

Print

Advisory Board & Committee Interest Form - Submission #22300

Date Submitted: 6/5/2023

Last Name*

Brix

First Name*

Nathalie

District # You Live In.*

Sunset Trails

Home Address*

1527 Mayo Street

City*

Hollywood

State*

FL

Zip Code*

33020

Home Phone

Cell Phone

Email Address*

954-868-9714

napabrix01@gmail.com

Owner or Renter *

Owner

Number of years as city resident*

11

Are you registered to vote in Broward County? *

Yes

Education (highest degree / level)

Some college

Occupation*

Implementation Consultant

Work Phone

954-868-9714

Business Name*

EPI-USE

Business Address

City

State

Zip Code

Identify the board / committee(s) to which you request appointment (Please rank in order of preference)

Selection (1)*

Artwork Selection Committee



Selection (2)*

Community Development Advisory Board



Selection (3)*

Historic Preservation Board



Selection (4)*

Young Circle ArtsPark Advisory Board



Affordable Housing Advisory Committee - Questions*

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? • Home Purchase Education, • Housing Market Employment. • Housing Market Stability. • Affordable Housing Construction. * Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? • Ownership Housing Affordability, • Rental Housing Affordability, • Housing Market Stability, • New Housing Construction, * Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

African American Advisory Council - Questions*

Please answer these five questions above. 1. What is the greatest challenge facing the African American Community in Hollywood? 2. How many hours per month can you dedicate to AAAC initiatives? 3. Which of the following disciplines are you most skilled? * Education, * Employment, * Economics, * Cultural Awareness, * Housing. 4. Which of the following disciplines are you most passionate? * Education, * Employment, * Economics, * Cultural Awareness, * Housing. 5. What (if any) life experience motivated you toward volunteerism?

Artwork Selection Committee - Questions*

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. Why do you want to join the Artwork Selection Committee? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Monday each month at 5:30pm? 5. What is your one area of highest interest related to the Arts within the City of Hollywood?

Civil Service Board - Questions*

Please answer these five questions above. 1. Describe your involvement with establishing, reviewing and interpreting policies and procedures? 2. Describe your involvement in employment practices including interviewing, testing, hiring, selection and promotion, demotions, transfers, etc. 3. Describe your knowledge of Civil Service and its purpose. 4. Why do you want to serve on this Civil Service Board? 5. Are you a continuous resident of and continuous registered elector in the City of Hollywood?

Community Development Advisory Board - Questions*

1. Do you reside in a low and moderate income (LMI) neighborhood in Hollywood per the most recent US Census data? No, I do not.
2. What Community Development issues do you believe are the most important to Hollywood? I think it's important that we keep the local community feel, since that is what attracted me to Hollywood in the first place. I live somewhat close to downtown Hollywood, and like that I can walk to the grocery store, to downtown Hollywood, for lunch. We should keep the local town vibe.
3. What is your definition of a healthy neighborhood? A healthy neighborhood is a close knit community, a community where you can walk safe, where local events occur, a Saturday morning farmer's market.
4. What do you believe is the vision and primary work of the Community Development Advisory Board? To give identity to Hollywood that this town is rich with history, a place to visit, but also to be a voice for the local community.
5. What do you believe uniquely qualifies you to serve on the Community Development Advisory Board? I have worked most of my career in project management, and with Fortune 500 companies. I have also lived in Europe for some years so I have a global perspective on how a small town city could be.

Please answer these five questions above. 1. Do you reside in a low and moderate income (LMI) neighborhood in Hollywood per the most recent US Census data? A Hollywood LMI Map is located at www.hollywoodfl.org on the Community and Economic Development webpage. 2. What Community Development issues do you believe are the most important to Hollywood? 3. What is your definition of a healthy neighborhood? 4. What do you believe is the vision and primary work of the Community Development Advisory Board? 5. What do you believe uniquely qualifies you to serve on the Community Development Advisory Board?

Education Advisory Committee - Questions*

Please answer these five questions above. 1. What are the current challenges facing education? 2. What is your vision for education in Hollywood? 3. What do you see as the primary work of the Education Advisory Committee? 4. With only one meeting a month, the Committee is limited in what it can do. How does/should the Committee decide what's most important? 5. How can the Committee know if its mission and goals are being accomplished?

Employees' Retirement Plan - Questions*

Please answer these five questions above. 1. Are you familiar with the State's Sunshine Laws (Chapter 119 of the Florida Statutes)? 2. Are you available to attend in person regular monthly Board meeting (typically held the 4th Tuesday of each month)? 3. What knowledge, skills and/or abilities will you bring to the Employees' Retirement Plan? 4. What do you believe are the responsibilities of a trustee on a municipal retirement plan board? 5. Are you familiar with municipal defined benefit retirement plans and/or have previous experience serving on a municipal retirement plan board?

Firefighters' Pension Board - Questions*

Please answer these five questions above. 1. What knowledge, skills and abilities would you bring to the meetings? 2. What experience do you have with firefighter pensions? 3 What is your financial background? 4. How many years have you lived in Hollywood? 5 How familiar are you with local retirement systems?

Marine Advisory Board - Questions*

Please answer these five questions above. 1. What is your involvement with the City of Hollywood's Waterways? 2. What will guide your decisions on this board? 3. Are you able to dedicate 2-3 hours a month to attend the meetings? Attendance is paramount to this Board being able to get things done. 4. Are you currently or have you been a boater, marine industry professional or involved in any other marine related industry? 5. What is your vision for the city of Hollywood's Waterway system?

Parks, Recreation & Cultural Arts Advisory Board - Questions*

Please answer these six questions above. 1. How many events have you attended in the past year at any of the parks and athletics facilities in the City? 2. How many City-sponsored special events have you attended for the past year? 3. Are you available to attend regular Board meetings? Regular meetings are on the 1st Thursday of the month for 8 months per calendar year. 4. What is your one area of highest interest related to the parks, recreation and cultural arts for the City? 5. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 6. How does parks, recreation and cultural arts contribute to quality of life?

Planning & Development Board - Questions*

Please answer these five questions above. 1. How have you prepared yourself to serve on the Planning and Development Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. * Personal experiences, * Professional experiences. 3. What is your perspective on balancing growth of the City's tax base while maintaining neighborhood stabilization? 4. What recent developments within the City are most proud of? 5. What is a Comprehensive Plan?

Police Officer's Pension Board - Questions*

Please answer these five questions above. 1. What is a fiduciary? And what is your responsibility to the police pension plan as a fiduciary? 2. What is the Sunshine Law? 3. What is Asset Allocation & Diversification? 4. Explain the history of Chapter 99-1 and Chapter 185? 5. Define the role of the Actuary and the Auditor?

Sustainability Advisory Committee - Questions*

Please answer these five questions above. 1. Why do you want to join the committee? 2. Have you attended any committee meetings? If so, how many? 3. What knowledge, skills, and abilities would you bring to the committee if appointed? 4. What other organizations, clubs, or associations are you involved in? 5. Are you available to attend regular committee and subcommittee meetings? Regular meetings are held monthly with subcommittee meetings held as needed. 6. What types of projects would you like to see the committee work on?

Young Circle ArtsPark Advisory Board - Questions*

- 1. What are your primary interest in City Government and City Services? I live in Hollywood and feel that I should be involved in the city that I live in and have skills that could be an asset to this board.
- 2. How many ArtsPark events have you attended within the past year? Several. I love the concerts, though I do think there needs to be a wider range of artists.
- 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? None since I was busy with my career and traveling for work
- 4. Are you available to attend regular committee board meetings scheduled for the Second Tuesday each month at 5:30 pm? Yes I am.
- 5. What is your one area of highest interest related to the ArtsPark at Young Circle? How about a Farmer's market each Saturday or Sunday morning ? Advertise more wellness events, morning walks around the park.

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. How many ArtsPark events have you attended within the past year? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Tuesday each month at 5:30 pm? 5. What is your one area of highest interest related to the ArtsPark at Young Circle?

Are you interested in serving on more than one board/committee?*

Yes



If so, how many?*

2



Applicant must attend at least one board/committee meeting prior to consideration of application for every board applied. Please list board/committee meetings you attended in the last year?*

Hollywood Women's

Are you currently on a County or City Board?*

No



If yes, please describe

If you are applying for a board / committee, which has specific requirements / categories, please detail how your background and/or experience meets the required criteria.*

My job involves heavily into project management, on time with quality projects and I work with Fortune 500 companies

Please describe your professional and/or volunteer experience or background, which best qualifies you for selection to the board / committee.*

I am an artistic, outgoing, professional person with a career that involves project management. I am a (selectivve) social person who has traveled extensively and am used to speaking to a large crowd.

Are you presently employed by the City of Hollywood?*

No



If so, in what capacity?*

none

Attach Resume (only .doc and .pdf files)*

Implementation Consulant - BRIX.docx

Nathalie Brix

Napabrix01@gmail.com

954.868.9714 - Hollywood, FL

Summary

- 30 years of experience in a senior role with a Fortune 500 company
- 30 years of experience in client implementation and project management with Fortune 500 companies (1,000+ employees) such as Toyota, NBC, Comcast, Allergan, and Amgen
- Industry experience includes Hospitality, Manufacturing, Construction, Financial, Health Care, Government, and Nonprofit
- Proficient in all aspects of project management, including analyzing to client's best practice, testing, configuration, and quality production
- Superior project management skills, including planning and problem solving
- Superior capability to be part of a project team and work towards successful project time frames and goals

EPI-Use

Payroll Implementation Consultant – 2021 – Present

- Subject matter expert in ADP's Autopay system. Worked in implementing ADP's current HCM/PR Cloud Based, Lifion application. Tasks included analysis and migration to payroll system, configuration of all payroll related applications. Creation of payroll test scripts, internal configuration testing, and full parallel testing to a successful go live payroll(s).

Nathalie Brix Consulting LLC

Independent Consultant – 2019 to 2021

- Implementing and beta testing new payroll applications to be in compliance with Federal and State laws.
- Travel onsite to help process payrolls while client is going through new HR and Payroll implementation.
- Troubleshoot payroll issues utilizing Salesforce and Workday applications.
- Update third party applications with tax filing and garnishment items.

ADP – Comprehensive Outsourcing Services (COS) Division

Project Implementation Consultant IV, remote employee, 2002-2019

Full Cycle Project Management

- A trusted implementation consultant who helped organize and understand the client's best practices
- Led internal project meetings, status calls, and coordinated project activities
- Coordinated with project team leads to define scope, schedule, budget, forecasting and risks of project
- Anticipated and effectively communicated cross departmental implementational impact
- Identified change controls based on client's requirements and submitted them to project directors for evaluation and approval
- Provided onsite support to client during all phases of the project
- Managed the completion of tasks and provided timely and accurate input on project status to the client
- Utilized internal and client resources to facilitate issues to closure to ensure maintained client satisfaction
- Participated in steering committees and follow-up meetings

Nathalie Brix

Napabrix01@gmail.com

954.868.9714 - Hollywood, FL

- Measured project success and identified improvements needed, including lesson learned
- Effectively communicated with client C-level leadership throughout project

Planning and Analysis

- Member of initial team that analyzed client's best practices and consulted on their future needs and requirements
- Partnered with new clients to migrate all existing Payroll, HR platform to conform to ADP's application
- Conducted deep dive analysis with new clients and documented future configurations
- Conducted client trainings, product demos and presentations to client leadership
- Demonstrated flexibility in moving across different technologies to deliver platform solutions as required by platform technological stack
- Analyzed trends, diagnosed root cause of performance and create actionable plans for operational improvements
- Identified future key business opportunities with the client outside of the project
- Documented and implemented SOPs

Configuration and Testing

- Configured the application based off of client specifications
- Developed testing scripts and performed unit and parallel testing to client's satisfaction
- Researched variances and documented issues and their resolution
- Provided sign off for each phase of project completion

Production to Go Live

- Confirmed go live configuration accuracy
- Facilitated post implementation support to ensure smooth transition to ADP Client Service Division
- Achieved 98% accuracy over 95% of the time in quality and on time and on budget

Leadership and Staff Development

- Served as an internal trainer for newer associates
- Designated as a mentor for new associates in all implementation and project management aspects
- Lead multiple ADP initiatives which involved guiding a team to analyze and develop best practices for future projects
- Stayed abreast of new features and product releases
- Acted as a subject matter expert on identified topics/products

ADP – National Account Division

Implementation Consultant, Owings Mills, Maryland, 1997-2002

- Responsible for implementation of human resource and payroll application utilizing ADP's multi line National Account methodology

ADP – National Account Division

Field Service Representative, Owings Mills, Maryland, 1992-1997

- Responsible for expanding business opportunities within existing client base. Analyzed current business structure and recommended alternative solutions which generated additional revenue

Nathalie Brix

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ADP – Major Accounts Division

Technical Support Specialist, Owings Mills, Maryland, 1991-1992

- Managed a staff of six Client Service Representative. Tasks included analyzing and researching client related issues and mentoring new Client Service Representatives

ADP – Major Accounts Division

Senior Client Service Representative, Owings Mills, Maryland, 1988-1991

- Worked as part of a team that provided payroll and human resource support regarding various payroll applications and consistently met response time goals and accuracy within the call center

Additional Skills

Experience using Microsoft Office Suite and Microsoft OneNote

Fluent in French

References available upon request

<https://www.linkedin.com/in/nathalie-brix-17819320>