

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: August 15, 2017

FROM: Alan Fallik
Acting City Attorney

SUBJECT: Proposed Renewal of the AfterSchool Meals Program Sponsor-Site Agreement with Flipany, Inc. for Food Services for 2017-2018 Afterschool Program

I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Parks, Recreation & Cultural Arts
- 2) Type of Agreement – Sponsor Site Agreement
- 3) Method of Procurement (RFP, bid, etc.) – "Best interest" exemption
- 4) Term of Contract
 - a) initial – 1 yr.
 - b) renewals (if any) – three (3) additional one (1) year terms. **This is the first renewal.**
 - c) who exercises option to renew - mutual
- 5) Contract Amount - \$0.00
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – Vendor will provide insurance.
- 8) Scope of Services – Vendor will provide food services for the 2017-2018 Afterschool Program.
- 9) Other significant provisions - None.

cc: Wazir A. Ishmael, Ph.D., City Manager