

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 15, 2022

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Agreement with Ferguson Enterprises, LLC for the purchase of Neptune meters.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Public Utilities
 - 2) Type of Agreement – Blanket Purchase Agreement
 - 3) Method of Procurement (RFP, bid, etc.) Section 38.41(C)(2) of the Procurement Code – Sole Source
 - 4) Term of Contract:
 - a) initial – one year 3/2/22 to 3/1/23
 - b) renewals (if any) – yes, two additional one year terms
 - c) who exercises option to renew- mutual
 - 5) Contract Amount – In an estimated amount of \$350,000.00
 - 6) Indemnity/Insurance Requirements – Yes, for both.
 - 7) Termination – Yes, for cause
 - 8) Scope of Services – Ferguson will provide City with star fixed network automatic meter reading system single port and dual port meter transmission units (Neptune meters).
 - 9) Other Significant Provisions: Ferguson provides a limited warranty. (See Neptune Warranty Statement attached to Blanket Purchase Agreement).
- cc: Dr. Wazir Ishmael, City Manager