

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 15, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Blanket Purchase Order with Carbon Silica Services, LLC d/b/a Diamond Services

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Bid
 - 4) Term of Contract
 - a) initial – One time
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$23,861.00
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall repair and restore water treatment plant's sodium hypochlorite fiberglass storage tanks which include re-seaming the joints, resin coating of sidewalls and ends, replacement of nozzles and resealing the man-way.
 - 9) Other Significant Provisions – City shall indemnify Contractor.
- cc: Cathy Swanson-Rivenbark, City Manager