

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 23, 2025

FROM: Damaris Henlon, City Attorney

SUBJECT: Proposed Blanket Purchase Agreement with Brandano Displays, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Public Works
- 2) Type of Agreement – Blanket Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.40(C)(9) of the City's Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies, materials, equipment or services.
- 4) Term of Contract:
 - a) initial – One-year
 - b) renewals (if any) – One additional one-year term
 - c) who exercises option to renew – Mutual agreement of the parties
- 5) Contract Amount – Up to \$248,910.00
- 6) Termination Rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall provide City Holiday Décor and Lighting for the City's Hollywood Boulevard corridor, Downtown District, and Beach Broadwalk areas that serve as a major economic stimulus for the City, and create memorable experiences for residents and visitors, and promote community spirit and pride.
- 9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager