

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A BLANKET PURCHASE AGREEMENT WITH CRAIG A. SMITH & ASSOCIATES, INC. FOR LOCATION SERVICES IN AN ANNUAL AMOUNT UP TO \$340,000.00 FROM MAY 7, 2025, THROUGH MAY 11, 2026, BASED UPON THE TOWN OF PEMBROKE PARK AGR 22-04 IN ACCORDANCE WITH SECTION 38.41(C)(5) OF THE PROCUREMENT CODE. (PIGGYBACK)

WHEREAS, the Department of Public Utilities ("Department") needs utility location services to ensure the accurate identification and marking of underground utilities and prevent accidental damage to essential equipment; and

WHEREAS, the desired utility locations services were competitively bid by the Town of Pembroke Park through Solicitation No ITB 22-04 on May 11, 2022, and awarded to Craig A. Smith & Associates, Inc. ("Craig Smith") under Contract AGR 22-04 ("AGR 22"); and

WHEREAS, the term of AGR 22 is from May 10, 2022, through May 11, 2025, with two optional one-year renewal periods for a total of five years; and

WHEREAS, AGR 22 is currently in the first one-year optional renewal period of the agreement, expiring May 11, 2026; and

WHEREAS, Craig Smith has agreed to extend to the City the same pricing under the terms and conditions set forth in AGR 22; and

WHEREAS, the period of performance during which the desired services will be acquired is from May 7, 2025, to May 11, 2026, in an annual amount up to \$340,000.00; and

WHEREAS, Section 38.41(C)(5) of the Procurement Code allows the Chief Procurement Officer to procure, without formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference and such utilization of other governmental entities contracts shall be permitted only during the term of the other governmental entity's contract; and

WHEREAS, the Department Director and the Chief Procurement Officer recommend that the City Commission approve and authorize the execution of a Blanket Purchase Agreement ("BPA") with Craig Smith to provide utility location services from May 7, 2025, to May 11, 2026, in an annual amount up to \$ 340,000.00; and

WHEREAS, a portion of the funding for this resolution is available in the FY 2025 Operating Budget in account numbers 442.400201.53600.552250.000000.000.0000, 442.400202.53600.552250.000000.000.000, 443.410101.53800.531170.000000.000.000 and 114.140301.52400.534980.000000.0000.00.00 and will be budgeted in subsequent fiscal years subject to approval and adoption by the City Commission.

NOW, THEREFORE, BE RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of a BPA with Craig Smith, together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2025

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DAMARIS HENLON
INTERIM CITY ATTORNEY