aquarium components, a state-of-the-art digital dome, hands-on exhibits and interactive digital technology, the museum shares an inviting 40-acre waterfront site with the Perez Art Museum Miami, creating a powerful cultural magnet in downtown Miami. The waterfront setting features public gardens, fountains, pools and natural Florida landscaping, located near the Adrienne Arsht Center for the Performing Arts and the American Airlines Arena in downtown Miami. The museum itself consists of a three-story, 250,000-square-foot building that is designed to inspire the mind, engage the senses and stimulate the imagination.



EDUCATION

B.S. Journalism & Marketing, University of Maryland

YEARS OF EXPERIENCE

25

PERCENT ASSIGNED TO YOUR PROJECT

As needed

Tab H. Subconsultant's Information

Kaufman Lynn and Garth Solutions have a proven track record of successful projects together, including for municipal clients in nearby cities. Our outreach efforts have set the standard for how some cities measure successful local and small business involvement. Please see below select project experience for the KL and Garth Solutions team working together.

KAUFMAN LYNN AND GARTH SOLUTIONS EXPERIENCE



"Kaufman Lynn [and Garth Solutions] have set new standards for all other construction managers to follow in Pompano. They made a commitment, exceeded all expectations for outreach and local community participation and are staying engaged with the community to truly include them in the building of our new beach garage."

Horacio Danovich

CIP Manager, City of Pompano Beach



PROFESSIONAL LICENSES AND CERTIFICATIONS

Garth Solutions, Inc. and all assigned key professional staff possess all licenses and certifications required to undertake and complete the 2nd Floor Library Build-Out project for the City of Hollywood.

State of Florida Department of State

I certify from the records of this office that GARTH SOLUTIONS, INC. is a corporation organized under the laws of the State of Florida, filed on July 25, 2006.

The document number of this corporation is P06000097341.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on January 18, 2021, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Eighteenth day of January,
2021*



Randy R. Lee
Secretary of State

Tracking Number: 4038189585CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Subconsultant's Information



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

June 29, 2020

Ms. Yvonne Garth
GARTH SOLUTIONS, INC.
7951 Riviera Blvd., Suite 411
Miramar, Florida 33023

Dear Ms. Garth:

The Broward County Office of Economic and Small Business Development (OESBD) is pleased to announce that your firm's **County Business Enterprise (CBE)** certification has been renewed.

Your firm's certification is continuing from your anniversary date but is contingent upon the firm verifying its eligibility annually through this office. You will be notified in advance of your obligation to continue eligibility in a timely fashion. However, the responsibility to ensure continued certification is yours. Failure to document your firm's continued eligibility for the CBE and SBE programs within **thirty (30) days** from your anniversary may result in the expiration of your firm's certifications. Should you continue to be interested in certification after it has expired, you will need to submit a new application, and all required supporting documentation for review.

To review current Broward County Government bid opportunities, visit: www.broward.org/Purchasing and click on "Current Solicitations and Results." Also, from this website, you can log into your firm's profile in BidSync to ensure you have added all appropriate classification codes. Bid opportunities over \$3,500 will be advertised to vendors via e-mail and according to classification codes, so please ensure that both the Purchasing Division and OESBD are apprised of your current e-mail address.

Your primary certification group is: **Contract Services**. This is also how your listing in our directory will read. You may access your firm's listing by visiting the Office of Economic and Small Business Development Directory, located on the internet at: www.broward.org/EconDev and click on "Certified Firm Directories."

Your firm may compete for, and perform work on Broward County projects in the following areas:

NAICS CODE: 541611; 541612; 541613; 541910

We look forward to working with you to achieve greater opportunities for your business through county procurement.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sandy-Michael McDonald", is written over a light blue circular stamp.

Sandy-Michael McDonald, Director
Office of Economic and Small Business Development

Cert Agency: BC-CBE SBE
ANNIVERSARY DATE: June 13th

Broward County Board of County Commissioners
Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Dale V.C. Holness • Nan H. Rich • Tim Ryan • Barbara Sharief • Michael Udine
www.broward.org/econdev

Tab H.
Subconsultant's Information



City of Miramar
Business Tax Receipt

Business ID
03000306

Issue Date: 10/01/2020
Expiration Date: 09/30/2021

GARTH SOLUTIONS, INC
YVONNE GARTH
7951 RIVIERA BLVD
STE 411
MIRAMAR, FL 33023

(954) 602-3040 or (954) 602-3061 Phone
(954) 602-3470 or (954) 602-4498 Fax
businessstax@miramarfl.gov

Home-Based Restrictions Only
Mail & Phone Only
No Employees at Home
No Work on Premises
No Clients at Home
No Deliveries to Home
Office Only

BUSINESS TAX RECEIPT

This is to certify that the person or firm named herein has paid into my hands minimum payment of tax as set out herein for the use and benefit of the City aforesaid, and is licensed to engage in the business of:

CONSULTANT	CONSULTANT	3383
FIRE ALARM	FIRE ALARM	16698
BUS/RET/WH	PER SQ FT	21227
FIXED FIRE	FIXED FIRE	21229
FIRE ALARM	FIRE ALARM	26392
FIXED FIRE	FIXED FIRE	26393
BUS/RET/WH	PER SQ FT	26434
BUS/RET/WH	PER SQ FT	26435

Cottage-Based Restrictions
Cottage food businesses are allowed in accordance with Florida Statute 500.80, except that the home shall not be used for retail. Please see regulations title 21 part 101.
Only one employee allowed which includes family members residing at the home. No commercial vehicles parked overnight on the premises.

Business Location:

7951 RIVIERA BOULEVARD SUITE 411
MIRAMAR FL 33023



This License is NOT Transferable
Your Business Tax Receipt Must be displayed.

DRUG-FREE WORKPLACE PROGRAM

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program (if such is available in the employee's community) by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of these requirements.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


 SIGNATURE

Garth Solutions, Inc.

NAME OF COMPANY

Yvonne Garth

PRINTED NAME

RFQ/RFP/ITB Number: RFQ-4669-21-DCM Title: Construction Manager at Risk Services
for Second Floor Library Build-Out

**CERTIFICATIONS REGARDING DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS**

The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Applicant Name and Address:

Yvonne Garth7951 Riviera Blvd Suite 411Miramar, FL 33023

Application Number and/or Project Name:

Construction Manager at Risk Services for Second Floor Library Build-Out

Applicant IRS/Vendor Number: _____

Type/Print Name and Title of Authorized Representative:

Yvonne Garth, PresidentSignature: Date: 5/11/2021RFQ/RFP/ITB Number: RFQ-4669-21-DCM Title: Construction Manager at Risk Services
for Second Floor Library Build-Out

NON-COLLUSION AFFIDAVITSTATE OF: FloridaCOUNTY OF: Broward, being first duly sworn, deposes and says that:

- (1) He/she is Yvonne Garth of Garth Solutions, Inc., the Bidder that has submitted the attached Bid.
- (2) He/she has been fully informed regarding the preparation and contents of the attached Bid and of all pertinent circumstances regarding such Bid;
- (3) Such Bid is genuine and is not a collusion or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the contractor for which the attached Bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure an advantage against the City of Hollywood or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(SIGNED)

President & CEO

Title

Subscribed and sworn to before me this

11th day of May, 2021

My commission expires:

4/3/24

Beatrice Daricaud
 NOTARY PUBLIC
 STATE OF FLORIDA
 Comm# GG974445
 Expires 4/3/2024

RFQ/RFP/ITB Number: RFQ-4669-21-DCM Title: Construction Manager at Risk Services for Second Floor Library Build-Out

STATEMENT OF QUALIFICATION CERTIFICATION

Please Note: All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) Garth Solutions, Inc.

Name/Principal/Project Manager: Yvonne Garth

Address: 7951 Riviera Blvd. Suite 411

City: Miramar State: FL Zip: 33023

Telephone No. 954-727-3001 FEIN/Tax ID No. 02-0787274 Email: yvonne@garthsolutions.com

Does your firm qualify for MBE or WBE status: MBE WBE

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
<u>1</u>	<u>5/6/2021</u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

VARIANCES: State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of bid, attachments or bid pages. No variations or exceptions by the Proposer will be deemed to be part of the bid submitted unless such variation or exception is listed and contained within the bid documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your bid/proposal complies with the full scope of this solicitation. If this section does not apply to your bid, simply mark N/A. **If submitting your response electronically through BIDSYNC you must click the exception link if any variation or exception is taken to the specifications, terms and conditions.**

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, hereby agrees that in no event shall the City's liability for respondent's indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of five hundred dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Yvonne Garth

Name (printed)

5/11/2021

Date:


Signature

President & CEO

Title

SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL
AUTHORIZED TO ADMINISTER OATHS

1. This form statement is submitted to The City of Hollywood
by Yvonne Garth, President & CEO
(Print individual's name and title) (Print name of entity submitting sworn statement)
whose business address is 7951 Riviera Blvd. Suite 411 Miramar, FL 33023
and if applicable its Federal Employer Identification Number (FEIN) is 02-0787274 If the entity has no FEIN, include the
Social Security Number of the individual signing this sworn statement.

2. I understand that "public entity crime," as defined in paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misinterpretation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in an federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that "Affiliate," as defined in paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime, or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that "person," as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based upon information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement (please indicate which statement applies).

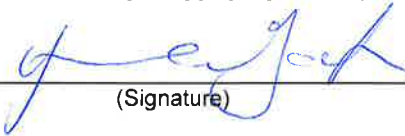
X Neither the entity submitting sworn statement, nor any of its officers, director, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

Construction Manager at Risk Services for Second Floor Library Build-Out

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989..

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime, but the Final Order entered by the Hearing Officer in a subsequent proceeding before a Hearing Officer of the State of the State of Florida, Division of Administrative Hearings, determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the Final Order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THAT PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017 FLORIDA STATUTES FOR A CATEGORY TWO PROJECT OF ANY CHANGE IN THE INFORMATION CONTAINED ON THIS FORM.


(Signature)

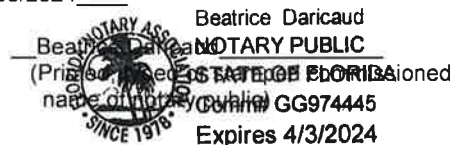
Sworn to and subscribed before me this 11th day of May, 2021.

Personally known Yvonne Garth

Or produced identification _____

Notary Public-State of Florida

My commission expires 04/03/2024
(Type of identification)



RFQ/RFP/ITB Number: RFQ-4669-21-DCM Title: Construction Manager at Risk Services for Second Floor Library Build-Out

HOLD HARMLESS AND INDEMNITY CLAUSE

(Company Name and Authorized Representative's Name)Garth Solutions, Inc.

the contractor, shall indemnify, defend and hold harmless the City of Hollywood, its elected and appointed officials, employees and agents for any and all suits, actions, legal or administrative proceedings, claims, damage, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following the completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the Contractor, or anyone acting under its direction, control, or on its behalf in connection with or incident to its performance of the Contract.


SIGNATUREYvonne Garth

PRINTED NAME

Garth Solutions, Inc.

COMPANY OF NAME

5/11/2021

DATE

Failure to sign or changes to this page shall render your bid non-responsive.

SOLICITATION, GIVING, AND ACCEPTANCE OF GIFTS POLICY

Florida Statute 112.313 prohibits the solicitation or acceptance of Gifts. "No Public officer, employee of an agency, local government attorney, or candidate for nomination or election shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the public officer, employee, local government attorney, or candidate would be influenced thereby." The term "public officer" includes "any person elected or appointed to hold office in any agency, including any person serving on an advisory body."


City of Hollywood policy prohibits all public officers, elected or appointed, all employees, and their families from accepting any gifts of any value, either directly or indirectly, from any contractor, vendor, consultant, or business with whom the City does business.

The State of Florida definition of "gifts" includes the following:

- Real property or its use
- Tangible or intangible personal property, or its use
- A preferential rate or terms on a debt, loan, goods, or services
- Forgiveness of indebtedness
- Transportation, lodging, or parking
- Food or beverage
- Membership dues
- Entrance fees, admission fees, or tickets to events, performances, or facilities
- Plants, flowers or floral arrangements
- Services provided by persons pursuant to a professional license or certificate
- Other personal services for which a fee is normally charged by the person providing the services
- Any other similar service or thing having an attributable value not already provided for in this section.

Any contractor, vendor, consultant, or business found to have given a gift to a public officer or employee, or his/her family, will be subject to dismissal or revocation of the Contract.

As the person authorized to sign the statement, I certify that this firm will comply fully with this policy.

 SIGNATURE	Yvonne Garth PRINTED NAME
Garth Solutions, Inc. NAME OF COMPANY	President & CEO TITLE

Failure to sign this page shall render your bid non-responsive.

A. FIRM QUALIFICATIONS

Don Scott & Associates

Role: Safety Consultant

Don Scott & Associates (DSA) offers a comprehensive range of services including monthly safety programs and inspections for compliance with OSHA CFR 1910 for General Industry and CFR 1926 for Construction. They also work with clients to develop customized written safety manuals and specialized certification training. As a proven partner to Kaufman Lynn on many projects, DSA provides a second set of eyes to KL's already stringent safety protocols and helps mitigate risk on jobsites, especially occupied campus projects.

The firm has more than 40 years of combined experience with safety consultants who are certified in OSHA 500 and 501 Train the Trainer Courses. They have the necessary experience and attention to detail when it comes to safety compliance that will ensure the 2nd Floor Library Build-Out project is successful and, more importantly, safe for the library's patrons and employees.



Don Scott has extensive 41-year background in developing and administering safety programs. He has developed safety programs that meet or exceeded OSHA standards for several construction and landscape firms, regularly conducted safety training, work site safety hazard assessments, update client safety programs and conduct OSHA 10 and 30 hr. programs. Don has extensive experience with safety processes involving several types of construction including Frame, Cast in Place Concrete, Masonry and Tilt wall.

B. PROJECT TEAM QUALIFICATIONS



EDUCATION

Accounting and Business,
St. Petersburg College

YEARS OF EXPERIENCE

49/9

PERCENT ASSIGNED TO YOUR PROJECT

As needed

DON SCOTT

SAFETY CONSULTANT - DON SCOTT & ASSOCIATES

RELEVANT EXPERIENCE

Coral Springs Municipal Complex, Coral Springs, FL
\$34 million | 68,000 s.f. | Office, Design-Build

New construction and interior build-out of a 5-story, 68,000 s.f. municipal facility and freestanding, 4-level parking garage. The complex includes office and meeting space for the Building, Code Enforcement, and Development Departments, among others.

Pompano Beach Public Services Complex Build-Out, Pompano Beach, FL
\$5 million | 20,500 s.f. | CMAR

Renovation and build-out of office space for Broward Sherriff's Office and the Fire Department. Includes demolition of existing walls/partitions, construction and installation of new utility connections, reconfiguration of interior walls and lobby areas.

JM Family Office Complex, Deerfield Beach, FL
\$150 million | 596,000 s.f. | Office, Design-Build

New construction of a phased office complex including multiple office buildings, training and event center, two parking garages and outdoor spaces.

Hollywood Nevada Street Parking Garage, Hollywood, FL
128,542 s.f. | \$10.3 million

New construction of a 8-story, 304-space parking garage with electric charging stations and rest rooms. The garage features a unique punched metal façade. One of the spaces is reserved for City of Hollywood.

Mandel Jewish Community Center, Palm Beach Gardens, FL
54,000 s.f. | \$12.6 million

New 54,000 preschool/community center with classrooms, a gymnasium, fitness rooms, social hall, teaching kitchen, art gallery, cafe, and much more. In addition, the site includes an expansive aquatics center, athletic fields, a 1.3 acre preserve area, and state-of-the-art playgrounds.

Temple Beth El Renovations and Build-Out, Boca Raton, FL
50,000 s.f. | \$9.6 million

Renovations of an occupied campus in downtown Boca Raton, including offices, an expanded covered entry, lobby and welcome center, a new chapel and an adult learning center. Features include a full Audio-visual and performance lighting system, high end finishes, extensive millwork and acoustical paneling, a new Porte Cochere and lobby with high ceilings and large format tile floor. This project involved a high level of coordination with the client to complete renovations and build-out around ongoing operations.

Subconsultant's Information

Don Scott is one of Kaufman Lynn's most trusted subconsultants. With over 40 years of experience, he and his team set the gold standard for safety and training on almost every KL jobsite. Safety is already a priority at KL, evidenced by our 0.78 EMR Rating, well below the industry average of 1.0. Please see below select projects where KL and DSA collaborated to create a safe and effective environment for all parties involved.

KAUFMAN LYNN AND DON SCOTT & ASSOCIATES EXPERIENCE



Subconsultant's Information

PROFESSIONAL LICENSES AND CERTIFICATIONS

Don Scott & Associates and all assigned key professional staff possess all licenses and certifications required to undertake and complete the 2nd Floor Library Build-Out project for the City of Hollywood.

MARTIN COUNTY BUSINESS TAX RECEIPT Honorable Ruth Pietruszewski CFC, Tax Collector 3485 S.E. Willoughby Blvd., Stuart, FL 34994 (772) 288-5604		Account 1999-275-0343 Category 275 Phone (772)781-4545 Location 6444 SW GAINES AVE	Cert Sic No 123123
Lic Fee 0.00 Penalty 0.00 Coll-Fee 0.00 Transfer 0.00			
TOTAL 0.00		VET	
SCOTT, DON			
DON SCOTT & ASSOCIATES, INC.			
Has satisfied requirements to engage in the business profession or occupation of 275 OFFICE ONLY at location listed for the period beginning on March 30, 2021		D.K.M. CONSULTING INC 6444 SW GAINES AVENUE STUART, FL 34997	
AND ENDING September 30, 2021			
801-20-00162039 PAID			



THIS FORM BECOMES A RECEIPT ONLY WHEN VALIDATED BY RECEIPTING MACHINE.

ANYONE DOING BUSINESS WITHOUT A VALID BUSINESS TAX RECEIPT IS SUBJECT TO A \$250 FINE. IF NOT PAID BY SEPT. 30th, A DELINQUENT PENALTY OF 10% FOR THE MONTH OF OCTOBER, PLUS A 5% PENALTY FOR EACH MONTH THEREAFTER UP TO 25%, PLUS COLLECTION COSTS WILL APPLY.

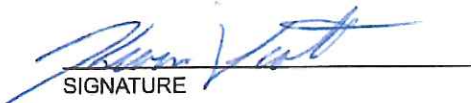
NOTE: A PENALTY IS IMPOSED FOR FAILURE TO KEEP THIS BUSINESS TAX RECEIPT EXHIBITED CONSPICUOUSLY AT YOUR ESTABLISHMENT OR PLACE OF BUSINESS.

DRUG-FREE WORKPLACE PROGRAM

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program (if such is available in the employee's community) by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of these requirements.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


SIGNATURE

Kevin Scott

PRINTED NAME

Don Scott & Associates, Inc

NAME OF COMPANY

Construction Manager at Risk Services
for Second Floor Library Build-Out

RFQ/RFP/ITB Number: RFQ-4669-21-DCM Title:

**CERTIFICATIONS REGARDING DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS**

The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Applicant Name and Address:

Kevin Scott

1677 SE Lake Legacy Way

Stuart, FL 34997

Application Number and/or Project Name:

Construction Manager at Risk Services for Second Floor Library Build-Out

Applicant IRS/Vendor Number:

N/A

Type/Print Name and Title of Authorized Representative:

Kevin Scott

Signature:



Date: 05/11/21

RFQ/RFP/ITB Number: RFQ-4669-21-DCM

Title: Construction Manager at Risk Services
for Second Floor Library Build-Out

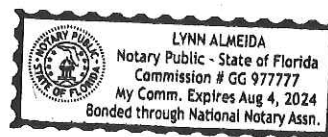
NON-COLLUSION AFFIDAVITSTATE OF: FloridaCOUNTY OF: Martin, being first duly sworn, deposes and says that:

- (1) He/she is Kevin Scott of Don Scott & Associates, the Bidder that has submitted the attached Bid.
- (2) He/she has been fully informed regarding the preparation and contents of the attached Bid and of all pertinent circumstances regarding such Bid;
- (3) Such Bid is genuine and is not a collusion or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the contractor for which the attached Bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure an advantage against the City of Hollywood or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(SIGNED) *Kevin Scott*

Title

Subscribed and sworn to before me this

11th day of MAY, 2021
 My commission expires: 8/4/2024

 RFQ/RFP/ITB Number: RFQ-4669-21-DCM Title: Construction Manager at Risk Services for Second Floor Library Build-Out

STATEMENT OF QUALIFICATION CERTIFICATION

Please Note: All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) Don Scott & Associates, Inc.

Name/Principal/Project Manager: Kevin Scott

Address: 6444 SW Gaines Ave.

City: Stuart State: FL Zip: 34997

Telephone No. 7727814545 FEIN/Tax ID No. 20-1372496 Email: dsasafety@bellsouth.net

Does your firm qualify for MBE or WBE status: MBE WBE

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
<u>1</u>	<u>5/6/2021</u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

VARIANCES: State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of bid, attachments or bid pages. No variations or exceptions by the Proposer will be deemed to be part of the bid submitted unless such variation or exception is listed and contained within the bid documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your bid/proposal complies with the full scope of this solicitation. If this section does not apply to your bid, simply mark N/A. If submitting your response electronically through BIDSYNC you must click the exception link if any variation or exception is taken to the specifications, terms and conditions.

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, hereby agrees that in no event shall the City's liability for respondent's indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of five hundred dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Kevin Scott

Name (printed)

05/11/21

Date:



Signature

President

Title

SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL
AUTHORIZED TO ADMINISTER OATHS

1. This form statement is submitted to The City of Hollywood
by _____
(Print individual's name and title) (Print name of entity submitting sworn statement)
whose business address is 6444 SW Ganges Ave. Stuart FL 34997
and if applicable its Federal Employer Identification Number (FEIN) is 20-1572496. If the entity has no FEIN, include the
Social Security Number of the individual signing this sworn statement.
592-68-2441

2. I understand that "public entity crime," as defined in paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misinterpretation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in an federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that "Affiliate," as defined in paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime, or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that "person," as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based upon information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement (please indicate which statement applies).

X Neither the entity submitting sworn statement, nor any of its officers, director, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

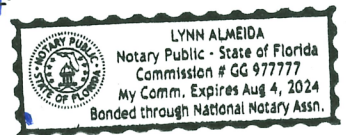
re/la The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime, but the Final Order entered by the Hearing Officer in a subsequent proceeding before a Hearing Officer of the State of the State of Florida, Division of Administrative Hearings, determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the Final Order).

(Signature)

My commission expires 8/27/2024

(Type of identification)

[Signature]
(Printed, typed or stamped commissioned name of notary public)



Page 48 of 67

HOLD HARMLESS AND INDEMNITY CLAUSE

(Company Name and Authorized Representative's Name)

Don Scott & Associa

the contractor, shall indemnify, defend and hold harmless the City of Hollywood, its elected and appointed officials, employees and agents for any and all suits, actions, legal or administrative proceedings, claims, damage, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following the completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the Contractor, or anyone acting under its direction, control, or on its behalf in connection with or incident to its performance of the Contract.


SIGNATUREKevin Scott

PRINTED NAME

Don Scott & Associates, Inc

COMPANY OF NAME

05/11/21

DATE

Failure to sign or changes to this page shall render your bid non-responsive.

SOLICITATION, GIVING, AND ACCEPTANCE OF GIFTS POLICY

Florida Statute 112.313 prohibits the solicitation or acceptance of Gifts. "No Public officer, employee of an agency, local government attorney, or candidate for nomination or election shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the public officer, employee, local government attorney, or candidate would be influenced thereby." The term "public officer" includes "any person elected or appointed to hold office in any agency, including any person serving on an advisory body."

City of Hollywood policy prohibits all public officers, elected or appointed, all employees, and their families from accepting any gifts of any value, either directly or indirectly, from any contractor, vendor, consultant, or business with whom the City does business.

The State of Florida definition of "gifts" includes the following:

- Real property or its use
- Tangible or intangible personal property, or its use
- A preferential rate or terms on a debt, loan, goods, or services
- Forgiveness of indebtedness
- Transportation, lodging, or parking
- Food or beverage
- Membership dues
- Entrance fees, admission fees, or tickets to events, performances, or facilities
- Plants, flowers or floral arrangements
- Services provided by persons pursuant to a professional license or certificate
- Other personal services for which a fee is normally charged by the person providing the services
- Any other similar service or thing having an attributable value not already provided for in this section.

Any contractor, vendor, consultant, or business found to have given a gift to a public officer or employee, or his/her family, will be subject to dismissal or revocation of the Contract.

As the person authorized to sign the statement, I certify that this firm will comply fully with this policy.



SIGNATURE

Kevin Scott

PRINTED NAME

on Scott & Associates, Inc.

NAME OF COMPANY

President

TITLE

Failure to sign this page shall render your bid non-responsive.

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Tab I: Financial Resources



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May 17, 2021

City of Hollywood
Office of the City Clerk
2600 Hollywood Blvd., Room #16W
Hollywood, Florida 33020

Re: Kaufman Lynn Construction
Solicitation #RFQ-4669-21-DCM- Broward County Library 2nd Floor Build-Out and
Miscellaneous City Hall and Site Work

Kaufman Lynn Construction's current financial condition is strong. We maintain a minimum of \$12,500,000 in working capital and as of March 31st, 2021 the company had over \$23,000,000 in cash over \$16,000,000 of working capital and over \$350,000,000 in backlog. The company is not currently nor has ever been involved in any bankruptcy proceedings.

Should you have any questions or require additional information please contact us.
Regards,

Doug Simms,



Chief Financial Officer



May 17, 2021

City of Hollywood
Ginah Joseph, Senior Purchasing Agent
2600 Hollywood Blvd.
Hollywood, FL 33020

RE: Construction Manager at Risk (CMAR) Services for Broward County Library 2nd Floor build-Out and Miscellaneous City Hall and Site Work, RFQ-4669-21-DCM

Dear Ginah:

We are pleased to share with you our favorable experience and high regard for Kaufman Lynn Construction, Inc. Kaufman Lynn has a 30-year track record for outstanding performance on a wide-ranging scope of projects for public and private owners. We routinely receive positive feedback from bond holders regarding the company's ability to deliver high-quality projects on time and on budget.

Hartford Fire Insurance Company provides surety bonds on behalf of Kaufman Lynn Construction, Inc. for single projects over \$175 Million and an overall program in excess of \$600 Million. Kaufman Lynn has available bonding capacity in excess of \$350 Million.

Hartford Fire Insurance Company is A.M. Best rated A+ XV and listed on the Department of Treasury's Listing of Approved Sureties with an underwriting limitation of \$991,602,000 on a per bond basis. Hartford Fire Insurance Company is licensed to do business in the State of Florida.

Hartford Fire Insurance Company is prepared to consider providing on their behalf payment and performance bonds for the above referenced project in an amount equal to or greater than one hundred percent (100%) of the estimated construction cost. Our support is conditioned upon completion of the underwriting process, including satisfactory review of contract documents, confirmation of financing and our ongoing review of the operational and financial capacity of Kaufman Lynn Construction, Inc.

This letter is not an assumption of liability and is issued only as a prequalification reference request from our client. It should be understood that any arrangement for bonds is strictly a matter between Kaufman Lynn Construction, Inc. and Hartford Fire Insurance Company.

Sincerely,

Kathleen M. Coen
Attorney-in-Fact

POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-11

One Hartford Plaza

Hartford, Connecticut 06155

Bond.Claims@thehartford.com

call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Name: LOCKTON COMPANIES LLC

Agency Code: 39-427620

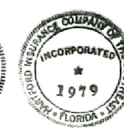
- ☒ **Hartford Fire Insurance Company**, a corporation duly organized under the laws of the State of Connecticut
- ☒ **Hartford Casualty Insurance Company**, a corporation duly organized under the laws of the State of Indiana
- ☐ **Hartford Accident and Indemnity Company**, a corporation duly organized under the laws of the State of Connecticut
- ☐ **Hartford Underwriters Insurance Company**, a corporation duly organized under the laws of the State of Connecticut
- ☐ **Twin City Fire Insurance Company**, a corporation duly organized under the laws of the State of Indiana
- ☐ **Hartford Insurance Company of Illinois**, a corporation duly organized under the laws of the State of Illinois
- ☐ **Hartford Insurance Company of the Midwest**, a corporation duly organized under the laws of the State of Indiana
- ☐ **Hartford Insurance Company of the Southeast**, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of Unlimited :**

Kathleen M. Coen, Louis J. Bensinger, Gary J. Giulietti, Renee Hugar, Tammy L. Orehek, Holly Tallone, Julia Zalesky of BLUE BELL, Pennsylvania

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 23, 2016 the Companies have caused these presents to be signed by its Assistant Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



Shelby Wiggins

Shelby Wiggins, Assistant Secretary

Joelle L. LaPierre

Joelle L. LaPierre, Assistant Vice President

STATE OF FLORIDA

COUNTY OF SEMINOLE

ss. Lake Mary

On this 13th day of February, 2020, before me personally came Joelle LaPierre, to me known, who being by me duly sworn, did depose and say: that (s)he resides in Seminole County, State of Florida; that (s)he is the Assistant Vice President of the Companies, the corporations described in and which executed the above instrument; that (s)he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that (s)he signed his/her name thereto by like authority.



Jessica Ciccone

Jessica Noelle Ciccone
My Commission #FF029702
Expires June 20, 2021

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of May 17, 2021.

Signed and sealed in Lake Mary, Florida.



Keith D. Dozois

Keith D. Dozois, Assistant Vice President

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Tab J: Legal Proceedings & Performance



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500 East Broward Boulevard | #170
Fort Lauderdale, FL 33394
☎ 561.361.6700 | 📠 561.361.6979
www.kaufmanlynn.com
CGC 021732

May 17, 2021

Ginah Joseph
Senior Purchasing Agent
City of Hollywood
2600 Hollywood Blvd
Hollywood, FL 33020

Dear Ms. Joseph:

As the CEO of Kaufman Lynn Construction, I, Michael Kaufman, hereby confirm that Kaufman Lynn Construction has not paid liquidated damages or been terminated for default. Over the past five (5) years, our firm's legal proceeding and performance are outlined below:

1. Within the last five (5) years, no construction arbitration demands were filed by or against Kaufman Lynn Construction, Inc. that involved public projects.
2. Within the last five (5) years, no construction related lawsuits were filed by or against Kaufman Lynn Construction, Inc. that involved public projects.
3. Within the last five (5) years, no lawsuits, administrative proceedings, or hearings were initiated by the NLRB or similar state agency against Kaufman Lynn Construction, Inc.
4. Neither Kaufman Lynn Construction, Inc. nor any subsidiaries ever had a bankruptcy petition filed in this name, voluntarily or involuntarily. Kaufman Lynn Construction, Inc. is not a subsidiary to a parent entity.
5. No contract to which Kaufman Lynn Construction, Inc. was a party has ever been terminated by the other party.
6. Kaufman Lynn Construction, Inc. has never had to use bonding money to complete a project of pay a subcontractor or supplier.

Sincerely,

Michael Kaufman, CEO
Kaufman Lynn Construction

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Tab K: Required Forms



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ACKNOWLEDGMENT AND SIGNATURE PAGE

This form must be completed and submitted by the date and the time of proposal/response opening.

Legal Company Name (include d/b/a if applicable): Kaufman Lynn Construction, Inc. Federal Tax Identification Number: 65-0098115

If Corporation - Date Incorporated/Organized: 1/24/1989

State Incorporated/Organized: Florida

Company Operating Address: 3185 South Congress Avenue

City Delray Beach State FL Zip Code 33334

Remittance Address (if different from ordering address): _____

City _____ State _____ Zip Code _____

Company Contact Person: Michael I. Kaufman Email Address: executiveassistant@kaufmanlynn.com (copy to: jzalkin@kaufmanlynn.com)

Phone Number (include area code): 561-361-6700 Fax Number (include area code): 561-361-6979

Company's Internet Web Address: www.kaufmanlynn.com

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE PROPOSER/RESPONDENT CERTIFIES ACCEPTANCE OF THE TERMS, CONDITIONS, SPECIFICATIONS, ATTACHMENTS AND ANY ADDENDA. THE PROPOSER/RESPONDENT SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION.

 5/17/2021
Proposer/Respondent's Authorized Representative's Signature: _____ Date

Type or Print Name: Michael I. Kaufman

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER/RESPONDENT TO BE BOUND BY THE TERMS OF ITS PROPOSAL/STATEMENT OF QUALIFICATIONS (SOQ). FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL/RESPONSE NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL/RESPONSE THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER/RESPONDENT TO THE TERMS OF ITS OFFER.

ANY EXCEPTION, CHANGES OR ALTERATIONS TO THE GENERAL TERMS AND CONDITIONS, HOLDHARMLESS/INDEMNITY DOCUMENT OR OTHER REQUIRED FORMS MAY RESULT IN THE PROPOSAL/RESPONSE BE DEEMED NON-RESPONSIVE AND DISQUALIFIED FROM THE AWARD PROCESS

DRUG-FREE WORKPLACE PROGRAM

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program (if such is available in the employee's community) by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of these requirements.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



SIGNATURE

Michael I. Kaufman

PRINTED NAME

Kaufman Lynn Construction, Inc.

NAME OF COMPANY

RFQ/RFP/ITB Number: RFQ-4669-21-DCM Title: Construction Manager at Risk Services
for Second Floor Library Build-Out

**CERTIFICATIONS REGARDING DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS**

The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Applicant Name and Address:

Kaufman Lynn Construction, Inc.

3185 South Congress Avenue

Delray Beach, FL 33445

Application Number and/or Project Name:

Construction Manager at Risk Services for Second Floor Library Build-Out

Applicant IRS/Vendor Number: 65-0098115

Type/Print Name and Title of Authorized Representative:

Michael I. Kaufman, CEO

Signature: 

Date: 5/17/2021

RFQ/RFP/ITB Number: RFQ-4669-21-DCM

Title: Construction Manager at Risk Services
for Second Floor Library Build-Out

NON-COLLUSION AFFIDAVITSTATE OF: FloridaCOUNTY OF: Palm Beach, being first duly sworn, deposes and says that:

- (1) He/she is CEO of Kaufman Lynn Construction, Inc., the Bidder that has submitted the attached Bid.
- (2) He/she has been fully informed regarding the preparation and contents of the attached Bid and of all pertinent circumstances regarding such Bid;
- (3) Such Bid is genuine and is not a collusion or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the contractor for which the attached Bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure an advantage against the City of Hollywood or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(SIGNED) _____

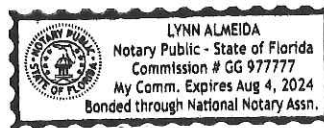
CEO

Title

Subscribed and sworn to before me this

17th day of May, 20 21

My commission expires:


 RFQ/RFP/ITB Number: RFQ-4669-21-DCM Title: Construction Manager at Risk Services
for Second Floor Library Build-Out

STATEMENT OF QUALIFICATION CERTIFICATION

Please Note: All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) Kaufman Lynn Construction, Inc.

Name/Principal/Project Manager: Michael I. Kaufman

Address: 3185 South Congress Avenue

City: Delray Beach State: FL Zip: 33445

Telephone No. 561-361-6700 FEIN/Tax ID No. 65-0098115 Email: executiveassistant@kaufmanlynn.com

Does your firm qualify for MBE or WBE status: MBE WBE

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
<u>1</u>	<u>5/6/2021</u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

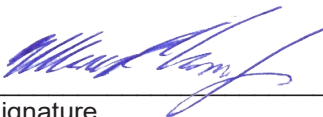
VARIANCES: State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of bid, attachments or bid pages. No variations or exceptions by the Proposer will be deemed to be part of the bid submitted unless such variation or exception is listed and contained within the bid documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your bid/proposal complies with the full scope of this solicitation. If this section does not apply to your bid, simply mark N/A. **If submitting your response electronically through BIDSYNC you must click the exception link if any variation or exception is taken to the specifications, terms and conditions.**

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, hereby agrees that in no event shall the City's liability for respondent's indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of five hundred dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Michael I. Kaufman
Name (printed)

5/17/2021
Date:


Signature
CEO
Title

SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL
AUTHORIZED TO ADMINISTER OATHS

1. This form statement is submitted to The City of Hollywood
by Michael I. Kaufman, CEO for Kaufman Lynn Construction, Inc.
(Print individual's name and title) (Print name of entity submitting sworn statement)
whose business address is 3185 South Congress Avenue, Delray Beach, FL 33445
and if applicable its Federal Employer Identification Number (FEIN) is 65-0098115 If the entity has no FEIN, include the
Social Security Number of the individual signing this sworn statement.

2. I understand that "public entity crime," as defined in paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misinterpretation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in an federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that "Affiliate," as defined in paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime, or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that "person," as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based upon information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement (please indicate which statement applies).

☒ Neither the entity submitting sworn statement, nor any of its officers, director, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

Construction Manager at Risk Services for Second Floor Library Build-Out

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989..

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime, but the Final Order entered by the Hearing Officer in a subsequent proceeding before a Hearing Officer of the State of the State of Florida, Division of Administrative Hearings, determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the Final Order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THAT PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017 FLORIDA STATUTES FOR A CATEGORY TWO PROJECT OF ANY CHANGE IN THE INFORMATION CONTAINED ON THIS FORM.



(Signature)

Sworn to and subscribed before me this 17th day of May, 20 21.

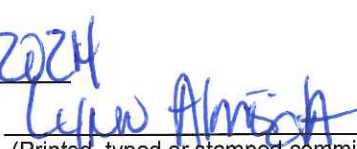
Personally known 

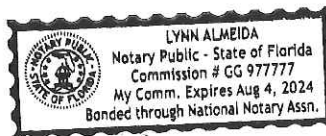
Or produced identification _____

Notary Public-State of Florida

(Type of identification)

My commission expires 8/4/2024


(Printed, typed or stamped commissioned name of notary public)



RFQ/RFP/ITB Number: RFQ-4669-21-DCM Title: Construction Manager at Risk Services for Second Floor Library Build-Out

HOLD HARMLESS AND INDEMNITY CLAUSE

(Company Name and Authorized Representative's Name)

Kaufman Lynn Construction, Inc., the contractor, shall indemnify, defend and hold harmless the City of Hollywood, its elected and appointed officials, employees and agents for any and all suits, actions, legal or administrative proceedings, claims, damage, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following the completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the Contractor, or anyone acting under its direction, control, or on its behalf in connection with or incident to its performance of the Contract.


SIGNATUREMichael I. Kaufman, CEO
PRINTED NAMEKaufman Lynn Construction, Inc.
COMPANY OF NAME5/17/2021
DATE

Failure to sign or changes to this page shall render your bid non-responsive.

SOLICITATION, GIVING, AND ACCEPTANCE OF GIFTS POLICY

Florida Statute 112.313 prohibits the solicitation or acceptance of Gifts. "No Public officer, employee of an agency, local government attorney, or candidate for nomination or election shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the public officer, employee, local government attorney, or candidate would be influenced thereby." The term "public officer" includes "any person elected or appointed to hold office in any agency, including any person serving on an advisory body."

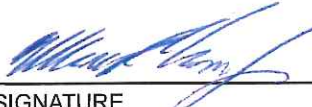
City of Hollywood policy prohibits all public officers, elected or appointed, all employees, and their families from accepting any gifts of any value, either directly or indirectly, from any contractor, vendor, consultant, or business with whom the City does business.

The State of Florida definition of "gifts" includes the following:

- Real property or its use
- Tangible or intangible personal property, or its use
- A preferential rate or terms on a debt, loan, goods, or services
- Forgiveness of indebtedness
- Transportation, lodging, or parking
- Food or beverage
- Membership dues
- Entrance fees, admission fees, or tickets to events, performances, or facilities
- Plants, flowers or floral arrangements
- Services provided by persons pursuant to a professional license or certificate
- Other personal services for which a fee is normally charged by the person providing the services
- Any other similar service or thing having an attributable value not already provided for in this section.

Any contractor, vendor, consultant, or business found to have given a gift to a public officer or employee, or his/her family, will be subject to dismissal or revocation of the Contract.

As the person authorized to sign the statement, I certify that this firm will comply fully with this policy.

	Michael I. Kaufman,
SIGNATURE	PRINTED NAME
<hr/>	
Kaufman Lynn Construction, Inc.	CEO
NAME OF COMPANY	TITLE

Failure to sign this page shall render your bid non-responsive.



Kaufman Lynn Construction, Inc.
500 East Broward Boulevard | #170
Fort Lauderdale, FL 33394
561.361.6700

