

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** December 21, 2023
FROM: Douglas R. Gonzales, General Counsel
SUBJECT: Proposed Blanket Purchase Agreement with Global Payments Inc.
d/b/a Active Network LLC

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
 - 2) Type of Agreement – Blanket Purchase Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – Initial piggyback pursuant to Section 38.41(C)(5) of the Procurement Code – Competitively bid by the City of San Rafael, California Contract No. 00118811
 - 4) Term of Contract:
 - a) initial – March 18, 2021 through March 18, 2024
 - b) renewals (if any) – March 19, 2024 through March 18, 2027
 - c) who exercises option to renew – Mutual agreement of the parties
 - 5) Contract Amount – \$325,540.00 over a three year period
 - 6) Termination Rights – City, acting through its City Manager or his/her designee, reserves the right to terminate the order in whole or in part for default (a) if Contractor fails to perform in accordance with any of the requirements of the order or (b) If Contractor becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Contractor under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to City except for completed items delivered and accepted by the City. Contractor, will be liable for excess costs of reprocurement.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall provide Recreation Management Software Solution to support Parks, Recreation and Cultural Arts Program administration.
 - 9) Other Significant Provisions: n/a
- cc: George R. Keller, Jr. CPPT, City Manager