

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: March 12, 2015

FROM: Jeffrey P. Sheffel
City Attorney

SUBJECT: Proposed Agreement for Public Improvements with Oakwood Business Center Limited Partnership (OP Owners)

I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Dept. of Public Works/City Engineer
- 2) Type of Agreement – Public Improvement Agreement
- 3) Method of Procurement (RFP, bid, etc.) – N/A
- 4) Term of Contract
 - a) initial- construction of the Improvements shall commence in the 3rd quarter of 2015 and shall be completed by October 1, 2015.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – n/a
- 6) Termination rights – by mutual consent of the parties in writing.
- 7) Indemnity/Insurance Requirements – OP Owners indemnify the City and provide insurance.
- 8) Scope of Services – OP has a condition of its Plat Note Application, will make certain pedestrian improvements at the intersection of Oakwood Boulevard and North 26th Avenue in accordance with the agreement.
- 9) Other significant provisions - None.

cc: Wazir A. Ishmael, Ph.D., City Manager