

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 2, 2014

FROM: Jeffrey P. Sheffel, Interim City Attorney

SUBJECT: Proposed Blanket Purchase Order with Carmeuse Lime Sales Corporation for the purchase of Hi-Cal Quicklime for use in the biosolids process of the Wastewater Treatment Plant

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Wastewater Treatment Plant Division of the Public Services Department/Procurement Services
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Co-operative Purchase under Section 38.46 of the City of Hollywood Code of Ordinances – Co-operative purchase through the Southeast Florida Governmental Cooperative Purchasing Group processed by the City of Tamarac #11-25B
 - 4) Term of Contract
 - a) initial – November 1, 2011 through October 31, 2014
 - b) renewals (if any) – Three additional one-year periods (This is first renewal option)
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – Estimated annual expenditure \$1,150,000.00
 - 6) Termination rights – City may terminate for convenience upon 7 days written notice. City may terminate for cause following a 30 day cure period to the Vendor.
 - 7) Indemnity/Insurance Requirements – Vendor will comply with applicable City requirements.
 - 8) Scope of Services – Vendor will supply the City with Hi-Cal Quicklime as required for use by the Wastewater Treatment Plant in the biosolids process.
 - 9) Other significant provisions – n/a
- cc: Cathy Swanson-Rivenbark, City Manager