

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 13, 2025

FROM: Damaris Henlon, Interim City Attorney

SUBJECT: Proposed Blanket Purchase Agreement with Brightview Landscape Services, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Department of Parks, Recreation & Cultural Arts
- 2) Type of Agreement – Blanket Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) – Request for Proposals Number RFP-272-25-GJ
- 4) Term of Contract:
 - a) initial – The initial contract term shall commence upon date of award by the City for a two (2) year term.
 - b) renewals (if any) – The City reserves the right to renew the contract for three additional one-year terms, providing all terms, conditions and specifications remain the same, both parties agree to the extension, and such extension is approved by the City.
 - c) who exercises option to renew – Mutual agreement of the parties
- 5) Contract Amount – In an annual amount up to \$5000,000.00
- 6) Termination Rights – City, acting through its City Manager or his/her designee, reserves the right to terminate the order in whole or in part for default (a) if Contractor fails to perform in accordance with any of the requirements of the order or (b) If Contractor becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Contractor under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to City except for completed items delivered and accepted by the City. Contractor, will be liable for excess costs of reprocurement.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.

- 8) Scope of Services – Contractor will provide athletic field maintenance services for the following facilities: Boggs Field East; Boggs Field West; Dowdy Field; Driftwood; Hollywood West; Rotary Park; and Washington Park.
- 9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager