

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** June 18, 2018

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Issuance of a Purchase Order with Strobes-R-US, Inc. for the purchase and installation of emergency and related equipment for law enforcement, fire rescue and beach safety, and general fleet vehicles.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works Fleet Division, Police Dept., and Fire Rescue & Beach Safety Department
- 2) Type of Agreement – Blanket Purchase Order - (piggyback) Broward Sheriff's Office Contract #18C-058.
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
  - a) initial – 3 year term
  - b) renewals (if any) – yes, for three additional one year terms.
  - c) who exercises option to renew – mutual
- 5) Contract Amount – Estimated annual amount of \$555,000.00.
- 6) Termination rights – with or without or cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City Requirements.
- 8) Scope of Services - Strobes-R-US will provide City with certain emergency and related equipment and install said equipment on law enforcement, fire rescue & beach safety, and general fleet vehicles **on an as needed basis.**

cc: Wazir A. Ishmael, Ph.D, City Manager

