

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** April 29, 2015

**FROM:** Jeffrey P. Sheffel  
City Attorney

**SUBJECT:** Proposed Memorandum of Agreement with the City of Miami, as sponsoring agency for the UASI Grant Program to include the City of Hollywood as a participating agency in said program to receive grant funding.

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I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Fire Rescue & Beach Safety
  - 2) Type of Agreement – Memorandum of Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – n/a
  - 4) Term of Contract
    - a) initial – This Agreement will end on April 30, 2016.
    - b) renewals (if any) – Agreement may be extended
    - c) who exercises option to renew – mutual
  - 5) Contract Amount - Sponsoring Agency will reimburse the City in the approximate amount of \$122,225.00.
  - 6) Termination rights - Either party may terminate upon 30 days written notice.
  - 7) Indemnity/Insurance Requirements – To the extent permitted by law (Section 768.28, F.S.) each party agreed to be fully responsible for the respective acts and omissions of its agents or employees.
  - 8) Scope of Services - Dept. of Fire Rescue & Beach Safety will utilize the grant funding to purchase approximately two (2) radio repeaters with associated hardware and software which will enhance the City's Emergency Operations Center, as well as purchase a pull behind trailer, support equipment and uniforms to augment support for the City's Community Emergency Response Team. **The purchase will be facilitated in accordance with the City' Purchasing Code, and if required brought back to the City Commission.**
  - (9) Prior experience with Vendor (if any) – Yes.
  - 10) Other significant provisions – n/a
- cc: Wazir A. Ishmael, Ph.D., City Manager