

PRE-QUALIFICATION



Solicitation #RFQ-4511-16-RD
City of Hollywood, Florida | Contractor Pre-Qualification for Construction of
**PUBLIC SAFETY AND
CAPITAL IMPROVEMENT PROJECTS**

April 28, 2016





April 27, 2016

Mr. Ralph Dierks, Procurement Manager, Procurement Services
Division of Procurement Services
City of Hollywood, Florida
2600 Hollywood Boulevard
Hollywood, FL 33020-4807

RE: #RFQ-4511-16-RD Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects (PW-16-003)

Dear Selection Committee Members:

We are pleased to submit our qualifications for Kaufman Lynn Construction to serve as general contractor for the City of Hollywood Public Safety and City Capital Improvement Projects. We will work in partnership with the City to deliver facilities that not only meet the immediate needs of the City, but surpasses the quality expected for these projects. The ability of our team to serve your needs is demonstrated in this qualification package, highlights of which are:

- A local firm with a 27-year history of successful South Florida construction with the **financial strength, insurance coverage and surety confidence to guarantee performance**. Ranked as one of the top 20 Largest General Contractors in South Florida, eighty percent of our volume is generated through repeat clients.
- **Successful Management of Local Municipal Processes.** We have built numerous fire rescue stations and other municipal facilities throughout Broward, Palm Beach and Miami Dade Counties. Because of our keen understanding of the challenges unique to public agencies, we become an extension of your staff. We work very closely with you to ensure the mission of the owner remains the top priority. **We are available to address the City Council or any Community Groups at any time to engage the community.**
- **The scope and size of this project is reflective of what we build each and every day. Over the last ten years, Kaufman Lynn Construction has built over 50 public projects, ranging from two to twenty-five million dollars, including fire stations and similar projects.** We successfully completed the Hollywood Beach Safety Complex, Boca Fire Rescue Station #5 and many other such facilities. We have also completed administrative facilities for the cities of Boca Raton, Hollywood, Miramar, Deerfield Beach and Highland Beach. We hire highly qualified staff and empower our on-site team with the ability to make decisions in the field. Our internal processes are streamlined and we have fewer levels of management. All of these assets give owners accurate and quick answers to issues.
- **Highest Quality Project for the Best Price—Awarding Work to Qualified Subcontractors.** As part of the KL Preconstruction process we pre-qualify our subcontractors into several categories based on experience, size and type of work they perform. In the same pre-qualification process we also examine the financial strength of the subcontractor as well as verification of the firm's bonding capacity.

BOCA RATON

4850 T-Rex Ave., Suite 300, Boca Raton, FL 33431
P: 561.361.6700 ■ F: 561.361.6979

FORT LAUDERDALE

500 E Broward Blvd., #1710, Ft. Lauderdale, FL 33394
P: 954.320.7022 ■ F: 954.320.7025

MIAMI

1200 Brickell Ave., #1950, Miami, FL 33131
P: 786.350.1055 ■ F: 786.523.7989



Because we prequalify our subcontractors prior to our preconstruction and bidding phases, we are able to ensure that our owners are getting high quality subcontractors vying for the project while still keeping a very competitive bidding process in place.

- **LEED.** Our team of LEED Accredited Professionals and LEED Green Associates has experience evaluating strategies, implementing practices, finding resources and weighing cost/benefits for each option to blend budget decisions with energy efficient, environmentally-friendly construction. Kaufman Lynn is well versed in providing “green” cost savings alternatives on LEED projects in addition to construction methods to ensure the greatest accumulation of points for building certification.
- **Award Winning Quality Control.** As part of our goal to set ourselves apart from our competition, and at no cost to our owners, we decided to implement our own extra quality control measures by engaging an exterior building envelope consultant to provide a second set of eyes in addition to our Superintendents. Their job is to review every one of our projects for the integration of windows, roofing, exterior doors, paint, exterior finishes (such as stucco), etc... to ensure “water tightness” and elimination of water intrusion.
- **Understanding and Experience with Accurate Reporting and Accounting to Maximize Tax Savings.** Our understanding and experience with tax savings programs and other municipality paperwork requirements means we’ll have accurate accounting and document control from day one. We customize the project accounting to meet public owners’ reporting requirements to ensure timely exchanges of information and documentation.

We are confident that our credentials, which feature our ability to **safely and successfully complete public use projects on time and within budget**, will provide Coral Springs with the expertise needed to successfully build your projects on time and within budget.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael I. Kaufman', is written over a light blue horizontal line.

Michael I. Kaufman
President

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Tab 1

Acknowledgment and Signature Page



April 12, 2016

City of Hollywood, Florida
Solicitation #RFQ-4511-16-RD

ACKNOWLEDGMENT AND SIGNATURE PAGE

This form must be completed and submitted by the date and the time of bid opening.

Legal Company Name (include d/b/a if applicable): Kaufman Lynn Construction, Inc. Federal Tax Identification Number: 65-0098115

If Corporation - Date Incorporated/Organized: January 24, 1989

State Incorporated/Organized: Florida

Company Operating Address: 4850 T-Rex Avenue, Suite 300

City Boca Raton State FL Zip Code 33431

Remittance Address (if different from ordering address): 4850 T-Rex Avenue, Suite 300

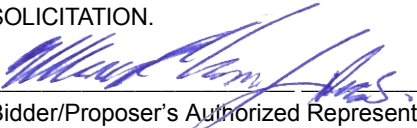
City Boca Raton State FL Zip Code 33431

Company Contact Person: Alexandra Brown Email Address: abrown@kaufmanlynn.com

Phone Number (include area code): (561) 361-6700 Fax Number (include area code): (561) 361-6979

Company's Internet Web Address: www.kaufmanlynn.com

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER/PROPOSER CERTIFIES ACCEPTANCE OF THE TERMS, CONDITIONS, SPECIFICATIONS, ATTACHMENTS AND ANY ADDENDA. THE BIDDER/PROPOSER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER/PROPOSER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR THE PERIOD OF TIME STATED IN THE SOLICITATION.

 April 27, 2016
Bidder/Proposer's Authorized Representative's Signature: Date

Type or Print Name: Michael I. Kaufman

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER/PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID/PROPOSAL NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY BID/PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER/PROPOSER TO THE TERMS OF ITS OFFER.

ANY EXCEPTION, CHANGES OR ALTERATIONS TO THE GENERAL TERMS AND CONDITIONS, HOLDHARMLESS/INDEMNITY DOCUMENT OR OTHER REQUIRED FORMS MAY RESULT IN THE BID/PROPOSAL BEING DEEMED NON-RESPONSIVE AND DISQUALIFIED FROM THE AWARD PROCESS.

Tab 2

Standardized Questionnaire & Forms



PART V – PRE-QUALIFICATION QUESTIONNAIRE

Completed questionnaire must be submitted as specified within this document. Any attachments must be clearly identified. To be considered, the applicant must respond to all parts of this Questionnaire in accordance with requirements of this RFQ.

City of Hollywood

Contractor's Pre-Qualification Questionnaire

CONTACT INFORMATION

Firm Name: Kaufman Lynn Construction, Inc.
(as it appears on License)

Check One: Corporation
 Partnership
 Sole Proprietor

Contact Person: Alexandra Brown

Address: 4850 T-Rex Avenue, Suite 300
Boca Raton, FL 33431

Phone: (561) 361-6700 Fax: (561) 361-6979 Email: abrown@kaufmanlynn.com

If firm is a sole proprietorship or partnership:
Owner(s) of Company: _____

If a firm is a corporation: January 24,
State of Incorporation: Florida Date of Incorporation: 1989 FID # 65-0098115

If out of state Corporation that is currently authorized to do business in the State of Florida, provide date of such authorization _____

Responsible Managing Employee (RME) (per definition) Kevin Gallagher

Title: Project Manager

Responsible Managing Officer (RMO) (per definition) Garret Southern

Title: VP of Operations

Definition

RME: Employee of contractor who will be in a management or superintendent role on the project.

RMO: Any officer of the company working in the local office overseeing the project.

Contractor's License Number(s):

[CGC021732](#)

If applicable, list up to a combined total of three State, County, or other Agencies in which your Organization is qualified to perform work by mean of pre-qualification:

DATE	AGENCY NAME	TRADE APPROVED	AMOUNT APPROVED
1.-	The School Board of Broward County	General Contractor	\$48.0 million per project, \$96.0 million aggregate limit
2.-	Miami Dade County	General Contractor	\$60.0 million per project
3.-	The School Board of Palm Beach County	General Contractor	\$50.0 million per project, \$200.0 million aggregate limit

PART V SECTION I – PRE-QUALIFICATION QUESTIONS – Business History and Organizational Performance (16 questions).

1. Is your organization licensed to do business in Florida as a Contractor under your present business name and license number?
 Yes No
 If yes, how many years? 27
 List officers and responsible managing employees. President - Michael I. Kaufman
 Treasurer - Douglas Simms
 Secretary - Sharon Walling
2. Is your firm, owners, partners or any principal of the company currently the debtor in bankruptcy case?
 Yes No
3. Was your firm, owners, partners or any principal of the company in bankruptcy any time during the last five years?
 Yes No
4. Has any contracting license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five years?
 Yes No
5. At any time in the last five years, has your firm been assessed and paid liquidated damages after completion of a project, under a construction contract with either a public or private owner?
 Yes No
 If yes, list project owner and amounts.

6. In the last five years has your firm, or any firm with which any of your company's owners, Officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?
 Yes No
- NOTE: "Associated" refers to another construction firm in which an owner, partner, or officer of your firm held a similar position, and whom are listed as owner, partner or officer of your firm in response to Page 1 on this form.**
7. In the last five years, has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?
 Yes No

NOTE: The following two questions refer only to disputes between your firm and the owner of a project. You need not include information about disputes between your firm and a supplier, another Contractor, or subcontractor. You need not include information about "pass-through" disputes in which the actual dispute is between a sub-Contractor and a project owner.

8. In the past five years, has any claim **against** your firm concerning your firm's work on a construction project, been **filed in court or arbitration?**

Yes No

If yes, how many? 1

9. In the past five years, has your firm made any claim against a project owner concerning work on a project or payment for a contract, and **filed that claim in court or arbitration?**

Yes No

If yes, how many? _____

10. At any time during the past five years, has any surety company made any payments on your firm's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm's behalf in connection with a construction project, either public or private?

Yes No

If yes, how many? _____

11. In the last five years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

Yes No

If yes, how many? _____

12. Has your firm, or any of its owners, officers, or partners ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity?

Yes No

If yes, how many? _____

13. Has your firm, or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?

Yes No

If yes, how many? _____

14. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime or fraud, theft, or any other act of dishonesty?

Yes No

If yes, how many? _____

15. If your firm was required to pay a premium of more than one per cent for a performance and payment bond on any project(s) on which your firm worked at any time during the last three years, state the percentage that your firm was required to pay. You may provide an explanation for a percentage rate higher than one percent, if you wish to do so.

None.

16. During the last five years, has your firm ever been denied bond credit by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public construction project when one was required?

Yes No

If yes, how many? _____

PART V SECTION II – PRE-QUALIFICATION QUESTIONS – Compliance with Applicable Laws (11 questions).

1. Has the State of Florida cited and assessed penalties against your firm for any "serious," "willful" or "repeat" violations of its safety or health regulations in the past five years?
 Yes No
 If yes, attach a separate signed page describing each penalty?

NOTE: If you have filed an appeal of a citation and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.

2. Has the Federal Occupational Safety and Health Administration cited and assessed penalties against your firm in the past five years?
 Yes No
 If yes, attach a separate signed page describing each citation?

NOTE: If you have filed an appeal of a citation and the appropriate appeals Board has not yet ruled on your appeal, you need not include information about it.

3. Has the EPA, or a State of Florida Agency/Department cited and assessed penalties against either your firm or the owner of a project on which your firm was the Contractor, in the past five years?
 Yes No
 If yes, attach a separate signed page describing each citation?

NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or there is a court appeal pending, you need not include information about the citation.

4. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?
Weekly

5. List your firm's Experience Modification Rate (EMR) workers' compensation insurance for each of the past three premium years:
 Current year: 1.0 Previous year: 1.06 Year prior to previous year: 1.11

If your EMR for any of these three years is or was 1.00 or higher, you may, if you wish, attach a letter of explanation.

NOTE: An Experience Modification Rate is issued to your firm annually by your workers' compensation insurance carrier.

6. Within the last five years, has there ever been a period when your firm had employees but was without worker's compensation insurance or state-approved self-insurance?
 Yes No

If yes, attach separate signed page describing time period without worker's compensation insurance.

- 7. Has there been more than one occasion during the last five years on which your firm was required to pay either back wages or penalties for your own firm’s failure to comply with the prevailing wage laws?
 Yes No

NOTE: This question refers only to your own firm’s violation of prevailing wage laws. It does not pertain to violations of the prevailing wage laws by a subcontractor.

- 8. During the last five years, has there been more than one occasion on which your own firm has been penalized or required to pay back wages for failure to comply with the Federal Davis-Bacon prevailing wage requirements?
 Yes No
 If yes, list occurrences

- 9. Provide the name, address, and telephone number of all apprenticeship program sponsor(s) (approved by the State of Florida) that will provide apprentices to your company for use on any public works projects for which you are awarded a contract.

N/A

- 10. If your firm operates its own State-approved apprenticeship program:
 - a. Identify the craft or crafts in which your firm provided apprenticeship training in the past year.
 - b. State the year in which each such apprenticeship program was approved, and attach evidence of the most recent approval(s) of your apprenticeship program(s).
 - c. State the number of individuals who were employed by your firm as apprentices at any time during the past three years in each apprenticeship and the number of persons who, during the past three years, completed apprenticeships in each craft while employed by your firm.

- 11. At any time during the last five years, has your firm been found to violate any provision of Florida apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works?
 Yes No

If yes, provide the date(s) of such findings, and attach copies of the final decision(s).

PART V SECTION III – PROJECT EXPERIENCE (PROJECT 1) – Questions Concerning Relevant Construction Projects Completed:

Contractor shall provide information about its three (3) relevant recently completed projects. Names and references must be current and verifiable. Where necessary use separate sheets of paper that contain all of the following information:

Project Name: Coconut Creek Public Works Facility
 Location: Coconut Creek, FL
 Owner: City of Coconut Creek

Owner Contact (name and current phone number):
Jim Berkman, Public Works Director
(954) 973-6780

Architect, Engineer, or Consultant (name and current phone number):
Alan Fertel / Walters Zachria Associates / (954) 522-4123

Construction Manager (name and current phone number):
Kaufman Lynn Construction, Inc.
(561) 361-6700

Total Value of Construction: \$6,911,000
 Total Value of Change Orders: \$80,500 (paid from contingency)
 Original Construction Contract Duration: 426 Days
 Original Contract Completion Date: February 2013
 Actual Date of Completion: July 2013 (project start delay)

Scope of Work Performed:

Provide a description of the work performed including the following items. Include equipment manufacturers and suppliers, sub-Contractors, special construction methods, etc.

Percentage of contract completed by contractor’s own forces (not subbed out) 0 %

Percentage of contract completed by each MBEs 5 % SBEs 0 %

Is this project a Fire Station or Public Safety facility? X Yes No

If yes, please state what makes this facility a Public Safety facility:
Public Works Administration and engineering offices, Police Department records storage and offices, EOC, 911 Dispatch Center and misc. support spaces.

What is the useable floor space of project in square feet? 24,500 s.f.

How many floors/stories are in the project? 2

Did the project include a commercial grade kitchen? _____ Yes X No

Size of site in square feet 24,500 s.f.

Types of site work you were responsible for Demolition of Existing Facility, underground utilities, drainage, paving.

State, County and Local Permitting Agencies that you have been directly responsible for obtaining permits from:

City of Coconut Creek, Broward County DPEP.

Did this project involve Green Building Certification X Yes _____ No

If yes, to what rating or level Silver

NOTE: When responding to a question, if more space is required than provided on the questionnaire, a separate sheet shall be used. Where if necessary, Contractor should attach a separate sheet noting the project number and question as stated and their response.

-Please see Tab 5 for photos and additional information.

PART V SECTION III – PROJECT EXPERIENCE (PROJECT 2) – Questions Concerning Relevant Construction Projects \Completed:

Contractor shall provide information about its three (3) relevant recently completed projects. Names and references must be current and verifiable where necessary. Use separate sheets of paper that contain all of the following information:

Project Name: Hollywood Fire Rescue & Beach Safety Complex

Location: Hollywood, FL

Owner: City of Hollywood

Owner Contact (name and current phone number):

Bob Wertz, Senior Project Manager
(954) 921-3992

Architect, Engineer, or Consultant (name and current phone number):

Anderson Slocombe / CH2M Hill / (561) 904-7400

Construction Manager (name and current phone number):

Kaufman Lynn Construction, Inc.

(561) 361-6700

Total Value of Construction: \$6,631,469

Total Value of Change Orders: -\$17,929

Original Construction Contract Duration: 425 days

Original Contract Completion Date: May 28, 2012

Actual Date of Completion: June 26, 2012 (City delayed the project for 30 days at the request of the City commission to determine if they should cancel the project.

Scope of Work Performed:

Provide a description of the work performed including the following items. Include equipment manufacturers and suppliers, sub-Contractors, special construction methods, etc.

Percentage of contract completed by contractor's own forces (not subbed out) 0 %

Percentage of contract completed by each MBEs 4 % SBEs 0 %

Is this project a Fire Station or Public Safety facility? X Yes No

If yes, please state what makes this facility a Public Safety facility:

Safety Administration offices, 3-bay Fire Station.

What is the useable floor space of project in square feet? 44,254 s.f.

How many floors/stories are in the project? 2

Did the project include a commercial grade kitchen? X Yes No

Size of site in square feet 44,254 s.f.

Types of site work you were responsible for Site demolition, grading, asphalt patching and new sidewalks.

State, County and Local Permitting Agencies that you have been directly responsible for obtaining permits from:

DERM, DEP, City of Hollywood, State Elevator.

Did this project involve Green Building Certification X Yes No

If yes, to what rating or level Silver

NOTE: When responding to a question, if more space is required than provided on the questionnaire, a separate sheet shall be used. Where if necessary, Contractor should attach a separate sheet noting the project number and question as stated and their response.

- Please see Tab 5 for photos and additional information.

PART VI SECTION III – PROJECT EXPERIENCE (PROJECT 3) – Questions Concerning Relevant Construction Projects Completed:

Contractor shall provide information about its three (3) relevant recently completed projects. Names and references must be current and verifiable where necessary. Use separate sheets of paper that contain all of the following information:

Project Name: Joe Celestin Center

Location: North Miami, FL

Owner: City of North Miami

Owner Contact (name and current phone number):

Jeff Geimer, Director of Parks and Recreation

(786) 999-3320

Architect, Engineer, or Consultant (name and current phone number):

Elvira Freire - Santamaria / Stantec / (305) 445-2900

Construction Manager (name and current phone number):

Kaufman Lynn Construction, Inc.

(561) 361-6700

Total Value of Construction: \$5,307,827

Total Value of Change Orders: \$47,220 (paid from contingency)

Original Construction Contract Duration: 374 days

April 12, 2016

City of Hollywood, Florida
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Original Contract Completion Date: August 7, 2012

Actual Date of Completion: July 16, 2012

Scope of Work Performed:

Provide a description of the work performed including the following items. Include equipment manufacturers and suppliers, sub-Contractors, special construction methods, etc.

Percentage of contract completed by contractor's own forces (not subbed out) 0 %

Percentage of contract completed by SBE or MBE? 0 %

Is this project a Fire Station or Public Safety facility? Yes X No

If yes, please state what makes this facility a Public Safety facility:
N/A

What is the useable floor space of project in square feet? 10,000 s.f.

How many floors/stories are in the project? 1

Did the project include a commercial grade kitchen? Yes X No

Size of site in square feet 4 acres

Types of site work you were responsible for Decontamination of site (site contained arsenic contaminated soil), all utilities, grading, paving and sidewalks.

State, County and Local Permitting Agencies that you have been directly responsible for obtaining permits from:

City of North Miami, DERM, EPA.

Did this project involve Green Building Certification X Yes No

If yes, to what rating or level Gold

NOTE: When responding to a question, if more space is required than provided on the questionnaire, a separate sheet shall be used. Where if necessary, Contractor should attach a separate sheet noting the project number and question as stated and their response.

- Please see Tab 5 for photos and additional information.

April 12, 2016

City of Hollywood, Florida
Solicitation #RFQ-4511-16-RD

HOLD HARMLESS AND INDEMNITY CLAUSE

Kaufman Lynn Construction, Inc., Michael I. Kaufman
(Company Name and Authorized Representative's Name)

, the contractor, shall indemnify, defend and hold harmless the City of Hollywood, its elected and appointed officials, employees and agents for any and all suits, actions, legal or administrative proceedings, claims, damage, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following the completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the contractor, or anyone acting under its direction, control, or on its behalf in connection with or incident to its performance of the contract.


SIGNATURE

Michael I. Kaufman
PRINTED NAME

Kaufman Lynn Construction, Inc.
COMPANY OF NAME

April 27, 2016
DATE

Failure to sign or changes to this page shall render your bid non-responsive.

April 12, 2016

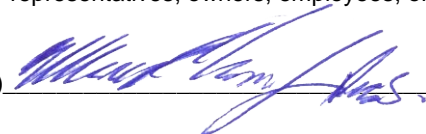
City of Hollywood, Florida
Solicitation #RFQ-4511-16-RD

NONCOLLUSION AFFIDAVIT

STATE OF: Florida

COUNTY OF: Palm Beach, Michael I. Kaufman, being first duly sworn, deposes and says that:

- (1) He/she is President of Kaufman Lynn Construction, Inc., the Bidder that has submitted the attached Bid.
- (2) He/she has been fully informed regarding the preparation and contents of the attached Bid and of all pertinent circumstances regarding such Bid;
- (3) Such Bid is genuine and is not a collusion or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the contractor for which the attached Bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure an advantage against the City of Hollywood or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(SIGNED)  President
Title

Failure to sign or changes to this page shall render your bid non-responsive.

April 12, 2016

City of Hollywood, Florida
Solicitation #RFQ-4511-16-RD**SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) FLORIDA
STATUTES ON PUBLIC ENTITY CRIMES**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS

1. This form statement is submitted to City of Hollywood, Florida
by Michael I. Kaufman for Kaufman Lynn Construction, Inc.
(Print individual's name and title) (Print name of entity submitting sworn statement)
whose business address is 4850 T-Rex Avenue, Suite 300, Boca Raton, FL 33431
and if applicable its Federal Employer Identification Number (FEIN) is 65-0098115. If the entity has no FEIN,
include the Social Security Number of the individual signing this sworn statement.

2. I understand that "public entity crime," as defined in paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misinterpretation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in an federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that "Affiliate," as defined in paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime, or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that "person," as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

X Neither the entity submitting sworn statement, nor any of its officers, director, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

April 12, 2016

City of Hollywood, Florida
Solicitation #RFQ-4511-16-RD

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime, but the Final Order entered by the Hearing Officer in a subsequent proceeding before a Hearing Officer of the State of the State of Florida, Division of Administrative Hearings, determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the Final Order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THAT PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017 FLORIDA STATUTES FOR A CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



(Signature)

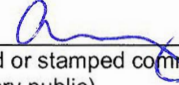
Sworn to and subscribed before me this 27th day of April, 2016.

Personally known _____

Or produced identification _____ Notary Public-State of Florida

_____ my commission expires 2/15/19
(Type of identification)





(Printed, typed or stamped commissioned name of notary public)

Failure to sign or changes to this page shall render your bid non-responsive.

April 12, 2016

City of Hollywood, Florida
Solicitation #RFQ-4511-16-RD**CERTIFICATIONS REGARDING DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS**

The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

Applicant Name and Address:

Michael I. Kaufman4850 T-Rex Avenue, Suite 300Boca Raton, FL 33431

Application Number and/or Project Name:

#RFQ-4501-16-RDApplicant IRS/Vendor Number: 65-0098115

Type/Print Name and Title of Authorized Representative:

Michael I. Kaufman, PresidentSignature:  Date: April 27, 2016**Failure to sign or changes to this page shall render your bid non-responsive.**

April 12, 2016

City of Hollywood, Florida
Solicitation #RFQ-4511-16-RD

DRUG-FREE WORKPLACE PROGRAM

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program (if such is available in the employee's community) by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of these requirements.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


VENDOR'S SIGNATURE

Michael I. Kaufman
PRINTED NAME

Kaufman Lynn Construction, Inc.
NAME OF COMPANY

April 12, 2016

City of Hollywood, Florida
Solicitation #RFQ-4511-16-RD

SOLICITATION, GIVING, AND ACCEPTANCE OF GIFTS POLICY

Florida Statute 112.313 prohibits the solicitation or acceptance of Gifts. - "No Public officer, employee of an agency, local government attorney, or candidate for nomination or election shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the public officer, employee, local government attorney, or candidate would be influenced thereby." The term "public officer" includes "any person elected or appointed to hold office in any agency, including any person serving on an advisory body."


The City of Hollywood policy prohibits all public officers, elected or appointed, all employees, and their families from accepting any gifts of any value, either directly or indirectly, from any contractor, vendor, consultant, or business with whom the City does business.

The State of Florida definition of "gifts" includes the following:

- Real property or its use,
- Tangible or intangible personal property, or its use,
- A preferential rate or terms on a debt, loan, goods, or services,
- Forgiveness of indebtedness,
- Transportation, lodging, or parking,
- Food or beverage,
- Membership dues,
- Entrance fees, admission fees, or tickets to events, performances, or facilities,
- Plants, flowers or floral arrangements
- Services provided by persons pursuant to a professional license or certificate.
- Other personal services for which a fee is normally charged by the person providing the services.
- Any other similar service or thing having an attributable value not already provided for in this section.

Any contractor, vendor, consultant, or business found to have given a gift to a public officer or employee, or his/her family, will be subject to dismissal or revocation of contract.

As the person authorized to sign the statement, I certify that this firm will comply fully with this policy.

 Michael I. Kaufman
 SIGNATURE PRINTED NAME

Kaufman Lynn Construction, Inc. President
 NAME OF COMPANY TITLE

Failure to sign this page shall render your bid non-responsive.

April 12, 2016

City of Hollywood, Florida
Solicitation #RFQ-4511-16-RD**REFERENCE QUESTIONNAIRE**

It is the responsibility of the contractor/vendor to provide a minimum of three (3) similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Giving reference for: Kaufman Lynn Construction, Inc. (For Project: Miramar Cultural Arts Park)

Firm giving Reference: City of Miramar

Address: 2200 Civic Center Place, Miramar, FL 33025

Phone: (954) 602-3119

Fax: _____

Email: vehargray@ci.miramar.fl.us

1. **Q:** What was the dollar value of the contract?
A: \$18,500,000
2. **Q:** Have there been any change orders, and if so, how many?
A: Yes, 26 change orders (\$1,443,561.55, represents added scope, does not include DOP)
3. **Q:** Did they perform on a timely basis as required by the agreement?
A: Yes
4. **Q:** Was the project manager easy to get in contact with?
A: Yes and was always available.
5. **Q:** Would you use them again?
A: Yes and we recently awarded them a contract for the construction for the new City Amphitheater at Regional Park
6. **Q:** Overall, what would you rate their performance? (Scale from 1-5)
A: 5 Excellent 4 Good 3 Fair 2 Poor 1 Unacceptable
7. **Q:** Is there anything else we should know, that we have not asked?
A: The firm is personable.

The undersigned does hereby certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Name: Vernon E. Hargray Title: Assistant City Manager Operational Services

Signature:  Date: 2-5-2016

April 12, 2016

City of Hollywood, Florida
Solicitation #RFQ-4511-16-RD**REFERENCE QUESTIONNAIRE**

It is the responsibility of the contractor/vendor to provide a minimum of three (3) similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Giving reference for: Kaufman Lynn Construction, Inc. (For Project: Boca Police and Fire Training Facility)

Firm giving Reference: City of Boca Raton

Address: 6500 Congress Avenue, Suite 200, Boca Raton, FL 33487

Phone: 561-982-4040

Fax: 561-982-4063

Email: twood@ci.boca-raton.fl.us

1. Q: What was the dollar value of the contract?
A: \$9,000,000
2. Have there been any change orders, and if so, how many?
A: Yes, 6 change orders (\$2,496,464.55, represents added scope, does not include DOP)
3. Q: Did they perform on a timely basis as required by the agreement?
A: Yes
4. Q: Was the project manager easy to get in contact with?
A: Yes
5. Q: Would you use them again?
A: Yes
6. Q: Overall, what would you rate their performance? (Scale from 1-5)
A: 5 Excellent 4 Good 3 Fair 2 Poor 1 Unacceptable
7. Q: Is there anything else we should know, that we have not asked?
A: They did a great job.

The undersigned does hereby certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Name: Thomas Wood Title: Fire Chief

Signature:  Date: 02/03/2016

April 12, 2016

City of Hollywood, Florida
Solicitation #RFQ-4511-16-RD**REFERENCE QUESTIONNAIRE**

It is the responsibility of the contractor/vendor to provide a minimum of three (3) similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Giving reference for: Kaufman Lynn Construction, Inc. (For Project: Coconut Creek Public Works Facility)

Firm giving Reference: City of Coconut Creek

Address: 4800 West Copans Road, Coconut Creek, FL 33066

Phone: (954) 973-6780

Fax: _____

Email: jberkman@coconutcreek.net

1. Q: What was the dollar value of the contract?
A: \$6,911,000
2. Have there been any change orders, and if so, how many?
A: Yes, 26 change orders (\$80,500, paid from contingency)
3. Q: Did they perform on a timely basis as required by the agreement?
A: Yes
4. Q: Was the project manager easy to get in contact with?
A: Yes, Project Manager, Project Coordinator, and Construction Superintendent were on site the entire duration of the project
5. Q: Would you use them again?
A: Yes
6. Q: Overall, what would you rate their performance? (Scale from 1-5)
A: 5 Excellent 4 Good 3 Fair 2 Poor 1 Unacceptable
7. Q: Is there anything else we should know, that we have not asked?
A: This building is LEED Certified Silver, won a national and two local awards, and houses the City's Public Works Department, I.T. Department, Police Records, and the Broward County North Regional 911 Call Center.

The undersigned does hereby certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Name: Jim Berkman Title: Public Works Director

Signature:  Date: 2-3-16

Tab 3
Firm Overview



UNIQUE AND EXTRAORDINARY SKILLS & QUALIFICATIONS

Integrity. Ingenuity. Initiative. Involvement. That's what you can expect from Kaufman Lynn Construction. When we make a promise, we keep it. We pride ourselves on finding innovative, creative solutions unique to each project. And we take a leadership role, proactively participating in design discussions and directing all critical elements of construction. With a history of **26 years of delivering a superior product** at an even better value, Kaufman Lynn Construction brings the **financial strength, bonding capacity, extensive experience** and long standing subcontractor relationships that make us one of the most competitive construction firms in the market today. Ranked 11th top contractor in South Florida, Kaufman Lynn Construction has an annual revenue of over \$100 million. With 100 full time construction professionals, Kaufman Lynn Construction has the depth of resources to support the proposed project team. Yet, the company is still small enough to assure that everyone knows each other and peers collaborate with one another. Minimal layers assure that **senior management is involved in all projects and decisions are made quickly**. Kaufman Lynn Construction provides an array of construction management and general contracting services for both public and private clients throughout Florida including City of Hollywood, City of Pompano Beach, City of Boca Raton, City of Coconut Creek, City of Hallandale Beach, and City of North Miami. Our extensive portfolio of projects includes a wide spectrum of municipal projects:

- Fire Stations
- Public Works Facilities
- Community/Recreation Centers
- Emergency Operations
- Libraries
- Park Facilities

Kaufman Lynn Construction has extensive experience on **LEED projects** ranging from certified to Gold. We are well versed in providing "green" cost savings alternatives on LEED projects in addition to construction methods to ensure the greatest accumulation of points for building certification.

This level of related building experience combined with our experience working with South Florida Cities makes us particularly suited for this project.

Please refer to Tab 5 - Related Project Experience.

INDUSTRY BEST PRACTICES

A BALANCED APPROACH OF PROCESS AND PERSONAL RESPONSIBILITY TO ACHIEVE OUTSTANDING RESULTS

Over the course of hundreds of successfully completed projects, we have developed a clearly defined base-line level for quality – both in how we approach and manage the project and the final product. Every staff member is well versed on the Kaufman Lynn standards and clearly communicates our expectations to the subcontractors prior to construction. While established processes create the framework for our interactions, project managers and superintendents have the authority to make decisions in the field to address the myriad of variables that make up a construction project. **The senior management team is actively involved in every project and maintains direct communication that expedites critical decisions, making us more responsive to your needs.** We have invested heavily in the industry's top talent, ensuring the successful completion of virtually every type and size of project. Additionally, we implement innovative control procedures such as **Building Better Buildings, our industry leading building envelope quality control system** that keeps the buildings water tight. The high level of enthusiasm that permeates Kaufman Lynn Construction translates into a willingness to go the extra mile for clients and respond with creativity and initiative to the challenges of each unique project.

AWARD WINNING QUALITY CONTROL

Through our experience and success with Construction in South Florida, we manage all processes internally. We have a very finely tuned process directed and staffed with knowledgeable team members from preconstruction through construction and close out. However, to enhance our quality control program and set the highest of standards for the industry, we use an outside consultant as part of our team. SG&P Constructioneering, Inc. (Licensed Roofing, General Contractor and MEP expert) works with the Kaufman Lynn team beginning in the design and budgeting process all the way through construction. **This enhanced quality control process has been so well received that in many cases it has resulted in extended manufacturer warranties.**

Please refer to Tab 6 for additional information.



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects

LOCAL SUBCONTRACTORS AND BIDDING CONDITIONS

Kaufman Lynn Construction is a true South Florida contractor. With headquarters in Boca Raton and offices in Ft. Lauderdale and Miami, we have been serving the South Florida market for 27 years. South Florida remains our primary focus with over 90% of our work located in the tri-county area.

Our longevity and volume of work in the market means that we truly understand the area and have built a significant network of quality subcontractors. The fact that we are actively bidding work across multiple market sectors means that we are in constant contact with the subcontractor market and have current market pricing available.

Our estimating team monitors commodities market trends through publications and subscriptions services so we can anticipate possible near future price escalations. We also get information directly from manufacturers for the primary building commodities such as concrete, drywall, asphalt, metal studs and steel so we can provide the most accurate cost estimates.

PREPARING LOW BIDS

IN-HOUSE COST ESTIMATING AND BIDDING STAFF RESOURCES AND CAPABILITIES

We have a 12-person in-house cost estimating team of senior estimators, line estimators and estimating coordinator. Our senior estimators have on average well over twenty years of experience. They are knowledgeable in all trades and have extensive subcontractor relationships in South Florida.

The most important step in preparing a low bid that will result in a successful project is having the right subcontractors bid the project. Based on our experience and knowledge we know who to reach out to and invite to bid. Our goal is to have a minimum of five bids for every scope division. To accomplish this, we go through extensive outreach to generate market interest in the project. We then work with the individual trades one-on-one to assure that they understand the entire scope and don't miss anything on their bids.

Working with the trades, we look for opportunities for possible substitutions or for potential gaps as we are working on the bid. We then submit RFI's during the bidding process to clarify any questionable items. This puts everybody on a level playing field and reduces the need for change orders after the award of the bid.

ANTICIPATING CHANGE ORDERS

Change orders can occur for a variety of reasons including positive ones such as when additional funds become available and an owner can add scope that was previously outside the budget. The troublesome change orders are the ones required to pay for unanticipated costs for existing scope. To minimize those kinds of change orders requires a clear understanding of the owner's and architect's intentions, building type experience, construction expertise and attention to detail. In a bid project we start with a thorough review of construction documents and specifications. During this review, we identify any discrepancies, deficiencies or ambiguities. We communicate these to the owner and architect to gain clarification. Once these items are addressed, we develop detailed scope descriptions for each trade and communicate with the subcontractors to assure full understanding of all requirements.

Before awarding any subcontracts, we compare each bid to the scope documents in a line by line review. We then address any discrepancies or ambiguities with the subcontractor and make necessary corrections to the bid, so that the scope bought matches the required scope. This thorough review process eliminates a significant cause for potential change orders. During construction, we review all owner initiated change orders for constructability. We then offer viable options and alternatives to reduce or even eliminate cost and schedule impacts.



4. RESOURCES & CAPABILITIES

SCHEDULING

Once selected, the project team prepares a preliminary schedule. The schedule will include durations for permitting, material procurement, submittals and fabrication, in addition to the construction activities and commissioning periods. Each area of the project will be separated to allow clear visibility of the flow and sequence of work required for that part of the project. Our scheduling software, Primavera P6, interfaces with our project management software, Procore, which means that many reporting issues monitored by Procore are automatically updated when changes to the schedule occur. Before construction begins, our subcontractors and suppliers are required to submit their final sequencing, durations and level of detail schedule. The final construction schedule is then incorporated into each subcontractor's contract as a measure to ensure their adherence to the master schedule.

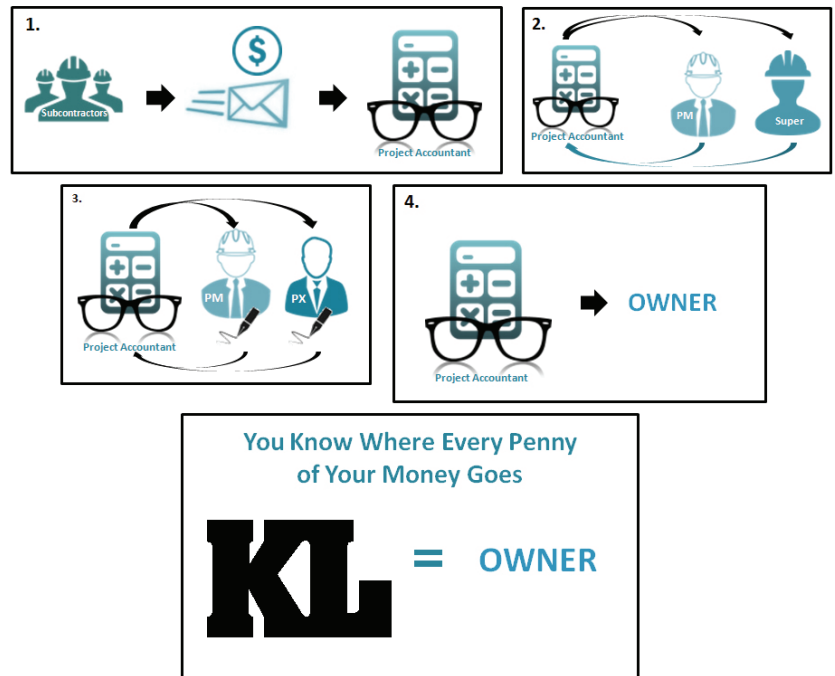
Projects	Original Contract Completion Date	Actual Completion Date
Hollywood Beach Safety Complex	June 2012	June 2012
Hollywood Fire Rescue Station #5	January 2009	January 2009
Boca Fire Rescue Station #5	July 2009	July 2009
Hollywood Fire Rescue Station #31	October 2007	October 2007
Hollywood 56th Ave Public Safety	August 2010	August 2010
Boca Police and Fire Training Facility	May 2007	May 2007
Coconut Creek Public Works EOC	July 2013	July 2013
Pembroke Pines YMCA Addition & Remodel	June 2011	June 2011
St. Mark's Episcopal Church & School	October 2014	October 2014

■ On schedule ■ Ahead of schedule

Please refer to Tab 6 for additional information.

COST CONTROL

In order to acquire accurate cost control for construction projects we use "continuity". By keeping this keyword in mind, we effectively communicate how the estimate was developed to the people who are responsible for the development of job cost reporting. We accomplish this through open lines of communication and established accurate and highly detailed cost coding that both the project manager and superintendent understand and implement. Both project manager and superintendent are responsible for accurately cost coding all invoices and subcontractor requisitions. By the use of Timberline accounting software, our accounting department then inputs this information along with project payroll and incidentals to create the Job Cost Report and Job Transaction Report. These reports are then published on a weekly basis for review by the project executive, project manager and superintendent.



Please refer to Tab 6 for additional information.



QUALITY CONTROL

We understand that a building is not simply a short term investment, but one which is designed to last decades. The client is paying for and entitled to a building that is built with care and meets the goals of the entire project delivery team. Our proactive approach to quality and coordination assures that we consistently meet these goals.

As part of our "Building Better Buildings" Program, SG & P, an independent Quality Control and building envelope consultant attends jobsite meetings and is a part of all of our pre-installation meetings for major building components. Together we review installation procedures and SG & P acts as an additional set of eyes during preparation, application and installation of building components particularly those relating to the exterior envelope of the building.

Our consultant reviews the contract documents as well as performs visual inspections on "in progress" installation procedures and again at final inspection to compliment our in-house quality control methods and processes. He provides written reports with photographs that are reviewed by the on-site project team in addition to the project executive. The reports include corrective actions taken or employed from his observations and discussions with subcontractors and the superintendent. At the conclusion of the project we turn over a complete book to the owner with a full description of what issues were addressed to ensure them of a superior building for years to come.

Please refer to Tab 6 for additional information.

ON SITE SAFETY

OUR SAFETY EFFORTS ENCOMPASS THE PUBLIC OUTSIDE OUR CONSTRUCTION FENCE

We are not only concerned with the safety of our workers, but we also want to make sure that pedestrians and motorists around our jobsite have nothing to worry about. To that end, we develop detailed maintenance of traffic (MOT) plans, establishing safe, well signed passage for people outside the jobsite.

WE EXCEED INDUSTRY STANDARDS FOR SUPERINTENDENT SAFETY TRAINING AND OSHA CERTIFICATION...

We require our superintendents to receive advanced and on-going training certified to OSHA 30 (30 hours of training each year) requirements, well beyond OSHA 10 which is what most contractors require of their superintendents. This training includes fall protection training, trench and excavation training and host of related matters to keep our team up to date and certified in the latest and most innovative safety measures.

... AND DEMAND SAFE PRACTICES FROM OUR SUBCONTRACTORS

We take our knowledge and teach these safety techniques to our subcontractors through Weekly Tool Box meetings. We gather the subs on the job site each week, review their current and upcoming project issues and discuss the safety measures that must be employed.

AN INDEPENDENT SAFETY INSPECTOR DOUBLE CHECKS OUR EFFORTS

In addition, we hire an independent OSHA certified safety inspector who visits each of our jobsites, unannounced, at least once a month. He files a report which is reviewed by the project executive and the project team with points and suggestions to be acted upon immediately. This Safety Action Plan (SAP) is inspected for completion and correctness at the 48 hour point by the project executive who reports its approval directly back to the company president.

MINIMIZING CHANGE ORDERS

Change orders can occur for a variety of reasons including positive ones such as when additional funds become available and an owner can add scope that was previously outside the budget. The troublesome change orders are the ones required to pay for unanticipated costs for existing scope. To minimize those kinds of change orders requires a clear understanding of the owner's and architect's intentions, building type experience, construction expertise and attention to detail. In a bid project we



start with a thorough review of construction documents and specifications. During this review, we identify any discrepancies, deficiencies or ambiguities. We communicate these to the owner and architect to gain clarification. Once these items are addressed, we develop detailed scope descriptions for each trade and communicate with the subcontractors to assure full understanding of all requirements.

Before awarding any subcontracts, we compare each bid to the scope documents in a line by line review. We then address any discrepancies or ambiguities with the subcontractor and make necessary corrections to the bid, so that the scope bought matches the required scope. This thorough review process eliminates a significant cause for potential change orders. During construction, we review all owner initiated change orders for constructability. We then offer viable options and alternatives to reduce or even eliminate cost and schedule impacts.

COORDINATION WITH THE A/E AND THE CITY

Construction is a collaborative activity – only by pooling the knowledge and experience of many people can buildings meet the needs of today, let alone tomorrow. After the initial kick-off meeting, we suggest weekly meetings with the entire team for complete and accurate exchanges of information and maximum accountability. During each meeting all vital project log information is reviewed with all parties. If action is necessary, a task is assigned and put on a master "Action" list with the responsible party's name and date of completion for the item. At the conclusion of the meeting, the master action list is reviewed to make sure that everyone knows what they are responsible for and when the information is due. Each subsequent weekly meeting starts off by reviewing the previous week's master action list to ensure everyone has completed their tasks and determine the team's next steps. Kaufman Lynn Construction uses Procore, an on-demand construction software designed to facilitate document management and team communication. By hosting documents online, they are available to all team members. Owners and architects have 24/7 access to contract documents, change orders, RFIs, meeting minutes, schedules and progress photos. RFIs are tracked and users can easily see the status. Even more importantly the process of responding to an RFI is as simple as sending an email, which assures use of the software by team members.



Tab 4
Proposed Project Personnel





GARRET SOUTHERN, LEED AP BD + C

PROJECT EXECUTIVE (RMO)

BACKGROUND

Garret Southern has over 20 years of construction experience including governmental, educational, Office, Residential and commercial facilities. His responsibilities include the operation in all fields of administration, policies and procedures, and the overall day to day construction duties like team leadership, project organization, managing cost control and financial reporting as well as preparing project and cash flow schedules, and assisting the estimating department in pre-construction efforts.

EXPERIENCE

Miramar City Hall at The Miramar Town Center, Miramar, FL — This design-build project included the development of a 54-acre site and the construction of a new 87,000 s.f. City Hall and Engineering building for the master-planned Miramar Town Center. Also included was a large public plaza area and all associated infrastructure work including underground utilities, the construction of roads, a parking lot, landscaping, and irrigation for the 10-acre civic area. \$21.2 million.

Palm Beach State College Public Safety Building, Lake Worth — New construction of a 17,427 s.f. one-story specialized higher education and public safety training facility. Project included administration areas and front-of-house office and new utilities, relocation and replacement of an electrical transformer, and new hardscaping and landscaping, all while working on an active campus. CM at Risk, \$5.8 million.

Miramar West Center, Miramar, FL — New construction of a new 4-story, 80,000 s.f. building including classrooms, science labs, student academic support and administration space. Provides approximately 580 parking spaces. The project was built on a 20 acre site that includes approximately 9.5 acres of buildable, non-wetland conservation easement area. LEED Certified, Design/Build, \$23.0 million.

5505 Waterford Office Building & Garage Burger King HQ, Miami, FL — Facility consisted of a 9-story, 231,000 s.f., Class A office building as well as a 214,000 s.f., 4-level, 682-car parking garage and associated site development, including entrance fountain. Interior buildout consisted of a full service restaurant and test kitchen on the top floor, with office space, conference facilities, entertainment lounge, and raised access computer server room with redundant generator and battery backup systems. \$26.9 million.

701 Waterford Office Building & Garage, Miami, FL — Facility consisted of a Class A, 10-story, 260,000 s.f. office building built using PSI structure with architectural precast panels. Work also included a 247,173 s.f. parking garage. \$23.1 million.

Royal Palm at Southpointe, Plantation, FL — This facility is a 9-story, 235,000 s.f., Class A office building and also included a 285,000 s.f. 4-level, 848-car parking garage; a one-story 23,000 s.f. retail area; and associated site development. \$23.6 million.

Dolcevita on the Ocean - Phase 1, Palm Beach Shores — New construction of a 120,000 s.f., 6-story condominium with underground parking located on the beautiful beaches of Singer Island. The project consisted of elegant oceanfront condo living with 35 two and three-bedroom residences. The property also included a lush lagoon pool and lounge area between the building and beach, as well as porte-cochere and courtyard accented with a fountain along the street frontage. \$55.2 million.

EDUCATION

B.S. Building Construction,
University of Florida

REGISTRATIONS

LEED AP BD +C

30+ Hours of OSHA

YEARS OF EXPERIENCE

21



**EDUCATION**

Atlantic High School
Palm Beach Community
College

REGISTRATIONS

LEED Green Associate

YEARS OF EXPERIENCE

17

KEVIN GALLAGHER, LEED GREEN ASSOCIATE**PROJECT MANAGER (RME)****BACKGROUND**

Kevin has 17 years of construction experience including governmental, cultural, educational, retail and commercial facilities. His responsibility as project manager includes developing and maintaining the project schedule, coordinating with the owner's representatives and architect, managing cost control and financial reporting, supervising field staff, design participation, bidding, contract negotiation, facilities inspection and coordination of preventative maintenance.

EXPERIENCE

Hollywood Fire Station #5, Hollywood — Demolished the existing site and built an 11,037 s.f. fire station with three large fire truck bays. The Project included kitchen areas, dorms and offices. This shell design, along with the impact rated windows, quick opening 4 fold doors, & overhead doors allow this building to become an area of first refuge in a storm with the ability to withstand wind and storm conditions equal to or greater than a Category 4 storm. CM at Risk, \$4.0 million.

Hollywood Fire Station #31, Hollywood — Demolition of existing Fire Station #31 and construction of a new 9,700 s.f. fire station and parking facilities. Project includes new kitchen and dormitories housing 3 shifts of fire rescue personnel. 3-bay equipment bay, emergency generator, high-speed, high impact folding equipment bay doors. Special plymovent vehicle exhaust system. CM at Risk, \$4.0 million.

Pine Crest Dining Hall, Ft. Lauderdale, FL — Addition and interior renovation to the existing East Campus Dining rom. Major renovation to Chilled water Piping and HVAC system. HVAC switch over was allowed in a two week period during winter break. Temporary facilities were constructed to allow lunch service during the interior renovation. This project was awarded "Outstanding Facility" by the Accredited Board of Private Schools. \$2.8 million.

Miramar Cultural Arts Park, Miramar — New construction of an 800 seat state-of-the-art auditorium with an extensive acoustical ceilings and theatrical sound / lighting, fine art gallery/ museum, classrooms and banquet/kitchen facilities. CM at Risk, \$18.5 million.

Spanish River Library, Boca Raton — 2-story, 40,000 s.f. main city library complete with adult, teen, and children's reading areas, exhibition space, administrative and staff offices, multi-purpose rooms and conference rooms. Complete site utilities package and 2 acres of parking. CM at Risk, \$5.8 million.

Palm Beach State College Administration Finance Building Renovations, Lake Worth — The project included the complete gutting and renovation of the first floor of the administration building as well as mechanical, fire protection and window replacements on the second floor and gutting of the finance department's first floor. All work on the second floor of the administration building had to be completed during a two week period in July while all the Vice Presidents and President of the college were on vacation. The remainder of the work had to be completed while the upstairs was occupied by the VP's and President. Included in this project was installation of new walls, mechanical systems, plumbing, electric, fire protection, fire alarm and communication systems. This project was constructed on an active campus with safety and routing of pedestrian traffic as a top priority. CM at Risk, \$2.0 million.





JEFF MORTON

SUPERINTENDENT

BACKGROUND

Jeff has 34 years of experience in the construction industry including CM at Risk and Design/Bid/Build of municipal, governmental, residential and public sectors. He continuously builds productive relationships with owners and subcontractors. As Superintendent, his duties include quality control oversight for all subcontractors, coordination of weekly safety meetings and monthly safety inspections, on-site coordination of subcontractor performance, communication and teamwork, preparation of Request for Information (RFIs), tracking review of submittals, preparation of two-week look ahead schedule and filing and journaling meeting minutes, job logs and daily reports.

EXPERIENCE

Boca Fire Rescue Station #5, Boca Raton, FL — New construction of a 12,500 s.f. fire station with four large fire truck bays. The project includes enhanced restrooms, kitchen areas, dorms offices and gym. Includes specialized mechanical and electrical systems for emergency operation. This shell design, along with the impact rated windows and overhead doors allow this building to become an area of first refuge in a storm with the ability to withstand wind and storm conditions equal to or greater than a category 5 storm. LEED Certified. \$4.1 million.

Hollywood Beach Safety Complex, Hollywood, FL — New construction of a 34,000 s.f. 2-story public safety building with a 3-bay fire station, beach safety and community redevelopment agency offices and parking and renovation of an existing 1-story historic structure. This shell design, along with impact rated windows, has the ability to withstand 155 mph wind and storm conditions equal to or greater than category 5 storm. LEED Silver. \$6.6 million.

Fort Pierce Police Department, Fort Pierce, FL — New construction of a police department in Fort Pierce.

Pine Crest Dining Hall, Ft. Lauderdale, FL — Addition and interior renovation to the existing East Campus Dining room. Major renovation to Chilled water Piping and HVAC system. HVAC switch over was allowed in a two week period during winter break. Temporary facilities were constructed to allow lunch service during the interior renovation. This project was awarded "Outstanding Facility" by the Accredited Board of Private Schools. \$2.8 million.

Mizner Park Cultural Arts Center Expansion, Boca Raton, FL — 38,300 s.f. building - Demolition of 18,000 s.f., and new construction/addition of 20,000 s.f. to the existing building. Complete interior renovation of remaining 18,000 s.f. Included demolition of the existing roof and installation of the new roof. The building contains large multipurpose gathering areas, a new community room (flexible seating up to 500), a large lobby including ticketing windows, a 300 seat black box theatre, a Video Production Studio, and administrative offices and a restaurant space on first floor. Winner of "Outstanding Quality" Eagle Award, Associated Builders & Contractors. Services Included: Cost estimating and monitoring, Identification of long-lead items, Development and monitoring of construction schedules, Onsite safety including safe maintenance of pedestrian and vehicular circulation and QA/QC plan. \$10.0 million.

West Pines Soccer Fields, Pembroke Pines, FL — Area of approximately 5 acres, project consists of design, permitting and construction of two (2) soccer fields with some bleachers, benches, shade structures and a restroom/meeting room facility. \$1.5 million.

REGISTRATIONS

30+ Hours of OSHA

YEARS OF EXPERIENCE

34



Tab 5
Related Project Experience





OWNER'S REPRESENTATIVE

Bob Wertz
 City of Hollywood
 2717 Van Buren Street
 Hollywood, FL 33020
 954.921.3992
 bwertz@hollywoodfl.org

BUDGET

\$6.6 million

FINAL COST

\$6.6 million

PROJECT SIZE

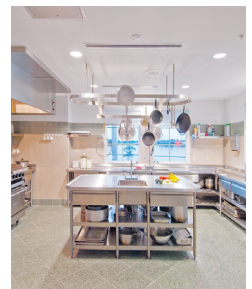
34,000 s.f.

COMPLETED

June 2012

COMPANY ROLE/RESPONSIBILITY

Competitive Bid



HOLLYWOOD BEACH SAFETY COMPLEX

City of Hollywood, Florida

Project Description:

LEED SILVER - New construction of a 34,000 s.f. 2-story Public Safety Building with a 60 space parking garage, 3 bay Fire Station, Beach Safety and Community Redevelopment Agency offices and renovation of an existing 1-story historic structure. This shell design, along with impact rated windows, has the ability to withstand 155 mph wind and storm conditions equal to or greater than a Category 5 storm. Project includes new sewer tie-in and lateral, new water tie-in and service piping, and new storm collection and drainage system (including storm water injection well) as well as extensive site work, such as site demolition, grading, asphalt patching and new sidewalks.



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects



OWNER'S REPRESENTATIVE

Bob Wertz
 City of Hollywood
 2717 Van Buren Street
 Hollywood, FL 33020
 564.921.3992
 bwertz@hollywoodfl.org

BUDGET

\$4.3 million

FINAL COST

\$3.6 million

PROJECT SIZE

9,700 s.f.

COMPLETED

January 2009

COMPANY ROLE/RESPONSIBILITY

CM at Risk



HOLLYWOOD FIRE RESCUE STATION #5

City of Hollywood, Florida

Project Description:

Demolition of existing Fire Station #5 and construction of a new 9,700 s.f. Fire Rescue Station and parking facilities. Project includes new kitchen and dormitories housing 3 shifts of Fire Rescue personnel. 3-bay equipment bay, Emergency generator, high-speed, high impact folding equipment bay doors. Special plymovent vehicle exhaust system.



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects



OWNER'S REPRESENTATIVE

Chief Thomas Wood
 City of Boca Raton
 6500 Congress Avenue, Suite 200
 Boca Raton, FL 33487-2808
 561.393.7700
 twood@ci.boca-raton.fl.us

BUDGET

\$3.4 million

FINAL COST

\$2.9 million

PROJECT SIZE

12,500 s.f.

COMPLETED

July 2009

COMPANY ROLE/RESPONSIBILITY

CM at Risk



BOCA FIRE RESCUE STATION #5

City of Boca Raton, Florida

Project Description:

New construction of a 12,500 s.f. fire station with four large fire truck bays. The Project will include enhanced restrooms (separate facilities for men and women), kitchen areas, dorms, offices and a gym. This shell design, along with the impact rated windows and overhead doors allow this building to become an area of first refuge in a storm with the ability to withstand 155 mph wind and storm conditions equal to or greater than a Category 5 storm.



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects



OWNER'S REPRESENTATIVE

Bob Wertz
 City of Hollywood
 2717 Van Buren Street
 Hollywood, FL 33020
 564.921.3992
 bwertz@hollywoodfl.org

BUDGET

\$4.4 million

FINAL COST

\$4.4 million

PROJECT SIZE

9,700 s.f.

COMPLETED

October 2007

COMPANY ROLE/RESPONSIBILITY

CM at Risk



HOLLYWOOD FIRE RESCUE STATION #31

City of Hollywood, Florida

Project Description:

Demolition of existing Fire Station #31 and construction of a new 9,700 sf Fire Station and parking facilities. Project includes new kitchen and dormitories housing 3 shifts of Fire Rescue personnel. 3-bay equipment bay, Emergency generator, high-speed, high impact folding equipment bay doors. Special plymovent vehicle exhaust system.



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects



OWNER'S REPRESENTATIVE

Bob Wertz
 City of Hollywood
 2717 Van Buren Street
 Hollywood, FL 33020
 564.921.3992
 bwertz@hollywoodfl.org

BUDGET

\$5.6 million

FINAL COST

\$5.6 million

PROJECT SIZE

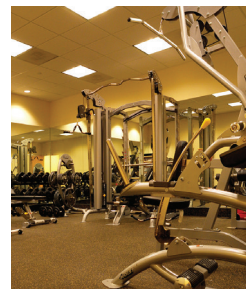
26,515 s.f.

COMPLETED

August 2010

COMPANY ROLE/RESPONSIBILITY

CM at Risk



HOLLYWOOD 56TH AVE PUBLIC SAFETY TRAINING & MAINTENANCE FACILITY

City of Hollywood, Florida

Project Description:

Maintenance and training facilities for the City of Hollywood Fire Department. Maintenance/warehouse building - 15,275 s.f., training building - 11,240 s.f., site improvements - 10 acres. The Hollywood 56th Avenue Public Safety Site contains 1.06 acres dedicated for an exterior SWAT Obstacle Course and K-9 Training Area. The SWAT Obstacle course contains various agility training structures such as rope nets, A-frame log walls, platform jumps, balance beams, hurdles, and parallel pipe bars which help train officers for tactical maneuvers. The canine agility course contains plastic tunnels, car doors, plywood walls, buried isolation boxes, and cool down pavilion with pet fountains, so that the police dogs can train with real-life situations.



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects



OWNER'S REPRESENTATIVE

Chief Thomas Wood
City of Boca Raton
6500 Congress Avenue, Suite 200
Boca Raton, FL 33487-2808
561.393.7700
twood@ci.boca-raton.fl.us

BUDGET

\$9.0 million

FINAL COST

\$9.0 million

PROJECT SIZE

100,000 s.f.

COMPLETED

May 2007

COMPANY ROLE/RESPONSIBILITY

CM at Risk



BOCA POLICE AND FIRE TRAINING FACILITY

City of Boca Raton, Florida

Project Description:

100,000 s.f. complete renovation, including the removal and replacement of the roof and complete interior renovation. The shell of the building was hardened into a Category 5 Hurricane Shelter. The facility features classroom/training rooms, an auditorium, gymnasium as well as Police, Fire and Life Safety administrative offices.





OWNER'S REPRESENTATIVE

Jim Berkman
 City of Coconut Creek
 4800 West Copans Road
 Coconut Creek, FL 33066
 954.973.6780
 jberkman@coconutcreek.net

BUDGET

\$6.9 million

FINAL COST

\$6.9 million

PROJECT SIZE

24,500 s.f.

COMPLETED

July 2013

COMPANY ROLE/RESPONSIBILITY

PQ/Bid



COCONUT CREEK PUBLIC WORKS EMERGENCY OPERATIONS CENTER

Coconut Creek, Florida

Project Description:

Demolition of existing public works building and new construction of a 24,500 s.f., 2-story public works building. Project included office for public works administration and engineering, police department records storage and offices, emergency operations center, consolidated regional 911 dispatch center, and miscellaneous support spaces. The new facility includes a 1,200 s.f. data center that supports the City's Emergency Operations Center as well as a consolidated regional 911 dispatch center. The data center has a UPS system battery back-up system, double action fire suppression system, redundant HVAC system with two dedicated air handlers blowing air into the raised floor system. Method of construction was tilt wall and the building was built to withstand 155 mph ratings and 1.15 importance factor. LEED silver certified.



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects



OWNER'S REPRESENTATIVE

Jeff Geimer
 City of North Miami
 776 N.E. 125th Street
 North Miami, FL 33161
 305.893.6511
 jgeimer@northmiamifl.gov

BUDGET

\$5.3 million

FINAL COST

\$5.2 million

PROJECT SIZE

Community Center: 20,000 s.f.
 Site Size: 4 acres

COMPLETED

July 2012

COMPANY ROLE/RESPONSIBILITY

CM at Risk

JOE CELESTIN CENTER

North Miami, Florida

Project Description:

New construction of a 20,000 s.f. community center. The new community center located in Pepper Park uses a unique, 1-story, rounded metal roof design that assists in reflecting sunlight and minimizing heat absorption, while the 11 opaque gymnasium skylights allow ambient natural light into the building during daytime hours; both of which reduce operating electrical costs. The project includes basketball courts, and an activity and wellness center. The site contained arsenic contaminated soil and required extensive decontamination and working closely with DERM and following a Contamination Assessment Plan.



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects



OWNER'S REPRESENTATIVE

Sheryl Woods
 YMCA of Broward County
 900 SE 3rd Avenue
 Ft. Lauderdale, FL 33316
 954.372.0533
 swoods@ymcabroward.org

BUDGET

\$4.1 million

FINAL COST

\$4.1 million
 (Included Additional Scope)

PROJECT SIZE

17,000 s.f.

COMPLETED

June 2011

COMPANY ROLE/RESPONSIBILITY

Design/Build



PEMBROKE PINES YMCA ADDITION & REMODEL

City of Pembroke Pines, Florida

Project Description:

New 17,000 s.f. addition to the existing YMCA gymnasium to add a youth activity area, senior activity area, expanded child care, wellness center, group exercise areas as well as support areas. Renovate the existing facility to provide fire sprinklers to the entire building and modernize the existing building. The new addition was engineered to withstand winds of up to 155 MPH with impact rated openings.



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects

GREEN BUILDING & LEED CERTIFICATION

Whether the goal is to achieve LEED certification or not, we provide our clients a host of energy saving suggestions as well as alternative systems as part of our standard operating procedures.

Our team of LEED Accredited Professionals and LEED Green Associates has experience evaluating strategies, implementing practices, finding resources and weighing cost/benefits for each option to blend budget decisions with energy efficient, environmentally-friendly construction.

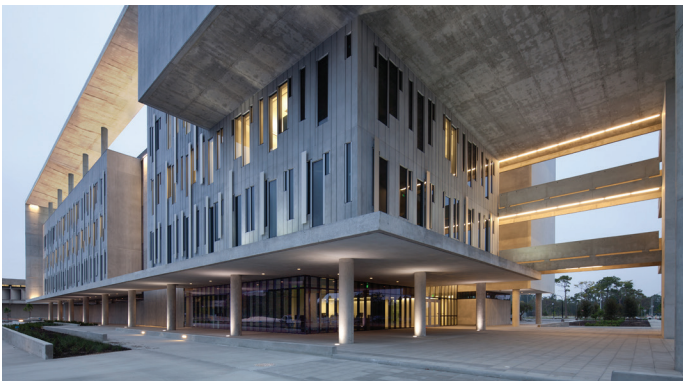
Kaufman Lynn is well versed in providing "green" cost savings alternatives on LEED projects in addition to construction methods to ensure the greatest accumulation of points for building certification. We implement "Green Building Techniques" even on projects that are not pursuing LEED Certification as part of our standard everyday practice. We recycle up to 90% of all construction debris on our jobsites by supplying each construction site with recycling containers. We provide pollution and erosion control; we have a concrete truck washout area on each site to prevent any soil contamination; we also pay very close attention to the Indoor Air Quality during construction. In our interior finishes we use low VOC paints, adhesives and sealants and we always achieve very high percentages of recycled content in our building materials.



SUSTAINABLE CONSTRUCTION PRACTICES

Standard practice include recycling of construction debris, pollution and erosion control, and concrete truck washout areas to prevent any soil contamination.

Following is a list of projects completed by Kaufman Lynn, that have achieved LEED Certification.



MIAMI-DADE COLLEGE ADMINISTRATIVE SUPPORT CENTER





NORTH MIAMI - JOE CELESTIN CENTER



BROWARD COLLEGE ARTS BUILDING #6



ST. MARK'S EPISCOPAL CHURCH & SCHOOL GYMNASIUM



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects



HOLLYWOOD BEACH PUBLIC SAFETY COMPLEX



TEMPLE BETH EL WESTERN CAMPUS



BOCA RATON DOWNTOWN LIBRARY



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects



COCONUT CREEK PUBLIC WORKS FACILITY



BOCA RATON FIRE STATION #5



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects

Tab 6
Project Approach



QUALITY CONTROL

We understand that a building is not simply a short term investment, but one which is designed to last decades. The client is paying for and entitled to a building that is built with care and meets the goals of the entire project delivery team. Our proactive approach to quality and coordination assures that we consistently meet these goals.

DEDICATION TO AWARD WINNING QUALITY

Our quality control plan begins during preconstruction by only soliciting subcontractor and material bids from pre-qualified vendors. Our acceptable base-line quality level standards are well known to our subcontractors as many have been providing services for Kaufman Lynn Construction for more than 27 years.

During construction, we ensure quality through our daily quality inspections along with weekly jobsite meetings. Our weekly meetings include subcontractors, owners and design professionals. Since our meetings require thorough jobsite inspection by all parties, any question of quality is immediately addressed. This immediate reaction prevents a budding problem from taking root. If a problem is discovered it is immediately corrected.

INTENSE OVERSIGHT OF SUBMITTALS WITH AN EXTRA SET OF EYES TO SUPPORT THE DESIGN TEAM

We include our Quality Control Consultants to review all systems as they relate to paint, exterior finishes, windows, roofing, waterproofing and caulking BEGINNING in the design and budgeting process. We begin our process by meeting with the with the owner and the entire design team to ensure all systems are compatible. We then work with our preconstruction staff to review submittals with a checklist of what must be included such as: manufacturer product data, details and installation instruction, preparations procedures, qualifications of installers, shop drawings with sequencing for installation, notice of acceptance (if necessary), wind calculations, special requirements and a sample copy of the warranty. We then review all submittals to make sure that proper waterproofing components, materials and installation processes are being submitted in compliance with the contract documents. Our consultant reviews the construction details, products and systems prior to us bidding and providing the Guaranteed Maximum Price to an owner. The benefit is that when we get to the GMP we are clear that the systems on the Construction plans are compatible with one another and in conformance with all the current Building Codes required for the project.

HIGHLY CAPABLE SUPERINTENDENTS SUPPLEMENTED WITH CONTINUED TRAINING

Kaufman Lynn Construction constantly strives to improve our quality and performance through continuing education seminars, self-analysis and in-house training for our professionals. We optimize design and construction techniques, which consistently produce projects that exceed our clients' expectations.

NOTHING REPLACES "PLANS IN HAND" INSPECTIONS AND REGULAR COMMUNICATION BY OUR SUPERINTENDENTS

During construction, we ensure quality through our daily



BUILDING BETTER BUILDINGS

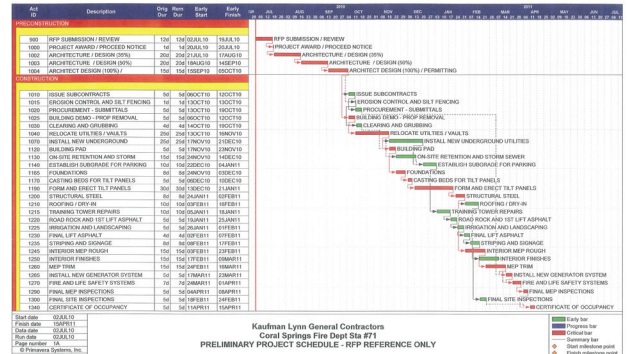
Kaufman Lynn Construction's "Building Better Building" Program includes detailed inspections of the exterior building envelope leading to better Indoor Air Quality, lower maintenance and a longer life of the building.



quality inspections along with weekly jobsite meetings. Every day our superintendents walk miles checking on quality regardless of the size of the building footprint. Our superintendents use tablets in the field that are continually updated with the most recent plans noting any new changes. Checking subcontractors work against the plans any concerns can be shown to the foremen in a simple, up-to-date format. Any issues that need to be reviewed by the design team, are photographed and send to the entire team for review and response. This immediate reaction prevents a budding problem from taking root or allows us to discover it quickly to find a remedy without impacting the schedule. This process is in addition to our weekly onsite meetings that include subcontractors, owners and design professionals where we walk the jobsite to allow all parties to inspect current work and any question of quality is addressed.

INDEPENDENT QUALITY CONTROL REVIEWS

As part of our “Building Better Buildings” Program, SG & P, a quality control consultant attends jobsite meetings and is a part of all of our pre-installation meetings for major building components. Together we review installation procedures and the consultant acts as an additional set of eyes during preparation, application and installation of building components particularly those relating to the exterior envelope of the building. Our consultant reviews the contract documents as well as performs visual inspections on “in progress” installation procedures and again at final inspection to compliment our existing quality control methods and processes. He provides written reports with photographs that are reviewed by the on-site project team in addition to the Project Executive. The reports include corrective actions taken or employed from his observations and discussions with subcontractors and the superintendent. At the conclusion of the project we turn over a complete book to the owner with a full description of what issues were addressed to ensure them of a superior building for years to come.



WE'RE SCHEDULE DRIVEN
Kaufman Lynn Construction includes every possible item in the schedule, down to when we put the handles on the doors, to make sure we synchronize all aspects of work and every material delivery. Our final result is buildings completed on time or early.

SCHEDULING

ACCURATE AND MEANINGFUL SCHEDULES ESTABLISHED EARLY TO GUIDE THE PROJECT

Once selected, the project team prepares a preliminary schedule. The schedule will include durations for permitting, material procurement, submittals and fabrication, in addition to the construction activities and commissioning periods. Each area of the project will be separated to allow clear visibility of the flow and sequence of work required for that part of the project. Our scheduling software, Primavera P6, interfaces with our project management software, Procore, which means that many reporting issues monitored by Procore are automatically updated when changes to the schedule occur.

Our subcontractors submit their evolving schedules throughout the course of preconstruction to ensure every activity is properly accounted for in our final comprehensive plan. Before construction begins, our subcontractors and suppliers are required to submit their final sequencing, durations and level of detail schedule. The final construction schedule is then incorporated into each subcontractor’s contract as a measure to ensure their adherence to the master schedule.

SCHEDULING CONTINUITY FROM PRECONSTRUCTION THROUGH CONSTRUCTION

The project manager is responsible for the schedule throughout the project. During construction, the schedule is reviewed with the Superintendent and the Project Executive weekly, daily if needed. Then, at the weekly subcontractor meeting, the Project Manager creates a two-week look-ahead schedule and distributes it to all appropriate subcontractors and suppliers.

EVEN THE SMALLEST DETAILS ARE TRACKED ON OUR SCHEDULES

We include every possible item in the schedule, down to when we put the handles on the doors, to make sure we synchronize all aspects of work and every material delivery. We give special attention to items on the “critical path” which are areas that must be done within a particular time in order to bring a project in on time or early. While other areas of work can be altered more easily, these areas of work, such as the building shell construction and interior framing and drywall, must be put in place in order to have



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Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects

the next step of the project take place.

To ensure an accurate scheduling process for all shop drawings and submittals, we create a comprehensive procurement schedule as a primary section to our overall CPM schedule. Each submittal and scheduling activity is clearly identified with early start, late start, early finish and late finish dates and then made part of the critical path of the project. This section of our critical path schedule is monitored daily and updated weekly at a minimum. Then it is distributed to our project subcontractors and suppliers.

Prior to commencement of construction, we create a comprehensive shop drawing/submittal log with our project management software, Procore. This log is updated daily and reviewed at all weekly subcontractor and owner meetings. The status section of this log alerts all parties responsible for the next step in the submittal/shop drawing process and provides them with a deadline that is derived directly from the critical path schedule.

PROJECT MANAGEMENT AND COORDINATION WITH THE CITY, ARCHITECT OF RECORD AND SUBCONTRACTORS

Kaufman Lynn is focused on fulfilling the objectives and program of the City of Hollywood to build each project within the established budget and on schedule. To accomplish this we will draw on our extensive expertise with municipalities and related projects. For each of these projects and many others, we have partnered with the project owner, design team and key subcontractors to develop complete and sustainable budgets.

As a project partner, Kaufman Lynn will provide leadership through the construction and post-construction phases of the project. We accomplish this by establishing clear goals of the team and the responsibilities of each team member towards achieving these goals. Kaufman Lynn Construction will create and frequently update schedules that will track the progress of the team and will establish venues to promote a collaborative teamwork approach to defining best practices and quality, evaluating cost benefits or potential savings opportunities and general issue resolution. A detailed description of this process follows below.

COMMUNICATION

Construction is a collaborative activity, pooling the knowledge and experience of many people.

After an initial kick-off meeting, we suggest weekly meetings with the entire team for complete and accurate exchanges of information and maximum accountability. During each meeting the project manager reviews all vital project log information with all parties. If action is necessary, a task is assigned and put on a master "Action" list with the responsible party's name and date of completion for the item. At the conclusion of the meeting, all in attendance reviews the master action list to make sure that everyone knows what they are responsible for and when the information is due. Each subsequent weekly meeting starts off by reviewing the previous week's master action list to ensure everyone has completed their tasks and determine the team's next steps.

Kaufman Lynn Construction uses Procore, an on-demand construction software designed to facilitate document management and team communication. By hosting documents online, they are available to all team members. Owners have 24/7 access to contract documents, change orders, RFI's, meeting minutes, schedules and progress photos.



24/7 COMMUNICATION AND DOCUMENT CONTROL

Schedule, RFI, project images and other information is hosted in the cloud and can be accessed by all team members on any mobile device.



RFI's are tracked and users can easily see the status. Even more importantly the process of responding to an RFI is as simple as sending an email, which assures use of the software by team members.

PROJECT REPORTING

Beginning with the onsite project team, internal communication is a constant. On a more formal level, the onsite team meets daily to discuss the ongoing and upcoming activities, and any potential and actual issues. This daily staff meeting generates an "Action List" that is updated and continues until the project is closed out. The action list is maintained within Procore and is hosted "in the cloud", which makes it accessible to corporate level and onsite level staff as well as other team members at all times. RFI's, Supplemental Instructions, and all other forms of documented direction are circulated through the entire onsite team and senior project manager to ensure continuity of intent, beginning with the superintendent and project manager, and flowing all the way to the project engineer(s).

The project executive maintains communications with the team throughout the life of the project, and a formal "Weekly Project Report" is submitted from the team to the project executive every Friday. This report addresses schedule status and any action plans related to subcontractor delays, milestones achieved this week and anticipated to be achieved next week, subcontractor issues, material status issues, costing issues, future Owner/Architect/Contractor meetings, status of owner & subcontractor change orders, status of owner and subcontractor pay applications and payment status, current and future inspections, and any other problems or concerns of the onsite team. Upon receipt of this report, the project executive reviews it and has any necessary discussions with the onsite team, and the report is filed. The project executive visits the project at least once a week, and a similar and shortened "audit report" is created, that details his discussions with the onsite team and our plans moving forward.

On a daily basis, the superintendent creates his daily job report. This document captures the events of the day, manpower count, weather conditions, owner and/or design team verbal direction, safety reporting, and any other notes that the superintendent deems historical to the project.

A compilation of all daily and weekly reports are generated in an end of the month "snap shot" of the project which is provided to the owner and design team for review and historical data.

CONSTRUCTABILITY ANALYSIS

We work with the design professionals to identify design to construction inconsistencies, dissimilar materials issues, installation sequencing voids, and options for systems and materials going into the final design. Through this operations led process, we analyze critical building components including roofing materials, mechanical systems, building envelope integrity, finishes, etc. After review, we provide a comprehensive listing of discoveries, with alternative solutions that incorporate the most cost effective

SYSTEMS USED FOR PLANNING, SCHEDULING, ESTIMATING AND MANAGING CONSTRUCTION

PROCORE – PROJECT MANAGEMENT

Procore is an on-demand construction software designed to facilitate document management and team communication. By hosting documents online, they are available to all team members. Owners have 24/7 access to contract documents, change orders, RFI's, meeting minutes, schedules and progress photos.

P6 – SCHEDULING

While all project managers and superintendents receive P6 training, a full time internal scheduler works with each team to develop schedules. Not only assures this high level use of the software, but also helps the project teams to think through the sequencing and learn from other projects.

SMART BID – BID MANAGEMENT

The easy to use program allows subcontractors to pre-qualify. Based on their profile, Kaufman Lynn Construction then distributes bid invites and documents. This not only allows for an efficient way to reach a large number of subcontractors, but the tracking tools provide valuable insight to our estimators which in turn leads to tighter estimates.

NAVISWORKS MANAGE - BUILDING INFORMATION MODELING (BIM)

Navisworks allows us to import information from several platforms, including CAD files, digital photos (jpegs), and PDFs. By overlaying the documents we can better to analyze information related to the project.

During pre-construction, we are able to utilize the 3D model and extrapolate data, view the design intent in context, and obtain quantities. This allows us to provide critical feedback to the client and design team with regards to cost and constructability.

TIMBERLINE – ACCOUNTING

Accounts Payable, Accounts Receivable, General Ledger, and Job Cost comprise the backbone of this integrated financial and operations construction management solution



approach for every area where there are alternatives to be considered. Further, we analyze specific project exterior conditions and include thoughtful recommendations to site logistics, safety, traffic flow, staging and parking.

PROJECT MOBILIZATION

Our initial step in the mobilization process is a survey of the site to determine building pads, utilities and other future improvements. Based on the survey, we develop a preliminary staging plan. We then meet with the City and stakeholders, such as neighbors to discuss the site utilization. Based on the input we modify the preliminary plan and develop a detailed maintenance of traffic (MOT) plan. The mobilization itself is an approximately 10 day process, which we time to coincide with permitting and the Notice to Proceed. During mobilization we bring in temporary infrastructure, such as power and water, establish a perimeter fence and establish gated access points to the site, install silt sedimentation run-off control, set up temporary construction parking and laydown area and bring in an office trailer, storage trailer and dumpster.

PROJECT PUNCH LIST MANAGEMENT AND CLOSE-OUT

Prior to building commissioning and final equipment start-up, we review all systems with the respective vendors technical team to review the proper sequencing, interface and controls. As we instruct and train the owner's personnel on the building systems and controls, we videotape all meetings and demonstrations for archiving and future use their staff and new maintenance personnel. The management of the punch list is really an extension of our quality control program which includes a pre-installation meeting with subcontractors to review submittals, specifications and materials as well as three stages of inspection:

1. Initial inspection: Before a subcontractor proceeds with their scope, we have them prepare a mock-up area. Once inspected and approved by our team this mock-up area becomes the control sample for all later work.
2. In-progress inspections: Our superintendent and quality control consultant conduct ongoing inspections of work put in place.
3. Final inspection: Before a subcontractor is "dismissed" from the site, our superintendent and/or quality control consultant perform a final inspection and note any deficiencies.

Any open items that are identified during any of these inspections are tracked on an "open deficiency log" and are reviewed at weekly subcontractor meetings, using this approach means that most items are corrected before they get to the punch list. As we approach substantial completion, we prepare a completion list that spells out everything that still needs to be completed or corrected on a room by room basis. The list is posted in each room for easy reference by the subcontractors. The complete list is also available to the entire project team on Procore. Once all items on the list have been completed, the project manager and superintendent walk the entire project and prepare an internal punch list, which again is tracked in Procore. Once this internal list is marked complete, the Project Executive performs a final review. Only then do we ask the owner and architect to prepare a punch list.

All items identified in the official punch list are transmitted to the subcontractors who have a contractually specified number of days to complete the items.

INSPECTIONS

Local building officials are brought into the building process to facilitate a smooth and collaborative effort throughout the inspection process, which in turn leads to a timely Building Certificate of Completion.



We videotape all meetings and demonstrations for archiving and future use for their staff and new maintenance personnel.



Kaufman Lynn Construction is very proactive when it comes to inspections. We find that in order to make the process seamless, it is important to set expectations at the onset. That's why we schedule a meeting with the building department and plan inspectors very early in the project. During this meeting we review all of the inspectors' requirements. Throughout the construction process, subcontractors submit written inspection requests with our superintendent. Our superintendent then collects all requests and calls them into the building department in the manner and time frame established during the initial meeting. We log and track all inspections in our online management system Procore, which is accessible not just to our project team, but to the client and architect as well as all subcontractors.

During inspections, our project superintendent and the foreman of the trade being inspected will be available for the inspector onsite. This way, any questions the inspector may have are addressed immediately. We follow up with each trade on any open inspections and assure that they are closed, before we call for final inspections with the building department and other jurisdictions such as the State Fire Marshall and the State Elevator Inspector. By establishing clear objectives early on, communicating in a clear and consistent manner and meticulously tracking any open items, final inspections tend to be a smooth process.

CLOSE OUT/WARRANTY

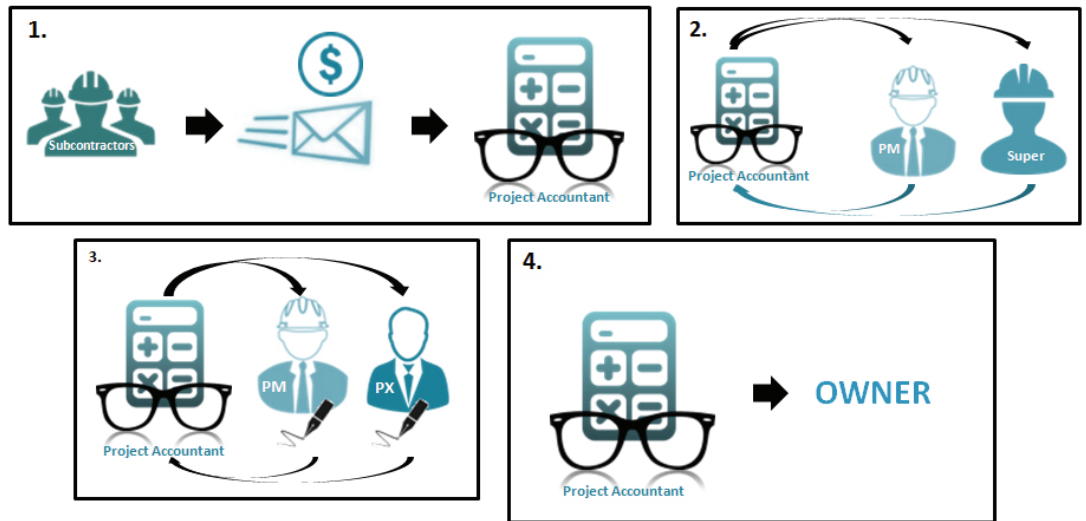
Kaufman Lynn Construction's project closeout does not end with the Certificate of Occupancy. We stand behind our work. Prior to the warranty expiration periods, our project manager sets up a walk through with the owner's staff to identify items in need of warranty repairs. In addition, due to our corporate philosophy of being an extension of our owners' staff and our desire for long term relationships, Kaufman Lynn Construction has a history of taking care of its clients and projects after the warranty period expires.

COST CONTROL & ACCOUNTING OWNER DIRECT PURCHASING PROGRAM

ACCOUNTING FOR AND SAVING EVERY PENNY - DEDICATED PROJECT ACCOUNTANT AND SALES TAX COORDINATOR

Kaufman Lynn Construction has extensive experience working with owners to implement an effective Sales Tax Recovery Program as part of their projects.

Managing the Sales Tax Recovery Program is a collaborative effort that incorporates the documentation requirements and sales tax savings goals of our owners in the design of the program. We will bring our expertise to



You Know Where Every Penny of Your Money Goes

KL = OWNER



the City and share our successful processes. We follow through with communication at all levels with the subcontractors, vendors and suppliers to ensure that the appropriate documentation flow is maintained throughout the program. Our project accountant meets with the owner's accounting staff prior to construction start up. The project accountant then creates a detailed accounting requirements package that includes the forms and processes that conforms to the needs of our owners and distributes the package to all subcontractors. This is followed by a mandatory accounting requirement meeting with all subcontractors on the project where the accounting requirements package is discussed in detail. The Package is accepted, signed by the subcontractor and then becomes an addendum to their subcontract agreement. They assist and guide the subcontractors through the process to ensure their paperwork is accurately submitted to facilitate prompt payment for their services.

COMPLETE TRANSPARENCY THROUGHOUT THE PROCESS

While Kaufman Lynn has always been noted for our transparent processes, we have increased the detail of our reporting to make it easy for auditors and accounting departments to review our project documentation and verify contract compliance specifically with regards to subcontractor bids, buyout savings, payroll and use of General Conditions. Our reporting procedures have set the new level of transparency for several public agencies.

In addition to opening final bids to arrive at our GMP for full transparency, we also provide monthly accounting and simple to read monthly jobsite manpower report with full back up documenting our team's hours worked, bill rates and labor burden rates. In addition we supply monthly detailed "unbought scope" logs (buyout savings) that track money saved during subcontractor/ supplier buyout for full knowledge and transparency on savings since submitting our Guaranteed Maximum Price. Another procedure to show full disclosure is our detail of job related expenses and usage of General Conditions. Our efforts to "go the extra mile" to ensure compliance with all state mandates and beyond provided great security for all our owners.

Our recommendation for subcontractors includes a detailed but easy to read "bid leveling sheet" which lists not only the bid as submitted by the subcontractors but also an analysis of the bid by our estimating team which clearly identifies any scope that may be missing from the bid or any substitutions made. The cost of these items is included and new totals calculated so that the City can compare "apples to apples". The bid leveling sheet provides an easy to read summary, in addition we provide the City with full back-up of all bids received.



HOLLYWOOD FIRE STATION #5 & ROADWORK COST CONTROL STUDY

During development of the GMP for the Hollywood Fire Station # 5, there were several scopes of site work that were in Broward County's Right of Way (ROW), such as replacing a lane of traffic on a heavily traveled Dixie Highway due to the underground utilities connections that we had to tie into. Kaufman Lynn could not begin any of this work until the ROW approved the permit, which finally happened eight months after our contract start date. However, having prior experience and strong working relationships with this client as well as the involved Broward agencies, we anticipated this and procured all long lead items at the beginning of the job. This allowed us to begin all remaining work as soon as we received the permit from ROW. By doing this, we avoided any contract time extensions and eliminated potential need for additional supervision, which would've added a significant amount to the GMP. We delivered the project on time and on budget.



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects

Tab 7

Letter of Bondability





NIELSON, WOJTOWICZ, NEU & ASSOCIATES

A NIELSON HOOVER GROUP COMPANY

April 27, 2016

City of Hollywood
Ralph Dierks, Procurement Manager, Procurement Services
Division of Procurement Services
2600 Hollywood Boulevard
Hollywood, FL 33020-4807

RE: **Kaufman Lynn Construction, Inc.**
Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects (PW-16-003) Solicitation #RFQ-4511-16-RD

Dear Mr. Dierks:

This is to advise you that our office has been providing Bid, Performance, and Payment Bonds for Kaufman Lynn Construction, Inc. for the past 10 years. Their surety is Arch Insurance Company which carries an A.M. Best Rating of A+ (Superior) XV and is listed in the Department of the Treasury's Federal Register and is licensed in the State of Florida to transact business.

Based upon normal and standard underwriting criteria at the time of the request, we should be in a position to provide Performance and Payment Bonds in the amount of \$50,000,000 single job limit and \$250,000,000 aggregate work program. The contractor's current bonding capacity is sufficient for the project for which the contractor is seeking prequalification. We obviously reserve the right to review final contractual documents, and bond forms prior to final commitment to issue bonds. We cannot assume liability to any third party, including you, if we do not execute said bonds. Arch Insurance Company has reviewed the City's forms and deems them acceptable.

Kaufman Lynn Construction, Inc. is an excellent contractor and we hold them in highest regard. We feel extremely confident in our contractor and encourage you to offer them an opportunity to execute any upcoming projects.

This letter is not an assumption of liability, nor is it a bid or performance and payment bond. It is issued only as a bonding reference requested by our respected client.

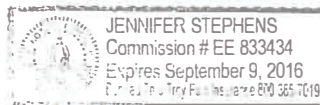
If you should have any questions, please do not hesitate to give me a call.

Sincerely,

Brett Rosenhaus
Producer
BR/jms

Sworn to and subscribed before me this 5th day of February, 2016

Notary Public State of Florida
County of Pinellas



My commission expires: _____

ST. PETERSBURG

1000 Central Avenue, Suite 200, St. Petersburg, FL 33705
P: 727.209.1803 F: 727.209.1335

ASHEVILLE

66 Elizabeth Place, Asheville, NC 28801
P: 828.505.7431

Tab 8

Licenses & Insurance



State of Florida Department of State

I certify from the records of this office that KAUFMAN LYNN CONSTRUCTION, INC. is a corporation organized under the laws of the State of Florida, filed on January 24, 1989.

The document number of this corporation is K60557.

I further certify that said corporation has paid all fees due this office through December 31, 2016, that its most recent annual report/uniform business report was filed on January 23, 2016, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-third day of January,
2016*



Ken Detman
Secretary of State

Tracking Number: CC8650547566

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

LICENSE NUMBER
CGC021732

The GENERAL CONTRACTOR
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2016

KAUFMAN, MICHAEL ISRAEL
KAUFMAN LYNN CONSTRUCTION, INC
4850 T-REX AVENUE
SUITE 300
BOCA RATON FL 33431



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects



ANNE M. GANNON
 CONSTITUTIONAL TAX COLLECTOR
 Serving Palm Beach County

P.O. Box 3353, West Palm Beach, FL 33402-3353
 www.pbctax.com Tel: (561) 355-2264

****LOCATED AT****
 4850 T REX AVE Ste 300
 BOCA RATON, FL 33431

Serving you.

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
23-0051 GENERAL CONTRACTOR	KAUFMAN MICHAEL I	CGC021732	B15.857985 - 08/12/15	\$27.50	B40108869

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA
 PALM BEACH COUNTY
 2015/2016 LOCAL BUSINESS TAX RECEIPT**

B3 - 197

**LBTR Number: 200515138
 EXPIRES: SEPTEMBER 30, 2016**

KAUFMAN LYNN CONSTRUCTION INC
 KAUFMAN LYNN CONSTRUCTION INC
 4850 T REX AVE
 BOCA RATON, FL 33431
 AUG 19 2015

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and MUST be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000
 VALID OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016

DBA: KAUFMAN LYNN CONSTRUCTION INC Receipt #: 180-8749
 Business Name: KAUFMAN LYNN CONSTRUCTION INC Business Type: GENERAL CONTRACTOR (GENERAL CONTRACTOR)

Owner Name: KAUFMAN MICHAEL I/QUAL Business Opened: 02/13/2009
 Business Location: 500 E BROWARD BLVD #170 State/County/Cert/Reg: CGC021732
 LAUDERHILL Exemption Code:

Business Phone:

Rooms Seats Employees Machines Professionals
 47

For Vending Business Only						Total Paid
Number of Machines:			Vending Type:			
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	
135.00	0.00	0.00	0.00	0.00	0.00	135.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

**THIS BECOMES A TAX RECEIPT
 WHEN VALIDATED**

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

KAUFMAN LYNN CONSTRUCTION INC
 4850 T-REX AVE #300
 BOCA RATON, FL 33431

Receipt #WWW-14-00130696
 Paid 09/23/2015 135.00

RECEIVED

OCT 02 2015

**KL Kaufman Lynn
 Construction Inc.
 2015 - 2016**



RFQ-4501-16-RD

Contractor Pre-Qualification for Construction of Public Safety and City Capital Improvement Projects



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
02/26/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services, Inc of Florida 1001 Brickell Bay Drive Suite 1100 Miami FL 33131 USA		CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:															
INSURED Kaufman Lynn Construction, Inc. 4850 T-Rex Avenue #300 Boca Raton FL 33431-4496 USA		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: American Guarantee & Liability Ins Co</td> <td>26247</td> </tr> <tr> <td>INSURER B: Zurich American Ins Co</td> <td>16535</td> </tr> <tr> <td>INSURER C: Indian Harbor Insurance Company</td> <td>36940</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: American Guarantee & Liability Ins Co	26247	INSURER B: Zurich American Ins Co	16535	INSURER C: Indian Harbor Insurance Company	36940	INSURER D:		INSURER E:		INSURER F:	
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INSURER C: Indian Harbor Insurance Company	36940																
INSURER D:																	
INSURER E:																	
INSURER F:																	

Holder Identifier :

COVERAGES **CERTIFICATE NUMBER:** 570061274363 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			GLO011159601	02/28/2016	02/28/2017	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> Compl/Call \$1,000			BAP 0111598-01	02/28/2016	02/28/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION			AUC023357200	02/28/2016	02/28/2017	EACH OCCURRENCE \$25,000,000 AGGREGATE \$25,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC011159901	02/28/2016	02/28/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
C	Cont Poll/Prof			CE07446829 SIR applies per policy terms & conditions	02/28/2016	02/28/2017	Professional Liab \$5,000,000 Pollution \$5,000,000 SIR \$100,000

Certificate No : 570061274363

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Proof of insurance only.

CERTIFICATE HOLDER Kaufman Lynn Construction, Inc. 4850 T-Rex Avenue #300 Boca Raton FL 33431 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Inc. of Florida</i>
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Tab 9

Acknowledgment of Addenda



Although there wasn't an official addenda released, we have included the pre-qualification questions and answers along with acknowledgement signature at the end of this section.

1. RFQ-4511-16-RD - Contractor Pre-Qualification/Construction of Public Safety/Capital Imp Projects

Why was previous Prequalification Rejected? - Apr 13, 2016 10:58:58 AM EDT

Answer - Apr 14, 2016 9:39:04 AM EDT

The specifications were reviewed internally and a revised RFQ was issued.

2. RFQ-4511-16-RD - Contractor Pre-Qualification/Construction of Public Safety/Capital Imp Projects

Does this RFQ include Utility projects such as water, sewer etc, or just for buildings? - Apr 18, 2016 12:56:59 PM EDT

Answer - Apr 19, 2016 11:08:29 AM EDT

This is for any building project estimated to be over \$1,000,000. If Utilities were to build a new building or renovate a building and it is estimated to be over \$1,000,000 it would be included.

3. RFQ-4511-16-RD - Contractor Pre-Qualification/Construction of Public Safety/Capital Imp Projects

Does a contractor seeking prequalification need to qualify for both construction of public safety and capital improvements to become prequalified? - Apr 19, 2016 11:09:19 AM EDT

Answer - Apr 19, 2016 11:14:02 AM EDT

General Contractor needs to qualify for both to be prequalified.

4. RFQ-4511-16-RD - Contractor Pre-Qualification/Construction of Public Safety/Capital Imp Projects

Will capital improvements projects include pipe work in public right of way? - Apr 19, 2016 11:09:50 AM EDT

Answer - Apr 19, 2016 11:14:02 AM EDT

Capital Improvement projects are anticipated to be building related, not pipe work in the ROW.

5. RFQ-4511-16-RD - Contractor Pre-Qualification Construction of Public Safety/Capital Imp Projects

What is the anticipated volume of work in dollars for capital improvements to be procured under this program? - Apr 19, 2016 11:10:12 AM EDT

Answer - Apr 19, 2016 11:14:02 AM EDT

Volume of work in dollars has not been established.

6. RFQ-4511-16-RD - Contractor Pre-Qualification Construction of Public Safety/Capital Imp Projects

Can City Staff fill out and execute the reference sheets for projects performed by us for the City? - Apr 19, 2016 11:10:31 AM EDT

Answer - Apr 19, 2016 11:14:02 AM EDT

City staff who are not members of the Evaluation Committee can fill out reference sheets.

7. RFQ-4511-16-RD - Contractor Pre-Qualification Construction of Public Safety/Capital Imp Projects

Please define construction of public safety, what is the scope of work anticipated? - Apr 19, 2016 11:11:00 AM EDT

Answer - Apr 19, 2016 11:14:02 AM EDT

Public Safety would include Police and Fire facilities. A scope of work for the prequalification period has not been established.



8. RFQ-4511-16-RD - Contractor Pre-Qualification Construction of Public Safety/Capital Imp Projects

Please define construction of capital improvements, what is the scope of work anticipated? - Apr 19, 2016 11:11:15 AM EDT

Answer - Apr 19, 2016 11:14:02 AM EDT

Capital Improvements would be building related. A scope of work for the prequalification period has not been established.

9. RFQ-4511-16-RD - Contractor Pre-Qualification Construction of Public Safety/Capital Imp Projects

If a general contractor does not pre-qualify under Solicitation # RFQ-4511-16-RD will that general contractor be excluded from City Capital Improvement Projects at the City's water and wastewater treatment facilities? In other words, does a general contractor need to pre-qualify under Solicitation # RFQ-4511-16-RD in order to participate as a prime contractor in City Capital Improvement Projects at the City's water and wastewater treatment facilities. - Apr 19, 2016 1:32:25 PM EDT

Answer - Apr 19, 2016 3:50:17 PM EDT

Capital improvement projects at the City's water and waste water treatment facilities that are not "building related" and over \$1,000,000 are excluded from this RFQ.

10. RFQ-4511-16-RD - Contractor Pre-Qualification Construction of Public Safety/Capital Imp Projects

Are we allowed to include more than three (3) relevant construction projects for Part V Section III-Relevant Project Experience form? - Apr 20, 2016 4:11:51 PM EDT

Answer - Apr 20, 2016 6:44:23 PM EDT

Yes, but you must submit a minimum of three (3) relevant construction projects.

11. RFQ-4511-16-RD - Contractor Pre-Qualification Construction of Public Safety/Capital Imp Projects

Can we attach the audited financial statements on a separate sealed envelope? - Apr 21, 2016 1:35:08 PM EDT

Answer - Apr 21, 2016 1:57:09 PM EDT

Yes, you may attach the audited financial statements in a separate sealed envelope.

12. RFQ-4511-16-RD - Contractor Pre-Qualification Construction of Public Safety/Capital Imp Projects

On regards to the project experience, the projects has to be completed between the last 3 to 5 years? Will projects completed in the last 10 years qualify? - Apr 21, 2016 3:53:06 PM EDT

Answer - Apr 25, 2016 2:11:06 PM EDT

The RFQ states "relevant recently completed projects". Therefore you are not prohibited from submitting projects completed in the last 10 years.



Michael I. Kaufman, President





4850 T-Rex Avenue | Suite 300 | Boca Raton, FL 33431
Ph: (561) 361-6700 | Fx: (561) 361-6979
www.KaufmanLynn.com

